



THE WESTIN VERASA NAPA

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Michael Allen, Associate Planner  
City of Napa  
955 School Street  
Napa, CA 94559

February 12, 2024

**Re: File #17-0134 - Westin Hotel Expansion - 1274 McKinstry Street  
APN: 044-250-035 Extension Submittal**

Dear Michael:

Thank you for your continued coordination on this project. We were pleased to attain our entitlement for our resort expansion in February of 2020. Unfortunately, due to the global pandemic our plans have not moved forward as quickly as we would have hoped. We have every intention to move forward with the expansion to the existing resort.

We are not proposing any changes to our approved and completed application. Rather, we'd like to ask for a two-year extension to our existing application. We believe that this will be enough time to work through additional design and construction documents on the project needed for building permit.

We look forward to your review and response. Thank you for your time.

Best regards,

Sara Southam

Property & Homeowner Relations Manager, Run Concierge

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List of Enclosures

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**Extension/Modification Submittal Form  
Signature Block  
Deposit On File**