

RESOLUTION R2026-\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, AMENDING THE CITY CLASSIFICATION PLAN BY ADOPTING THE NEW CLASSIFICATION SPECIFICATION AND SALARY RANGE FOR PARKS PLANNING MANAGER; AND AMENDING THE BUDGET STAFFING PLAN BY ADDING ONE (1) PARKS PLANNING MANAGER POSITION, AND DELETING ONE FULL-TIME (1) MANAGEMENT ANALYST I/II POSITION IN THE PARKS AND RECREATION SERVICES DEPARTMENT

WHEREAS, the Human Resources Department assessed the needs of the City, and determined it was necessary to add the Parks Planning Manager classification specification; and

WHEREAS, staff in the Human Resources Department reviewed the duties to be performed and recommend adopting the classification specification and salary range based on internal and external comparators; and

WHEREAS, the Human Resources Department determined the Parks Planning Manager classification better meets the operational needs of the Parks and Recreation Services Department; and

WHEREAS, the Budget Staffing Plan for the Parks and Recreation Services Department will require a corresponding change to reflect the addition of one (1) Parks Planning Manager position, and deletion of one (1) full-time Management Analyst I/II position; and

WHEREAS, the employee bargaining group was provided an opportunity to review and provide input on the recommendations; and

WHEREAS, the Civil Service Commission recommended the proposed new classification specification and salary range as presented to the Council; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.

## ATTACHMENT 1

2. The City Council hereby approves amendments to the City Classification Plan by: (a) approving the classification specification for the class of Parks Planning Manager (as described on Exhibit "A," attached hereto, and incorporated herein by reference) and (b) approving the Parks Planning Manager salary range of Step 1 - \$119,493.70 to Step 5 - \$146,706.91. The effective date of the classification addition and salary range shall be the first day of the pay period following City Council approval.

3. The City Council hereby amends the Budget Staffing Plan for the Parks and Recreation Services Department to reflect the addition of one (1) Parks Planning Manager position, and deletion of one (1) full-time Management Analyst I/II position. The effective date of the change to the Budget Staffing Plan shall be the first day of the pay period following City Council approval.

4. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 6<sup>th</sup> day of January, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_  
Tiffany Carranza  
City Clerk

Approved as to form:

\_\_\_\_\_  
Christopher Diaz  
Interim City Attorney