



MEETING MINUTES - Final

955 School Street
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CITY COUNCIL OF THE CITY OF NAPA

*Mayor Jill Techel
Vice Mayor Doris Gentry
Councilmember Liz Alessio
Councilmember Mary Luross
Councilmember Scott Sedgley*

Tuesday, April 7, 2020

3:30 PM

City Hall Council Chambers

3:30 PM Afternoon Session No Evening Session

The Meeting was conducted as a teleconference in compliance with the Governor's Executive Order N-29-20. The City Council Chambers were closed to the public and members of the public participated in the meeting by viewing the meeting live and submitting written comments as described on the published agenda.

3:30 P.M. AFTERNOON SESSION

1. CALL TO ORDER: 3:59 P.M.

1.A. Roll Call:

Present: 5 - Councilmember Alessio, Vice Mayor Gentry, Councilmember Luross, Councilmember Sedgley, and Mayor Techel

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

City Clerk Carranza announced the following supplemental items:

Item 3: Emails from Dana Codron, Providence St. Joseph and Dalton J. Piercey

Item 5.B.: PowerPoint Presentation by City Staff.

Item 6.B.: Memorandum from Senior Planner Michael Allen regarding revisions to ATCH 1 – Resolution and clean version of Resolution.

(Copies of all supplemental documents are on file in the City Clerk's department)

3. PUBLIC COMMENT:

Deputy City Clerk Saldanha read submitted public comment from Michael Sobelman regarding the transition to district elections and questioning where each current Councilmember lived.

City Clerk Carranza read submitted public comment from Dana

Codron of Providence St. Joseph Health urging Council to issue a city-wide moratorium on evictions.

4. CONSENT CALENDAR:

A motion was made by Councilmember, Sedgley seconded by Councilmember Alessio, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Alessio, Gentry, Luros, Sedgley, and Techel

4.A. 59-2020 Salary Schedules for Full-Time and Part-Time Employees

Adopted Resolution R2020-041 adopting the salary schedules for Full-Time and Part-Time Employees.

Enactment No: R2020-041

4.B. 110-2020 Voluntary Separation Program

Adopted Resolution R2020-042 authorizing the City Manager to Implement a Voluntary Separation Program.

Enactment No: R2020-042

4.C. 111-2020 Voluntary Time-Off Program

Adopted Resolution R2020-043 authorizing the City Manager to Implement a Voluntary Time-Off Program.

Enactment No: R2020-043

4.D. 100-2020 License Agreement with Mad Dog Presents, LLC for Use of Oxbow Commons

Authorized the City Manager to negotiate and execute an amendment to the License Agreement with Mad Dog Presents, LLC extending the term for an additional season, from June 2021 - October 2021, to allow the licensee to reschedule summer 2020 concerts that have been cancelled due to the COVID-19 pandemic to summer 2021 and reducing the monthly rent in 2021 from \$2000 to \$1700 and determine that the actions authorized by this item are exempt from CEQA.

5. ADMINISTRATIVE REPORTS:

5.A. 101-2020 Proclamation of Local Emergency to Respond to the Coronavirus (COVID-19)

City Manager Potter provided the staff report and gave an update on COVID-19, reported 23 current cases, and said Staff was preparing for impacts on the budget, which he described.

Discussion was turned over to the Council, and individual comments and questions ensued.

Deputy City Clerk Saldanha read public comments by Amy Martenson

submitted for the record which included comments regarding the transition to district elections including outreach efforts and a request to change the proposed election sequence.

A motion was made by Vice Mayor Gentry, seconded by Councilmember Alessio, to continue the Proclamation of Local Emergency; and authorize the City Manager to take actions necessary as the Director of Emergency Services, to respond to the Coronavirus (COVID-19), including scheduling public hearings to consider draft district boundary maps for district-based elections of Councilmembers. The motion carried by the following vote:

Aye: 5 - Alessio, Gentry, Luros, Sedgley, and Techel

5.B. 95-2020 Fiscal Year 2019/20 Budget Adjustments and CIP Changes

Finance Director Bret Prebula provided the staff report.

Council comments ensued regarding parking enforcement, handicapped parking violations, red zone, fire lanes, hydrants, the closure of parks and trails in Sonoma and Solano counties, SB 1, the City's receipt of quarterly payments from Measure T, General Fund adjustments, and use of the City's reserves.

There was no public comment.

A motion was made by Vice Mayor Gentry, seconded by Councilmember Alessio, to adopt Resolution R2020-044 adjusting the Fiscal Year 2019/20 Budget by reducing the Civic Center project (FC15PW02) by \$3,000,000 and the Dwight Murray Plaza project (PK15RA01GF) by \$1,600,000, transferring \$4,600,000 from the CIP Fund to the General Fund; reducing General Fund tax revenue by \$10,500,000; and reducing General Fund expenditures by \$829,000, as documented in Budget Adjustment No. BE2004502. The motion carried by the following vote:

Aye: 5 - Alessio, Gentry, Luros, Sedgley, and Techel

Enactment No: R2020-044

6. CONSENT HEARINGS:

Mayor Techel announced the consent hearings. There was a request to pull Item 6.A. by Councilmember Alessio. There were no requests to speak on the remaining hearings which were opened and closed without comment.

A motion was made by Councilmember Sedgley, seconded by Vice Mayor Gentry, to pass the remainder of Consent Hearing Items, B and C. The motion carried by the following vote:

Aye: 5 - Alessio, Gentry, Luros, Sedgley, and Techel

6.A. 2203-2019 Accessory Dwelling Unit (ADU) Ordinance Amendment

There were no public comments.

Councilmember Alessio posed questions relating to whether changes include impact fees or reduction of impact fees, or access to the Building Department to encourage continued service.

Community Development Director Vin Smith, provided clarification stating the ordinance did not include modification to any fees that apply to ADUs. Those had recently been adjusted by the State, and the Building Department was open by appointment only on Tuesdays and Thursdays from 9:00 a.m. to 3:00 p.m. The Ombudsmen position is being filled which the Napa and Sonoma County Community Foundations have funded for the one stop ADU shop. Once the emergency was lifted an individual would be in that position and Staff was still working on finalizing web access to the one-stop web materials. He shared they are encouraging folks to apply for ADUs, and forms and plan check have been simplified.

A motion was made by Councilmember Alessio, seconded by Councilmember Luros, to approve the first reading and introduction of an ordinance amending Napa Municipal Code Section 17.06.030 "Definitions", and repealing existing Section 17.52.015 "Accessory Dwelling Units (ADU)" in its entirety and replacing it with a new Section 17.52.015 "Accessory Dwelling Units (ADU)" and determining that the actions authorized by this Ordinance are exempt from CEQA. The motion carried by the following vote:

Aye: 5 - Alessio, Gentry, Luros, Sedgley, and Techel

6.B. 9-2020 Stanly Ranch Resort, Phase II

Adopted Resolution R2020-045 approving a Design Review Permit and a Tentative Subdivision Map for 70 whole ownership dwelling units on ten lots and a Design Review Permit and Tentative Subdivision Map for 40 fractional guest units on one lot for Phase II of the Stanly Ranch Resort located at 1201 Stanly Lane and 200 Stanly Cross Road and determining that the actions authorized by this resolution were adequately analyzed by a previous CEQA action.

Enactment No: R2020-045

6.C. 24-2020 Elder and Dependent Adult Protection Ordinance Update

Approved the first reading and introduction of an ordinance repealing Napa Municipal Code Chapter 5.22 (Elder Caregiver Permits) and replacing it with a new Chapter 5.22 (Elder and Dependent Adult Protection); and adopted Resolution R2020-046 designating the Deputy Director of the Napa County Health and Human Services Agency, Division of Comprehensive Services for Older Adults as the caregiver coordinator for the City of Napa.

Enactment No: R2020-046

7. COMMENTS BY COUNCIL OR CITY MANAGER:

Vice Mayor Gentry announced that individuals could not pull a marriage license except in emergency cases and military deployment until the County opened back up. In Solano County, they have 2,500 COVID test kits and were testing all first responders and medical technicians.

Sonoma county has done 2,580 tests as of today. Napa has done 486, and she hoped more could be done.

City Manager Potter commented that the number of tests, and said testing, was handled by public health official.

Assistant City Manager Robustelli said they have actively been working with POA and the NCFCA as to how to administer testing and working through logistics in the EOC to set it up. They may be able to use the Fire Department EMS Branch through their primary physician in administration of the testing.

Councilmember Sedgley recommended moving to a proactive phase and cited the importance of continuing to do what they can to keep progress moving.

Mayor Techel and Councilmembers thanked staff, County colleagues, Dr. Relucio, Supervisors, and residents and asked everyone to stay at home and when out, to maintain social distancing.

The Council adjourned at 5:09 p.m. in memory of Alexis Stone.

8. ADJOURNMENT: 5:09 P.M.

The next regularly scheduled meeting for the City Council of the City of Napa is April 21, 2020.

Submitted by:

Tiffany Carranza, City Clerk