

**RESOLUTION R2022- \_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, (1) AMENDING THE CITY CLASSIFICATION PLAN BY ADOPTING THE CLASSIFICATION SPECIFICATIONS AND SALARY RANGES FOR ADMINISTRATIVE, MANAGERIAL AND PROFESSIONAL POSITIONS IN THE UTILITIES DEPARTMENT; AND (2) AMENDING THE BUDGET STAFFING PLAN TO ADD AND DELETE POSITIONS IN THE UTILITIES DEPARTMENT TO IMPLEMENT THE AMENDMENT TO THE CLASSIFICATION PLAN**

WHEREAS, the Utilities and Human Resources Departments have reviewed the duties, responsibilities, and qualifications for these classifications; and

WHEREAS, staff from Bryce Consulting reviewed the duties to be performed and recommend the new classification specifications and salary ranges for Water Control Systems Analyst, Water Control Systems Superintendent, Water Distribution Manager, and Water Plant Maintenance Superintendent, to replace the classifications of Control Systems Analyst, Control Systems Superintendent, Water Distribution Superintendent and Plant Maintenance Superintendent, as well as changes to the classification specifications and salary ranges for Water Treatment Manager and Water Quality Manager, and the additions of new classification specification and salary range for Asset Management Systems Coordinator to the Citywide Classification Plan; and

WHEREAS, the Civil Service Commission recommended the proposed adoption of the classification specifications and salary ranges for proposed classification specifications as presented to the Council; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct and establish the factual basis for the City Council's adoption of this Resolution.

2. The City Council hereby approves an amendment to the City Classification Plan by approving the classification specifications and salary ranges for the classes of Asset Management Systems Coordinator, Water Control Systems Analyst, Water Control Systems Superintendent, Water Plant Maintenance Superintendent, Water Distribution Manager, Water Treatment Manager, and Water Quality Manager, as follows: (a) the amended classification specifications are shown on Exhibit "A," attached hereto and

## ATTACHMENT 1

incorporated herein by reference; and (b) the amended salary ranges are shown on Exhibit "B," attached hereto and incorporated herein by reference, on which the Top Step for the monthly salary of each classification is identified in the column "Proposed Salary Based on Median (Monthly)."

3. The City Council hereby amends the FY21/22 Budget Staffing plan within the Utilities Department by (a) deleting one Junior Engineer, two Control Systems Analysts, one Control Systems Administrator, one Plant Maintenance Supervisor, and one Water Distribution Superintendent; and (b) adding one Asset Management Systems Coordinator, two Water Control Systems Analysts, one Water Control Systems Superintendent, one Water Plant Maintenance Superintendent and one Water Distribution Manager.

4. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 1st day of March, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_  
Tiffany Carranza  
City Clerk

Approved as to form:

\_\_\_\_\_  
Michael W. Barrett  
City Attorney