



## **REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA**

**Tuesday, December 16, 2025**

**3:30 PM Afternoon Session**

**6:30 PM Evening Session**

**City Hall Council Chambers**

*955 School Street  
Napa, CA 94559  
[www.cityofnapa.org](http://www.cityofnapa.org)*

### **CITY COUNCIL OF THE CITY OF NAPA**

***Mayor Scott Sedgley***

***Vice Mayor Mary Luros***

***Councilmember Chris DeNatale***

***Councilmember Bernie Narvaez***

***Councilmember Beth Painter***

See last pages of agenda for information regarding meeting procedures  
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

**3:30 PM AFTERNOON SESSION****1. CALL TO ORDER:****1.A. Roll Call:****2. PLEDGE OF ALLEGIANCE:****3. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****4. PUBLIC COMMENT ON NON-AGENDA ITEMS:****5. CONSENT CALENDAR:****5.A. [492-2025](#) City Council Meeting Minutes**

**Recommendation:** Approve the minutes from the November 18, 2025 and December 2, 2025 Regular Meetings of the City Council.

**Attachments:** [ATCH 1 - November 18, 2025 Draft Regular Meeting Minutes](#)  
[ATCH 2 - December 2, 2025 Draft Regular Meeting Minutes](#)

**5.B. [416-2025](#) Annual Report on Development Impact Fees for Fiscal Year 2025**

**Recommendation:** Receive the Annual Report on Development Impact Fees with Required Five-Year Findings for Fiscal Year Ending June 30, 2025.

**Attachments:** [ATCH 1 - Annual Report on Development Impact Fees FY25](#)  
[EX A - City Fee Schedule](#)

**5.C. [379-2025](#) California Highway Patrol License Agreement for City's Shooting Range Use.**

**Recommendation:** Adopt a resolution approving and authorizing the Police Chief to execute on behalf of the City Amendment No. 1 to Agreement No. C2025-831 (CHP Agreement No. 24C32500), including an amendment to the underlying License Agreement included in the Agreement, with the California Highway Patrol ("CHP") to extend their use of the City Shooting Range through June 30, 2026; and determining that the actions authorized by this resolution are exempt from CEQA.

**Attachments:** [ATCH 1 - Resolution](#)  
[ATCH 2 - Amendment to License Agreement](#)  
[ATCH 3 - Amendment No. 1 to C2025-831 \(24C325000\)](#)  
[ATCH 4 - Agreement C2025-831](#)

- 5.D. [514-2025](#) **Project Management Contract for the Five-Way Intersection Project**
- Recommendation:** Approve and authorize the Public Works Director to execute on behalf of the City an agreement with Guy Preston Consulting, LLC for Project Management services for the Five-Way Intersection Project in an amount not to exceed \$325,000.
- Attachments:** [ATCH 1 - Guy Preston, LLC Contract](#)
- 5.E. [470-2025](#) **Emergency Declaration for 36-inch Asbestos Cement Water Transmission Main Replacement**
- Recommendation:** Determine there is a need to continue the emergency action to execute and implement contracts for the construction to replace up to 8,200 linear feet of 36-inch asbestos cement water transmission main.
- 5.F. [481-2025](#) **On-Call Engineering and Multidisciplinary Professional Services**
- Recommendation:** Approve and authorize the Public Works Director to negotiate and execute on behalf of the City agreements with four engineering consulting firms: (1) BKF Engineers; (2) Nichols Consulting Engineers, Chtd; (3) Sherwood Design Engineers, and (4) Parsons Transportation Group, Inc., for task order-based on-call engineering and multidisciplinary professional services in an amount not to exceed \$1,000,000 each.
- Attachments:** [ATCH 1- BKF Contract](#)  
[ATCH 2 - Nichols Consulting Contract](#)  
[ATCH 3 - Sherwood Contract](#)  
[ATCH 4 - Parsons Contract](#)
- 5.G. [488-2025](#) **Napa Countywide Road Maintenance Act (Measure T) - Maintenance of Effort**
- Recommendation:** Adopt a resolution certifying Measure T Maintenance of Effort for Fiscal Year 2024/25, and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Maintenance of Effort FY 2025](#)
- 5.H. [500-2025](#) **Contract Amendment: Additional portable restrooms at various locations in City Parks and at special events**
- Recommendation:** Approve and authorize the City Manager to execute Amendment No. 2 to Agreement No. C2023-183 with American Sanitation, Inc. on behalf of the City for servicing and supplying ADA accessible portable restrooms at various locations around the City of Napa in the increased amount of \$75,000 for a total contract amount not to exceed \$275,000
- Attachments:** [ATCH 1 - Amendment No. 2 to Agreement No. 2023-183](#)

- 5.I. [502-2025](#) **Opportunity to Complete Park Shade Improvements at Fuller Park**
- Recommendation:** Adopt a resolution (1) authorizing the Parks & Recreation Services Director to approve additional change orders up to \$200,000 (for a total change order amount up to \$375,960) on the existing contract with Specified Play Equipment Company, for a total contract amount not to exceed \$2,691,464; and (2) determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)
- 5.J. [504-2025](#) **Building Inspection and Review Services**
- Recommendation:** Authorize the City Manager to execute on behalf of the City, Amendment No. 3 to Agreement No. C2023-709 with 4LEAF, Inc., to include certified access specialist and senior building official and inspector on-call services, and increase the agreement in the amount of \$75,000, for a total contract amount not to exceed \$525,000.
- 5.K. [516-2025](#) **Public Art Steering Committee Membership**
- Recommendation:** Appoint Clay D. Newton, as Visual Art Professional, to the Public Art Steering Committee for a term beginning immediately and ending June 30, 2028.
- Attachments:** [ATCH 1 - Applications \(redacted\)](#)
- 6. ADMINISTRATIVE REPORTS:**
- 6.A. [508-2025](#) **2026 Vice Mayor Selection**
- Recommendation:** Appoint a Councilmember to serve as Vice Mayor for a term ending December 15, 2026.
- Attachments:** [ATCH 1 - Section 59A - City Charter](#)
- 6.B. [428-2025](#) **2026 City Council Appointments to Local, Regional, and State Boards, Councils, Committees, and Commissions**
- Recommendation:** Adopt a resolution appointing members of City Council to local, regional, and state boards, councils, commissions, and committees for the year 2026.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - 2026 City Council Appointments \(DRAFT\)](#)  
[ATCH 2 - Current 2025 Appointments and Vacancies](#)  
[ATCH 3 - Appointment Descriptions](#)

- 6.C. [477-2025](#) **Appointment of Retired Annuitant Michael Allen Pursuant to Government Code Section 7522.56 & 21224**
- Recommendation:** Adopt a resolution appointing Retired Annuitant Michael Allen pursuant to Government Code Section 7522.56 & 21224.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Retired Annuitant Conditional Offer Letter -Michael Allen](#)
- 6.D. [497-2025](#) **Informational Presentation on 2025 Street Paving and Sidewalk Repairs**
- Recommendation:** Receive report and update on the Street Paving and Sidewalk Repair Programs.

**7. COMMENTS BY COUNCIL OR CITY MANAGER:**

**8. CLOSED SESSION:**

- 8.A. [511-2025](#) **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Pursuant to Government Code Section 54956.9(d)(1)  
Hagstrom Properties, LLC v. Napa Sanitation District, City of Napa, et al.  
United States District Court, Northern District of California, Case No. 3:25-cv-4369
- 8.B. [494-2025](#) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Pursuant to Government Code Section 54957  
Title: City Manager
- 8.C. [498-2025](#) **CONFERENCE WITH LABOR NEGOTIATORS**  
Pursuant to Government Code Section 54957.6  
Agency Designated Representative: Heather Ruiz, Liz Habkirk  
Unrepresented Employee: City Manager

**CITY COUNCIL RECESS**

**6:30 P.M. EVENING SESSION**

**9. CALL TO ORDER:**

**9.A. Roll Call:**

**10. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:**

**11. PUBLIC COMMENT ON NON-AGENDA ITEMS:****12. COMMISSION INTERVIEWS AND APPOINTMENTS:****12.A. [483-2025](#) Planning Commission Membership**

**Recommendation:** Interview Applicants and appoint two individuals to the Planning Commission for terms beginning January 1, 2026 and ending December 31, 2027.

**Attachments:** [ATCH 1 - Applications](#)

**13. COMMENTS BY COUNCIL OR CITY MANAGER:****14. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is January 6, 2026.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Thursday, December 11, 2025 at 5:00 PM.

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Samantha Pascoe, Deputy City Clerk

**\*\* NOTICE OF MEETING PROCEDURES \*\*****ATTENDING THE MEETING IN PERSON:**

Members of the public may participate in the City Council meeting by attending in person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559.

**THE PUBLIC CAN ALSO VIEW AND LISTEN TO THE MEETING LIVE ON:**

1. City of Napa website <https://napacity.legistar.com/calendar.aspx>. Click on the "In Progress" link.
2. Local cable TV Channel 28

Please be aware that while every effort is made to ensure the availability of the live meeting on the City of Napa's website and on the local cable channel, occasional technical difficulties may occur that prevent the meeting from being viewed live. In those instances, so long as the public may still attend and view the meeting in person, the meeting will continue.

**PUBLIC COMMENT:****Live Public Comment:**

During each regular meeting, the public may directly address the City Council on any matter within the Council's subject matter jurisdiction, including any matter that is not on the agenda. If the subject of the comments is not covered under an item on the meeting agenda, the Brown Act strictly limits the City's ability to respond.

Speakers are requested to submit a speaker card prior to the item being called in order to assist with the efficient and orderly conduct of the meeting. A speaker card is not required, provided the speaker makes a clear and timely request to address the Council. Information on speaker cards is subject to public disclosure under the California Public Records Act.

For each item, speaking time is up to three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the Mayor or City Council to address special circumstances. The Mayor may modify (increase or decrease) any time requirements for any speaker or change the order of the items on the agenda, in accordance with Council's Rules of Order and Procedures (R2016 6) to facilitate the efficient and fair conduct of the meeting.

**Providing Written Comment\*:**

Members of the public may submit written comments to the City Council before or during the meeting. All supplemental written comments will be included in the official record in accordance with the Council's Rules of Order and Procedures (R2016 6). Public comments will NOT be read aloud during the meeting.

To allow City Council adequate time to review public comments before the meeting, comments are encouraged to be submitted by email to [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org) no later than 12:00 p.m. on the day of the City Council meeting. Comments received after the deadline or during the meeting will be distributed to the City Council and added to the record the next business day,

or as soon as possible thereafter.

Written comments may also be mailed to ATTN: City Clerk, 955 School Street, Napa, CA 94559, or dropped off in person at the City Clerk's office at City Hall.

\* Please note: Emails and written comments submitted to the City Council, along with any contact information provided, are considered public records. They may be posted on the City's website and disclosed in accordance with the California Public Records Act.

**ACCESS TO INFORMATION FOR CITY COUNCIL MEETINGS:**

Information and documents related to this meeting are available on the City's website at [www.cityofnapa.org](http://www.cityofnapa.org); or by contacting the City Clerk by email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org), by calling (707) 257 9503, or in person at 955 School Street, Napa.

**CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:**

The City of Napa offers its public programs, services, and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. The City complies with all applicable requirements of the Americans with Disabilities Act and California law and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), or if you need any special assistance to participate in this meeting, contact the City Clerk at (707) 257 9503 or email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). Please request assistance at least 48 hours prior to the meeting.

For TTY/ Speech to Speech users, dial 711 for the California Relay Service, for text to speech, speech to speech, and Spanish language services 24 hours a day, 7 days a week.

**TRADUCCIONES EN ESPAÑOL / SPANISH LANGUAGE TRANSLATIONS:**

Esta agenda identifica los asuntos que serán considerados para acción de el ayuntamiento de la Ciudad de Napa en la fecha, hora y lugar que se muestran en la primera pagina. Todas las juntas del cuerpo legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el ayuntamiento.

Si solicita ayuda para traducir del inglés al español esta agenda o información relacionada, comuníquese con la Secretaria de la Ciudad al 707 257 9503 o por correo electrónico a [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). Se les pide por favor que avise con 48 horas de anticipación cuando haga un pedido para asistencia. Esto les da suficiente tiempo antes de la junta para permitir que la ciudad tome medidas razonables.

**RULES OF ORDER FOR THE CONDUCT OF CITY COUNCIL MEETINGS:**

The City Council conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016 6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order.



For more information on the City of Napa's general procedures for City Council meetings refer to the City Clerk's website at [www.cityofnapa.org/150/City-Clerk](http://www.cityofnapa.org/150/City-Clerk) or contact the City Clerk's office directly at (707) 257 9503 or email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org).

**VIEWING ARCHIVED PAST MEETINGS:**

Members of the public may access past City meetings at any time by going to: <https://napacity.legistar.com/Calendar.aspx>; which includes an indexed listing of past meetings, including supporting documents, minutes, and videos.