CITY OF NAPA

955 School Street
Napa, CA 94559
www.cityofnapa.org

MEETING MINUTES - Draft

CITY COUNCIL OF THE CITY OF NAPA

Mayor Scott Sedgley
Vice Mayor Beth Painter
Councilmember Liz Alessio
Councilmember Mary Luros
Councilmember Bernie Narvaez

Tuesday, April 4, 2023 | **3:30 PM** | **City Hall Council Chambers**

3:30 PM Afternoon Session
No Evening Session

1. CALL TO ORDER: 3:34 P.M.

1.A. Roll Call:

Present: 4 - Councilmember Alessio, Councilmember Luros, Councilmember Narvaez, and Vice Mayor Painter

Absent: 1 - Mayor Sedgley

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

Deputy Clerk Pascoe announced the following supplemental items:

Item 3.A: Email from Jim McNamara.

Item 5.C: Email from Jim McNamara.

Item 6.A:
PowerPoint Presentation from City staff.
A memo from Interim Finance Director noting corrections to staff report and Attachment 2, the Mid-Year Financial Report.

Item 6.B:
PowerPoint Presentation from City staff.
Email from Kara Vernor on behalf of Napa County Bicycle Coalition.

(Copies of all supplemental documents are included in Attachment 1)

3. SPECIAL PRESENTATIONS:

(see supplemental document in Attachment 1)

3.A. 075-2023 Napa Valley Arts & Culture Month

Vice Mayor Painter and Councilmembers read the proclamation. Art Association Napa Valley's CEO, Christopher DeNatale, accepted the proclamation and provided remarks.

3.B. 098-2023 Sexual Assault Awareness Month

Vice Mayor Painter and Councilmembers read the proclamation. NEWS' Executive Director, Tracy Lamb, accepted the proclamation and provided remarks.

4. PUBLIC COMMENT:

Jeff Medeiros - requested that Council lift the water restrictions to enable pool businesses to conduct business.

5. CONSENT CALENDAR:

Approval of the Consent Agenda

A motion was made by Councilmember Alessio, seconded by Councilmember Narvaez, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 4 - Alessio, Luros, Narvaez, and Painter

Absent: 1 - Sedgley

5.A. 108-2023 City Council Meeting Minutes

Approved the minutes from the March 21, 2023 Regular Meeting of the City Council.

5.B. 117-2023 Community Development Block Grant Advisory Committee Membership

Revoked appointment of Kiera Lager to the Community Development Block Grant Advisory Committee and direct staff to open recruitment to fill vacancy.

5.C. 080-2023 Agreement for Street Sweeping Services

(see supplemental document in Attachment 1)

Authorized the Public Works Director to execute on behalf of the City an amendment to Agreement No. C2017-063 with SCA of CA, LLC for street sweeping services to extend the term for an additional two years to June 30, 2026 for a total contract amount not to exceed $483,000 in FY23, $685,000 in FY24, $706,000 in FY25, and $728,000 in FY26; and determined that the actions authorized by this item are exempt from CEQA.

5.D. 087-2023 Update to Local Agency Investment Fund (LAIF) Authorized Signatories

Adopted Resolution R2023-032 authorizing the investment of the City of Napa monies in the Local Agency Investment Fund (LAIF) and authorizing City Officers to order deposits or withdrawals to and from that fund.

Enactment No: R2023-032

5.E. 088-2023 Treasurer's Quarterly Investment Report on the City's Investment Portfolio for the Quarter Ended December 31, 2022

Received the Treasurer’s Quarterly Investment Report on the City’s investment portfolio for the period ending December 31, 2022.

5.F. 089-2023 Revenue and Audit Consulting Services from Hinderliter, de Llamas and Associates (HdL)

Authorized the City Manager to execute Amendment 2 to Agreement C2020-091 with Hinderliter de Llamas & Associates (HdL) for Revenue and Audit Consulting Services, in the increased amount not to exceed $975,000 and to extend the agreement for an additional year to June 30, 2024.

5.G. 103-2023 Classification Plan for Office Assistant I/II

Adopted Resolution R2023-033 amending the City Classification Plan by Adopting the Revised Classification Specification for Office Assistant I/II.

Enactment No: R2023-033

5.H. 106-2023 Salary Range Revision for the Legal Analyst in the City Attorney’s Office

Adopted Resolution R2023-034 approving salary range revisions for the Legal Analyst classification in the City Attorney’s Office.

Enactment No: R2023-034

6. ADMINISTRATIVE REPORTS:

6.A. 430-2022 Fiscal Year 2022/23 Mid-Year Report

(see supplemental document in Attachment 1)

Interim Finance Director Bill Zenoni provided the report.

Vice Mayor Painter called for public comment; there were no requests to speak.

Council comments and questions of staff ensued.

A motion was made by Councilmember Alessio, seconded by Councilmember Narvaez to adopt Resolution R2023-035 amending the City Staffing Plan; amending the City Capital improvement Project Plan and approving revenue and expenditure budget updates to the FY 2022/23 Adopted Budget, as documented in Council Budget Amendment 6P10 as part of the FY 2022/23 Mid-Year Report. The motion carried by the following vote:

Aye: 4 - Alessio, Luros, Narvaez, and Painter

Absent: 1 - Sedgley

Enactment No: R2023-035

6.B. 085-2023 Annual Comprehensive Financial Report for the fiscal year ended June 30, 2022

(see supplemental document in Attachment 1)

Deputy Finance Director Raj Prasad introduced Consultant Andrew Roth who provided the report via video conference .

Vice Mayor Painter called for public comment; there were no requests to speak.

Discussion was turned over to Council; comments and questions of staff and the consultant ensued.

A motion was made by Councilmember Luros, seconded by Councilmember Narvaez to accept the City of Napa Annual Comprehensive Financial Report for the fiscal year ended June 30, 2022. The motion carried by the following vote:

Aye: 4 - Alessio, Luros, Narvaez, and Painter

Absent: 1 - Sedgley

6.C. 082-2023 Capital Improvement Program; 2023-2024 and 2024-2025 Budgets

(see supplemental document in Attachment 1)

Senior Civil Engineer Ian Heid provided the first part of the report, followed by Senior Civil Engineer Doug DeMaster who also presented.

Vice Mayor Painter called for public comment.

Maureen Trippe, Slow Down Napa - thanked Public Works for their work. Inquired about a possible traffic commission, safety and infrastructure advisory committee.

T.J. Hulsey - stated that threats to our environment need to be addressed immediately, starting with the younger generation. Requested funds to address bike trails, infrastructure, and active transportation network.

Kara Vernor, Napa County Bicycle Coalition - Requested dedicated funding for a bike infrastructure/network.

Discussion was turned over to Council; comments and questions of staff ensued.

7. COMMENTS BY COUNCIL OR CITY MANAGER:

City Manager Potter stated he was requested to ask Council to consider a future discussion item regarding City Council meeting start times and the scheduling of afternoon and evening sessions. Councilmembers provided comments with two members in support, and two members opposed of the future item. No action was taken as there was a tie. City Manager Potter was asked to table it until Mayor Sedgley would also have an opportunity to respond.

Councilmember Narvaez shared that he attended the third annual Viva Mariachi Festival at the Performance Arts Center at Napa Valley College.

8. CLOSED SESSION:

City Attorney Barrett announced the closed session item.

8.A. 130-2023 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8): Property: 3 parcels totaling approximately 1.1 acres located at 725 Coombs Street (APN 003-213-010), 720 Randolph Street (APN 003-213-008) and 730 Randolph Street (003-213-009). Authority Negotiators: Steve Potter, Liz, Habkirk, Michael Barrett, Vin Smith, Bill Zenoni, and Julie Lucido. Negotiating Parties: City of Napa, and Napa County. Under Negotiation: price and terms of payment.

The meeting recessed to Closed Session at 6:14 P.M.

Closed Session was postponed to a future meeting date to allow for all Council members to be present to consider and take action on the Closed Session item.

9. ADJOURNMENT:

The meeting adjourned at 6:19 P.M.

Submitted by:

____

Samantha Pascoe, Deputy City Clerk

ATTACHMENT 1

SUPPLEMENTAL REPORTS &
COMMUNICATIONS Office of the City Clerk

City Council of the City of Napa
Regular Meeting

April 4, 2023

FOR THE CITY COUNCIL OF THE CITY OF NAPA

AFTERNOON SESSION:

SUBMITTED PRIOR TO THE CITY COUNCIL MEETING

3. SPECIAL PRESENTATIONS:

3.A. Napa Valley Arts & Culture Month and 3.B. Sexual Assault Awareness Month
1) Email from Jim McNamara received on April 2, 2023.

5. CONSENT CALENDAR:

5.C. Agreement for Street Sweeping Services
1) Email from Jim McNamara received on April 2, 2023.

6. ADMINISTRATIVE REPORTS:

6.A. Fiscal Year 2022/23 Mid-Year Report
- PowerPoint Presentation from City Staff.
- Memo from Interim Finance Director noting corrections to staff report and Attachment 2, the Mid-Year Financial Report.

6.B. Annual Comprehensive Financial Report for the fiscal year ended June 30, 2022
- PowerPoint Presentation from City Staff.

6.C. Capital Improvement Program; 2023-2024 and 2024-2025 Budgets
- PowerPoint Presentation from City Staff.
1) Email from Kara Vernor on behalf of the Napa County Bicycle Coalition received on April 3, 2023.

From: [redacted]
To: Samantha Pascoe
Subject: 4/4 City Council Meeting
Date: Sunday, April 2, 2023 6:58:20 PM

[EXTERNAL]

Hi Samantha. Would it be possible for the City Council to consider the following?

#1 Regarding Agenda Items 3.A, 3.B, etc. ----- why not designate a month, or a week, or maybe even just a day to recognize the thousands of average Napa residents who work hard everyday and do not have the time or money to relish in the wine, the arts, and the fine downtown cuisine?

#2 Regarding Agenda Item 5.C. ----- cancel the street sweeper who accomplishes nothing more than blowing dust and diesel exhaust emissions around neighborhoods in which the sweeper has no access to curbs due to cars, trucks, trailers, etc. parked everywhere. The dirt, the leaves, and the litter do not accumulate on the street centerlines.

Thanks for your consideration.
Jim McNamara

From: [redacted]
To: Samantha Pascoe
Subject: 4/4 City Council Meeting
Date: Sunday, April 2, 2023 6:58:20 PM

[EXTERNAL]

Hi Samantha. Would it be possible for the City Council to consider the following?

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Thanks for your consideration.
Jim McNamara

CITY OF NAPA

Mid-Year Report
FY 2022/23

FINANCIAL STATUS

Fiscal Year 2022/23

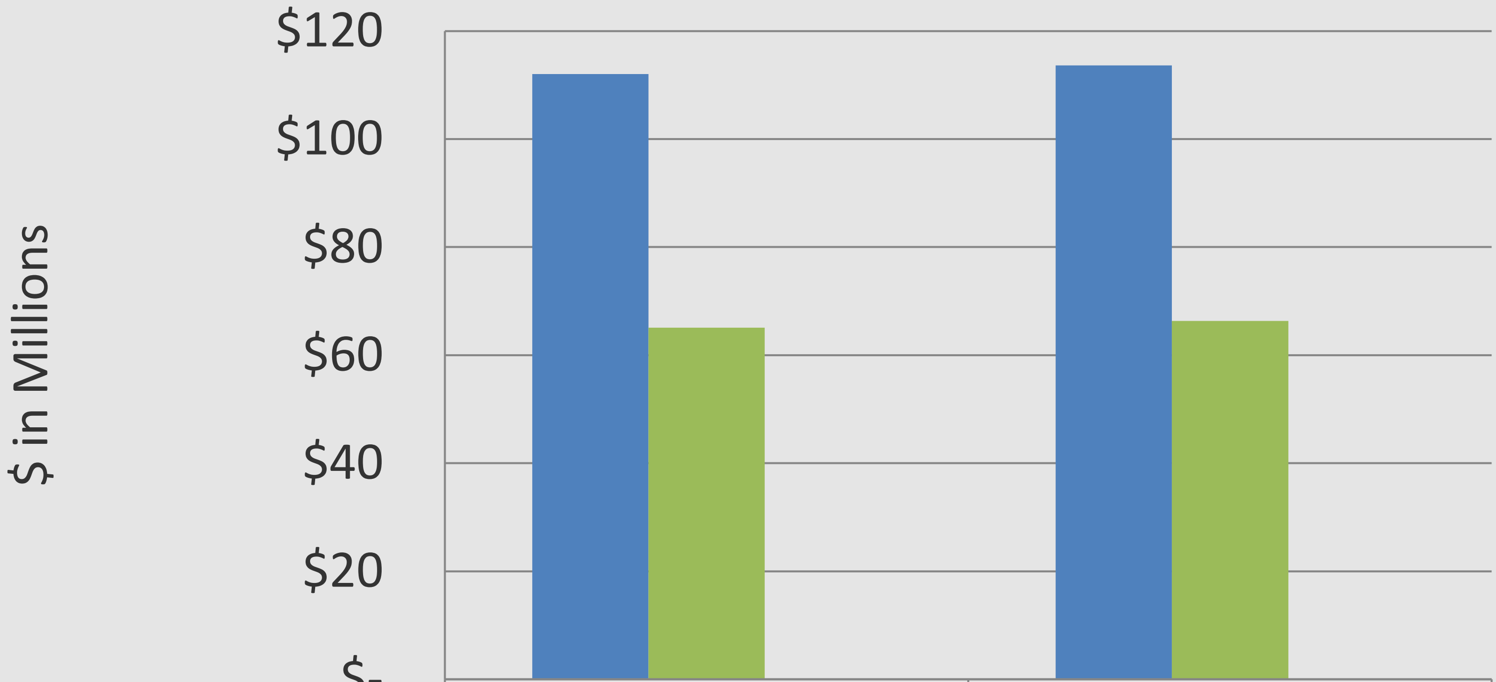
- General Fund
- Non-Recurring General Fund
- CIP Project Fund
- Enterprise Funds

GENERAL FUND

ATTACHMENT 2

FY 2022/23 Budget to Actual

as of February 28, 2023



	Revenues	Expenditures
Budget	112.03	113.63
Mid-Year Actual	65.11	66.32
% of Budget	58%	58%

ATTACHMENT 2

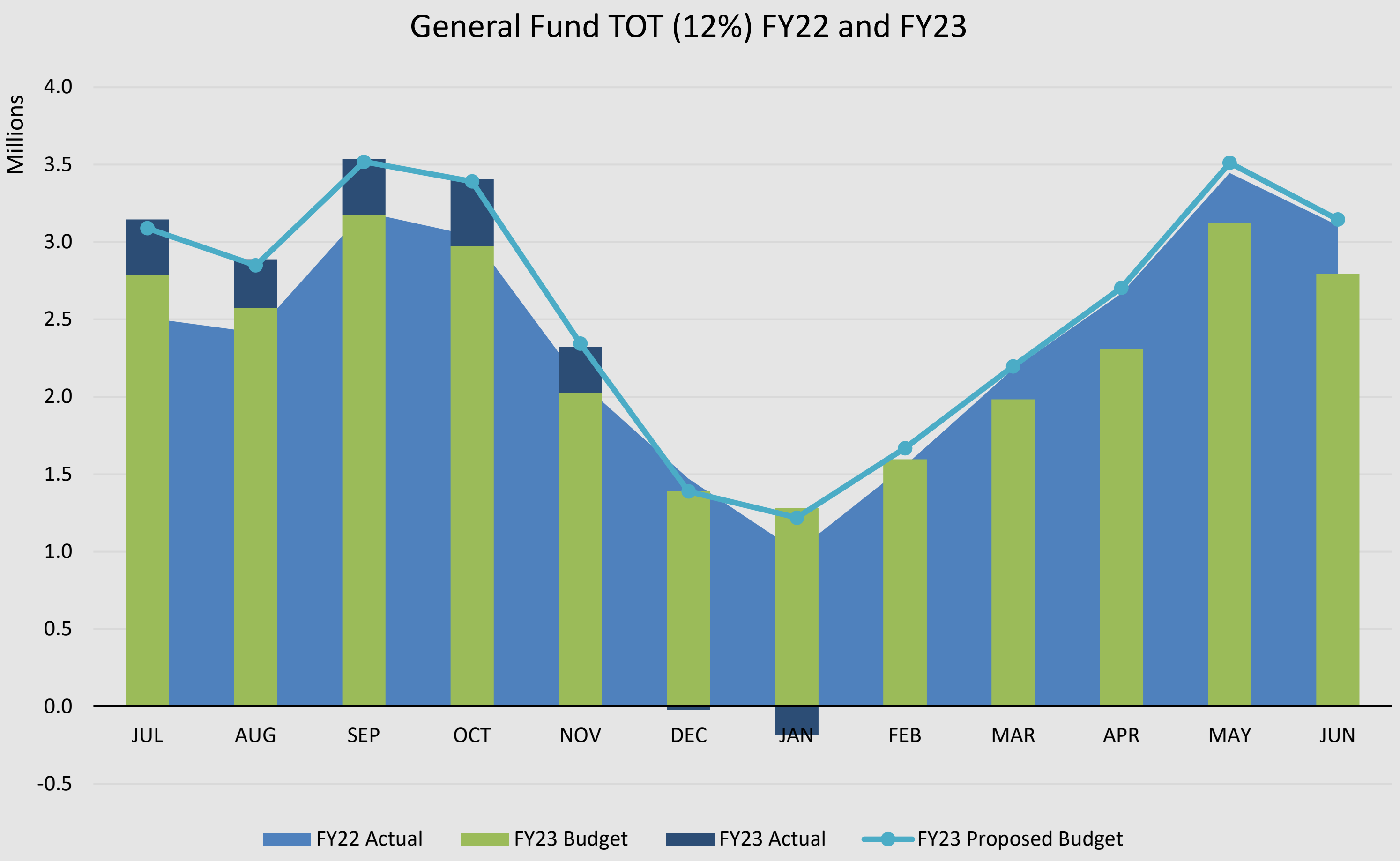
FY 2022/23 Revenue

	Budget	Actual	YTD %
Property Tax	40.99	23.40	57.1%
Sales Tax	21.30	11.52	54.1%
Transient Occupancy Tax	28.03	17.31	61.8%
Business License Tax	3.73	2.54	68.1%
Charges for Services	5.69	2.02	35.5%
Licenses and Permits	2.29	1.68	73.4%
Other Operating Revenues	7.01	3.64	51.9%
Non-Operating Revenues	3.00	3.00	100.0%
Total Operating Revenue	**112.03**	**65.11**	**58.1%**

CITY OF NAPA

ATTACHMENT 2

Transient Occupancy Tax



Recommended Revenue Adjustments

- Property Tax: return $1.0 million of Excess ERAF to the Non-Recurring General Fund
- Sales Tax: increase by $0.92 million
- Transient Occupancy Tax (TOT): increase by $3.0 million
- Other Taxes: increase budget by $0.2 million
- Licenses and Permits: increase by $0.2 million
- Charges for Services: increase by $0.5 million
- **Net impact: increase of $3.9 million**

CITY OF NAPA

ATTACHMENT 2

FY 2022/23 Expenditures

	Budget	Actual	YTD %
Salaries & Wages & Benefits	80.98	51.62	63.7%
Materials & Supplies & Services	27.80	14.69	52.8%
Other Expenditures (Includes Transfers to Reserves)	4.85	0.01	0.2%
Total Operating Expenditures	**113.63**	**66.32**	**58.4%**

CITY OF NAPA

Recommended Expenditure Adjustments

- Labor MOU's: one-time payments and higher COLA's than anticipated in the adopted budget - $1.6 million
- Limited-Term Management Fellow: new FTE requested by City Manager's Office - $21,390
- Leave Payouts: increase budget for employee leave payouts based on current projections - $100,000

CITY OF NAPA

Recommended Expenditure Adjustments

- Finance Contracts: $300,000
- Public Works Street Sweeping Contract: contract increase of $83,000
- Reserves: General Fund Operating Budget increases cause increased transfers to reserves per fiscal policy - $178,380
- **Net impact: increase of $2.3 million**

CITY OF NAPA

FY 2022/23 Operating Position

	FY 2022/23 Adjusted Budget	FY 2022/23 Proposed Budget	FY 2022/23 Actual
General Fund *($ in millions)*			
Total Revenues	112.0	115.9	65.1
Operating Expenditures	110.1	112.2	66.3
Contributions to CIP Reserves	3.2	3.2	-
Contributions to General Fund Reserves	0.4	0.5	-
Initial Net Position	**(1.6)**	**(0.0)**	**(1.2)**
Fund Balance for Carryforwards	2.7	2.7	2.7
Projected Net Position	**1.1**	**2.7**	**1.5**

CITY OF NAPA

ATTACHMENT 2

FY 2022/23
Reserve Balances

	Target Balance at Year-End after Adjustments	Current Balance
Operating (5%)	5.41	4.94
Emergency (14%)	15.15	15.40
Contingency (1%)	1.08	0.99
Total	21.64	21.32
Budgeted Contributions to Reserves		0.51
Estimated General Fund Reserves at Fiscal Year-End		**21.84**

CITY OF NAPA

Staffing Plan Adjustments
All Funds

- <u>City Clerk</u>
  - Delete 1 Records Analyst
  - Add 1 Management Analyst I/II

- <u>City Manager</u>
  - Add 1 Limited-Term Management Fellow

CITY OF NAPA

ATTACHMENT 2

Staffing Plan Adjustments
All Funds

- <u>Housing</u>
  - Delete 1 Assistant Housing Manager
  - Add 1 Management Analyst I/II
  - Add 2 Senior Housing Specialists

- <u>Police</u>
  - Add 1 Limited-Term Homeless Intervention Coordinator (Grant Funded)

CITY OF NAPA

NON-RECURRING GENERAL FUND

Recommended Adjustments

- Increase Property Tax budget by $1.0 million for Excess ERAF from General Fund

- $125,000 increases to revenue & expenditure budgets for the Grant-Funded Limited-Term Homeless Intervention Coordinator

CITY OF NAPA

ATTACHMENT 2

Recommended Adjustments

- Close out Fire Hazard Mitigation Grant
  - Reduce revenue budget by $8,960
- Senior Housing Specialist
  - $12k expenditure budget increase for partial funding

FY 2022/23 NR General Fund

	FY 2022/23 Adjusted Budget	FY 2022/23 Proposed Budget	FY 2022/23 Actual
Non-Recurring General Fund *($ in millions)*			
Beginning Fund Balance	6.5	6.5	6.5
Revenues	7.6	8.7	3.6
Expenditures	10.4	10.5	2.0
Projected Ending Fund Balance	**3.6**	**4.6**	**8.1**

CITY OF NAPA

CIP PROJECT FUND

CITY OF NAPA

FY 2022/23 CIP Reserves

- CIP Facilities Reserve:
  - $4.5 million in budgeted projects
  - $10.1 million available for future projects and City facility maintenance
- CIP General Reserve:
  - $9.9 million in budgeted projects
  - $0.84 million earmarked for future projects

CITY OF NAPA

Recommended Adjustments

- Funding Swap
  - Remove ARPA dollars from Napa Central Dispatch Alternative Project and replace with CIP General Reserve dollars ($1.5 million)
  - Remove CIP General Reserve dollars from Hwy 29 Class 1 Bikeway Project and replace with ARPA dollars ($1.5 million)

CITY OF NAPA

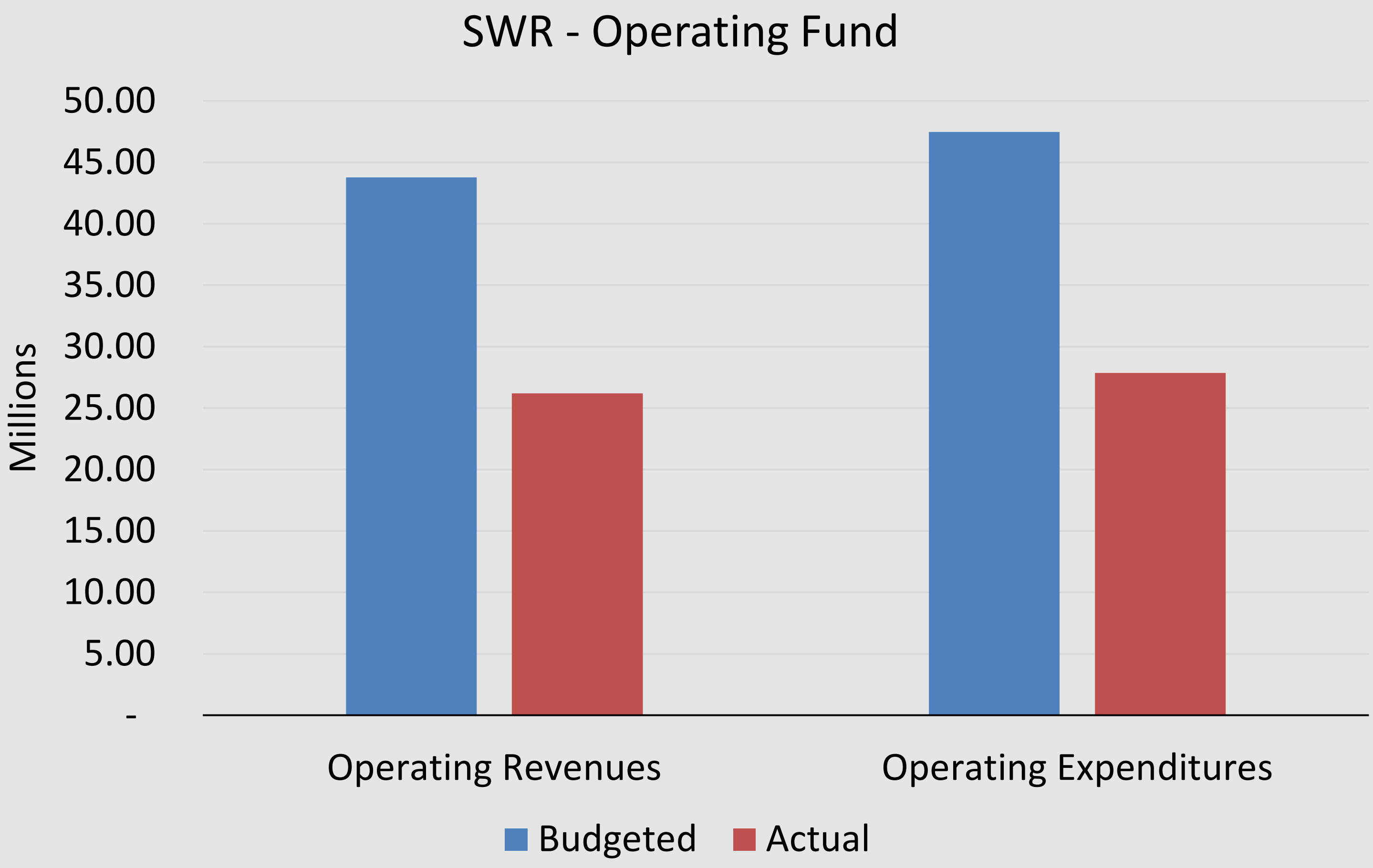
Recommended Adjustments

- New Projects
  - Yajome Sidewalk Repair $0.9 milllion
  - Street Preventative Maintenance $1.0 million
  - City Facility Planning $0.3 million
- Increase Existing Projects
  - Coombs Street Project $0.3 million increase
    - Reduce estimated CIP costs in future years

CITY OF NAPA

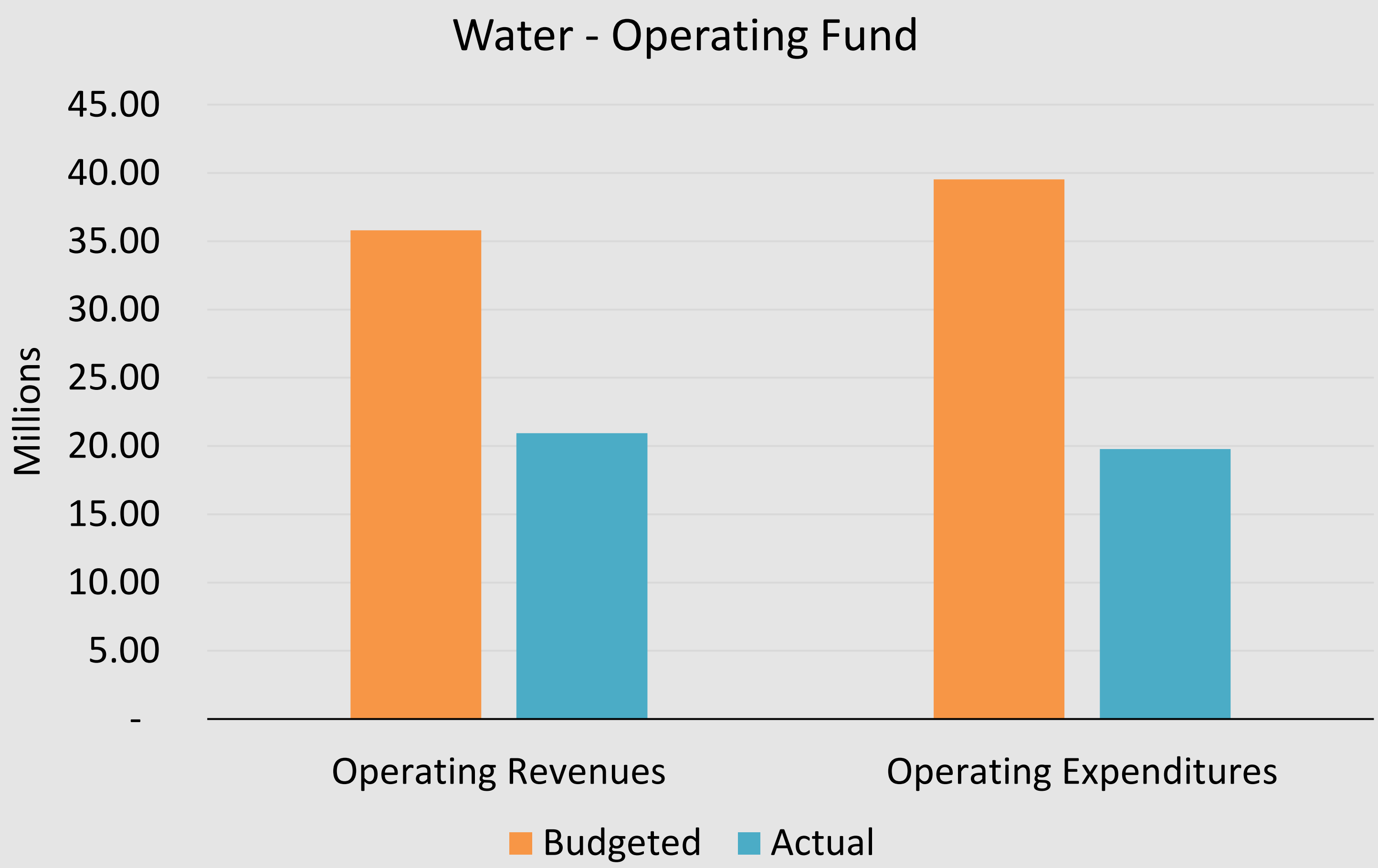
ENTERPRISE FUNDS

Enterprise Funds - Solid Waste/Recycling

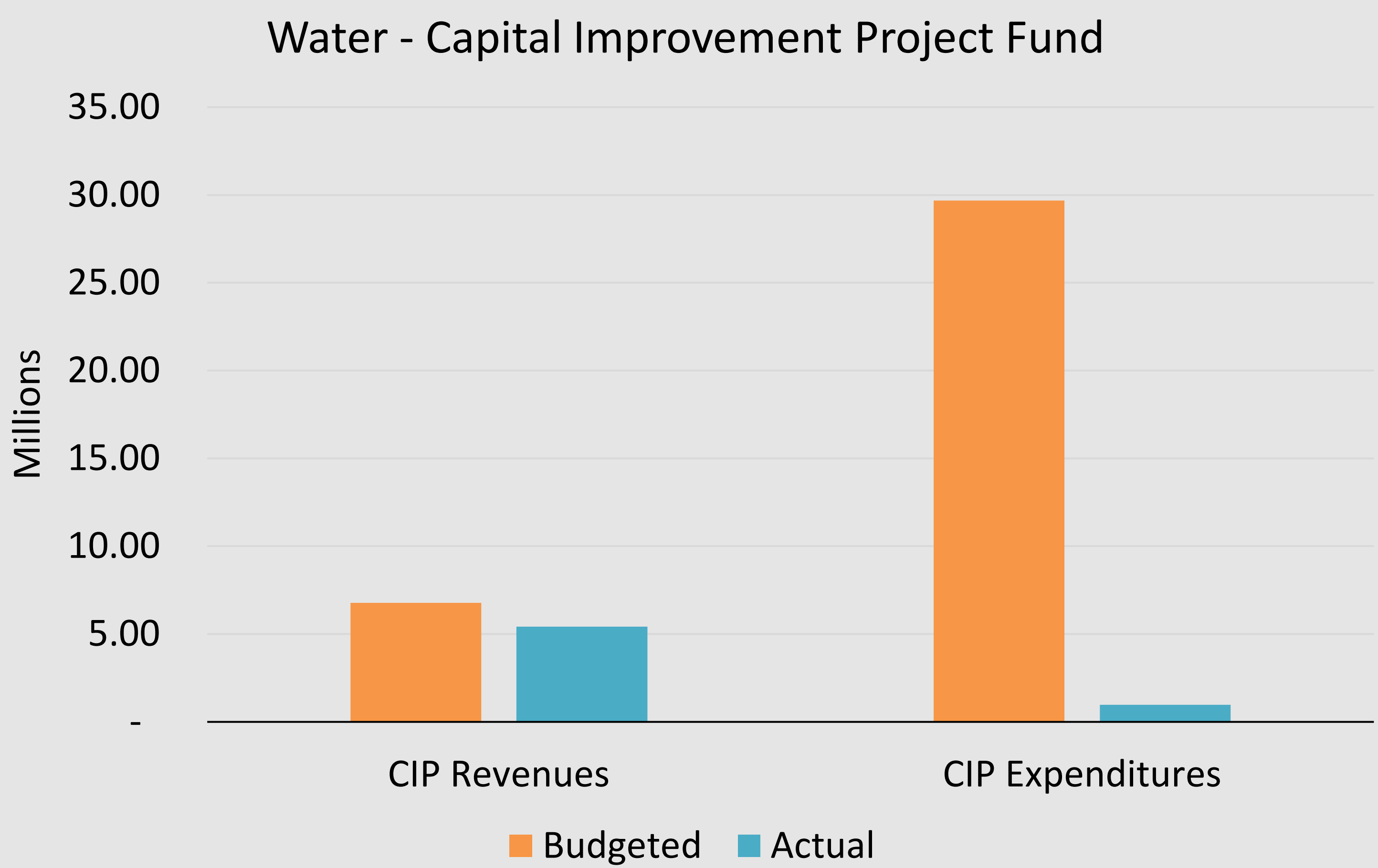


ATTACHMENT 2

Enterprise Funds – Water



Enterprise Funds – Water



Recommended Expenditure Adjustments

- Solid Waste & Recycling
  - $0.03 million increase in Operating Fund expenditure budget for labor costs
- Water
  - $0.21 million increase in Operating Fund expenditure budget for labor costs
  - $2.31 million increase in Operating Fund expenditure budget for State Water Project
  - $0.06 million increase in Non-Recurring Fund expenditure budget for Dry Year Water

CITY OF NAPA

OTHER FUNDS

Other Recommended Adjustments

- Special Revenue Funds
  - $0.36 million revenue increase for adjusted Transient Occupancy Tax revenue
  - $1.30 million expenditure increase for new CIP projects
  - $18,320 expenditure increase for labor agreements
  - $12,250 expenditure increase for new Senior Housing Specialist positions

CITY OF NAPA

ATTACHMENT 2

Other Recommended Adjustments

- City Capital Project Fund
  - $42,750 expenditure increase for labor agreements
  - $51,960 revenue increase for additional transfers to CIP reserves
- Internal Service Funds
  - $11,760 expenditure increase for labor agreements

CITY OF NAPA

Other Recommended Adjustments

- Housing Authority Funds
  - $14,600 expenditure increase for labor agreements
  - $36,680 expenditure increase for new Senior Housing Specialist positions

CITY OF NAPA

Requested Action

Move to:

- Receive the City's Mid-Year Financial Report
- Adopt a resolution amending the City Staffing Plan; amending the City Capital improvement Project Plan and approving revenue and expenditure budget updates to the FY 2022/23 Adopted Budget, as documented in Council Budget Amendment 6P10 as part of the FY 2022/23 Mid-Year Report.

CITY OF NAPA

ATTACHMENT 2

CITY OF NAPA

Mid-Year Report FY 2022/23

Item 6.A.
ATTACHMENT 2

CITY OF NAPA

MEMO

TO: **Mayor and City Council members**

FROM: **Bill Zenoni, Interim Finance Director**

DATE: **April 3, 2023**

SUBJECT: **Correction to Agenda Item 6.A - Fiscal Year 2022-23 Mid-Year Report**

Subsequent to publishing the agenda material for the April 4, 2023 City Council meeting, several edits to Agenda Item 6.A – Fiscal Year 2022-23 Mid-Year Report were identified.

STAFF REPORT

1. Reference to the City's Investment portfolio should be removed. The Quarterly Investment Report is agendized as a separate item (5.E.)

   ~~The report also includes a section discussing the City's Investment Portfolio. This section includes an overview of the portfolio's performance for the period and a detailed listing of investment assets~~

2. **Financial Impacts**
   The Council Budget Amendment will increase Citywide revenue budgets by $7.0 million and Citywide expenditure budgets by ~~$8.6~~ $9.0 million. In the General Fund, revenue budgets will increase by ~~$4.6~~ $3.9 million due to increased revenue expectations, and expenditures budgets will increase by ~~$1.9~~ $2.3 million, primarily due to increased costs from the City's labor MOU's. Changes to CIP projects result in a revenue budget increase of $1.7 million to the City Capital Projects Fund, and an expenditure budget increase of $2.5 million. The City's Water Operating fund is requesting a $2.3 million expenditure budget increase for State Water Project costs.

MID-YEAR FINANCIAL REPORT (Attachment 2)

3. FY 2022/23 General Fund Budget
   The City's Sales Tax consultants, HdL Companies, recommends a $0.9 million budget increase for state sales tax. Transient Occupancy Tax grew strongly over calendar year 2022, and the original budget for FY 2022/23 appears to be too low. A budget increase of $3.0 million is recommended. Revenue budget increases are also recommended for Other Taxes ($0.2 million), Licenses and Permits ($0.2 million), and Charges for Services ($0.6 million). With these strong revenue expectations, the full $3.0 million of Excess ERAF revenues that were posted to the General Fund are no longer needed to balance the budget. It is recommended to remove $1.0 million of these revenues from the

CITY OF NAPA

General Fund and instead post them to the Non-Recurring General Fund, where Excess ERAF revenues are typically used for one-time projects.

4. The General Fund Summary Table on page 3 has been updated as follows:

General Fund Summary (in millions)

	FY 2022/23 Budget (as of 2/28/2023)	FY 2022/23 YTD Actual (as of 2/28/2023)	*% to date (Budget to Actual)*	FY 2021/22 YTD Actual (as of 12/31/2021)	FY 21/22 Annual Totals	*% to date as of 12/31/2021*	Proposed Mid-Year Adjustments
Operating Revenues							
Property Tax	40.99	23.40	*57%*	20.65	41.33	*50%*	-
Sales Tax	21.30	11.52	*54%*	7.18	21.75	*33%*	0.92
Transient Occupancy Tax	28.03	17.31	*62%*	12.28	28.73	*43%*	3.00
Business License Tax	3.73	2.54	*68%*	1.59	4.04	*39%*	-
Other Taxes	2.46	1.07	*43%*	0.54	2.80	*19%*	0.24
Licenses and Permits	2.29	1.68	*73%*	1.32	3.02	*44%*	0.20
Charges for Services	5.69	2.02	*35%*	1.68	6.16	*27%*	0.51
Intergovernmental	0.95	0.73	*77%*	1.38	1.62	*85%*	-
Investment Earnings	0.22	0.07	*32%*	(0.10)	(9.67)	*1%*	-
Miscellaneous / Other Revenues	0.26	0.21	*81%*	0.17	0.26	*64%*	-
Transfers In	3.12	1.56	*50%*	1.51	3.01	*50%*	-
Total Operating Revenues	**109.03**	**62.11**	***57%***	**48.19**	**103.06**	***47%***	**4.86**
Non-Operating Revenues							
Excess ERAF Above Baseline	3.00	3.00	*100%*	2.30	2.30	*100%*	(1.00)
Total Non-Operating Revenues	**3.00**	**3.00**	*100%*	**2.30**	**2.30**	*100%*	**(1.00)**
Total Revenues	**112.03**	**65.11**	*58%*	**50.49**	**105.36**	*48%*	**3.86**
Operating Expenditures							
City Council / City Clerk	1.60	0.92	*57%*	0.69	1.41	*49%*	0.02
City Manager	1.80	1.04	*58%*	0.68	1.54	*44%*	0.06
Finance	8.54	5.53	*65%*	3.37	7.30	*46%*	0.47
City Attorney	1.52	0.97	*64%*	0.57	1.27	*45%*	0.04
Human Resources	2.31	1.39	*60%*	0.77	1.59	*49%*	0.07
Community Development	5.41	2.89	*54%*	1.99	5.21	*38%*	0.12
General Government	10.61	3.25	*31%*	1.72	12.14	*14%*	0.28
Included in General Government:							
Transfer to CIP Facilities Reserve	*2.12*	-	*0%*	-	*1.91*	*0%*	*0.04*
Transfer to CIP General Reserve	*1.06*	-	*0%*	-	*0.96*	*0%*	*0.02*
Transfer to General Fund Reserves	*0.39*	-	*0%*	-	-		*0.12*
Police Department	34.62	21.47	*62%*	16.65	33.00	*50%*	0.61
Fire Department	24.15	15.08	*62%*	11.75	23.15	*51%*	0.21
Public Works	13.91	8.43	*61%*	4.97	10.88	*46%*	0.30
Parks & Recreation	9.18	5.33	*58%*	3.51	7.85	*45%*	0.11
Total Operating Expenditures	**113.63**	**66.32**	***58%***	**46.68**	**105.34**	***44%***	**2.30**
Fund Balance for Carryforwards	**2.69**						
Budgeted Net Position	**1.10**						**1.56**

THE PUN GROUP
ACCOUNTANTS & ADVISORS

CITY OF NAPA

Presentation to the City Council
For the Fiscal Year Ended June 30, 2022

***April* 4, 2023**

CONTENTS

REQUIRED COMMUNICATIONS (AU-C 260)

Required Communications (AU-C 260)

- **Independence**
  - We complied with ALL relevant requirements regarding independence
- **Significant Accounting Policies**
  - The City disclosed all significant accounting policies in Note 1 to the financial statements.
  - The City implemented GASB Statement No. 87, *Leases*
- **Significant Estimates**
  - Fair value on investments
  - Depreciation on capital assets
  - Net pension liability actuarial assumptions
  - Net other postemployment benefit liability actuarial assumptions

THE PUN GROUP ACCOUNTANTS & ADVISORS

Required Communications (AU-C 260)

- **Sensitive Disclosures**
  - Note 1 – Summary of Significant Accounting Policies
  - Note 3 – Leases Receivable (GASB 87 implementation)
  - Note 10 –Fund Balance and Net Position
  - Note 11 –Fund Balance Classification
  - Note 13 – Employee Retirement System
  - Note 14 – Other Postemployment Benefits (OPEB)
- **Misstatements**
  - There were no corrected or uncorrected misstatements reported.
- **Consultation with Other Accountants**
  - Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and other matters.

THE PUN GROUP ACCOUNTANTS & ADVISORS

Required Communications (AU-C 260)

- **Significant Difficulties**
  - We encountered no significant difficulties in dealing with management.
- **Disagreements with Management**
  - We did not have any disagreements with management in terms of accounting treatments or audit procedures performed.

AUDIT RESPONSIBILITIES

Management's Responsibilities

- Responsible for the financial statements
- Present the financial statements in accordance with accounting principles generally accepted in the United States of America (US GAAP)
- Adopt sound accounting policies
- Establish and maintain internal controls over financial reporting and compliance
- Provide evidence supporting the amounts and disclosures in the financial statements
- Prevent and detect fraud

OUR RESPONSIBILITY IN ACCORDANCE WITH PROFESSIONAL STANDARDS

- Form and express an opinion about whether the financial statements that have been prepared by management with Council oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (US GAAP)
- Plan and perform the audit to obtain “reasonable” assurance (not “absolute” assurance) about whether the financial statements are free of material misstatements.
- Consider internal control over financial reporting. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

OVERVIEW OF THE FINANCIAL STATEMENTS

THE PUN GROUP
ACCOUNTANTS & ADVISORS

City of Napa
Government-Wide
Condensed Statement of Net Position
June 30, 2022

	Governmental Activities	Business-Type Activities	Total
Assets	$ 622,778,820	$ 214,532,243	$ 837,311,063
Deferred Outflows of Resources	21,238,669	3,314,351	24,553,020
Liabilities	183,478,687	68,195,750	251,674,437
Deferred Inflows of Resources	42,558,819	5,738,789	48,297,608
Net Position:			
Net investment in capital assets	357,052,164	68,320,594	425,372,758
Restricted	128,513,591	91	128,513,682
Unrestricted (deficit)	(67,585,772)	75,591,370	8,005,598
Total Net Position	$ 417,979,983	$ 143,912,055	$ 561,892,038

THE PUN GROUP ACCOUNTANTS & ADVISORS

City of Napa
Government-Wide Summary
Condensed Statement of Activities
For the Year Ended June 30, 2022

	Governmental Activities	Business-Type Activities	Total
Expenses	$(131,382,417)	$ (64,401,295)	$(195,783,712)
Program Revenues			
Charges for services	36,879,210	77,745,324	114,624,534
Operating grants and contributions	18,662,547	2,324,562	20,987,109
Capital grants and contributions	15,734,201	1,503,452	17,237,653
Total program revenues	71,275,958	81,573,338	152,849,296
Net Cost of Services	(60,106,459)	17,172,043	(42,934,416)
General Revenues - Taxes	96,827,808	-	96,827,808
General Revenues - Others	(9,771,084)	455,411	(9,315,673)
Transfers	3,623,200	(3,623,200)	-
Change in Net Position	$ 30,573,465	$ 14,004,254	$ 44,577,719

THE PUN GROUP ACCOUNTANTS & ADVISORS

City of Napa
General Fund
Condensed Balance Sheets
June 30, 2022 and 2021

	June 30, 2022	June 30, 2021	Change
Assets	$ 53,263,205	$ 50,617,339	$ 2,645,866
Liabilities	$ 25,829,539	$ 16,034,412	$ 9,795,127
Deferred Inflows of Resources	3,310,713	3,807,276	(496,563)
Fund Balance			
Nonspendable	2,690,674	3,148,190	(457,516)
Restricted	5,151,404	316,646	4,834,758
Committed	15,396,259	15,396,259	-
Assigned	8,562,728	6,424,194	2,138,534
Unassigned	(7,678,112)	5,490,362	(13,168,474)
Total Fund Balance	24,122,953	30,775,651	(6,652,698)
Total Liabilities and Fund Balance	$ 53,263,205	$ 50,617,339	$ 2,645,866

THE PUN GROUP
ACCOUNTANTS & ADVISORS

City of Napa
General Fund
Condensed Statement of Revenues, Expenditures and Changes in Fund Balance
For the Years Ended June 30, 2022 and 2021

	June 30, 2022	June 30, 2021	Change
Revenues	$ 105,807,833	$ 92,212,785	$ 13,595,048
Expenditures	(98,766,135)	(91,092,847)	(7,673,288)
Revenues over Expenditures	7,041,698	1,119,938	5,921,760
Other Financing Sources and Uses			
Inception of lease payable	82,110	-	82,110
Transfers (Net)	(13,776,506)	(1,077,475)	(12,699,031)
Total other financing sources/uses	(13,694,396)	(1,077,475)	(12,616,921)
Change in Fund Balance	$ (6,652,698)	$ 42,463	$ (6,695,161)

THE PUN GROUP
ACCOUNTANTS & ADVISORS

FINANCIAL INDICATORS AND KEY PENSION AND OPEB INFORMATION

THE PUN GROUP
ACCOUNTANTS & ADVISORS

City of Napa
Governmental Activities
Net Cost of Services to Tax Revenues

	2022	2021
Net Cost of Services	$ (60,106,459)	$ (89,315,086)
Tax Revenues	96,827,808	73,324,500
Ratio	62.08%	121.81%

City of Napa
General Fund
Available Fund Balance (Unassigned and Committed Contingency Reserve) to Annual Expenditures

	2022	2021
Available Fund Balance	$ 7,718,147	$ 15,524,223
Annual Expenditures	98,766,135	91,092,847
Ratio	7.81%	17.04%
Available Fund Balance - PY	$ 15,524,223	$ 22,645,146
Net Change in Available Fund Balance	$ (7,806,076)	$ (7,120,923)

THE PUN GROUP ACCOUNTANTS & ADVISORS

GASB 68 – The Pension Standard
As of June 30, 2021 (Measurement Date)

	Miscellaneous Plan	Safety Plan	Total
Net Pension Liabilities @ 6.15%	$ 108,459,532	$ 99,703,920	$ 208,163,452
Net Pension Liabilities @ 7.15%	**$ 72,863,277**	**$ 64,172,720**	**$ 137,035,997**
Net Pension Liabilities @ 8.15%	$ 43,277,136	$ 34,721,416	$ 77,998,552
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Total Pension Liability	74.26%	76.94%	
Prior year	63.34%	65.76%	

THE PUN GROUP ACCOUNTANTS & ADVISORS

GASB 75 – The OPEB Standard
As of June 30, 2021 (Measurement Date)

		OPEB
Net OPEB Liabilities @ 6.61%	$	3,321,912
Net OPEB Liabilities @ 7.61%	**$**	**2,184,243**
Net OPEB Liabilities @ 8.61%	$	1,201,138

Fiduciary Net Position as a Percentage of the Total OPEB Liability	83.08%

THE PUN GROUP ACCOUNTANTS & ADVISORS

AUDIT RESULTS

Audit Results

- **Opinions**
  - ***Unmodified Opinions issued to all Opinion Units***
    - Financial statements are fairly presented in all material respects
    - Accounting policies have been consistently applied
    - Estimates used are reasonable
    - Disclosures are properly reflected in the financial statements

THE PUN GROUP ACCOUNTANTS & ADVISORS

Other Results

- No disagreements with management
- No material weaknesses were identified in internal control over financial reporting or compliance
- One significant deficiency was identified in internal control over financial reporting
- No accounting issues
- No inappropriate activities were noted

ATTACHMENT 2

THE PUN GROUP
ACCOUNTANTS & ADVISORS

HQ - ORANGE COUNTY
200 E. Sandpointe Avenue
Suite 600
Santa Ana, CA 92707

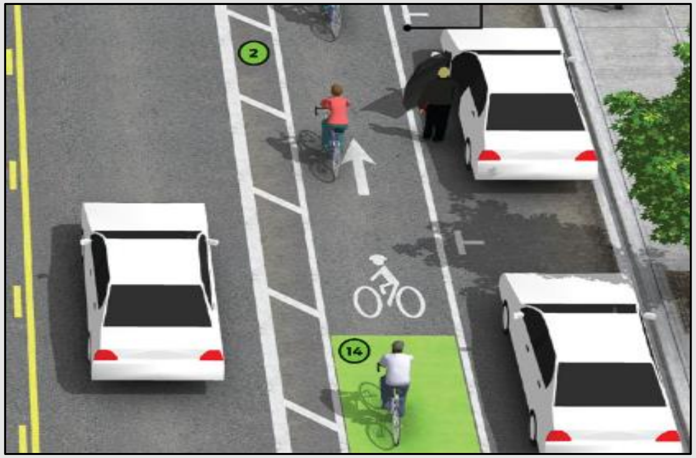
SAN DIEGO
4365 Executive Drive
Suite 710
San Diego, CA 92121

BAY AREA
2121 North California Blvd.
Suite 290
Walnut Creek, CA 94596

LAS VEGAS
1050 Indigo Drive
Suite 110
Las Vegas, NV 89145

PHOENIX
4742 North 24th Street
Suite 300
Phoenix, AZ 85016

ATTACHMENT 2



City Council Presentation
Capital Improvement Program

CITY OF NAPA

Agenda Item 6.C

April 04, 2023

CIP Workshop

- Review proposed Capital Improvement Program for the 2023-2024 and 2024-2025 budget cycle

- Highlight of upcoming construction projects and new projects

- Provide direction regarding proposed Capital Improvement Program for the 2023-2024 and 2024-2025 budget cycles

CITY OF NAPA

CAPITAL IMPROVEMENT PROGRAM

Council Priorities	Housing and homelessness
	Implementation of the general plan
	Climate action
	Traffic safety
	Infrastructure
CIP Focus (w/more need than funding)	Repair infrastructure
	Finish projects already started
	Match grants to leverage City funding

CITY OF NAPA

ATTACHMENT 2

WORK PLAN TO ADDRESS COUNCIL PRIORITIES IN CIP

CIP Infrastructure Projects

- Parks and trails
- Streets, sidewalks, bicycle facilities & traffic safety
- Storm drainage system
- Water treatment and distribution systems
- Solid waste and recycling facilities
- Parking facilities
- City-owned buildings

Traffic Safety Elements

Traffic safety and traffic calming integrated into streets projects

- Pedestrian flashing beacons
- Vehicle lane width reductions
- Buffered bike lanes
- Enhanced striping
- Sidewalk repairs
- Curb extensions/bulb-outs
- Improved traffic signal operations
- Implementing plans (grants awarded)

This Budget Process

- Upcoming budget documents are for two separate years (FY 23-24 & FY 24-25)
- CIP portion of budget is also approved for two separate years (FY 23-24 & FY 24-25)
- Five-year CIP developed to plan for future expenditures (through FY 27-28)
- Today's item will present CIP separately allowing for input & direction
- CIP to be approved with full budget in June

Next Step

- Finalize CIP based on Council input & direction
- Presenting Projects in three lists:
  - (1) Projects Completed List (close out)
  - (2) Projects Eliminated List
  - (3) Projects Added – New Projects & Added Funding
- Project Summary Sheets for all Projects in the 5-year CIP

CAPITAL IMPROVEMENT PROGRAM

CIP for 2023-2024 budget

- 77 projects (new projects or additional funding)
- 12 funding sources intended for Capital projects totals $30,450,000

CIP for 2024-2025 budget

- 41 projects (new projects or additional funding)
- 8 funding sources intended for Capital projects totals $21,006,000

CITY OF NAPA

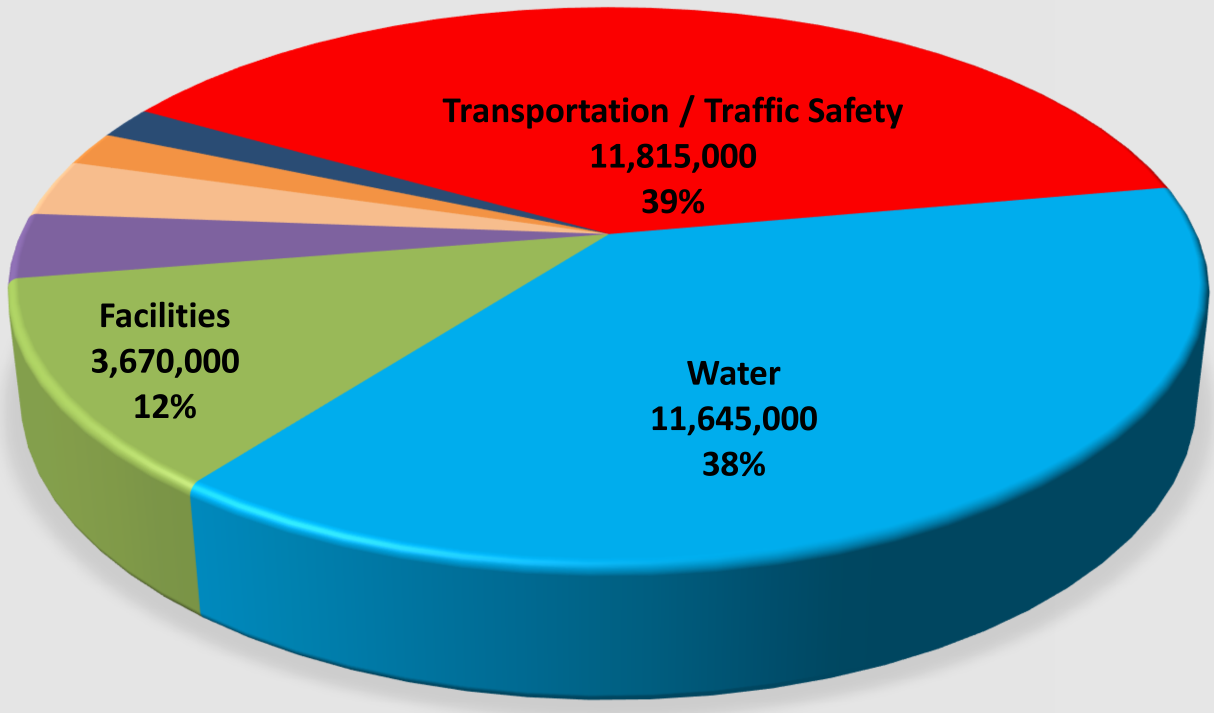
CAPITAL IMPROVEMENT PROGRAM

5-Year CIP (2023-2024 through 2027-2028)

- 143 projects (new projects or additional funding)
- 12 funding sources intended for Capital projects totals $154,200,000

FY 2023-2024 CIP BY CATEGORY

ATTACHMENT 2

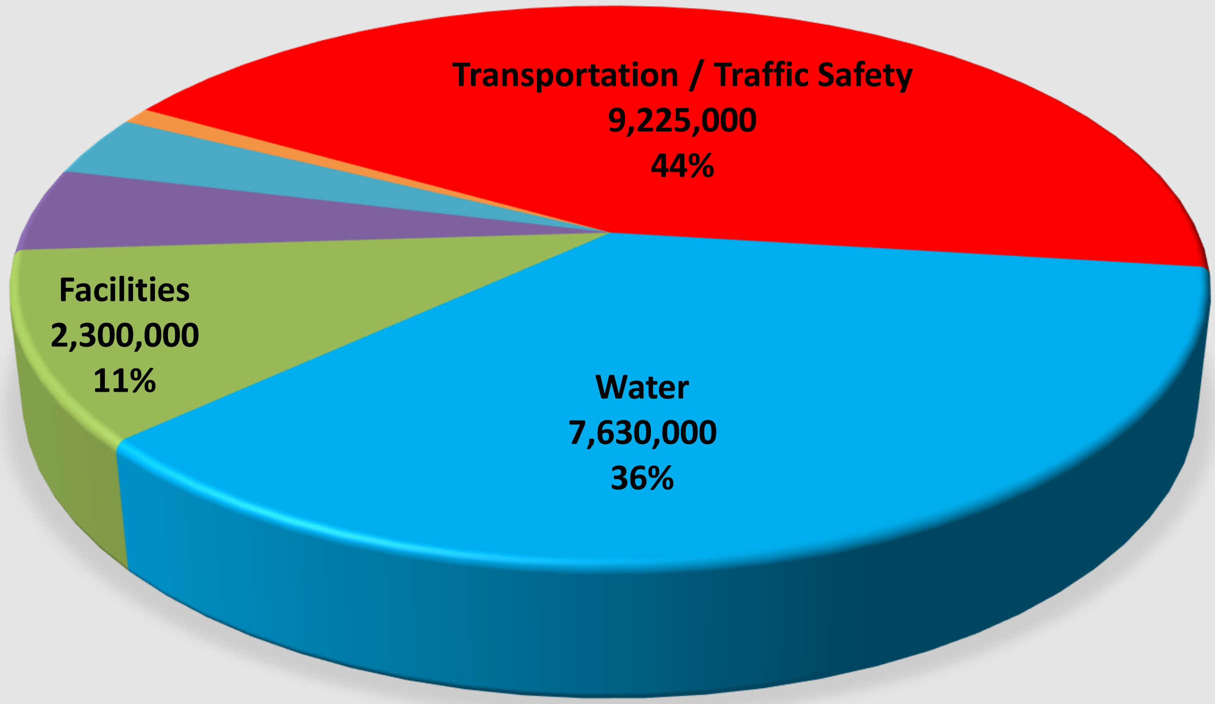


Category	2023/2024
Transportation / Traffic Safety	11,815,000
Water	11,645,000
Facilities	3,670,000
Solid Waste & Recycling	1,155,000
Housing / Grant Matching / Survey Network	1,000,000
Storm Drain	600,000
GRAND TOTAL	**30,450,000**

- 77 projects (new projects or additional funding)
- 12 funding sources intended for Capital projects totals $30,450,000

FY 2024-2025 CIP BY CATEGORY

ATTACHMENT 2

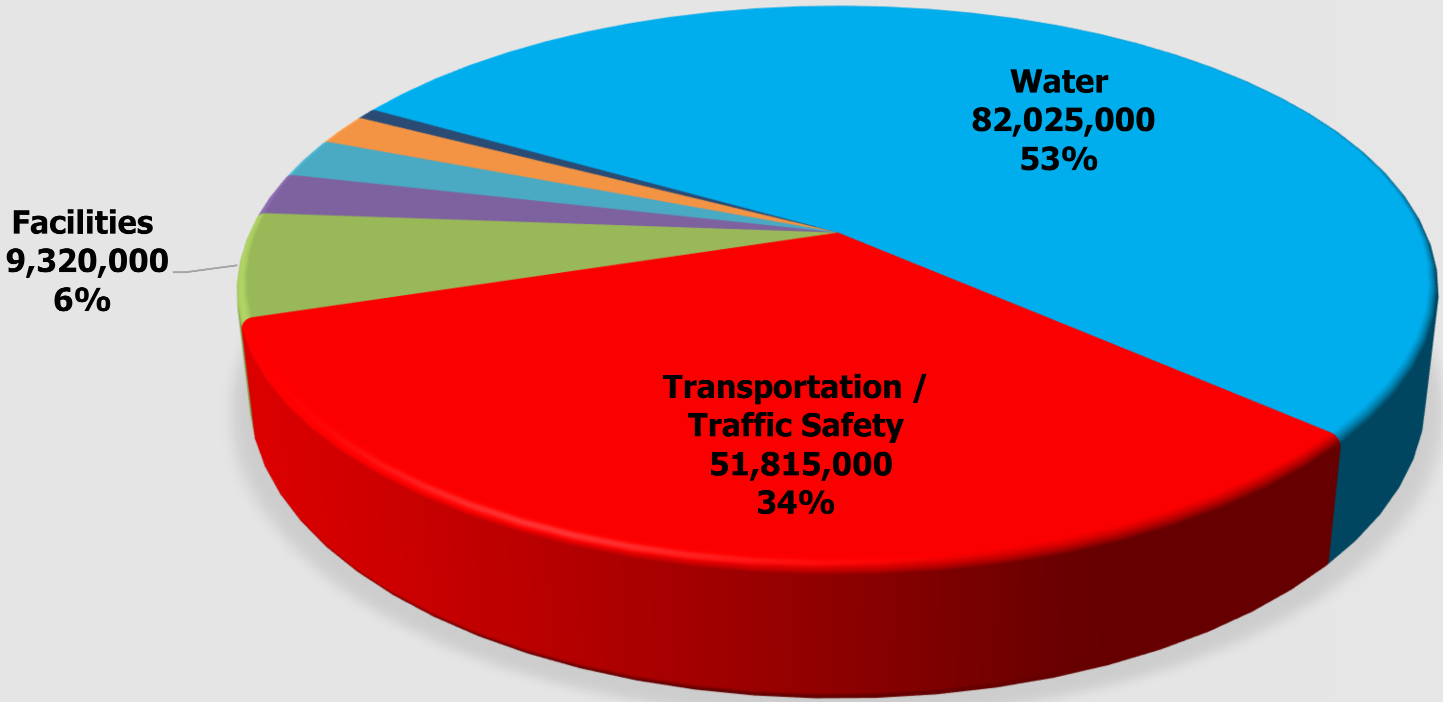


Category	2024/2025
Transportation / Traffic Safety	9,225,000
Water	7,630,000
Facilities	2,300,000
Park	1,025,000
Solid Waste & Recycling	750,000
Storm Drain	200,000
GRAND TOTAL	**21,130,000**

- 41 projects (new projects or additional funding)
- 8 funding sources intended for Capital projects totals $21,130,000

FIVE YEAR CIP BY CATEGORY

ATTACHMENT 2



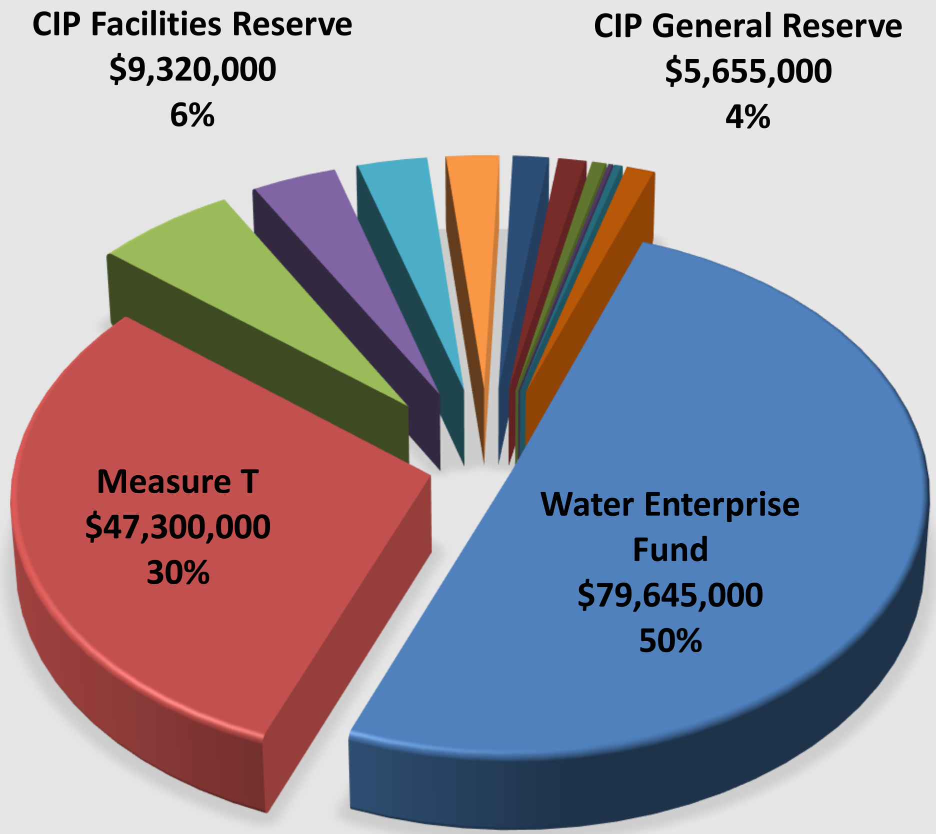
Category	Totals
Water	82,025,000
Transportation / Traffic Safety	51,815,000
Facilities	9,320,000
Storm Drain	3,750,000
Solid Waste & Recycling	3,535,000
Park / Public Art	2,755,000
Housing / Grant Matching / Survey Network	1,000,000
GRAND TOTAL	**154,200,000**

- 143 projects (new projects or additional funding)
- 12 funding sources intended for Capital projects totals $154,200,000

FIVE YEAR CIP BY SOURCE

ATTACHMENT 2

Source	Totals
Water Enterprise Fund	$79,645,000
Measure T	$47,300,000
CIP Facilities Reserve	$9,320,000
CIP General Reserve	$5,655,000
State Gas Tax	$4,678,000
Solid Waste & Recycling Fund	$3,535,000
Other Agencies	$2,380,000
Street Improvement DIF - Streets	$1,850,000
North Jefferson DIF - Street Improvement	$922,000
Public Art Fund	$275,000
Housing	$500,000
Linda Vista DIF - Residential Development	-$1,860,000
GRAND TOTAL	**$154,200,000**



ATTACHMENT 2

CIP General Reserve	**FY23/24**	**FY24/25**
Bridge Assessment & Repair	100,000	100,000
Feasibility Study for Oxbow/Third St. Connector	50,000	
Survey Monument Network Restoration	100,000	
Parks Parking Lot and Pathway Repair Project	215,000	300,000
Park Restrooms (Alston Park)	75,000	300,000
Park Furnishing & Infrastructure Replacements		275,000
Playground Equipment Replacement		150,000
Stormwater Trash Reduction Policy Implementation (State Permit Requirement)	400,000	
Totals:	**940,000**	**1,125,000**

GENERAL FUND

Two year focus: FY 23/24 & FY 24/25

STORM WATER FULL TRASH CAPTURE IMPLEMENTATION

FEASIBILITY STUDY FOR OXBOW/3RD STREET CONNECTOR

BRIDGE ASSESSMENTS & REPAIRS

GENERAL FUND

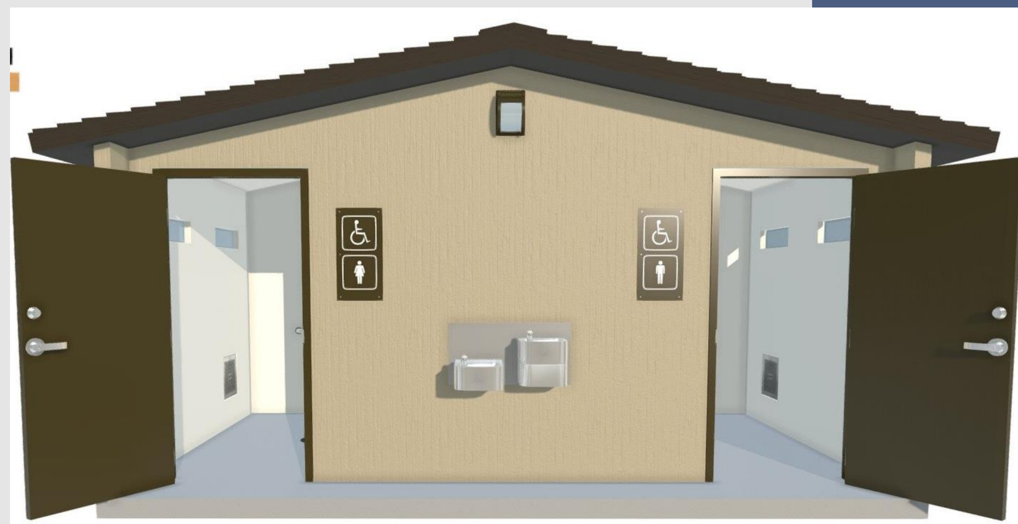
One year focus: FY 23/24

ATTACHMENT 2

ALSTON PARK RESTROOMS

FY 23/24: $75,000
FY 24/25: $300,000

Existing Conditions

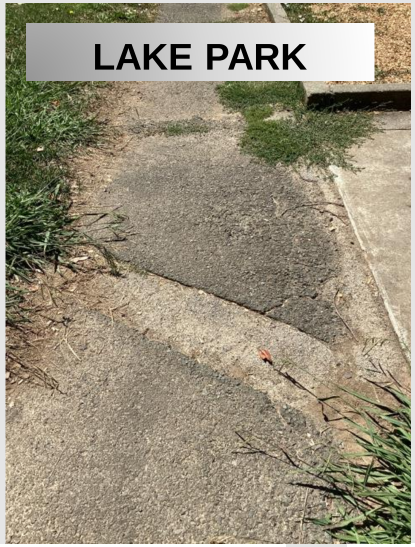


2 Single User Fully Accessible Flush Restrooms

GENERAL FUND:
PARKS

Two year focus: FY 23/24 & FY 24/25

CITY OF NAPA



PATHWAYS RENOVATIONS

PLAYGROUND REPLACEMENTS

PARK INFRASTRUCTURE REPLACEMENTS

FY 24/25:
Pathways - $300,000
Infrastructure - $275,000
Playgrounds - $150,000

GENERAL FUND:
PARKS

Two year focus: FY 23-24 & FY 24-25

CIP Facilities Reserve	FY 23/24	FY 24/25
Second Street Garage Elevator Repair	400,000	
Police & Fire Admin Building HVAC Chiller	-600,000	
Senior Center (paving, site work & ADA)		500,000
Las Flores Community Center Paving and ADA		300,000
CSB Electrical System Evaluation and Repairs	-100,000	
Senior Center Pedestrian Bridge Repair	-50,000	
City Facility Planning	1,000,000	
Citywide Roofing Restorations	500,000	500,000
Citywide Building Facilities Exterior Repairs	500,000	500,000
Citywide Access Barrier Removals	100,000	100,000
Fire Station Dorm & Bathroom Reconfiguration Study	100,000	
Fire Station #2 Electrical Repair & Upgrade	250,000	
Fire Station #2 Draft Pit Repair	75,000	
PD Admin Parking Lot Gates	75,000	
Facilities Asset Management	100,000	100,000

GENERAL FUND – FACILITIES RESERVE

Two year focus: FY 23/24 and FY 24/25

ATTACHMENT 2

CIP Facilities Reserve (Cont.)	FY 23/24	FY 24/25
Clay St. Parking Garage Structural Repair	250,000	
City Hall Transformer	200,000	
Planning Project for City Fleet EV Charging	50,000	
Pearl St Depot Demolition	50,000	250,000
Surface Repair City Parking Lots (PD/CityHall/FS1)	200,000	
Congressionally Directed Funding for EV Charging	570,000	
Fire Station #3 Parking Lot Access Control		50,000
Totals:	**3,670,000**	**2,300,000**

GENERAL FUND – FACILITIES RESERVE

Two year focus: FY 23/24 and FY 24/25

Measure T		FY 23/24	FY 24/25
	Automated Traffic Management Systems (ATMS)	1,200,000	
	Coombs St & S Coombs Rehab 5th to Imola	4,700,000	
	Laurel Street Rehabilitation	2,500,000	
	Browns Valley Road/1st Street-Westview to 29	1,000,000	
	Westwood Neighborhood Rehab Interior Streets		3,000,000
	Westwood Neighborhood Street Lighting		200,000
	Lincoln Ave Rehab-California to Silverado	500,000	3,000,000
	Redwood Road Rehabilitation-Dry Creek to Carol		150,000
	Street Preventive Maintenance FY23/24	1,000,000	
	Street Preventive Maintenance FY24/25		1,000,000
	Old Sonoma Road Rehabilitation		500,000
	Jefferson Street Trancas to Lincoln		150,000
	Trancas Street at Claremont Signal		250,000
	Totals:	**10,900,000.00**	**8,250,000.00**

Funding source also contributes to Public Works Operations paving/sidewalk work

MEASURE T

Two year focus: FY 23/24 and FY 24/25

Measure T **ATTACHMENT 2**

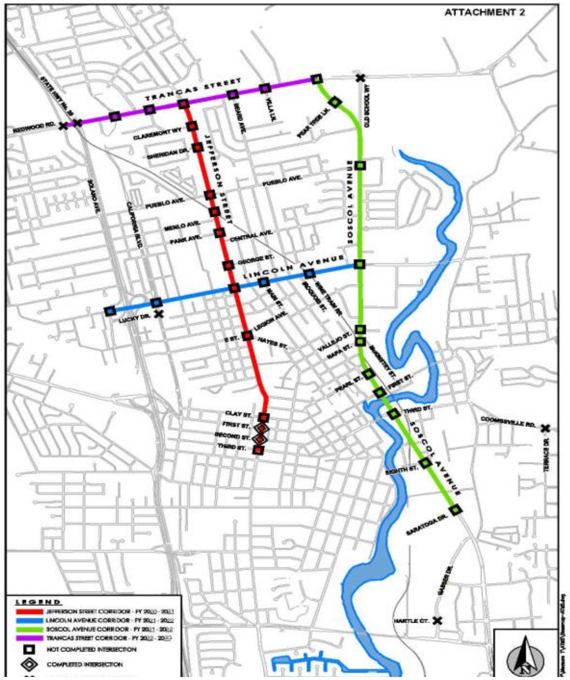
	Coombsville Rd. Rehabilitation-3rd St. to Pascale
	Imola Avenue Rehab-Soscol to East End
	Coombsville Rd.-Pascale to East End
	Redwood Road Rehabilitation-Dry Creek to Carol
	Jefferson Street Trancas to Lincoln
	Street Preventive Maintenance FY25/26
	Riverside Neighborhood Rehabilitation
	Montgomery Neighborhood Rehabilitation
	Jefferson St. Rehab (Sierra to Trancas)
	Street Preventive Maintenance FY26/27
	Street Preventive Maintenance FY27/28
	Trancas Street at Claremont Signal
	Traffic Signal Upgrade Pueblo at Soscol

Funding source also contributes to Public Works Operations paving/sidewalk work

MEASURE T - 5-YEAR PLAN

Three year focus: FY 25/26, FY 26/27 and FY 27/28

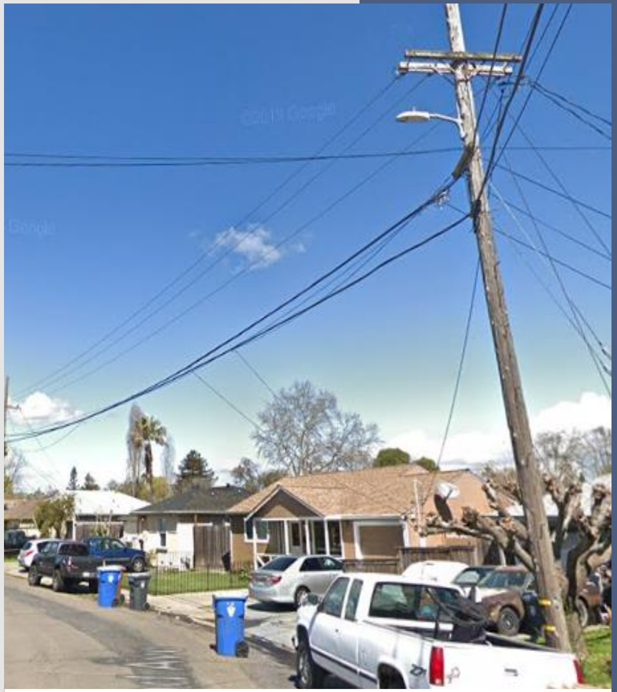
ATTACHMENT 2



AUTOMATED TRAFFIC SIGNAL MANAGEMENT SYSTEMS (ATMS)

LAUREL AVENUE REHABILITATION

JEFFERSON STREET REHABILITATION



WESTWOOD NEIGHBORHOOD INTERIOR STREETS

MEASURE T

CITY OF NAPA

State Gas Tax	FY 23/24	FY 24/25	FY 25/26
Jefferson Street Corridor Plan	78,000		
HSIP Grant Matching	300,000		
Stormdrain & Conveyance Repairs	200,000	200,000	200,000
Pavement Management Program	75,000	75,000	75,000
Silverado-Third-Coombsville-East (5-way)			1,500,000
Uncontrolled Crosswalk Improvement Program	100,000	100,000	100,000
Traffic Signal Equipment Upgrades	200,000	200,000	200,000
Totals:	**953,000**	**575,000**	**2,075,000**

Funding sources also contribute to Public Works Operations

GAS TAX

Three year focus: FY 23/24, 24/25 & 25/26

ATTACHMENT 2

State Gas Tax (cont.)	FY 26/27	FY 27/28
Jefferson Street Corridor Plan		
HSIP Grant Matching		
Stormdrain & Conveyance Repairs	200,000	200,000
Pavement Management Program	75,000	
Silverado-Third-Coombsville-East (5-way)		
Uncontrolled Crosswalk Improvement Program	100,000	100,000
Traffic Signal Equipment Upgrades	200,000	200,000
Totals:	**575,000**	**500,000**

Funding sources also contribute to Public Works Operations

GAS TAX

Two year focus:
26/27 & 27/28

TRAFFIC SIGNAL EQUIPMENT UPGRADES

S S 4 A

U.S. Department of Transportation

HIGHWAY SAFETY IMPROVEMENT PROGRAM

Caltrans

TRANSPORTATION GRANT MATCHING

STORMDRAIN & CONVEYANCE REPAIRS

UNCONTROLLED CROSSWALK IMPROVEMENT PROGRAM

GAS TAX

CITY OF NAPA

Housing		FY 23/24
	Jefferson/Trower Housing Project	500,000
	Total:	**500,000**
Linda Vista DIF - Residential Development		**FY 23/24**
	Trower Ave Widening-Young Ave to Linda Vista Ave	-360,000
	Linda Vista Ave Widening-E Side-Redwood to Trower	-1,500,000
	Total:	**-1,860,000**
North Jefferson DIF - Street Improvement		**FY 23/24**
	Jefferson Street Corridor Plan	22,000
	Salvador Avenue Widening	900,000
	Total:	**922,000**

Public Art Fund		FY 23/24
	SR29 Undercrossing Public Art	75,000
	Main St. / 2nd St. Ped Scramble Artwork	200,000
	Total:	**275,000**

OTHER FUNDS

PROJECTS WITH GRANT POTENTIAL

Some are opportunistic, and some will be necessary for project success.

- 5-Way Intersection
- Bike Racks – Transportation Fund for Clean Air
- Imola Corridor – Complete Streets
- Future Phases of Jefferson Corridor – Boulevard / Complete Streets
- Pedestrian Bridge at Oxbow
- Montgomery ADA Neighborhood Upgrades
- EV Charging Stations
- Jefferson St Undergrounding – PG&E Rule 20 Work Credits

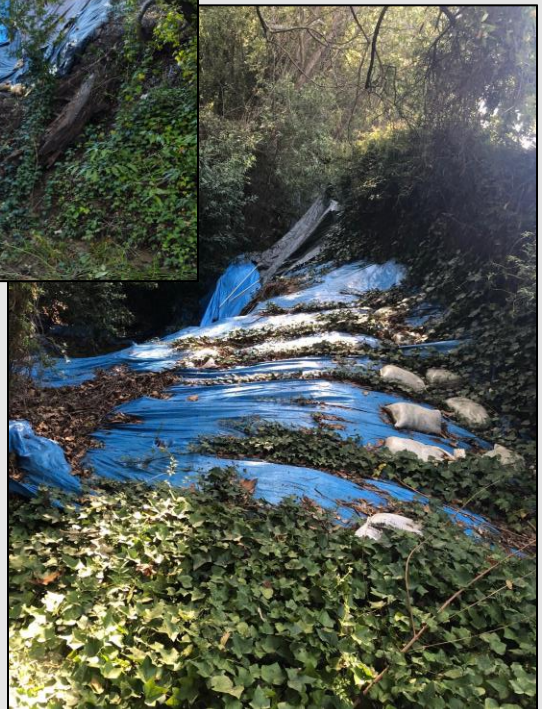
CITY OF NAPA

Unfunded Needs (Partial List)

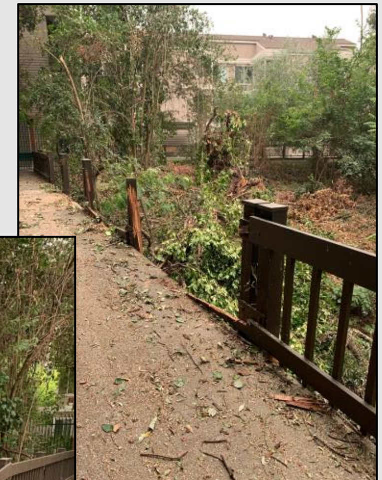
- City-owned Building Assessments
  - $160M costs identified from visual assessments over 30-years (amount understated)
- Parks
  - $25M identified need for elements currently in poor or failing condition
- Storm Drains
  - Conducting assessment now
  - Anticipate $10M+ necessary for State permit compliance + repair and replacements
- Over next year, staff will be developing additional estimates as part of the workplan to address infrastructure as a priority

CITY OF NAPA

ATTACHMENT 2



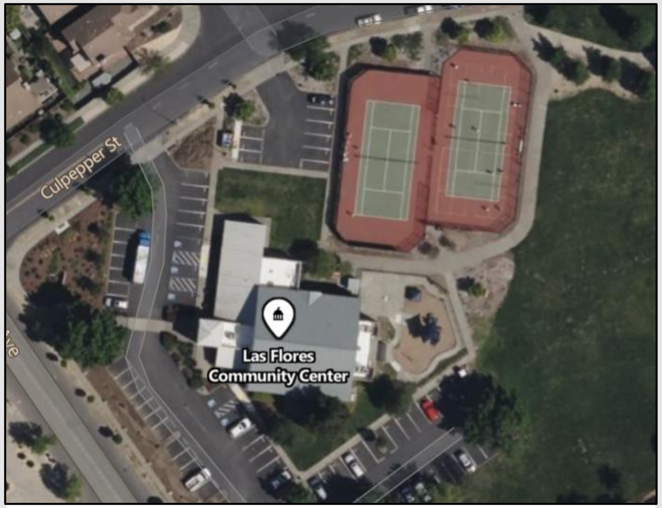
BROWNS VALLEY CREEK
BANK REPAIR – BUHMAN PARK



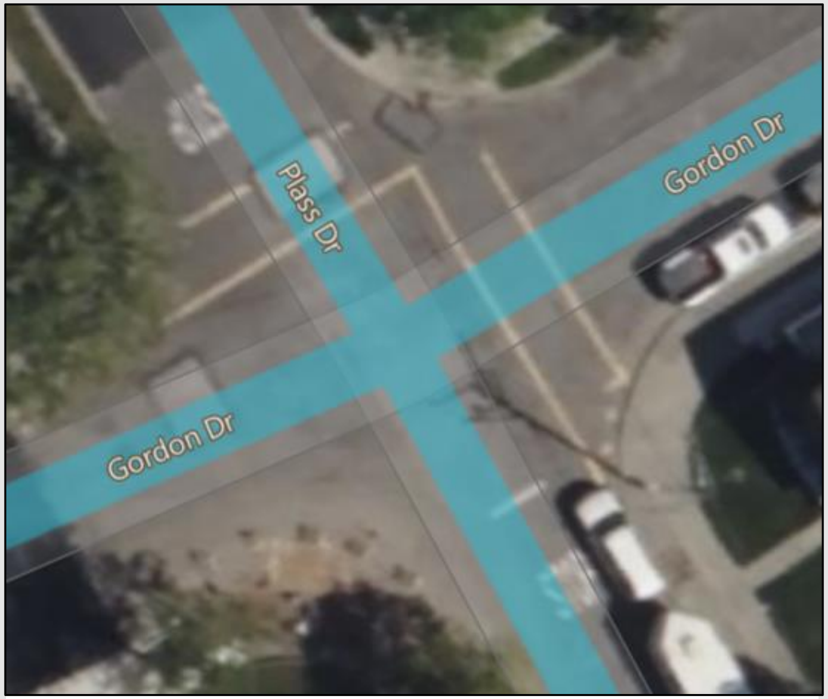
SENIOR CENTER BRIDGE
RAILING REPAIR

CONSTRUCTION IN FY 22/23

CITY OF NAPA



LAS FLORES SPORTS COURTS RESURFACING



GORDON & PLASS STORM DRAIN REPAIR & ADA IMPROVEMENTS

CONSTRUCTION IN FY 22/23

CITY OF NAPA

JEFFERSON STREET REHAB TROWER TO SIERRA

STATE ROUTE 29 BICYCLE & PEDESTRIAN UNDERCROSSING

CONSTRUCTION IN FY 22/23

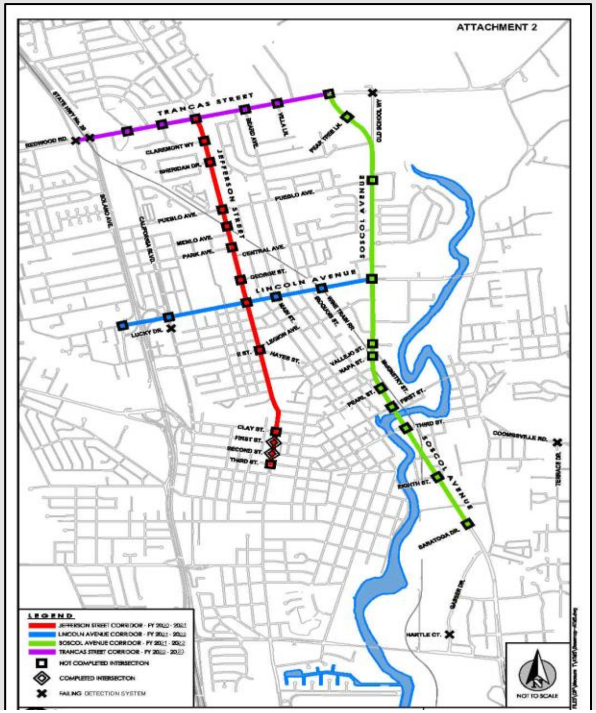
CITY OF NAPA

KENNEDY PARK PATHWAYS

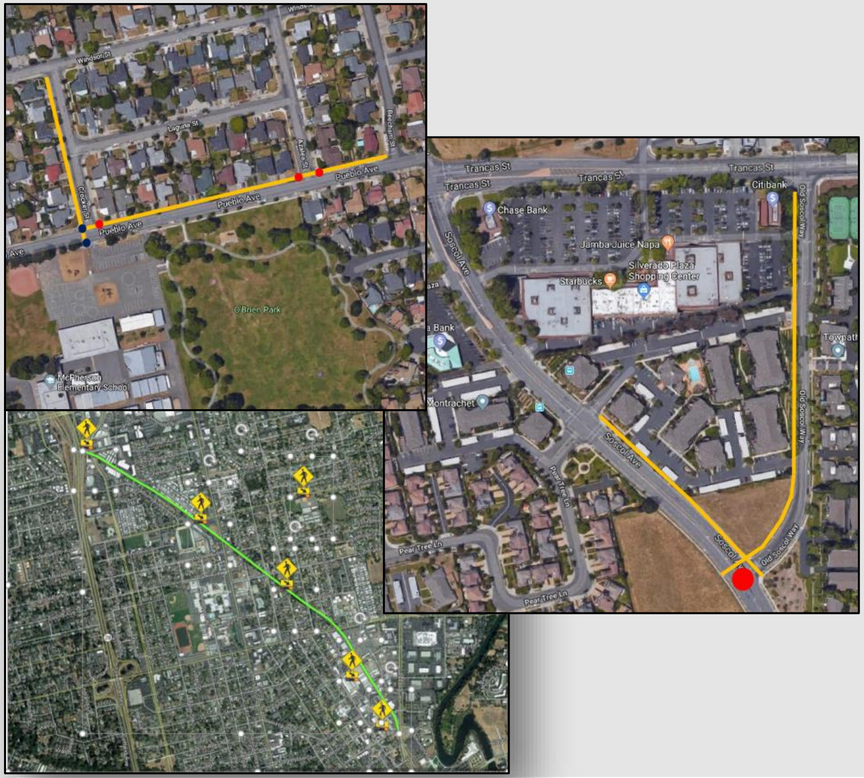
CORPORATION YARD
SITE ELECTRICAL

ANTICIPATED CONSTRUCTION FY 23/24 & FY 24/25

ATTACHMENT 2



AUTOMATED TRAFFIC SIGNAL MANAGEMENT SYSTEMS (ATMS) LINCOLN/SOSCOL/TRANCAS



SUSTAINABLE TRANSPORTATION IMPROVEMENTS (SOSCOL/OLD SOSCOL – PHASE 2)

ANTICIPATED CONSTRUCTION FY 23/24 & FY 24/25

CITY OF NAPA

FREEWAY DRIVE REHABILITATION

CITY HALL ROOF & HVAC

SECOND STREET PARKING GARAGE ELEVATOR

CITYWIDE FACILITY ROOFING RESTORATIONS

JEFFERSON STREET RULE 20A

CITYWIDE FACILITY EXTERIOR REPAIRS

SENIOR ACTIVITY CENTER (PAVING & SITE WORK)

TROWER AVENUE COMPLETE STREETS

STORMWATER FULL TRASH CAPTURE

BIG RANCH ROAD WIDENING / SW GAP

ARPA FUNDED STORM SYSTEM REPAIRS

SALVADOR AVENUE COMPLETE STREETS

ANTICIPATED CONSTRUCTION FY 23/24 & FY 24/25

CITY OF NAPA

ATTACHMENT 2

LAUREL STREET REHABILITATION

WESTWOOD NEIGHBORHOOD INTERIOR STREETS REHAB

WESTWOOD AVENUE REHABILITATION

WESTWOOD NEIGHBORHOOD STREETLIGHTS

BROWNS VALLEY ROAD/ 1ST STREET REHAB

COOMBS STREET REHABILITATION

ROSE LANE STORM DRAIN

LAKE PARK PATHWAYS

KENNEDY PARK BACKFLOW DEVICE

CORPORATION YARD CANOPY

ARPA FUNDED GENERATORS

LAS FLORES SITE WORK AND ADA

ANTICIPATED CONSTRUCTION FY 23/24 & FY 24/25

CITY OF NAPA

ATTACHMENT 2

Transportation/ Traffic Safety for All Modes:

2 examples from CIP

Laurel Street-new bicycle lanes, pedestrian beacons and sidewalk (proposed as part of CIP)

Biking, pedestrian, and traffic calming traffic safety elements are integrated into grant proposal projects, partnerships, operating budget activities and at least 22 CIPs.

Old Sonoma Road-new bicycle lanes (proposed as part of CIP)

Implementation of Bike Plan and Safety Improvements

Funded through current CIP

1. Undercrossing ($5M investment, breaking ground this spring)
2. Jefferson (Sierra to Trower)
3. Freeway Drive
4. Laurel Street Phase 1

Proposed in 5-year CIP

5. Feasibility Stud for Oxbow/Third St. Connector
6. Parks Parking Lot and Pathway Repair Project
7. Trower Ave Widening-Young to Linda Vista
8. Coombs St (5th to Imola)
9. Laurel Street Phase 2
10. Browns Valley Road
11. Coombsville Phase 1
12. Lincoln Ave (California to Silverado)
13. Redwood Road (Dry Creek to Carol)
14. Old Sonoma Road
15. Montgomery Neighborhood (includes class 3)
16. Riverside Neighborhood (includes class 3)
17. Jefferson (Sierra to Trancas)
18. Jefferson St Corridor Plan (Complete Streets/Boulevard)
19. Salvador Complete Streets
20. Highway Safety Improvement Plan (Lincoln and Browns Valley)
21. 5-way Intersection
22. Uncontrolled Crosswalk Improvements

Grant Proposals

23. TFCA Bike Racks
24. Imola (west end)
25. Old Sonoma
26. Walnut Street
27. Shetler Avenue

Partnerships

28. Gap Closure for Vine Trail (south of Redwood)
29. Improved Wayfinding Signage for Vine Trail
30. Complete Streets Safety Assessment (through UC Berkeley)
31. Vehicle Miles Travelled (MTC Technical Assistance)

Operating Budgets

32. Enhanced Striping and Signage
33. Traffic Engineering Reviews
34. Service Requests
35. Maintenance

Transportation/ Traffic Safety for All Modes

CITY OF NAPA

WATER PROJECTS COMPLETED

- Sheehy Court 1,700 LF of 36-inch Transmission Main ($1.3M funds)
- Alta Heights Pressure Tank Replacement ($320K funds)

SHEEHY CT NEAR NVTA

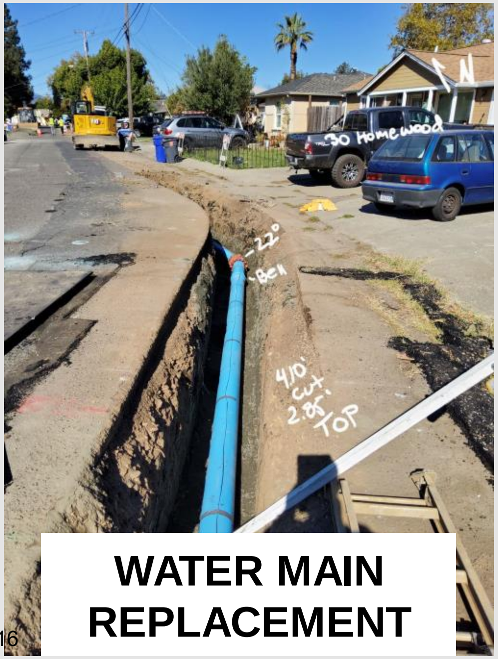
ALTA HEIGHTS PRESSURE TANK

ATTACHMENT 2

WATER PROJECTS COMPLETED

- Hennessey/Conn Dam Spillway Spot Repairs ($40K Funds)
- Homewood Avenue Water Main Upgrades (1,650 ft, $300K Funds)
- Barwick-Jamieson Plant Flow 36-inch Valve Repair

HENNESSEY/CONN DAM SPILLWAY SPOT REPAIRS



WATER MAIN REPLACEMENT

CITY OF NAPA

ATTACHMENT 2

WATER PROJECTS IN CONSTRUCTION FY 22-23

Laurel St Water Main Upgrades from Riordan to Griggs Coordinated with Measure T ($1.3M)

Westwood Water Main Replacements at Cornwall and Harrison Coordinated with Measure T ($300K)

Old Sonoma Road Water Main Replacement ($500k)

Browns Valley Road Water Main Replacement Coordinated with Measure T ($1.5M)

WATER MAIN FUSING MACHINE

LAUREL ST WATER MAIN REPLACEMENT

CITY OF NAPA

ATTACHMENT 2

HIGHLIGHTED WATER AND SWR PROJECTS FY 2024-FY 2028

- Biomass (Wood Waste) Gasification CEQA Study ($200K)
  Potential $28+M Project at City Materials Diversion Facility
- Materials Diversion Facility Improvements and Upgrades ($1.15M)
- Barwick Jamison Treatment Plant Chain & Flight Renovations ($700k)
- Milliken Treatment Plant Upgrades ($5.5M)
- Hennessey Spillway Flow Expansion ($10M)
- Laurel Street Water Main Replacements
  from Griggs to Freeway Drive ($1.2M)
- Soscol Tulocay Bridge Water Main Replacements
  Coordinated with CALTRANS ($1.3M)

CITY OF NAPA

SPECIAL THANKS TO:

Management:
Public Works
Engineering and
Finance

C
I
P

Collaboration

- Public Works
- Utilities
- Parks and Recreation
- Community Development
- Fire Department
- Police Department

CITY OF NAPA

ATTACHMENT 2

RECOMMENDED ACTION

1) Provide direction regarding proposed Capital Improvement Program for the fiscal year 2023-2024 and 2024-2025 budgets.

Questions, discussion, direction to staff & recommended action

General Fund revenue (property tax, sales tax, TOT) may be used for any City purpose

All non-General Fund revenue must be used for its specified limited purpose, including:

- **General Fund**
  - Annual Contribution
- **City Buildings and Facilities**
  - Property Development Excise Tax
  - Capital Facilities Replacement Reserve
- **Emergency Repairs**
  - Emergency Reserve
- **Transportation**
  - Gas Tax
  - SB1
  - Measure T
  - Street Improvement Fee
  - North Jefferson Street Improvement Fee
  - Solano/Orchard Avenue Traffic Fee
  - Redwood Road Improvement Fee
- **Parks**
  - Park Development Fee
  - North Jefferson Park Fee
  - Orchard Avenue Park Fee
- **Parking**
  - Parking Impact Fees
  - Parking and Business Improvement Tax
  - Downtown Parking Assessment
- **Specific Geographical Areas**
  - Big Ranch Specific Plan Fee
  - Linda Vista Specific Plan Fee
  - Lone Oak Drainage Fee
  - River Park Maintenance District
  - Lake Park Maintenance District
- **Miscellaneous**
  - Grants – Federal/State
  - CDBG Improvements
  - Fair Share Payments by Private Developers
  - Street Improvement Underground Fee

ATTACHMENT 2

GENERAL FUND

CIP General Reserve		Project#	FY 24	FY 25	FY 26	FY 27	FY 28	TOTAL
	Bridge Assessment & Repair	BR22PW01	100,000	100,000	75,000			275,000
	Feasibility Study for Oxbow/Third St. Connector	BR24PW01	50,000					50,000
	Survey Monument Network Project	MS24PW01	100,000					100,000
	Parks Parking Lot and Pathway Repair Project	PK16PR02	215,000	300,000		250,000	250,000	1,015,000
	Park Restrooms	PK18PR02	75,000	300,000				375,000
	Park Furnishing & Infrastructure Replacements	PK18PR05		275,000	100,000	100,000	100,000	575,000
	Playground Equipment Replacement	PK18PR07		150,000	165,000	100,000	100,000	515,000
	Stormwater Trash Reduction Policy Implementation	SW18PW01	400,000		900,000	700,000	750,000	2,750,000
		TOTALS:	**940,000**	**1,125,000**	**1,240,000**	**1,150,000**	**1,200,000**	**5,655,000**

ATTACHMENT 2

FACILITIES RESERVE

CIP Facilities Reserve	Project#	FY 24	FY 25	FY 26	FY 27	FY 28	TOTAL
Second Street Garage Elevator Modernization	FC13PR01	400,000					400,000
Police & Fire Admin Building HVAC Chiller	FC20PW03	-600,000					-600,000
Senior Center (paving, site work & ADA)	FC22PW02		500,000				500,000
Las Flores Community Center Paving and ADA	FC22PW03		300,000				300,000
CSB Electrical System Evaluation and Repairs	FC22PW05	-100,000					-100,000
Senior Center Pedestrian Bridge Repair	FC22PW07	-50,000					-50,000
City Facility Planning	FC23CM01	1,000,000					1,000,000
Citywide Roofing Restorations	FC23PW01	500,000	500,000	500,000			1,500,000
Citywide Building Facilities Exterior Repairs	FC23PW02	500,000	500,000	500,000	200,000	200,000	1,900,000
Citywide Access Barrier Removals	FC23PW03	100,000	100,000	500,000	500,000	500,000	1,700,000
Fire Station Dorm & Bathroom Reconfiguration Study	FC24FD01	100,000					100,000
Fire Station #2 Electrical Repair & Upgrade	FC24FD02	250,000					250,000
Fire Station #2 Draft Pit Repair	FC24FD03	75,000					75,000
PD Admin Parking Lot Gates	FC24PD01	75,000					75,000
Facilities Asset Management	FC24PW01	100,000	100,000	150,000	150,000	150,000	650,000
Clay St. Parking Garage Structural Repair	FC24PW02	250,000					250,000
City Hall Transformer	FC24PW03	200,000					200,000
Planning Project for City Fleet EV Charging	FC24PW04	50,000					50,000
Pearl St Depot Demolition	FC24PW05	50,000	250,000				300,000
Surface Repair City Parking Lots (PD/CityHall/FS1)	FC24PW06	200,000					200,000
Congressionally Directed Funding for EV Charging	FC24PW07	570,000					570,000
Fire Station #3 Parking Lot Access Control	FC25FD01		50,000				50,000
	Totals:	**3,670,000**	**2,300,000**	**1,650,000**	**850,000**	**850,000**	**9,320,000**

ATTACHMENT 2

MEASURE T

Measure T	Project#	FY 24	FY 25	FY 26	FY 27	FY 28	TOTAL
Automated Traffic Management Systems (ATMS)	ST20PW04	1,200,000					1,200,000
Coombs St & S Coombs Rehab 5th to Imola	ST20PW09	4,700,000					4,700,000
Laurel Street Rehabilitation	ST20PW10	2,500,000					2,500,000
Browns Valley Road/1st Street-Westview to 29	ST22PW03	1,000,000					1,000,000
Coombsville Rd. Rehabilitation-3rd St. to Pascale	ST22PW04			1,000,000			1,000,000
Westwood Neighborhood Rehab Interior Streets	ST22PW05		3,000,000				3,000,000
Imola Avenue Rehab-Soscol to East End	ST22PW07			2,500,000			2,500,000
Coombsville Rd.-Pascale to East End	ST22PW08			2,000,000			2,000,000
Westwood Neighborhood Street Lighting	ST22PW09		200,000				200,000
Lincoln Ave Rehab-California to Silverado	ST23PW03	500,000	3,000,000				3,500,000
Redwood Road Rehabilitation-Dry Creek to Carol	ST23PW04		150,000		1,000,000		1,150,000
Street Preventive Maintenance FY23/24	ST24PW05	1,000,000					1,000,000
Street Preventive Maintenance FY24/25	ST25PW01		1,000,000				1,000,000
Old Sonoma Road Rehabilitation	ST25PW02		500,000				500,000
Jefferson Street Trancas to Lincoln	ST26PW01		150,000		5,000,000		5,150,000
Street Preventive Maintenance FY25/26	ST26PW02			1,000,000			1,000,000
Riverside Neighborhood Rehabilitation	ST26PW03			500,000		4,000,000	4,500,000
Montgomery Neighborhood Rehabilitation	ST26PW04			500,000		4,000,000	4,500,000
Jefferson St. Rehab (Sierra to Trancas)	ST26PW05			500,000	2,000,000		2,500,000
Street Preventive Maintenance FY26/27	ST27PW01				1,000,000		1,000,000
Street Preventive Maintenance FY27/28	ST28PW01					1,000,000	1,000,000
Trancas Street at Claremont Signal	TS24PW01		250,000	2,000,000			2,250,000
Traffic Signal Upgrade Pueblo at Soscol	TS25PW01				150,000		150,000
	Totals:	**10,900,000**	**8,250,000**	**10,000,000**	**9,150,000**	**9,000,000**	**47,300,000**

OTHER FUNDS

Linda Vista DIF - Residential Development	**Project#**	**FY 24**	**FY 25**	**FY 26**	**FY 27**	**FY 28**	**TOTAL**
Trower Ave Widening-Young Ave to Linda Vista Ave	ST14PW05	-360,000					-360,000
Linda Vista Ave Widening-E Side-Redwood to Trower	ST18PW01	-1,500,000					-1,500,000
	Totals:	**-1,860,000**					**-1,860,000**

North Jefferson DIF - Street Improvement	**Project#**	**FY 24**	**FY 25**	**FY 26**	**FY 27**	**FY 28**	**TOTAL**
Jefferson Street Corridor Plan	MS24PW02	22,000					22,000
Salvador Avenue Widening	ST16PW02	900,000					900,000
	Totals:	922,000					922,000

Public Art Fund	**Project#**	**FY 24**	**FY 25**	**FY 26**	**FY 27**	**FY 28**	**TOTAL**
SR29 Undercrossing Public Art	PA23PR02	75,000					75,000
Main St. / 2nd St. Ped Scramble Artwork	PA23PR03	200,000					200,000
	Totals:	**275,000**					**275,000**

State Gas Tax	**Project#**	**FY 24**	**FY 25**	**FY 26**	**FY 27**	**FY 28**	**TOTAL**
Jefferson Street Corridor Plan	MS24PW02	78,000					78,000
HSIP Grant Matching	MS24PW03	300,000					300,000
Stormdrain & Conveyance Repairs	SD24PW01	200,000	200,000	200,000	200,000	200,000	1,000,000
Pavement Management Program	ST10PW05	75,000	75,000	75,000	75,000		300,000
Silverado-Third-Coombsville-East (5-way) Intersect	ST14PW04			1,500,000			1,500,000
Uncontrolled Crosswalk Improvement Program	ST19PW02	100,000	100,000	100,000	100,000	100,000	500,000
Traffic Signal Equipment Upgrades	TS24PW02	200,000	200,000	200,000	200,000	200,000	1,000,000
	Totals:	**953,000**	**575,000**	**2,075,000**	**575,000**	**500,000**	**4,678,000**

Street Improvement DIF - Streets	**Project#**	**FY 24**	**FY 25**	**FY 26**	**FY 27**	**FY 28**	**TOTAL**
Silverado-Third-Coombsville-East (5-way) Intersect	ST14PW04	1,350,000	500,000				1,850,000
	Totals:	**1,350,000**	**500,000**				**1,850,000**

ATTACHMENT 2

SOLID WASTE RECYCLING ENTERPRISE FUND

Solid Waste and Recycling Enterprise Fund	Project#	FY24	FY25	FY26	FY27	FY28	TOTAL
MDF Concrete Pad Partial Replacement	MD22UT04	450,000	500,000	500,000	500,000		1,950,000
MDF MRF Roll Doors	MD24UT04	75,000					75,000
MDF MRF Building Exterior Painting	MD24UT05	75,000					75,000
MDF Lighting Upgrade	MD24UT06	130,000					130,000
MDF In-Ground Vehicle Weigh Scale	MD24UT08	150,000					150,000
MDF Periodic Repair of Interior Concrete	MD24UT09	75,000					75,000
MDF Stormwater Improvements	MD24UT10	200,000					200,000
MDF Fencing Partial Replacement	MD25UT01		250,000				250,000
MDF Parking Lots	MD26UT01			280,000			280,000
Replace Metal Roof Admin/Scalehouse	MD26UT03			100,000			100,000
Replacement/Rehab of MDF Scalehouse	MD28UT01					250,000	250,000
	Totals:	**1,155,000**	**750,000**	**880,000**	**500,000**	**250,000**	**3,535,000**

ATTACHMENT 2

WATER ENTERPRISE FUND

Water Enterprise Fund	Project#	FY24	FY25	FY26	FY27	FY28	TOTAL
Milliken Raw Water Pipeline Hardening HMGP	DR17FR20	1,200,000					1,200,000
Workorder Asset Management	WA25UT01		100,000				100,000
Browns Valley Rd Water Main Replacements	WD22UT08	500,000					500,000
Old Sonoma Rd Wtr Main Replacement	WD22UT11	300,000					300,000
Water Main Rehab & Replacement	WD24UT01	150,000					150,000
Development Related Imprv	WD24UT02	200,000					200,000
Hydrant and Valve Rehab & Replacement	WD24UT03	120,000					120,000
Meter Replacement and ERT Upgrade Program	WD24UT04	500,000					500,000
Downtown East Side Pressure Regulating Station	WD24UT08	200,000					200,000
Westwood Harrison Cornwall R&R	WD24UT09	600,000					600,000
Laurel Griggs to Freeway R&R	WD24UT10	1,200,000					1,200,000
Regal Forest Camilla Installation and Upgrades	WD24UT11	275,000					275,000
Westgate Pressure Regulation Station	WD24UT13	200,000					200,000
East Ave Water Main Replacements	WD24UT14	800,000					800,000
Water Main Rehab & Replacement	WD25UT01		200,000				200,000
Development Related Imprv	WD25UT02		200,000				200,000
Hydrant and Valve Rehab & Replacement	WD25UT03		200,000				200,000
Meter Replacement and ERT Upgrade Program	WD25UT04		500,000				500,000
Montgomery Area Water Main R&R	WD25UT07		500,000				500,000
Water Main Rehab & Replacement	WD26UT01			1,500,000			1,500,000
Development Related Imprv	WD26UT02			200,000			200,000
Hydrant and Valve Rehab & Replacement	WD26UT03			200,000			200,000
Meter Replacemt and ERT Upgrade Program	WD26UT04			500,000			500,000

WATER ENTERPRISE FUND

ATTACHMENT 2

Water Enterprise Fund (Cont.)	Project#	FY24	FY25	FY26	FY27	FY28	TOTAL
Water Main Rehab & Replacement	WD27UT01				1,500,000		1,500,000
Development Related Imprv	WD27UT02				200,000		200,000
Hydrant and Valve Rehab & Replacement	WD27UT03				200,000		200,000
Meter Replacemt and ERT Upgrade Program	WD27UT04				500,000		500,000
Water Main Rehab & Replacement	WD28UT01					1,500,000	1,500,000
Development Related Imprv	WD28UT02					200,000	200,000
Hydrant and Valve Rehab & Replacement	WD28UT03					200,000	200,000
Meter Replacemt and ERT Upgrade Program	WD28UT04					500,000	500,000
BJTP Treatment Improvements	WQ24UT03	150,000					150,000
BJTP Chain & Flight Renovation	WQ24UT06	700,000					700,000
Milliken TP Upgrade Design	WQ24UT09	500,000					500,000
Milliken TP Upgrades	WQ25UT09		5,000,000				5,000,000
BJTP Dewatering Facility Construction	WQ26UT01			9,000,000			9,000,000
HTP Upgrades Design	WQ26UT02			6,000,000			6,000,000
HTP Upgrades Phase I	WQ27UT02				8,000,000		8,000,000
HTP Upgrades Ph II	WQ28UT02					20,000,000	20,000,000
Watershed Sampling and Analysis Program	WS24UT02	100,000					100,000
Watershed Road/Culvert Repairs	WS24UT03	200,000					200,000
Watershed Sampling and Analysis Program	WS25UT02		100,000				100,000
Watershed Sampling and Analysis Program	WS26UT01			100,000			100,000
Watershed Sampling and Analysis Program	WS27UT01				100,000		100,000
Hennessey Spillway Flow Expansion	WS27UT02				10,000,000		10,000,000
Watershed Sampling and Analysis Program	WS28UT01					100,000	100,000
Storage Tank Cleaning & Coating	WT24UT02	500,000					500,000
Transmission Line Valve Rehab/Replace	WT24UT04	150,000					150,000
Hillcrest Dr Pipeline Improvements Phase 1	WT24UT05	800,000					800,000
Shoreline Main for Flood Control Proj	WT24UT06	50,000					50,000

WATER ENTERPRISE FUND

ATTACHMENT 2

Water Enterprise Fund (Cont.)		Project#	FY24	FY25	FY26	FY27	FY28	TOTAL
	DOT Soscol Tulocay Bridge Main Replacement	WT24UT07	300,000					300,000
	Access Rd for 36-in Transm Main	WT24UT08	50,000					50,000
	Storage Tank Cleaning & Coating	WT25UT01		500,000				500,000
	Transmission Main Valve Rehab	WT25UT02		150,000				150,000
	Storage Tank Cleaning & Coating	WT26UT01			500,000			500,000
	Transmission Main Valve Rehab	WT26UT02			150,000			150,000
	Storage Tank Cleaning & Coating	WT27UT01				500,000		500,000
	Transmission Main Valve Rehab	WT27UT02				150,000		150,000
	Storage Tank Cleaning & Coating	WT28UT01					500,000	500,000
		Totals:	**9,745,000**	**7,450,000**	**18,150,000**	**21,150,000**	**23,150,000**	**79,645,000**

ATTACHMENT 2

WATER CIP OTHER FUNDING SOURCES

Other Agencies	Project#	FY24	FY25	FY26	FY27	FY28	Totals:
Congress Valley Water Meter Replacements	WD25UT05		80,000				80,000
Watershed Sampling and Analysis Program	WS24UT02	100,000					100,000
Watershed Sampling and Analysis Program	WS25UT02		100,000				100,000
Watershed Sampling and Analysis Program	WS26UT01			100,000			100,000
Watershed Sampling and Analysis Program	WS27UT01				100,000		100,000
Watershed Sampling and Analysis Program	WS28UT01					100,000	100,000
Shoreline Main for Flood Control Proj	WT24UT06	1,000,000					1,000,000
DOT Soscol Tulocay Bridge Main Replacement	WT24UT07	700,000					700,000
Access Rd for 36-in Transm Main	WT24UT08	100,000					100,000
	Totals:	**1,900,000**	**180,000**	**100,000**	**100,000**	**100,000**	**2,380,000**

From: Kara Vernor
To: Clerk
Subject: City Council Comments for tomorrow - Agenda Item 6C CIP Budget
Date: Monday, April 03, 2023 3:26:45 PM
Attachments: Napa City Council 040423 6C NCBC Comments.pdf

[EXTERNAL]

Hi Tiffany,

Please find attached our comments for tomorrow's City Council meeting, and please let me know if you need anything in order to distribute them.

Thank you!

Kara

--

Kara Vernor (she/her)
Executive Director
Napa County Bicycle Coalition
(707) 258-6318
League Cycling Instructor #6818
Become an NCBC Member

April 3, 2023

RE: Agenda Item 6C - Capital Improvement Program; 2023-2024 and 2024-2025 Budgets

Dear Mayor Sedgley and Councilmembers,

The Napa County Bicycle Coalition (NCBC) represents over 2,000 members and supporters throughout Napa County in advocating to make riding a bicycle in our communities safe, convenient, and accessible for riders of all ages and abilities. In January, we asked City Council to prioritize improving and expanding the City of Napa's active transportation network by establishing dedicated, annual funding within the Public Works budget to be used exclusively for on-street bicycle infrastructure improvements and parking. **We now reiterate this request and ask that your direction to staff includes establishing this budget item**.

Justification

Currently, bicycle facilities are primarily installed along with planned CIP repaving projects. However, these installations are limited in scope by their funding sources, minimizing or altogether preventing bicycle facility improvements during these key opportunities, especially when those improvements involve more than signage and paint.

Napa needs protected bike lanes. Building a low-stress bike network, as is called for in the 2040 General Plan, will mean installing Class IV protected bike lanes that have an element of vertical separation, such as a bump or a delineator post, between the bike lane and the vehicle traffic lane. Available funding sources may not cover the relatively low expense of vertical separators, nor does the City have the street sweeper needed to sweep this type of facility. Without dedicating funding that can cover these costs, more bicyclists are likely to be seriously injured and killed on our roads.

We have the solution and know that it works. Protected bike lanes save lives. Recent research from the Federal Highway Administration (FHWA) shows that upgrading a traditional bike lane to a separated bike lane with simple flexible delineator posts cuts a bicyclist's crash risk in half. Both FHWA and the National Association of City Transportation officials recommend protected bike lanes on streets where traffic volume exceed 6,500 vehicle trips per day and 25-30 mph speeds, streets like Lincoln Avenue, which is on the CIP list for fiscal years 2024 and 2025.

Lincoln Avenue is exactly the type of street for which traffic professionals recommend protected bike lanes. Not only are volumes over 6,500 on all three segments (from Solano Avenue to Silverado Trail), 85th percentile speeds range from 30-35, depending on the segment. As well, this road is an important route to Napa High School and at least half of the project area is on Napa's High Injury Network. Finally, the area around Lincoln and Jefferson has seen the most bicycle crashes in the City of Napa over the past five years, according to Berkeley's Transportation Injury Mapping System. Yet without dedicated funding to install protected bike lanes, this road may remain high-injury and high-stress. It is currently a Measure T project, and staff has suggested that vertical elements may be viewed as outside the scope of Measure T's emphasis on rehabilitating rather than changing roadways.

P.O. Box 5157 | Napa, CA 94581 | (707) 258-6318 | www.napabike.org

Increased bike parking, especially in downtown Napa and the Oxbow District, is another need with no identified source of funding. Increasing bike parking in the City of Napa is one of the recommendations from the League of American Bicyclists that will help move the City of Napa's Bike Friendly Community ranking from Bronze to Silver. As well, the 2040 General Plan includes CCS 2-1: "Support programs to install bike racks in new developments, commercial areas, and within Downtown Napa and the Oxbow district." **Funding dedicated for bike infrastructure could help address this need.**

Improving bike parking and building out a low-stress bike network are the top recommendations given by the League of American Bicyclists for how the City of Napa can improve its Bicycle-Friendly Communities ranking. It will help Napa meet General Plan policy TE 6-5: "Support efforts to achieve a transportation mode share of 10% for bicycling and 10% for walking by 2035." (According to the 2019 Bicycle Plan, approximately 1.1% of Napa residents commute by bicycle).

A safe, connected active transportation network will get more people walking and biking for transportation, reducing traffic and greenhouse gas emissions while improving community health, connectedness, and accessibility. Just this past Saturday in Calistoga, we partnered with Blue Zones to enable residents to experience a protected bike lane via a demonstration project. Some comments from those who rode through the temporary protected bike lane included:

- "I felt more secure."
- "Looking forward to more protected areas in high traffic areas…."
- "I would ride my bike more if there were protected bike lanes."

We reiterate our request to Council to **prioritize expanding and improving the active transportation network** by **establishing annual dedicated funding** for bicycle infrastructure. Should Councilmembers or city staff have any questions regarding our requests, please contact Kara Vernor at kvernor@napabike.org or (707) 258-6318.

Sincerely,

Kara Vernor
Executive Director, Napa County Bicycle Coalition