ATTACHMENT 2



CITY OF NAPA

955 School Street Napa, CA 94559 www.cityofnapa.org

MEETING MINUTES - Draft

CITY COUNCIL OF THE CITY OF NAPA

Mayor Scott Sedgley
Vice Mayor Beth Painter
Councilmember Liz Alessio
Councilmember Mary Luros
Councilmember Bernie Narvaez

Tuesday, April 4, 2023

3:30 PM

City Hall Council Chambers

3:30 PM Afternoon Session No Evening Session

1. CALL TO ORDER: 3:34 P.M.

1.A. Roll Call:

Present: 4 - Councilmember Alessio, Councilmember Luros, Councilmember Narvaez, and Vice

Mayor Painter

Absent: 1 - Mayor Sedgley

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

Deputy Clerk Pascoe announced the following supplemental items:

Item 3.A: Email from Jim McNamara.

Item 5.C: Email from Jim McNamara.

Item 6.A:

PowerPoint Presentation from City staff.

A memo from Interim Finance Director noting corrections to staff report and Attachment 2, the Mid-Year Financial Report.

Item 6.B:

PowerPoint Presentation from City staff.

Email from Kara Vernor on behalf of Napa County Bicycle Coalition.

(Copies of all supplemental documents are included in Attachment 1)

3. SPECIAL PRESENTATIONS:

(see supplemental document in Attachment 1)

3.A.	075-2023	Napa Valley A	Arts & Culture Month
------	----------	---------------	----------------------

Vice Mayor Painter and Councilmembers read the proclamation. Art Association Napa Valley's CEO, Christopher DeNatale, accepted the proclamation and provided remarks.

3.B. 098-2023 Sexual Assault Awareness Month

Vice Mayor Painter and Councilmembers read the proclamation. NEWS' Executive Director, Tracy Lamb, accepted the proclamation and provided remarks.

4. PUBLIC COMMENT:

Jeff Medeiros - requested that Council lift the water restrictions to enable pool businesses to conduct business.

5. CONSENT CALENDAR:

Approval of the Consent Agenda

A motion was made by Councilmember Alessio, seconded by Councilmember Narvaez, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 4 - Alessio, Luros, Narvaez, and Painter

Absent: 1 - Sedgley

5.A. 108-2023 City Council Meeting Minutes

Approved the minutes from the March 21, 2023 Regular Meeting of the City Council.

5.B. 117-2023 Community Development Block Grant Advisory Committee Membership

Revoked appointment of Kiera Lager to the Community Development Block Grant Advisory Committee and direct staff to open recruitment to fill vacancy.

5.C. 080-2023 Agreement for Street Sweeping Services

(see supplemental document in Attachment 1)

Authorized the Public Works Director to execute on behalf of the City an amendment to Agreement No. C2017-063 with SCA of CA, LLC for street sweeping services to extend the term for an additional two years to June 30, 2026 for a total contract amount not to exceed \$483,000 in FY23, \$685,000 in FY24, \$706,000 in FY25, and \$728,000 in FY26; and determined that the actions authorized by this item are exempt from CEQA.

CITY C	OUNCIL OF THE	CITY OF MEETING MINUTES - Draft	April 4, 2023
5.D.	087-2023	Update to Local Agency Investment Fund (LAIF) Authorized Signat	ories
		Adopted Resolution R2023-032 authorizing the investment of the City of Napamonies in the Local Agency Investment Fund (LAIF) and authorizing City Offito order deposits or withdrawals to and from that fund.	
		Enactment No: R2023-032	
5.E.	088-2023	Treasurer's Quarterly Investment Report on the City's Investment P for the Quarter Ended December 31, 2022	ortfolio
		Received the Treasurer's Quarterly Investment Report on the City's investme portfolio for the period ending December 31, 2022.	ent
5.F.	089-2023	Revenue and Audit Consulting Services from Hinderliter, de Llamas Associates (HdL)	s and
		Authorized the City Manager to execute Amendment 2 to Agreement C2020-0 with Hinderliter de Llamas & Associates (HdL) for Revenue and Audit Consul Services, in the increased amount not to exceed \$975,000 and to extend the agreement for an additional year to June 30, 2024.	
5.G.	103-2023	Classification Plan for Office Assistant I/II	
		Adopted Resolution R2023-033 amending the City Classification Plan by Ado the Revised Classification Specification for Office Assistant I/II.	pting
		Enactment No: R2023-033	
5.H.	106-2023	Salary Range Revision for the Legal Analyst in the City Attorney's C	Office
		Adopted Resolution R2023-034 approving salary range revisions for the Legal Analyst classification in the City Attorney's Office.	al

6. ADMINISTRATIVE REPORTS:

Enactment No: R2023-034

April 4, 2023

6.A. 430-2022 Fiscal Year 2022/23 Mid-Year Report

(see supplemental document in Attachment 1)

Interim Finance Director Bill Zenoni provided the report.

Vice Mayor Painter called for public comment; there were no requests to speak.

Council comments and questions of staff ensued.

A motion was made by Councilmember Alessio, seconded by Councilmember Narvaez to adopt Resolution R2023-035 amending the City Staffing Plan; amending the City Capital improvement Project Plan and approving revenue and expenditure budget updates to the FY 2022/23 Adopted Budget, as documented in Council Budget Amendment 6P10 as part of the FY 2022/23 Mid-Year Report. The motion carried by the following vote:

Aye: 4 - Alessio, Luros, Narvaez, and Painter

Absent: 1 - Sedgley

Enactment No: R2023-035

6.B. O85-2023 Annual Comprehensive Financial Report for the fiscal year ended June 30, 2022

(see supplemental document in Attachment 1)

Deputy Finance Director Raj Prasad introduced Consultant Andrew Roth who provided the report via video conference.

Vice Mayor Painter called for public comment; there were no requests to speak.

Discussion was turned over to Council; comments and questions of staff and the consultant ensued.

A motion was made by Councilmember Luros, seconded by Councilmember Narvaez to accept the City of Napa Annual Comprehensive Financial Report for the fiscal year ended June 30, 2022. The motion carried by the following vote:

Aye: 4 - Alessio, Luros, Narvaez, and Painter

Absent: 1 - Sedgley

April 4, 2023

6.C. 082-2023

Capital Improvement Program; 2023-2024 and 2024-2025 Budgets

(see supplemental document in Attachment 1)

Senior Civil Engineer Ian Heid provided the first part of the report, followed by Senior Civil Engineer Doug DeMaster who also presented.

Vice Mayor Painter called for public comment.

Maureen Trippe, Slow Down Napa - thanked Public Works for their work. Inquired about a possible traffic commission, safety and infrastructure advisory committee.

T.J. Hulsey - stated that threats to our environment need to be addressed immediately, starting with the younger generation. Requested funds to address bike trails, infrastructure, and active transportation network.

Kara Vernor, Napa County Bicycle Coalition - Requested dedicated funding for a bike infrastructure/network.

Discussion was turned over to Council; comments and questions of staff ensued.

7. COMMENTS BY COUNCIL OR CITY MANAGER:

City Manager Potter stated he was requested to ask Council to consider a future discussion item regarding City Council meeting start times and the scheduling of afternoon and evening sessions. Councilmembers provided comments with two members in support, and two members opposed of the future item. No action was taken as there was a tie. City Manager Potter was asked to table it until Mayor Sedgley would also have an opportunity to respond.

Councilmember Narvaez shared that he attended the third annual Viva Mariachi Festival at the Performance Arts Center at Napa Valley College.

8. CLOSED SESSION:

City Attorney Barrett announced the closed session item.

April 4, 2023

8.A. 130-2023

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8): Property: 3 parcels totaling approximately 1.1 acres located at 725 Coombs Street (APN 003-213-010), 720 Randolph Street (APN 003-213-008) and 730 Randolph Street (003-213-009). Authority Negotiators: Steve Potter, Liz, Habkirk, Michael Barrett, Vin Smith, Bill Zenoni, and Julie Lucido. Negotiating Parties: City of Napa, and Napa County. Under Negotiation: price and terms of payment.

The meeting recessed to Closed Session at 6:14 P.M.

Closed Session was postponed to a future meeting date to allow for all Council members to be present to consider and take action on the Closed Session item.

9. ADJOURNMENT:

The meeting adjourned at 6:19 P.M.

Submitted by:

Samantha Pascoe, Deputy City Clerk

ATTACHMENT 2

ATTACHMENT 1

SUPPLEMENTAL REPORTS & COMMUNICATIONS Office of the City Clerk

City Council of the City of Napa Regular Meeting April 4, 2023

FOR THE CITY COUNCIL OF THE CITY OF NAPA

AFTERNOON SESSION:

SUBMITTED PRIOR TO THE CITY COUNCIL MEETING

3. SPECIAL PRESENTATIONS:

3.A. Napa Valley Arts & Culture Month and 3.B. Sexual Assault Awareness Month

1) Email from Jim McNamara received on April 2, 2023.

5. CONSENT CALENDAR:

5.C. Agreement for Street Sweeping Services

1) Email from Jim McNamara received on April 2, 2023.

6. ADMINISTRATIVE REPORTS:

6.A. Fiscal Year 2022/23 Mid-Year Report

- PowerPoint Presentation from City Staff.
- Memo from Interim Finance Director noting corrections to staff report and Attachment 2, the Mid-Year Financial Report.

6.B. Annual Comprehensive Financial Report for the fiscal year ended June 30, 2022

• PowerPoint Presentation from City Staff.

6.C. Capital Improvement Program; 2023-2024 and 2024-2025 Budgets

- PowerPoint Presentation from City Staff.
- 1) Email from Kara Vernor on behalf of the Napa County Bicycle Coalition received on April 3, 2023.

Items 3.A. and 3.B. ATTACHMENT 2

From:
To: Samantha Pascoe
Subject: 4/4 City Council Meeting
Date: Sunday, April 2, 2023 6:58:20 PM

[EXTERNAL]	

Hi Samantha. Would it be possible for the City Council to consider the following?

#1 Regarding Agenda Items 3.A, 3.B, etc. ----- why not designate a month, or a week, or maybe even just a day to recognize the thousands of average Napa residents who work hard everyday and do not have the time or money to relish in the wine, the arts, and the fine downtown cuisine?

#2 Regarding Agenda Item 5.C. ----- cancel the street sweeper who accomplishes nothing more than blowing dust and diesel exhaust emissions around neighborhoods in which the sweeper has no access to curbs due to cars, trucks, trailers, etc. parked everywhere. The dirt, the leaves, and the litter do not accumulate on the street centerlines.

Thanks for your consideration. Jim McNamara

Item 5.C. ATTACHMENT 2

From:	
To:	Samantha Pascoe
Subject:	4/4 City Council Meeting
Date:	Sunday, April 2, 2023 6:58:20 PM

[EXTERNAL]	
	•

Hi Samantha. Would it be possible for the City Council to consider the following?

#1 Regarding Agenda Items 3.A, 3.B, etc. ----- why not designate a month, or a week, or maybe even just a day to recognize the thousands of average Napa residents who work hard everyday and do not have the time or money to relish in the wine, the arts, and the fine downtown cuisine?

#2 Regarding Agenda Item 5.C. ----- cancel the street sweeper who accomplishes nothing more than blowing dust and diesel exhaust emissions around neighborhoods in which the sweeper has no access to curbs due to cars, trucks, trailers, etc. parked everywhere. The dirt, the leaves, and the litter do not accumulate on the street centerlines.

Thanks for your consideration. Jim McNamara



City Council Regular Meeting 4/4/2023 ATTACHMENT 2
Supplemental - Item 6.A.
From: City Staff

NAPA

Mid-Year Report FY 2022/23

FINANCIAL STATUS Fiscal Year 2022/23

- General Fund
- Non-Recurring General Fund
- CIP Project Fund
- Enterprise Funds

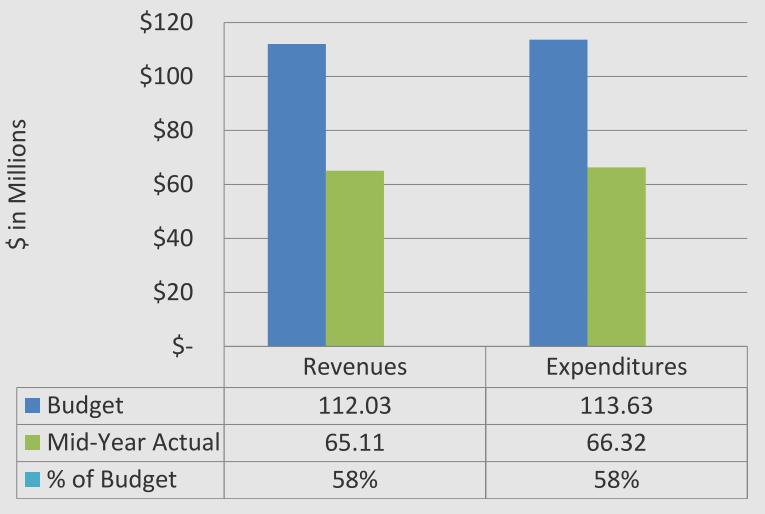


GENERAL FUND



FY 2022/23 Budget to Actual

as of February 28, 2023





FY 2022/23 Revenue

	Budget	Actual	YTD %
	Daagot	71010101	112 70
Property Tax	40.99	23.40	57.1%
Sales Tax	21.30	11.52	54.1%
Transient Occupancy Tax	28.03	17.31	61.8%
Business License Tax	3.73	2.54	68.1%
Charges for Services	5.69	2.02	35.5%
Licenses and Permits	2.29	1.68	73.4%
Other Operating Revenues	7.01	3.64	51.9%
Non-Operating Revenues	3.00	3.00	100.0%
Total Operating Revenue	112.03	65.11	58.1%



Transient Occupancy Tax

General Fund TOT (12%) FY22 and FY23





ATTACHMENT 2

Recommended Revenue^{*} Adjustments

- Property Tax: return \$1.0 million of Excess ERAF to the Non-Recurring General Fund
- Sales Tax: increase by \$0.92 million
- Transient Occupancy Tax (TOT): increase by \$3.0 million
- Other Taxes: increase budget by \$0.2 million
- Licenses and Permits: increase by \$0.2 million
- Charges for Services: increase by \$0.5 million
- Net impact: increase of \$3.9 million



FY 2022/23 Expenditures

	Budget	Actual	YTD %
Salaries & Wages & Benefits	80.98	51.62	63.7%
Materials & Supplies & Services	27.80	14.69	52.8%
Other Expenditures (Includes Transfers to Reserves)	4.85	0.01	0.2%
Total Operating Expenditures	113.63	66.32	58.4%



Recommended Expenditurë Adjustments

- Labor MOU's: one-time payments and higher COLA's than anticipated in the adopted budget - \$1.6 million
- Limited-Term Management Fellow: new FTE requested by City Manager's Office -\$21,390
- Leave Payouts: increase budget for employee leave payouts based on current projections - \$100,000



Recommended Expenditure

Adjustments

- Finance Contracts: \$300,000
- Public Works Street Sweeping Contract: contract increase of \$83,000
- Reserves: General Fund Operating Budget increases cause increased transfers to reserves per fiscal policy -\$178,380
- Net impact: increase of \$2.3 million



FY 2022/23 Operating Position

	FY 2022/23 Adjusted	FY 2022/23 Proposed	FY 2022/23
	Budget	Budget	Actual
General Fund (\$ in millions)			
Total Revenues	112.0	115.9	65.1
Operating Expenditures	110.1	112.2	66.3
Contributions to CIP Reserves	3.2	3.2	-
Contributions to General Fund Reserves	0.4	0.5	-
Initial Net Position	(1.6)	(0.0)	(1.2)
Fund Balance for Carryforwards	2.7	2.7	2.7
Projected Net Position	1.1	2.7	1.5



FY 2022/23 Reserve Balances

	Target Balance at Year-End after Adjustments	Current Balance
(50/)		4.04
Operating (5%)	5.41	4.94
Emergency (14%)	15.15	15.40
Contingency (1%)	1.08	0.99
Total	21.64	21.32
Budgeted Contributions to Reserves		0.51
Estimated General Fund Fiscal Year-End	d Reserves at	21.84



Staffing Plan Adjustments All Funds

City Clerk

- Delete 1 Records Analyst
- Add 1 Management Analyst I/II
- City Manager
 - Add 1 Limited-Term Management Fellow



Staffing Plan Adjustments All Funds

Housing

- Delete 1 Assistant Housing Manager
- Add 1 Management Analyst I/II
- Add 2 Senior Housing Specialists

Police

 Add 1 Limited-Term Homeless Intervention Coordinator (Grant Funded)



NON-RECURRING GENERAL FUND



Recommended Adjustments

 Increase Property Tax budget by \$1.0 million for Excess ERAF from General Fund

 \$125,000 increases to revenue & expenditure budgets for the Grant-Funded Limited-Term Homeless Intervention Coordinator



Recommended Adjustments

- Close out Fire Hazard Mitigation Grant
 - Reduce revenue budget by \$8,960
- Senior Housing Specialist
 - \$12k expenditure budget increase for partial funding



FY 2022/23 NR General Fund

	FY 2022/23	FY 2022/23	
	A djusted	Proposed	FY 2022/23
	Budget	Budget	Actual
Non-Recurring General Fund (\$ in millions,)		
Beginning Fund Balance	6.5	6.5	6.5
Revenues	7.6	8.7	3.6
Expenditures	10.4	10.5	2.0
Projected Ending Fund Balance	3.6	4.6	8.1



CIP PROJECT FUND



FY 2022/23 CIP Reserves

- CIP Facilities Reserve:
 - \$4.5 million in budgeted projects
 - \$10.1 million available for future projects and City facility maintenance
- CIP General Reserve:
 - \$9.9 million in budgeted projects
 - \$0.84 million earmarked for future projects



Recommended Adjustments

- Funding Swap
 - Remove ARPA dollars from Napa Central
 Dispatch Alternative Project and replace with
 CIP General Reserve dollars (\$1.5 million)
 - Remove CIP General Reserve dollars from Hwy 29 Class 1 Bikeway Project and replace with ARPA dollars (\$1.5 million)



Recommended Adjustments

- New Projects
 - Yajome Sidewalk Repair \$0.9 million
 - Street Preventative Maintenance \$1.0 million
 - City Facility Planning \$0.3 million
- Increase Existing Projects
 - Coombs Street Project \$0.3 million increase
 - Reduce estimated CIP costs in future years

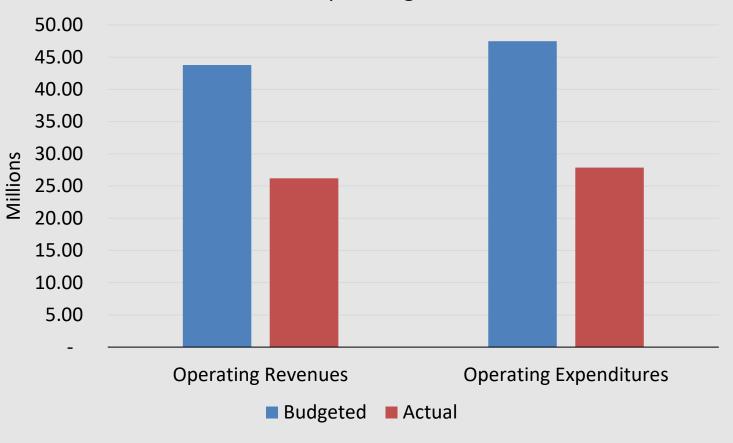


ENTERPRISE FUNDS



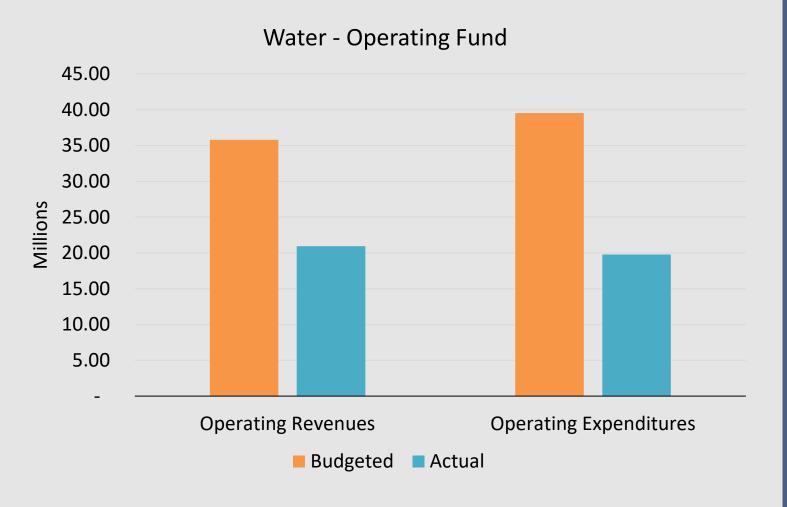
Enterprise Funds - Solid Waste/Recycling





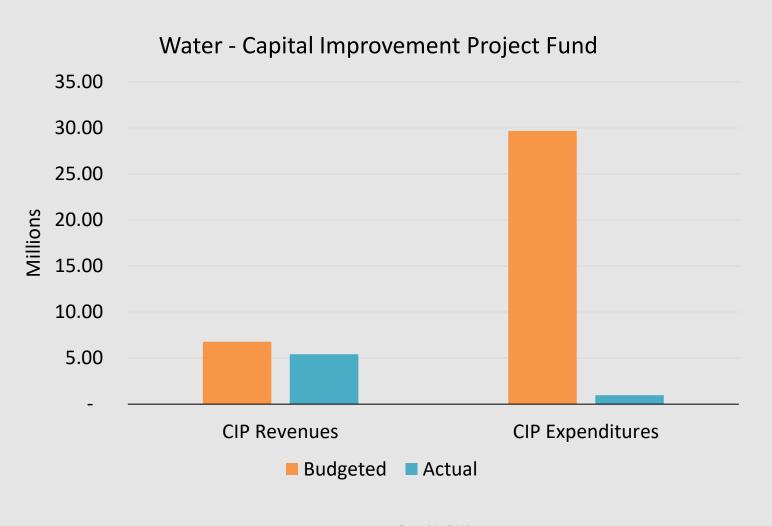


Enterprise Funds – Water





Enterprise Funds – Water





Recommended Expenditure Adjustments

- Solid Waste & Recycling
 - \$0.03 million increase in Operating Fund expenditure budget for labor costs
- Water
 - \$0.21 million increase in Operating Fund expenditure budget for labor costs
 - \$2.31 million increase in Operating Fund expenditure budget for State Water Project
 - \$0.06 million increase in Non-Recurring Fund expenditure budget for Dry Year Water



OTHER FUNDS



ATTACHMENT 2

Other Recommended Adjustments

- Special Revenue Funds
 - \$0.36 million revenue increase for adjusted
 Transient Occupancy Tax revenue
 - \$1.30 million expenditure increase for new CIP projects
 - \$18,320 expenditure increase for labor agreements
 - \$12,250 expenditure increase for new Senior Housing Specialist positions



Other Recommended Adjustments

- City Capital Project Fund
 - \$42,750 expenditure increase for labor agreements
 - \$51,960 revenue increase for additional transfers to CIP reserves
- Internal Service Funds
 - \$11,760 expenditure increase for labor agreements



ATTACHMENT 2

Other Recommended Adjustments

- Housing Authority Funds
 - \$14,600 expenditure increase for labor agreements
 - \$36,680 expenditure increase for new Senior Housing Specialist positions



Requested Action

Move to:

- Receive the City's Mid-Year Financial Report
- Adopt a resolution amending the City Staffing Plan; amending the City Capital improvement Project Plan and approving revenue and expenditure budget updates to the FY 2022/23 Adopted Budget, as documented in Council Budget Amendment 6P10 as part of the FY 2022/23 Mid-Year Report.







Mid-Year Report FY 2022/23



MEMO

TO: Mayor and City Council members

FROM: Bill Zenoni, Interim Finance Director

DATE: April 3, 2023

SUBJECT: Correction to Agenda Item 6.A - Fiscal Year 2022-23 Mid-Year Report

Subsequent to publishing the agenda material for the April 4, 2023 City Council meeting, several edits to Agenda Item 6.A - Fiscal Year 2022-23 Mid-Year Report were identified.

STAFF REPORT

1. Reference to the City's Investment portfolio should be removed. The Quarterly Investment Report is agendized as a separate item (5.E.)

The report also includes a section discussing the City's Investment Portfolio. This section includes an overview of the portfolio's performance for the period and a detailed listing of investment assets

2. Financial Impacts

The Council Budget Amendment will increase Citywide revenue budgets by \$7.0 million and Citywide expenditure budgets by \$8.6 \$9.0 million. In the General Fund, revenue budgets will increase by \$4.6 \$3.9 million due to increased revenue expectations, and expenditures budgets will increase by \$1.9 \$2.3 million, primarily due to increased costs from the City's labor MOU's. Changes to CIP projects result in a revenue budget increase of \$1.7 million to the City Capital Projects Fund, and an expenditure budget increase of \$2.5 million. The City's Water Operating fund is requesting a \$2.3 million expenditure budget increase for State Water Project costs.

MID-YEAR FINANCIAL REPORT (Attachment 2)

3. FY 2022/23 General Fund Budget

The City's Sales Tax consultants, HdL Companies, recommends a \$0.9 million budget increase for state sales tax. Transient Occupancy Tax grew strongly over calendar year 2022, and the original budget for FY 2022/23 appears to be too low. A budget increase of \$3.0 million is recommended. Revenue budget increases are also recommended for Other Taxes (\$0.2 million), Licenses and Permits (\$0.2 million), and Charges for Services (\$0.6 million). With these strong revenue expectations, the <u>full</u> \$3.0 million of Excess ERAF revenues that were posted to the General Fund are no longer needed to balance the budget. It is recommended to remove \$1.0 million of these revenues from the



General Fund and instead post them to the Non-Recurring General Fund, where Excess ERAF revenues are typically used for one-time projects.

4. The General Fund Summary Table on page 3 has been updated as follows:

General Fund Summary (in millions)

		una Summ		FY 2021/22	EV 04/05		
	FY 2022/23	FY 2022/23	% to date	YTD Actual	FY 21/22	% to date	Proposed
	Budget	YTD Actual	(Budget to	(as of	Annual	as of	Mid-Year
	(as of 2/28/2023)	(as of 2/28/2023)	Actual)	12/31/2021)	Totals	12/31/2021	Adjustments
Operating Revenues							
Property Tax	40.99	23.40	57%	20.65	41.33	50%	-
Sales Tax	21.30	11.52	54%	7.18	21.75	33%	0.92
Transient Occupancy Tax	28.03	17.31	62%	12.28	28.73	43%	3.00
Business License Tax	3.73	2.54	68%	1.59	4.04	39%	-
Other Taxes	2.46	1.07	43%	0.54	2.80	19%	0.24
Licenses and Permits	2.29	1.68	73%	1.32	3.02	44%	0.20
Charges for Services	5.69	2.02	35%	1.68	6.16	27%	0.51
Intergovernmental	0.95	0.73	77%	1.38	1.62	85%	-
Investment Eamings	0.22	0.07	32%	(0.10)	(9.67)	1%	-
Miscellaneous / Other Revenues	0.26	0.21	81%	0.17	0.26	64%	-
Transfers In	3.12	1.56	50%	1.51	3.01	50%	-
Total Operating Revenues	109.03	62.11	57%	48.19	103.06	47%	4.86
Non-Operating Revenues							
Excess ERAF Above Baseline	3.00	3.00	100%	2.30	2.30	100%	(1.00)
Total Non-Operating Revenues	3.00	3.00	100%	2.30	2.30	100%	(1.00)
Total Revenues	112.03	65.11	58%	50.49	105.36	48%	3.86
Operating Expenditures							
City Council / City Clerk	1.60	0.92	57%	0.69	1.41	49%	0.02
City Manager	1.80	1.04	58%	0.68	1.54	44%	0.06
Finance	8.54	5.53	65%	3.37	7.30	46%	0.47
City Attomey	1.52	0.97	64%	0.57	1.27	45%	0.04
Human Resources	2.31	1.39	60%	0.77	1.59	49%	0.07
Community Development	5.41	2.89	54%	1.99	5.21	38%	0.12
General Government	10.61	3.25	31%	1.72	12.14	14%	0.28
Included in General Government:							
Transfer to CIP Facilities Reserve	2.12	-	0%	-	1.91	0%	0.04
Transfer to CIP General Reserve	1.06	-	0%	-	0.96	0%	0.02
Transfer to General Fund Reserves	0.39	-	0%	-	-		0.12
Police Department	34.62	21.47	62%	16.65	33.00	50%	0.61
Fire Department	24.15	15.08	62%	11.75	23.15	51%	0.21
Public Works	13.91	8.43	61%	4.97	10.88	46%	0.30
Parks & Recreation	9.18	5.33	58%	3.51	7.85	45%	0.11
Total Operating Expenditures	113.63	66.32	58%	46.68	105.34	44%	2.30
Fund Balance for Carry forwards	2.69						
Dudwated Nat Danition	1.10						4.50
Budgeted Net Position	1.10						1.56



City Council Regular Meeting 4/4/2023

Supplemental - Item 6.B.

From: City Staff



Presentation to the City Council For the Fiscal Year Ended June 30, 2022

April 4, 2023



CONTENTS

- Required Communications (AU-C 260)
- Audit Responsibilities
- Overview of Financial Statements
- Financial Indicators and Key Pension/OPEB Information
- Audit Results



REQUIRED COMMUNICATIONS (AU-C 260)



Required Communications (AU-C 260)

Independence

We complied with ALL relevant requirements regarding independence

Significant Accounting Policies

- The City disclosed all significant accounting policies in Note 1 to the financial statements.
- The City implemented GASB Statement No. 87, Leases

Significant Estimates

- Fair value on investments
- Depreciation on capital assets
- Net pension liability actuarial assumptions
- Net other postemployment benefit liability actuarial assumptions



Required Communications (AU-C 260)

Sensitive Disclosures

- Note 1 Summary of Significant Accounting Policies
- Note 3 Leases Receivable (GASB 87 implementation)
- Note 10 –Fund Balance and Net Position
- Note 11 –Fund Balance Classification
- Note 13 Employee Retirement System
- Note 14 Other Postemployment Benefits (OPEB)

Misstatements

• There were no corrected or uncorrected misstatements reported.

Consultation with Other Accountants

 Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and other matters.



Required Communications (AU-C 260)

- Significant Difficulties
 - We encountered no significant difficulties in dealing with management.
- Disagreements with Management
 - We did not have any disagreements with management in terms of accounting treatments or audit procedures performed.



AUDIT RESPONSIBILITIES



Management's Responsibilities

- Responsible for the financial statements
- Present the financial statements in accordance with accounting principles generally accepted in the United States of America (US GAAP)
- Adopt sound accounting policies
- Establish and maintain internal controls over financial reporting and compliance
- Provide evidence supporting the amounts and disclosures in the financial statements
- Prevent and detect fraud



OUR RESPONSIBILITY IN ACCORDANCE WITH PROFESSIONAL STANDARDS

- Form and express an opinion about whether the financial statements that have been prepared by management with Council oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (US GAAP)
- Plan and perform the audit to obtain "reasonable" assurance (not "absolute" assurance) about whether the financial statements are free of material misstatements.
- Consider internal control over financial reporting. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.



OVERVIEW OF THE FINANCIAL STATEMENTS



City of Napa Government-Wide Condensed Statement of Net Position June 30, 2022

	Governmental Activities	Business-Type Activities	Total
Assets	\$ 622,778,820	\$ 214,532,243	\$ 837,311,063
Deferred Outflows of Resources	21,238,669	3,314,351	24,553,020
Liabilities	183,478,687	68,195,750	251,674,437
Deferred Inflows of Resources	42,558,819	5,738,789	48,297,608
Net Position:			
Net investment in capital assets	357,052,164	68,320,594	425,372,758
Restricted	128,513,591	91	128,513,682
Unrestricted (deficit)	(67,585,772)	75,591,370	8,005,598
Total Net Position	\$ 417,979,983	\$ 143,912,055	\$ 561,892,038



City of Napa Government-Wide Summary Condensed Statement of Activities For the Year Ended June 30, 2022

	Governmental Activities	Business-Type Activities	Total
Expenses	\$(131,382,417)	\$ (64,401,295)	\$(195,783,712)
Program Revenues			
Charges for services	36,879,210	77,745,324	114,624,534
Operating grants and contributions	18,662,547	2,324,562	20,987,109
Capital grants and contributions	15,734,201	1,503,452	17,237,653
Total program revenues	71,275,958	81,573,338	152,849,296
Net Cost of Services	(60,106,459)	17,172,043	(42,934,416)
General Revenues - Taxes	96,827,808	-	96,827,808
General Revenues - Others	(9,771,084)	455,411	(9,315,673)
Transfers	3,623,200	(3,623,200)	_
Change in Net Position	\$ 30,573,465	\$ 14,004,254	\$ 44,577,719



City of Napa General Fund Condensed Balance Sheets June 30, 2022 and 2021

	June 30, 2022		June 30, 2021		 Change
Assets	\$	53,263,205	\$	50,617,339	\$ 2,645,866
Liabilities	\$	25,829,539	\$	16,034,412	\$ 9,795,127
Deferred Inflows of Resources		3,310,713		3,807,276	 (496,563)
Fund Balance					
Nonspendable		2,690,674		3,148,190	(457,516)
Restricted		5,151,404		316,646	4,834,758
Committed		15,396,259		15,396,259	-
Assigned		8,562,728		6,424,194	2,138,534
Unassigned		(7,678,112)		5,490,362	(13,168,474)
Total Fund Balance		24,122,953		30,775,651	(6,652,698)
Total Liabilities and Fund					
Balance	\$	53,263,205	\$	50,617,339	\$ 2,645,866



City of Napa General Fund

Condensed Statement of Revenues, Expenditures and Changes in Fund Balance For the Years Ended June 30, 2022 and 2021

	June 30, 2022	June 30, 2021	Change
Revenues	\$ 105,807,833	\$ 92,212,785	\$ 13,595,048
Expenditures	(98,766,135)	(91,092,847)	(7,673,288)
Revenues over Expenditures	7,041,698	1,119,938	5,921,760
Other Financing Sources and Uses			
Inception of lease payable	82,110	-	82,110
Transfers (Net)	(13,776,506)	(1,077,475)	(12,699,031)
Total other financing sources/uses	(13,694,396)	(1,077,475)	(12,616,921)
Change in Fund Balance	\$ (6,652,698)	\$ 42,463	\$ (6,695,161)



FINANCIAL INDICATORS AND KEY PENSION AND OPEB INFORMATION



City of Napa Governmental Activities Net Cost of Services to Tax Revenues

	2022	2021
Net Cost of Services	\$ (60,106,459)	\$ (89,315,086)
Tax Revenues	96,827,808	73,324,500
Ratio	62.08%	121.81%



City of Napa General Fund

Available Fund Balance (Unassigned and Committed Contingency Reserve) to Annual Expenditures

	2022	2021
Available Fund Balance	\$ 7,718,147	\$ 15,524,223
Annual Expenditures	98,766,135	91,092,847
Ratio	7.81%	17.04%
Available Fund Balance - PY	\$ 15,524,223	\$ 22,645,146
Net Change in Available Fund Balance	\$ (7,806,076)	\$ (7,120,923)

2022

2024



GASB 68 – The Pension Standard As of June 30, 2021 (Measurement Date)

	Miscellaneous Plan	Safety Plan	Total
Net Pension Liabilities @ 6.15%	\$ 108,459,532	\$ 99,703,920	\$ 208,163,452
Net Pension Liabilities @ 7.15%	\$ 72,863,277	\$ 64,172,720	\$ 137,035,997
Net Pension Liabilities @ 8.15%	\$ 43,277,136	\$ 34,721,416	\$ 77,998,552
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Total Pension Liability	74.26%	76.94%	
Prior year	63.34%	65.76%	



ATTACHMENT 2

GASB 75 – The OPEB Standard As of June 30, 2021 (Measurement Date)

	OPEB	
Net OPEB Liabilities @ 6.61%	\$	3,321,912
Net OPEB Liabilities @ 7.61%	\$	2,184,243
Net OPEB Liabilities @ 8.61%	\$	1,201,138

Fiduciary Net Position as a Percentage of the Total OPEB Liability

83.08%



AUDIT RESULTS



Audit Results

- Opinions
 - Unmodified Opinions issued to all Opinion Units
 - Financial statements are fairly presented in all material respects
 - Accounting policies have been consistently applied
 - Estimates used are reasonable
 - Disclosures are properly reflected in the financial statements



Other Results

- No disagreements with management
- No material weaknesses were identified in internal control over financial reporting or compliance
- One significant deficiency was identified in internal control over financial reporting
- No accounting issues
- No inappropriate activities were noted



ATTACHMENT 2



HQ - ORANGE COUNTY

200 E. Sandpointe Avenue Suite 600 Santa Ana, CA 92707

SAN DIEGO

4365 Executive Drive Suite 710 San Diego, CA 92121

BAY AREA

2121 North California Blvd. Suite 290 Page 61 of 116 Walnut Creek, CA 94596 Page 67 of 122

LAS VEGAS

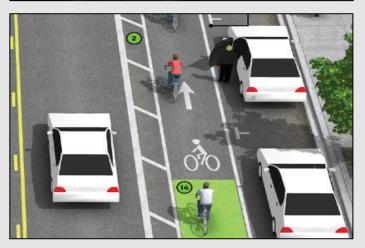
1050 Indigo Drive Suite 110 Las Vegas, NV 89145

PHOENIX

4742 North 24th Street Suite 300 Phoenix, AZ 85016 City Council Regular Meeting - 4/4/2023 - Supplemental - Item 6.C.









City Council Presentation Capital Improvement Program



CIP Workshop

- Review proposed Capital Improvement Program for the 2023-2024 and 2024-2025 budget cycle
- Highlight of upcoming construction projects and new projects
- Provide direction regarding proposed Capital Improvement Program for the 2023-2024 and 2024-2025 budget cycles



ATTACHMENT 2

CAPITAL IMPROVEMENT PROGRAM

Council	
Prioritie	S

Housing and homelessness

Implementation of the general plan

Climate action

Traffic safety

Infrastructure

CIP

Repair infrastructure

Focus

(w/more need than

funding)

Finish projects already started

Match grants to leverage City funding



Page 70 of 122



WORK PLAN TO ADDRESS COUNCIL PRIORITIES IN CIP

CIP Infrastructure Projects

- Parks and trails
- Streets, sidewalks, bicycle facilities & traffic safety
- Storm drainage system
- Water treatment and distribution systems
- Solid waste and recycling facilities
- Parking facilities
- City-owned buildings

Traffic Safety Elements

Traffic safety and traffic calming integrated into streets projects

- Pedestrian flashing beacons
- Vehicle lane width reductions
- Buffered bike lanes
- Enhanced striping
- Sidewalk repairs
- Curb extensions/bulb-outs
- Improved traffic signal operations
- Implementing plans (grants

Page 65 of 11@warded)

Page 71 of 12:

This Budget Process

- Upcoming budget documents are for two separate years (FY 23-24 & FY 24-25)
- CIP portion of budget is also approved for two separate years (FY 23-24 & FY 24-25)
- Five-year CIP developed to plan for future expenditures (through FY 27-28)
- Today's item will present CIP separately allowing for input & direction
- CIP to be approved with full budget in June

Next Step

- Finalize CIP based on Council input & direction
- Presenting Projects in three lists:
 - (1) Projects Completed List (close out)
 - (2) Projects Eliminated List
 - (3) Projects Added New Projects & Added Funding
- Project Summary Sheets for all Projects in the 5-year CIP

CAPITAL IMPROVEMENT PROGRAM

CIP for 2023-2024 budget

- 77 projects (new projects or additional funding)
- 12 funding sources intended for Capital projects totals \$30,450,000

CIP for 2024-2025 budget

- 41 projects (new projects or additional funding)
- 8 funding sources intended for Capital projects totals \$21,006,000



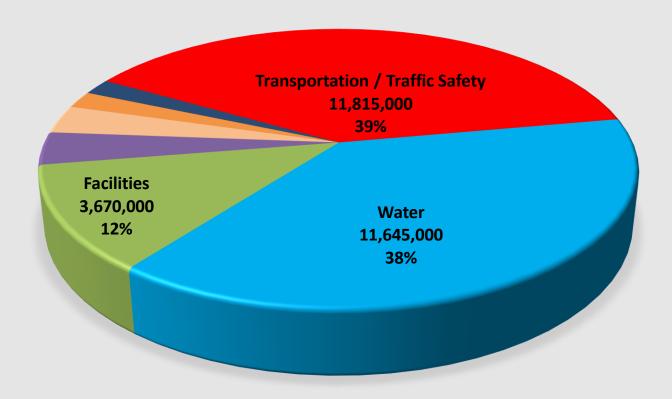
CAPITAL IMPROVEMENT PROGRAM

5-Year CIP (2023-2024 through 2027-2028)

- 143 projects (new projects or additional funding)
- 12 funding sources intended for Capital projects totals \$154,200,000



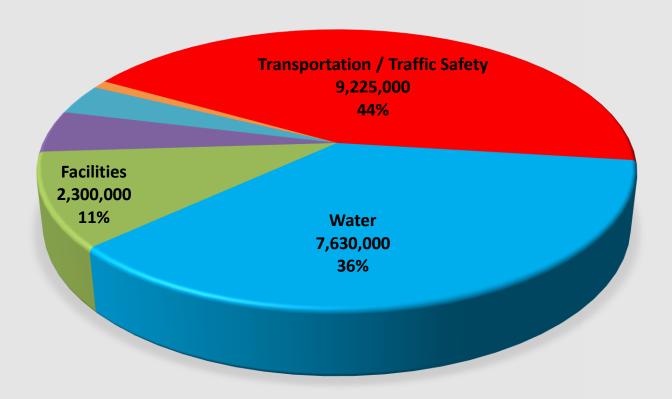
FY 2023-2024 CIP BY CATEGORY ATTACHMENT 2



Category	2023/2024
Transportation / Traffic Safety	11,815,000
Water	11,645,000
Facilities	3,670,000
Solid Waste & Recycling	1,155,000
Housing / Grant Matching /	
Survey Network	1,000,000
Storm Drain	600,000
GRAND TOTAL	30,450,000

- 77 projects (new projects or additional funding)
- 12 funding sources intended for Capital projects totals \$30,450,000

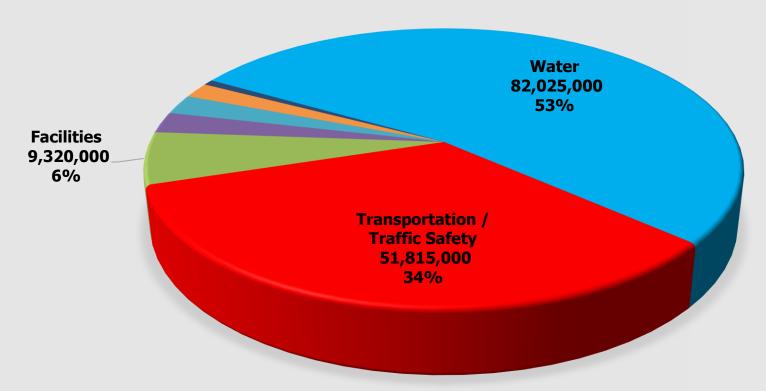
FY 2024-2025 CIP BY CATEGORY ATTACHMENT 2



Category	2024/2025
Transportation / Traffic Safety	9,225,000
Water	7,630,000
Facilities	2,300,000
Park	1,025,000
Solid Waste & Recycling	750,000
Storm Drain	200,000
GRAND TOTAL	21,130,000

- 41 projects (new projects or additional funding)
- 8 funding sources intended for Capital projects totals \$21,000

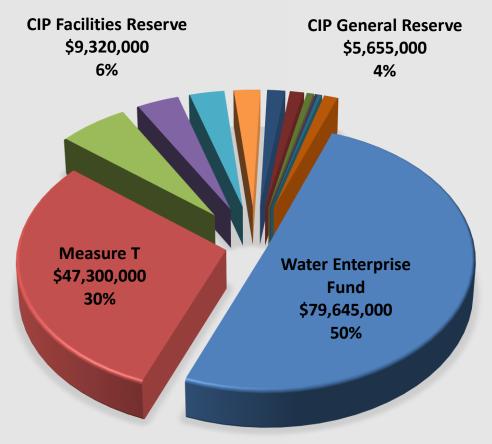
FIVE YEAR CIP BY CATEGORY ATTACHMENT 2



Category	Totals
Water	82,025,000
Transportation / Traffic Safety	51,815,000
Facilities	9,320,000
Storm Drain	3,750,000
Solid Waste & Recycling	3,535,000
Park / Public Art	2,755,000
Housing / Grant Matching /	
Survey Network	1,000,000
GRAND TOTAL	154,200,000

- 143 projects (new projects or additional funding)
- 12 funding sources intended for Capital projects totals \$154,200,000

Source	Totals
Water Enterprise Fund	\$79,645,000
Measure T	\$47,300,000
CIP Facilities Reserve	\$9,320,000
CIP General Reserve	\$5,655,000
State Gas Tax	\$4,678,000
Solid Waste & Recycling	\$3,535,000
Fund	
Other Agencies	\$2,380,000
Street Improvement DIF	\$1,850,000
- Streets	
North Jefferson DIF -	\$922,000
Street Improvement	
Public Art Fund	\$275,000
Housing	\$500,000
Linda Vista DIF -	-\$1,860,000
Residential Development	
GRAND TOTAL	\$154,200,000



CIP General Reserve	ATTACH FY23/24	MENT 2 FY24/25
Bridge Assessment & Repair	100,000	100,000
Feasibility Study for Oxbow/Third St. Connector	50,000	
Survey Monument Network Restoration	100,000	
Parks Parking Lot and Pathway Repair Project	215,000	300,000
Park Restrooms (Alston Park)	75,000	300,000
Park Furnishing & Infrastructure Replacements		275,000
Playground Equipment Replacement		150,000
Stormwater Trash Reduction Policy Implementation (State Permit Requirement)	400,000	
Totals:	940,000	1,125,000

GENERAL FUND

Two year focus: FY 23/24 & FY 24/25





STORM WATER FULL TRASH CAPTURE IMPLEMENTATION



FEASIBILITY STUDY FOR OXBOW/3RD STREET CONNECTOR



BRIDGE ASSESSMENTS & REPAIRS



One year focus: FY 23/24



ALSTON PARK RESTROOMS

FY 23/24: \$75,000

FY 24/25: \$300,000



Existing Conditions



2 Single User Fully Accessible Flush Restrooms

GENERAL FUND: PARKS

Two year focus: FY 23/24 & FY 24/25









PATHWAYS RENOVATIONS

PLAYGROUND REPLACEMENTS



PARK INFRASTRUCTURE REPLACEMENTS

FY 24/25:

Pathways - \$300,000

Infrastructure - \$275,000

Playgrounds - \$150,000

GENERAL FUND: PARKS

Two year focus: FY 23-24 & FY 24-25



CIP Facilities Reserve	FY 23/24 HME	FY 224/25
Second Street Garage Elevator Repair	400,000	
Police & Fire Admin Building HVAC Chiller	-600,000	
Senior Center (paving, site work & ADA)		500,000
Las Flores Community Center Paving and ADA		300,000
CSB Electrical System Evaluation and Repairs	-100,000	
Senior Center Pedestrian Bridge Repair	-50,000	
City Facility Planning	1,000,000	
Citywide Roofing Restorations	500,000	500,000
Citywide Building Facilities Exterior Repairs	500,000	500,000
Citywide Access Barrier Removals	100,000	100,000
Fire Station Dorm & Bathroom Reconfiguration Study	100,000	
Fire Station #2 Electrical Repair & Upgrade	250,000	
Fire Station #2 Draft Pit Repair	75,000	
PD Admin Parking Lot Gates	75,000	
Facilities Asset Management	100,000	100,000

GENERAL FUND – FACILITIES RESERVE

Two year focus: FY 23/24 and FY 24/25

CIP Facilities Reserve (Cont.)	FY 23/24	FY 24/25
Clay St. Parking Garage Structural Repair	250,000	
City Hall Transformer	200,000	
Planning Project for City Fleet EV Charging	50,000	
Pearl St Depot Demolition	50,000	250,000
Surface Repair City Parking Lots (PD/CityHall/FS1)	200,000	
Congressionally Directed Funding for EV Charging	570,000	
Fire Station #3 Parking Lot Access Control		50,000
Totals:	3,670,000	2,300,000

GENERAL FUND – FACILITIES RESERVE

Two year focus: FY 23/24 and FY 24/25

	ATTA	CHMENT 2 FY 24/25
Measure T	FY 23/24	FY 24/25
Automated Traffic Management Systems (ATMS)	1,200,000	
Coombs St & S Coombs Rehab 5th to Imola	4,700,000	
Laurel Street Rehabilitation	2,500,000	
Browns Valley Road/1st Street-Westview to 29	1,000,000	
Westwood Neighborhood Rehab Interior Streets		3,000,000
Westwood Neighborhood Street Lighting		200,000
Lincoln Ave Rehab-California to Silverado	500,000	3,000,000
Redwood Road Rehabilitation-Dry Creek to Carol		150,000
Street Preventive Maintenance FY23/24	1,000,000	
Street Preventive Maintenance FY24/25		1,000,000
Old Sonoma Road Rehabilitation		500,000
Jefferson Street Trancas to Lincoln		150,000
Trancas Street at Claremont Signal		250,000
Totals:	10,900,000.00	8,250,000.00

Funding source also contributes to Public Works Operations paving/sidewalk work

MEASURE T

Two year focus: FY 23/24 and FY 24/25

Measure T	ATTACHMENT 2
Coombsville Rd. Rehabilitation-3rd St. to Pascale	
Imola Avenue Rehab-Soscol to East End	
Coombsville RdPascale to East End	
Redwood Road Rehabilitation-Dry Creek to Carol	
Jefferson Street Trancas to Lincoln	
Street Preventive Maintenance FY25/26	
Riverside Neighborhood Rehabilitation	
Montgomery Neighborhood Rehabilitation	
Jefferson St. Rehab (Sierra to Trancas)	
Street Preventive Maintenance FY26/27	
Street Preventive Maintenance FY27/28	
Trancas Street at Claremont Signal	
Traffic Signal Upgrade Pueblo at Soscol	

Funding source also contributes to Public Works Operations paving/sidewalk work

MEASURE T - 5-YEAR PLAN

Three year focus: FY 25/26, FY 26/27 and FY 27/28

ATTACHMENT 2 LEGISLA GREEN CORROCK IF PRUS IN LINE LINEAR COR

AUTOMATED TRAFFIC SIGNAL MANAGEMENT SYSTEMS (ATMS)

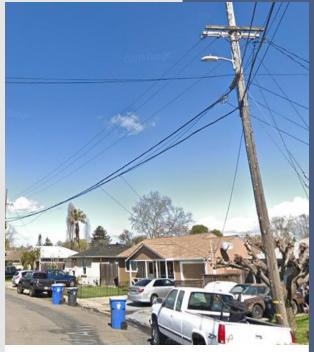


LAUREL AVENUE REHABILITATION



JEFFERSON STREET REHABILITATION

ATTACHMENT 2



WESTWOOD NEIGHBORHOOD INTERIOR STREETS





State Gas Tax	FY 23/24	FY 24/25	FY 25/26
Jefferson Street Corridor Plan	78,000		
HSIP Grant Matching	300,000		
Stormdrain & Conveyance Repairs	200,000	200,000	200,000
Pavement Management Program	75,000	75,000	75,000
Silverado-Third-Coombsville-East (5-way)			1,500,000
Uncontrolled Crosswalk Improvement			
Program	100,000	100,000	100,000
Traffic Signal Equipment Upgrades	200,000	200,000	200,000
Totals:	953,000	575,000	2,075,000

Funding sources also contribute to Public Works Operations

GAS TAX

Three year focus: FY 23/24, 24/25 & 25/26

State Gas Tax (cont.)	FY 26/27	FY 27/28
Jefferson Street Corridor Plan		
HSIP Grant Matching		
Stormdrain & Conveyance Repairs	200,000	200,000
Pavement Management Program	75,000	
Silverado-Third-Coombsville-East (5-way)		
Uncontrolled Crosswalk Improvement Program	100,000	100,000
Traffic Signal Equipment Upgrades	200,000	200,000
Totals:	575,000	500,000

Funding sources also contribute to Public Works Operations

GAS TAX

Two year focus: 26/27 & 27/28



TRAFFIC SIGNAL EQUIPMENT UPGRADES



STORMDRAIN & CONVEYANCE REPAIRS







TRANSPORTATION GRANT MATCHING



UNCONTROLLED CROSSWALK IMPROVEMENT PROGRAM

GAS TAX



Jenerson, nower nousing Project	300,000
Tot	al: 500,000
Linda Vista DIF - Residential Development	FY 23/24
Trower Ave Widening-Young Ave to Linda Vista Ave	-360,000
Linda Vista Ave Widening-E Side-Redwood to Trower	-1,500,000
Tot	al: -1,860,000
North Jefferson DIF - Street Improvement	FY 23/24
Jefferson Street Corridor Plan	22,000
Salvador Avenue Widening	900,000

ATTACHMENT 23/24

Total:

Total:

500 000

922,000

75,000

200,000

275,000

FY 23/24

OTHER FUNDS

SR29 Undercrossing Public Art

Main St. / 2nd St. Ped Scramble Artwork

Public Art Fund

Housing

lefferson/Trower Housing Project

PROJECTS WITH GRANT POTENTIAL PATTACHMENT 2

Some are opportunistic, and some will be necessary for project success.

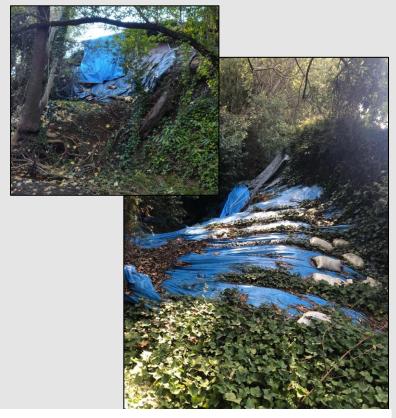
- 5-Way Intersection
- Bike Racks Transportation Fund for Clean Air
- Imola Corridor Complete Streets
- Future Phases of Jefferson Corridor Boulevard / Complete Streets
- Pedestrian Bridge at Oxbow
- Montgomery ADA Neighborhood Upgrades
- EV Charging Stations
- Jefferson St Undergrounding PG&E Rule 20 Work Credits



Unfunded Needs (Partial List)

- City-owned Building Assessments
 - \$160M costs identified from visual assessments over 30-years (amount understated)
- Parks
 - \$25M identified need for elements currently in poor or failing condition
- Storm Drains
 - Conducting assessment now
 - Anticipate \$10M+ necessary for State permit compliance + repair and replacements
- Over next year, staff will be developing additional estimates as part of the workplan to address infrastructure as a priority





BROWNS VALLEY CREEK
BANK REPAIR – BUHMAN PARK



SENIOR CENTER BRIDGE RAILING REPAIR

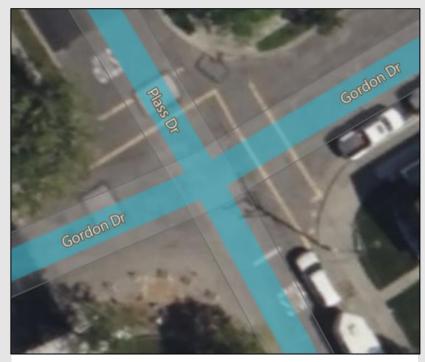
CONSTRUCTION IN FY 22/23







LAS FLORES SPORTS
COURTS RESURFACING



GORDON & PLASS STORM DRAIN REPAIR & ADA IMPROVEMENTS

CONSTRUCTION IN FY 22/23







JEFFERSON STREET REHAB
TROWER TO SIERRA

STATE ROUTE 29 BICYCLE & PEDESTRIAN UNDERCROSSING

CONSTRUCTION IN FY 22/23





KENNEDY PARK PATHWAYS

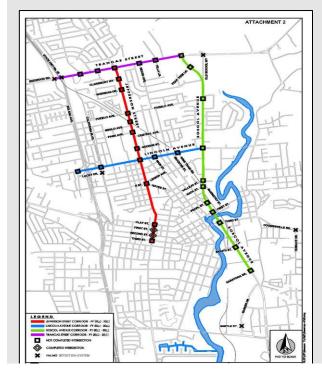


CORPORATION YARD SITE ELECTRICAL

ANTICIPATED CONSTRUCTION FY 23/24 & FY 24/25 Page 91 of 116

Page 91 of 116
Page 97 of 122





AUTOMATED TRAFFIC SIGNAL MANAGEMENT SYSTEMS (ATMS) LINCOLN/SOSCOL/TRANCAS



SUSTAINABLE TRANSPORTATION
IMPROVEMENTS
(SOSCOL/OLD SOSCOL – PHASE 2)

ANTICIPATED CONSTRUCTION FY 23/24 & FY 24/25 Page 92 of 116

Page 98 of 122



FREEWAY DRIVE REHABILITATION

CITY HALL ROOF & HVAC

SECOND STREET PARKING GARAGE ELEVATOR

CITYWIDE FACILITY
ROOFING RESTORATIONS

JEFFERSON STREET RULE 20A CITYWIDE FACILITY EXTERIOR REPAIRS

SENIOR ACTIVITY CENTER (PAVING & SITE WORK)

TROWER AVENUE COMPLETE STREETS

STORMWATER FULL TRASH
CAPTURE

BIG RANCH ROAD WIDENING / SW GAP

ARPA FUNDED STORM SYSTEM REPAIRS

SALVADOR AVENUE COMPLETE STREETS

ANTICIPATED CONSTRUCTION FY 23/24 & FY 24/25
Page 93 of 116



LAUREL STREET REHABILITATION

WESTWOOD NEIGHBORHOOD INTERIOR STREETS REHAB

WESTWOOD AVENUE REHABILITATION

WESTWOOD NEIGHBORHOOD STREETLIGHTS

BROWNS VALLEY ROAD/ 1ST STREET REHAB

COOMBS STREET REHABILITATION

ROSE LANE STORM DRAIN

LAKE PARK PATHWAYS

KENNEDY PARK
BACKFLOW DEVICE

CORPORATION YARD CANOPY

ARPA FUNDED GENERATORS

LAS FLORES SITE WORK
AND ADA

ANTICIPATED CONSTRUCTION FY 23/24 & FY 24/25
Page 94 of 116



Laurel Street-new bicycle lanes, pedestrian beacons and sidewalk (proposed as part of CIP)

Biking, pedestrian, and traffic calming traffic safety elements are integrated into grant proposal projects, partnerships, operating budget activities and at least 22 CIPs.

Transportation/ Traffic Safety for All Modes:

2 examples from CIP



Old Sonoma Road-new bicycle lanes (proposed as part of CIP)...

Implementation of Bike Plan and Safety Improvements

of

implementation (J . L			A LINCHME MI SICILI
Funded through current CIP	14.	Old Sonoma Road	<u>Partı</u>	nerships
 Undercrossing (\$5M investment, breaking ground this spring) 	15. (incl	Montgomery Neighborhood udes class 3)	28. Redv	Gap Closure for Vine Trail (south o
 Jefferson (Sierra to Trower) Freeway Drive 	16. class	Riverside Neighborhood (includes 3)	29. Vine	Improved Wayfinding Signage for Trail
4. Laurel Street Phase 1	17. 18.	Jefferson (Sierra to Trancas) Jefferson St Corridor Plan	30. Asse	Complete Streets Safety ssment (through UC Berkeley)
Proposed in 5-year CIP		nplete Streets/Boulevard)	31.	Vehicle Miles Travelled (MTC nical Assistance)
Feasibility Stud for Oxbow/ThirdSt. Connector	19.	Salvador Complete Streets		rating Budgets
6. Parks Parking Lot and Pathway Repair Project	20. (Linc	Highway Safety Improvement Plan coln and Browns Valley)	32.	Enhanced Striping and Signage
 Trower Ave Widening-Young to 	21.	5-way Intersection	33.	Traffic Engineering Reviews
Linda Vista	22. Impr	Uncontrolled Crosswalk rovements	34.	Service Requests
8. Coombs St (5 th to Imola)	Gran	nt Proposals	35.	Maintenance
 Laurel Street Phase 2 Browns Valley Road 	23.	TFCA Bike Racks Trans	nor	rtation/
11. Coombsville Phase 1	24.	miola (West ema)		
12. Lincoln Ave (California to	25.	Old Sonoma Traffic		_
Silverado)	26.	Walnut Street for Al	l M	odes

Redwood Road (Dry Creek to Carol) 27.

13.

WATER PROJECTS COMPLETED MENT

Sheehy Court 1,700 LF of 36-inch Transmission Main (\$1.3M funds)

Alta Heights Pressure Tank Replacement (\$320K funds)





WATER PROJECTS COMPLETED MENT 2

Hennessey/Conn Dam Spillway Spot Repairs (\$40K Funds)

Homewood Avenue Water Main Upgrades (1,650 ft, \$300K Funds)

Barwick-Jamieson Plant Flow 36-inch Valve Repair







WATER PROJECTS IN CONSTRUCTION FY 22-23

Laurel St Water Main Upgrades from Riordan to Griggs Coordinated with Measure T (\$1.3M)

Westwood Water Main Replacements at Cornwall and Harrison Coordinated with Measure T (\$300K)

Old Sonoma Road Water Main Replacement (\$500k)

Browns Valley Road Water Main Replacement Coordinated with Measure T (\$1.5M)



WATER MAIN FUSING MACHINE





HIGHLIGHTED WATER AND SWR PROJECTS FY 2024-FY 2028

Biomass (Wood Waste) Gasification CEQA Study (\$200K)
Potential \$28+M Project at City Materials Diversion Facility

Materials Diversion Facility Improvements and Upgrades (\$1.15M)

Barwick Jamison Treatment Plant Chain & Flight Renovations (\$700k)

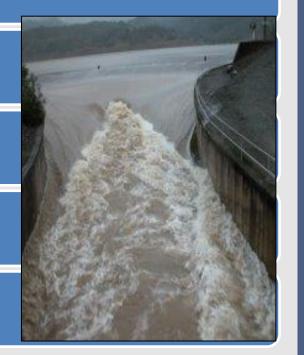
Milliken Treatment Plant Upgrades (\$5.5M)

Hennessey Spillway Flow Expansion (\$10M)

Laurel Street Water Main Replacements from Griggs to Freeway Drive (\$1.2M)

Soscol Tulocay Bridge Water Main Replacements Coordinated with CALTRANS (\$1.3M)

Page 100 of 116





SPECIAL THANKS TO:

Management:
Public Works
Engineering and
Finance

C I P

Collaboration

- Public Works
- Utilities
- Parks and Recreation
- CommunityDevelopment
- Fire Department
- Police Department



RECOMMENDED ACTION

1) Provide direction regarding proposed Capital Improvement Program for the fiscal year 2023-2024 and 2024-2025 budgets.



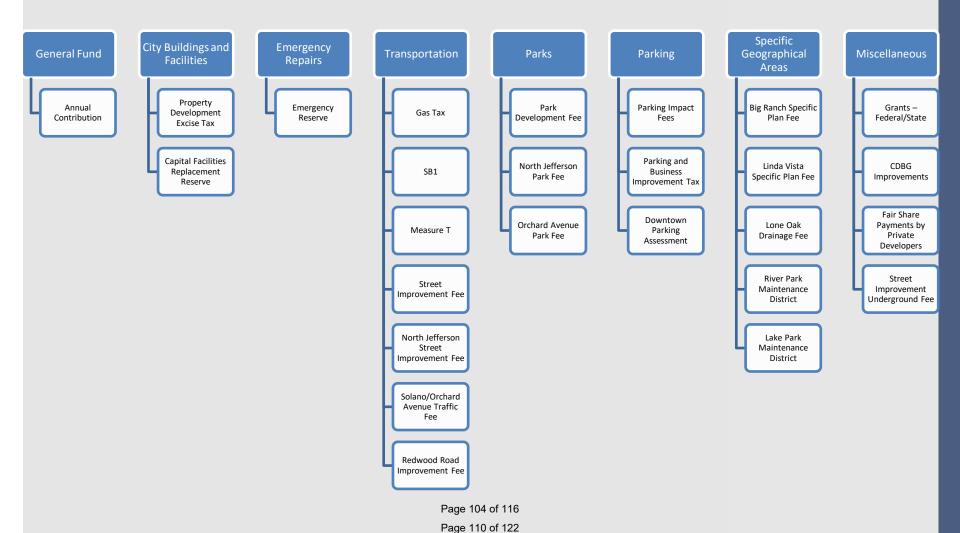
Questions, discussion, direction to staff & recommended action



ATTACHMENT 2

General Fund revenue (property tax, sales tax, TOT) may be used for any City purpose

All non-General Fund revenue must be used for its specified limited purpose, including:



ATTACHMENT 2

GENERAL FUND

CIP General Reserve	Project#	FY 24	FY 25	FY 26	FY 27	FY 28	TOTAL
Bridge Assessment & Repair	BR22PW01	100,000	100,000	75,000			275,000
Feasibility Study for Oxbow/Third St.							
Connector	BR24PW01	50,000					50,000
Survey Monument Network Project	MS24PW01	100,000					100,000
Parks Parking Lot and Pathway Repair Project	PK16PR02	215,000	300,000		250,000	250,000	1,015,000
Park Restrooms	PK18PR02	75,000	300,000				375,000
Park Furnishing & Infrastructure							
Replacements	PK18PR05		275,000	100,000	100,000	100,000	575,000
Playground Equipment Replacement	PK18PR07		150,000	165,000	100,000	100,000	515,000
Stormwater Trash Reduction Policy							
Implementation	SW18PW01	400,000		900,000	700,000	750,000	2,750,000
	TOTALS:	940,000	1,125,000	1,240,000	1,150,000	1,200,000	5,655,000

FACILITIES RESERVE

CIP Facilities Reserve	Project#	FY 24 F	Y 25	FY 26	FY 27	FY 28	TOTAL
Second Street Garage Elevator Modernization	FC13PR01	400,000					400,000
Police & Fire Admin Building HVAC Chiller	FC20PW03	-600,000					-600,000
Senior Center (paving, site work & ADA)	FC22PW02		500,000				500,000
Las Flores Community Center Paving and ADA	FC22PW03		300,000				300,000
CSB Electrical System Evaluation and Repairs	FC22PW05	-100,000					-100,000
Senior Center Pedestrian Bridge Repair	FC22PW07	-50,000					-50,000
City Facility Planning	FC23CM01	1,000,000					1,000,000
Citywide Roofing Restorations	FC23PW01	500,000	500,000	500,000			1,500,000
Citywide Building Facilities Exterior Repairs	FC23PW02	500,000	500,000	500,000	200,000	200,000	1,900,000
Citywide Access Barrier Removals	FC23PW03	100,000	100,000	500,000	500,000	500,000	1,700,000
Fire Station Dorm & Bathroom Reconfiguration Study	FC24FD01	100,000					100,000
Fire Station #2 Electrical Repair & Upgrade	FC24FD02	250,000					250,000
Fire Station #2 Draft Pit Repair	FC24FD03	75,000					75,000
PD Admin Parking Lot Gates	FC24PD01	75,000					75,000
Facilities Asset Management	FC24PW01	100,000	100,000	150,000	150,000	150,000	650,000
Clay St. Parking Garage Structural Repair	FC24PW02	250,000					250,000
City Hall Transformer	FC24PW03	200,000					200,000
Planning Project for City Fleet EV Charging	FC24PW04	50,000					50,000
Pearl St Depot Demolition	FC24PW05	50,000	250,000				300,000
Surface Repair City Parking Lots (PD/CityHall/FS1)	FC24PW06	200,000					200,000
Congressionally Directed Funding for EV Charging	FC24PW07	570,000					570,000
Fire Station #3 Parking Lot Access Control	FC25FD01	Page 106 of 116	50,000				50,000
	Totals:	Page 112 of 122 3,670,000	2,300,000	1,650,000	850,000	850,000	9,320,000

MEASURE T

Measure T	Project#	FY 24	FY 25	FY 26	FY 27	FY 28	TOTAL
Automated Traffic Management Systems (ATMS)	ST20PW04	1,200,000					1,200,000
Coombs St & S Coombs Rehab 5th to Imola	ST20PW09	4,700,000					4,700,000
Laurel Street Rehabilitation	ST20PW10	2,500,000					2,500,000
Browns Valley Road/1st Street-Westview to 29	ST22PW03	1,000,000					1,000,000
Coombsville Rd. Rehabilitation-3rd St. to Pascale	ST22PW04			1,000,000			1,000,000
Westwood Neighborhood Rehab Interior Streets	ST22PW05		3,000,000				3,000,000
Imola Avenue Rehab-Soscol to East End	ST22PW07			2,500,000			2,500,000
Coombsville RdPascale to East End	ST22PW08			2,000,000			2,000,000
Westwood Neighborhood Street Lighting	ST22PW09		200,000				200,000
Lincoln Ave Rehab-California to Silverado	ST23PW03	500,000	3,000,000				3,500,000
Redwood Road Rehabilitation-Dry Creek to Carol	ST23PW04		150,000		1,000,000		1,150,000
Street Preventive Maintenance FY23/24	ST24PW05	1,000,000					1,000,000
Street Preventive Maintenance FY24/25	ST25PW01		1,000,000				1,000,000
Old Sonoma Road Rehabilitation	ST25PW02		500,000				500,000
Jefferson Street Trancas to Lincoln	ST26PW01		150,000		5,000,000		5,150,000
Street Preventive Maintenance FY25/26	ST26PW02			1,000,000			1,000,000
Riverside Neighborhood Rehabilitation	ST26PW03			500,000		4,000,000	4,500,000
Montgomery Neighborhood Rehabilitation	ST26PW04			500,000		4,000,000	4,500,000
Jefferson St. Rehab (Sierra to Trancas)	ST26PW05			500,000	2,000,000		2,500,000
Street Preventive Maintenance FY26/27	ST27PW01				1,000,000		1,000,000
Street Preventive Maintenance FY27/28	ST28PW01					1,000,000	1,000,000
Trancas Street at Claremont Signal	TS24PW01		250,000	2,000,000			2,250,000
Traffic Signal Upgrade Pueblo at Soscol	TS25PW01	Page 107 o	f 116		150,000		150,000
	Totals:	-	f 122 8,250,000	10,000,000	9,150,000	9,000,000	47,300,000

OTHER FUNDS

Linda Vista DIF - Residential Development	Project#	FY 24	FY 25	FY 26	FY 27	FY 28	TOTAL
Trower Ave Widening-Young Ave to Linda Vista							
Ave	ST14PW05	-360,000					-360,000
Linda Vista Ave Widening-E Side-Redwood to							
Trower	ST18PW01	-1,500,000					-1,500,000
	Totals:	-1,860,000					-1,860,000
North Jefferson DIF - Street Improvement	Project#	FY 24	FY 25	FY 26	FY 27	FY 28	TOTAL
Jefferson Street Corridor Plan	MS24PW02	22,000					22,000
Salvador Avenue Widening	ST16PW02	900,000					900,000
	Totals:	922,000					922,000
Public Art Fund	Project#	FY 24	FY 25	FY 26	FY 27	FY 28	TOTAL
SR29 Undercrossing Public Art	PA23PR02	75,000					75,000
Main St. / 2nd St. Ped Scramble Artwork	PA23PR03	200,000					200,000
	Totals:	275,000					275,000
State Gas Tax	Project#	FY 24	FY 25	FY 26	FY 27	FY 28	TOTAL
Jefferson Street Corridor Plan	MS24PW02	78,000	1123	1120	1127	1120	78,000
HSIP Grant Matching	MS24PW03	300,000					300,000
Stormdrain & Conveyance Repairs	SD24PW01	200,000	200,000	200,000	200,000	200,000	1,000,000
Pavement Management Program	ST10PW05	75,000	75,000	75,000	75,000	200,000	300,000
Silverado-Third-Coombsville-East (5-way) Intersect		. 5,000	. 5,000	1,500,000	. 5,555		1,500,000
Uncontrolled Crosswalk Improvement Program	ST19PW02	100,000	100,000	100,000	100,000	100,000	500,000
Traffic Signal Equipment Upgrades	TS24PW02	200,000	200,000	200,000	200,000	200,000	1,000,000
3.8.18. 144.19.11.6.11 3.8.14.46.	Totals:	953,000	575,000	2,075,000	575,000	500,000	4,678,000
		222,200	2.2,200	2,0,0,000	2.2,230	222,230	.,0,000
Street Improvement DIF - Streets	Project#	FY 24	FY 25	FY 26	FY 27	FY 28	TOTAL
Silverado-Third-Coombsville-East (5-way) Intersect	t ST14PW04	1,350,000 Page 108 o	500,000				1,850,000
	Totals:	1,350,000 Page 114 o	500.000				1,850,000

SOLID WASTE RECYCLING ENTERPRISE FUND

Solid Waste and Recycling Enterprise Fund	Project#	FY24	FY25	FY26	FY27	FY28	TOTAL
MDF Concrete Pad Partial Replacement	MD22UT04	450,000	500,000	500,000	500,000		1,950,000
MDF MRF Roll Doors	MD24UT04	75,000					75,000
MDF MRF Building Exterior Painting	MD24UT05	75,000					75,000
MDF Lighting Upgrade	MD24UT06	130,000					130,000
MDF In-Ground Vehicle Weigh Scale	MD24UT08	150,000					150,000
MDF Periodic Repair of Interior Concrete	MD24UT09	75,000					75,000
MDF Stormwater Improvements	MD24UT10	200,000					200,000
MDF Fencing Partial Replacement	MD25UT01		250,000				250,000
MDF Parking Lots	MD26UT01			280,000			280,000
Replace Metal Roof Admin/Scalehouse	MD26UT03			100,000			100,000
Replacement/Rehab of MDF Scalehouse	MD28UT01					250,000	250,000
	Totals:	1,155,000	750,000	880,000	500,000	250,000	3,535,000

WATER ENTERPRISE FUND

Water Enterprise Fund	Project#	FY24	FY25	FY26	FY27	FY28	TOTAL
Milliken Raw Water Pipeline Hardening HMGI	DR17FR20	1,200,000					1,200,000
Workorder Asset Management	WA25UT01		100,000				100,000
Browns Valley Rd Water Main Replacements	WD22UT08	500,000					500,000
Old Sonoma Rd Wtr Main Replacement	WD22UT11	300,000					300,000
Water Main Rehab & Replacement	WD24UT01	150,000					150,000
Development Related Imprv	WD24UT02	200,000					200,000
Hydrant and Valve Rehab & Replacement	WD24UT03	120,000					120,000
Meter Replacement and ERT Upgrade							
Program	WD24UT04	500,000					500,000
Downtown East Side Pressure Regulating							
Station	WD24UT08	200,000					200,000
Westwood Harrison Cornwall R&R	WD24UT09	600,000					600,000
Laurel Griggs to Freeway R&R	WD24UT10	1,200,000					1,200,000
Regal Forest Camilla Installation and							
Upgrades	WD24UT11	275,000					275,000
Westgate Pressure Regulation Station	WD24UT13	200,000					200,000
East Ave Water Main Replacements	WD24UT14	800,000					800,000
Water Main Rehab & Replacement	WD25UT01		200,000				200,000
Development Related Imprv	WD25UT02		200,000				200,000
Hydrant and Valve Rehab & Replacement	WD25UT03		200,000				200,000
Meter Replacement and ERT Upgrade							
Program	WD25UT04		500,000				500,000
Montgomery Area Water Main R&R	WD25UT07		500,000				500,000
Water Main Rehab & Replacement	WD26UT01			1,500,000			1,500,000
Development Related Imprv	WD26UT02	Dogg 110 of 110		200,000			200,000
Hydrant and Valve Rehab & Replacement	WD26UT03	Page 110 of 116		200,000			200,000
Meter Replacemt and ERT Upgrade Program	WD26UT04	Page 116 of 122		500,000			500,000

WATER ENTERPRISE FUND

Water Enterprise Fund (Cont.)	Project#	FY24	FY25	FY26	FY27	FY28	TOTAL
Water Main Rehab & Replacement	WD27UT01				1,500,000		1,500,000
Development Related Imprv	WD27UT02				200,000		200,000
Hydrant and Valve Rehab & Replacement	WD27UT03				200,000		200,000
Meter Replacemt and ERT Upgrade Program	WD27UT04				500,000		500,000
Water Main Rehab & Replacement	WD28UT01					1,500,000	1,500,000
Development Related Imprv	WD28UT02					200,000	200,000
Hydrant and Valve Rehab & Replacement	WD28UT03					200,000	200,000
Meter Replacemt and ERT Upgrade Program	WD28UT04					500,000	500,000
BJTP Treatment Improvements	WQ24UT03	150,000					150,000
BJTP Chain & Flight Renovation	WQ24UT06	700,000					700,000
Milliken TP Upgrade Design	WQ24UT09	500,000					500,000
Milliken TP Upgrades	WQ25UT09		5,000,000				5,000,000
BJTP Dewatering Facility Construction	WQ26UT01			9,000,000			9,000,000
HTP Upgrades Design	WQ26UT02			6,000,000			6,000,000
HTP Upgrades Phase I	WQ27UT02				8,000,000		8,000,000
HTP Upgrades Ph II	WQ28UT02					20,000,000	20,000,000
Watershed Sampling and Analysis Program	WS24UT02	100,000					100,000
Watershed Road/Culvert Repairs	WS24UT03	200,000					200,000
Watershed Sampling and Analysis Program	WS25UT02		100,000				100,000
Watershed Sampling and Analysis Program	WS26UT01			100,000			100,000
Watershed Sampling and Analysis Program	WS27UT01				100,000		100,000
Hennessey Spillway Flow Expansion	WS27UT02				10,000,000		10,000,000
Watershed Sampling and Analysis Program	WS28UT01					100,000	100,000
Storage Tank Cleaning & Coating	WT24UT02	500,000					500,000
Transmission Line Valve Rehab/Replace	WT24UT04	150,000 Page 111 of 116					150,000
Hillcrest Dr Pipeline Improvements Phase 1	WT24UT05	800,000 Page 117 of 122					800,000
Shoreline Main for Flood Control Proj	WT24UT06	50,000					50,000

ATTACHMENT 2

WATER ENTERPRISE FUND

Water Enterprise Fund (Cont.)	Project#	FY24	FY25	FY26	FY27	FY28	TOTAL
DOT Soscol Tulocay Bridge Main Replacement	WT24UT07	300,000					300,000
Access Rd for 36-in Transm Main	WT24UT08	50,000					50,000
Storage Tank Cleaning & Coating	WT25UT01		500,000				500,000
Transmission Main Valve Rehab	WT25UT02		150,000				150,000
Storage Tank Cleaning & Coating	WT26UT01			500,000			500,000
Transmission Main Valve Rehab	WT26UT02			150,000			150,000
Storage Tank Cleaning & Coating	WT27UT01				500,000		500,000
Transmission Main Valve Rehab	WT27UT02				150,000		150,000
Storage Tank Cleaning & Coating	WT28UT01					500,000	500,000
	Totals:	9,745,000	7,450,000	18,150,000	21,150,000	23,150,000	79,645,000

WATER CIP OTHER FUNDING SOURCES

Other Agencies	Project#	FY24	FY25	FY26	FY27	FY28	Totals:
Congress Valley Water Meter Replacements	WD25UT05		80,000				80,000
Watershed Sampling and Analysis Program	WS24UT02	100,000					100,000
Watershed Sampling and Analysis Program	WS25UT02		100,000				100,000
Watershed Sampling and Analysis Program	WS26UT01			100,000			100,000
Watershed Sampling and Analysis Program	WS27UT01				100,000		100,000
Watershed Sampling and Analysis Program	WS28UT01					100,000	100,000
Shoreline Main for Flood Control Proj	WT24UT06	1,000,000					1,000,000
DOT Soscol Tulocay Bridge Main							
Replacement	WT24UT07	700,000					700,000
Access Rd for 36-in Transm Main	WT24UT08	100,000					100,000
	Totals:	1,900,000	180,000	100,000	100,000	100,000	2,380,000

Item 6.C. ATTACHMENT 2

From: Kara Vernor
To: Clerk

Subject: City Council Comments for tomorrow - Agenda Item 6C CIP Budget

Date: Monday, April 03, 2023 3:26:45 PM

Attachments: Napa City Council 040423 6C NCBC Comments.pdf

[EXTERNAL]

Hi Tiffany,

Please find attached our comments for tomorrow's City Council meeting, and please let me know if you need anything in order to distribute them.

Thank you!

Kara

__

Kara Vernor (she/her)
Executive Director
Napa County Bicycle Coalition
(707) 258-6318
League Cycling Instructor #6818
Become an NCBC Member



April 3, 2023

RE: Agenda Item 6C - Capital Improvement Program; 2023-2024 and 2024-2025 Budgets

Dear Mayor Sedgley and Councilmembers,

The Napa County Bicycle Coalition (NCBC) represents over 2,000 members and supporters throughout Napa County in advocating to make riding a bicycle in our communities safe, convenient, and accessible for riders of all ages and abilities. In January, we asked City Council to prioritize improving and expanding the City of Napa's active transportation network by establishing dedicated, annual funding within the Public Works budget to be used exclusively for on-street bicycle infrastructure improvements and parking. We now reiterate this request and ask that your direction to staff includes establishing this budget item.

Justification

Currently, bicycle facilities are primarily installed along with planned CIP repaving projects. However, these installations are limited in scope by their funding sources, minimizing or altogether preventing bicycle facility improvements during these key opportunities, especially when those improvements involve more than signage and paint.

Napa needs protected bike lanes. Building a low-stress bike network, as is called for in the 2040 General Plan, will mean installing Class IV protected bike lanes that have an element of vertical separation, such as a bump or a delineator post, between the bike lane and the vehicle traffic lane. Available funding sources may not cover the relatively low expense of vertical separators, nor does the City have the street sweeper needed to sweep this type of facility. Without dedicating funding that can cover these costs, more bicyclists are likely to be seriously injured and killed on our roads.

We have the solution and know that it works. Protected bike lanes save lives. Recent research from the Federal Highway Administration (FHWA) shows that upgrading a traditional bike lane to a separated bike lane with simple flexible delineator posts cuts a bicyclist's crash risk in half. Both FHWA and the National Association of City Transportation officials recommend protected bike lanes on streets where traffic volume exceed 6,500 vehicle trips per day and 25-30 mph speeds, streets like Lincoln Avenue, which is on the CIP list for fiscal years 2024 and 2025.

Lincoln Avenue is exactly the type of street for which traffic professionals recommend protected bike lanes. Not only are volumes over 6,500 on all three segments (from Solano Avenue to Silverado Trail), 85th percentile speeds range from 30-35, depending on the segment. As well, this road is an important route to Napa High School and at least half of the project area is on Napa's High Injury Network. Finally, the area around Lincoln and Jefferson has seen the most bicycle crashes in the City of Napa over the past five years, according to Berkeley's Transportation Injury Mapping System. Yet without dedicated funding to install protected bike lanes, this road may remain high-injury and high-stress. It is currently a Measure T project, and staff has suggested that vertical elements may be viewed as outside the scope of Measure T's emphasis on rehabilitating rather than changing roadways.

Increased bike parking, especially in downtown Napa and the Oxbow District, is another need with no identified source of funding. Increasing bike parking in the City of Napa is one of the recommendations from the League of American Bicyclists that will help move the City of Napa's Bike Friendly Community ranking from Bronze to Silver. As well, the 2040 General Plan includes CCS 2-1: "Support programs to install bike racks in new developments, commercial areas, and within Downtown Napa and the Oxbow district." Funding dedicated for bike infrastructure could help address this need.

Improving bike parking and building out a low-stress bike network are the top recommendations given by the League of American Bicyclists for how the City of Napa can improve its Bicycle-Friendly Communities ranking. It will help Napa meet General Plan policy TE 6-5: "Support efforts to achieve a transportation mode share of 10% for bicycling and 10% for walking by 2035." (According to the 2019 Bicycle Plan, approximately 1.1% of Napa residents commute by bicycle).

A safe, connected active transportation network will get more people walking and biking for transportation, reducing traffic and greenhouse gas emissions while improving community health, connectedness, and accessibility. Just this past Saturday in Calistoga, we partnered with Blue Zones to enable residents to experience a protected bike lane via a demonstration project. Some comments from those who rode through the temporary protected bike lane included:

- "I felt more secure."
- "Looking forward to more protected areas in high traffic areas...."
- "I would ride my bike more if there were protected bike lanes."

We reiterate our request to Council to **prioritize expanding and improving the active transportation network** by **establishing annual dedicated funding** for bicycle infrastructure. Should Councilmembers or city staff have any questions regarding our requests, please contact Kara Vernor at kvernor@napabike.org or (707) 258-6318.

Sincerely,

Kara Vernor Executive Director, Napa County Bicycle Coalition