



MEETING MINUTES - Final

955 School Street
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www.cityofnapa.org

CITY COUNCIL OF THE CITY OF NAPA

*Mayor Jill Techel
Vice Mayor Doris Gentry
Councilmember Liz Alessio
Councilmember Mary Luros
Councilmember Scott Sedgley*

Tuesday, March 31, 2020

3:30 PM

City Hall Council Chambers

3:30 PM Afternoon Session No Evening Session

The Meeting was conducted as a teleconference in compliance with the Governor's Executive Order N-29-20. The City Council Chambers were closed to the public and members of the public participated in the meeting by viewing the meeting live and submitting written comments as described on the published agenda.

3:30 P.M. AFTERNOON SESSION

1. CALL TO ORDER: 3:30 P.M.

1.A. Roll Call:

Present: 5 - Councilmember Alessio, Councilmember Luros, Councilmember Sedgley, Vice Mayor Gentry, and Mayor Techel

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

City Clerk Carranza announced the following supplemental items:

Item 3: Emails received from Cindy Watter, Joelle Gallagher, Kevin Teague, Eve Kahn, Christopher Bennett, Greg Brun, Bernie Narvaez and Stephen Cuddy.

Item 5.A.:

- PowerPoint Presentation by City Staff.

Item 5.C.:

- PowerPoint Presentation by City Staff.

(Copies of all supplemental documents are on file in the City Clerk's department)

3. PUBLIC COMMENT:

City Clerk Carranza announced the procedure by which members of the public could submit written comments to be read aloud.

City Clerk Carranza and Deputy City Clerk Saldanha read public comments into the record submitted by the following:

- Jarvis Peay regarding suggestions for a public comment policy and thoughts for making self-isolation more comfortable.
- Susan Geiss-Manelis regarding water rate relief.
- Napa County Progressive Alliance, Communications Chair, Beth Nelsen regarding the transition to district elections.
- Cindy Clark regarding the transition to district elections.
- Robert Van Der Velde regarding the transition to district elections.
- Valerie Wolf with an excerpt from the book "The Invisible Rainbow."
- Michele Grupe, COAD Chair and Cope Family Center Executive Director regarding COAD's role in the response to the pandemic.
- Michael Murray regarding the transition to district elections.
- Ricardo Hurtado regarding the City's response to the pandemic. Encouraged public handwashing stations and open public restrooms. Also asked what the city was doing in respect to complaints of non-essential businesses.
- Wendi Moore, Abode Services, regarding the need for hygiene stations for the homeless community.
- Bryan Avila regarding keeping public restrooms open for the homeless.
- James Hinton suggested investing in community gardens in response to pandemic.
- Joelle Gallagher who shared concerns regarding homeless residents.

(Copies of all supplemental documents are on file in the City Clerk's department)

Mayor Techel asked the City Manager to follow-up regarding water usage comments, and Mr. Potter responded.

4. CONSENT CALENDAR:

A motion was made by Councilmember Luros, seconded by Councilmember Alessio, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Alessio, Gentry, Luros, Sedgley, and Techel

4.A. 40-2020 Monthly Budget and Investment Statement

Received and filed the Monthly Budget and Investment Statement as of January 31, 2020.

4.B. 53-2020 Emergency Repair of Browns Valley Creek Damage to Browns Valley Road at Valley Glen Lane

Adopted Resolution R2020-038 determining that: (1) there is no longer a need to take emergency actions for the creek bank and sidewalk repairs adjacent to Browns Valley Creek at Browns Valley Road and Valley Glen Lane, (2) the authorization to perform emergency work is terminated, and (3) the actions authorized by this resolution is exempt from CEQA.

Enactment No: R2020-038

4.C. 2230-2019 Park Avenue and Jefferson Street Water Main Replacement

Authorized the Utilities Director to award a construction contract to the lowest and best bidder, Vinciguerra Construction, Inc., for the Park Avenue and Jefferson Street Main Replacement Project in the bid amount of \$1,167,850, and authorize the Utilities Director to execute the contract, contracts amendments and change orders on behalf of the City in an amount not to exceed \$1,400,000; and determine that the actions authorized by this item are exempt from CEQA.

5. ADMINISTRATIVE REPORTS:

5.A. 87-2020 Proclamation of Local Emergency to Respond to the Coronavirus (COVID-19)

City Manager Potter provided the staff report and provided an updated on the current Coronavirus emergency. He provided background on why the City needed to continue the emergency declaration, impacts to the City, community, and services provided to and by the City. He further described health orders, telecommuting, EOC hours, social distancing directives, and the many changes made by the City as a result of the declared emergency.

Finance Director Bret Prebula gave a PowerPoint presentation and reviewed financial impacts from the larger U.S. economy and its trickledown impacts to the City.

Brief Council comments and questions ensued, and Staff responded.

City Manager Potter announced the first death has been confirmed in Napa County, and Mayor Techel asked for a moment of silence.

Mayor Techel called for public comment.

The City Clerk and Deputy City Clerk read public comments from (Valerie Wolf, Scott Rafferty, and Julia Allen), and their comments have been submitted for the record.

In response to Council questions, the City Manager responded regarding restrooms, hand-washing stations, essential City services, social distancing, tighter restrictions, commercial hauling of waste, assessment of revenue shortfalls, and review of potential adjustments to City funds.

A motion was made by Councilmember Luros, seconded by Councilmember Alessio, to Adopt Resolution R2020-039 Continuing the Proclamation of Local Emergency, and Authorizing the City Manager to take actions necessary as the Director of Emergency Services, to Respond to the Coronavirus (COVID-19). The motion carried by the following vote:

Aye: 5 - Alessio, Gentry, Luros, Sedgley, and Techel

Enactment No: R2020-039

5.B. 89-2020 Deferment of Transient Occupancy Tax and Transient Occupancy Special Tax

Finance Director Bret Prebula provided the staff report.

The Deputy City Clerk read a public comment submitted from James Hinton who posed questions regarding taxes.

Brief Council comments and questions ensued, and Staff provided responses.

A motion was made by Vice Mayor Gentry, seconded by Councilmember Luros, to adopt Resolution R2020-040 deferring payment of Transient Occupancy Taxes and Transient Occupancy Special Taxes for 61 days, for taxes imposed in the months of February and March 2020. The motion carried by the following vote:

Aye: 5 - Alessio, Gentry, Luros, Sedgley, and Techel

Enactment No: R2020-040

5.C. 12-2020 Online Water Bill Presentment and Payment Update

Finance Director Bret Prebula provided the staff report and PowerPoint presentation.

Mayor Techel called for public comment, and there were no comments.

6. COMMENTS BY COUNCIL OR CITY MANAGER:

Councilmember Sedgley asked for an update as to the many projects in the City's queue that needed to move forward, and asked to track progress and be proactive.

Mayor Techel referred to a memo from the City Manager regarding how items would be agendaized and completed, and City Manager Potter described the use of added technology which should assist.

7. CLOSED SESSION:

City Attorney Michael Barrett announced closed session items.

7.A. 91-2020 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(4)): Potential initiation of litigation in one case.

7.B. 92-2020 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(2)): Significant exposure to litigation in two potential cases.

There were no requests from the public to comment.

The meeting recessed to Closed Session at 5:00 P.M.

The meeting adjourned at 6:05 P.M. There was no reportable action.

8. ADJOURNMENT: 6:05 P.M.

The next regularly scheduled meeting for the City Council of the City of Napa is April 7, 2020.

Submitted by:

Tiffany Carranza, City Clerk