



REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA

Tuesday, May 2, 2023

3:30 PM Afternoon Session

6:30 PM Evening Session

City Hall Council Chambers

955 School Street

Napa, CA 94559

www.cityofnapa.org

CITY COUNCIL OF THE CITY OF NAPA

Mayor Scott Sedgley

Vice Mayor Beth Painter

Councilmember Liz Alessio

Councilmember Mary Luros

Councilmember Bernie Narvaez

See last pages of agenda for information regarding meeting procedures
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

3:30 P.M. AFTERNOON SESSION**1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. SPECIAL PRESENTATIONS:**

- 3.A. [145-2023](#) National Bike Month and Bike to Work and School Day**
Recommendation: Proclaim May as National Bike Month and May 18th as Bike to Work and School Day.
Attachments: [ATCH 1 - Proclamation](#)
- 3.B. [146-2023](#) Proclaim May 2023 as Older Adults Month**
Recommendation: Proclaim May 2023 as Older Adults Month.
Attachments: [ATCH 1 - Proclamation](#)
- 3.C. [153-2023](#) Historic Preservation Month**
Recommendation: Proclaim May as Historic Preservation Month.
Attachments: [ATCH 1 - Proclamation](#)
- 3.D. [156-2023](#) Napa County Mosquito Abatement District Presentation**
Recommendation: Receive a presentation from Wesley Maffei, District Manager, Napa County Mosquito Abatement District.

4. PUBLIC COMMENT:

***See page 7 for procedures to provide public comments to Council.**

5. CONSENT CALENDAR:

- 5.A. [152-2023](#) City Council Meeting Minutes**
Recommendation: Approve the minutes from the April 18, 2023 Regular Meeting of the City Council.
Attachments: [ATCH 1 - April 18, 2023 Draft Regular Meeting Minutes](#)
- 5.B. [149-2023](#) Escheatment of Unclaimed Funds**
Recommendation: Adopt a resolution approving the escheatment of unclaimed funds, which results in a transfer of unclaimed funds to the City in the total amount of \$16,574.82, in accordance with California Government Code Sections 50050-50057.

Attachments: [ATCH 1 - Resolution](#)
 [EX A - Unclaimed Funds Outstanding Checks Over \\$15.00](#)
 [EX B - Unclaimed Funds Outstanding Checks Under \\$15.00](#)

- 5.C. [150-2023](#) **Classification Plan for Street Maintenance Worker I/II, Water Distribution Operator I/II and Water Plant Maintenance Mechanic I/II**

Recommendation: Adopt a resolution amending the City Classification Plan by Adopting the Revised Classification Specifications for Street Maintenance Worker I/II, Water Distribution Operator I/II and Water Plant Maintenance Mechanic I/II to reinstate as flexible staffing positions.

Attachments: [ATCH 1 - Resolution](#)
 [EX A - Proposed Class Specs SMW I/II, WDO I/II, WPMM I/II](#)

- 5.D. [138-2023](#) **Community Development Block Grant (CDBG) Program Annual Action Plan**

Recommendation: Adopt a resolution approving the Community Development Block Grant (CDBG) Fiscal Year 2023-2024 Annual Action Plan (the "Annual Action Plan") and program budget, approving program certifications, authorizing the City Manager to execute all documents and determining that the actions authorized by this resolution are either not subject to CEQA or are exempt from CEQA.

Attachments: [ATCH 1 - Resolution](#)
 [EX A - Draft Annual Action Plan](#)
 [EX B - CDBG Funding Chart](#)
 [EX C - CDBG Certifications](#)
 [EX D - SF424](#)
 [EX E - SF424D](#)

- 5.E. [157-2023](#) **Animal and Licensing Services**

Recommendation: Authorize the City Manager to execute on behalf of the City an amendment to Agreement No. 8350 with Napa County for animal and licensing services, in the amount of \$400,197 for Fiscal Year 2023-2024.

Attachments: [ATCH 1 - Amendment No. 8 to Agreement No. 8350](#)

5.F. [134-2023](#)**Napa Valley Corporate Park Landscape and Lighting
Assessment District, Fiscal Year 2023-2024****Recommendation:**

1. Adopt a resolution to order the City Engineer to prepare and file the Preliminary Engineer's Report describing the improvements to be maintained by the Annual and Supplemental Napa Valley Corporate Park Landscape and Lighting Assessment District for Fiscal Year 2023-2024, and determining that the actions authorized by this resolution are exempt from CEQA.

2. Adopt a resolution of intention to approve the Preliminary Engineer's Report, levy and collect assessments, and give notice of a Public Hearing to consider approval of the Annual and Supplemental Napa Valley Corporate Park Landscape and Lighting Assessment District for Fiscal Year 2023-2024, and determining that the actions authorized by this resolution are exempt from CEQA.

Attachments:

[ATCH 1 - Resolution for Engineer's Report Preparation with EX A](#)
[ATCH 2 - Resolution for Public Hearing](#)
[EX A - NVCP Preliminary Engineer's Report](#)

5.G. [147-2023](#)**On-Call Concrete Cutting Services for Sidewalk Repair****Recommendation:**

Authorize the Public Works Director to execute on behalf of the City a contract with Precision Emprise, Inc. dba Precision Concrete Cutting, Inc. for on-call concrete cutting services to assist in repair of sidewalks in an amount not to exceed \$500,000 through June 30, 2027, and determine that the actions authorized by this item are exempt from CEQA.

Attachments:

[ATCH 1 - Agreement](#)

6. COMMENTS BY COUNCIL OR CITY MANAGER:**7. CLOSED SESSION:****7.A. [171-2023](#)**

**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED
LITIGATION (Government Code Section 54956.9(d)(2)):**
Significant exposure to litigation in one potential case.

CITY COUNCIL RECESS**6:30 P.M. EVENING SESSION****8. CALL TO ORDER:****8.A. Roll Call:****9. PLEDGE OF ALLEGIANCE:**

10. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:**11. SPECIAL PRESENTATIONS:****11.A. [158-2023](#) Jewish American Heritage Month**

Recommendation: Proclaim May 2023 as Jewish American Heritage Month.

Attachments: [ATCH 1 - Proclamation](#)

12. PUBLIC COMMENT:

***See page 7 for procedures to provide public comments to Council.**

13. PUBLIC HEARINGS:**13.A. [114-2023](#) Old Sonoma Road Mixed Use Development**

Recommendation: (1) Approve the first reading and introduction of an ordinance amending Napa Municipal Code (NMC) Title 17 to add a new Chapter 17.33 establishing the Old Sonoma Road Mixed-Use Master Plan zone district (MP: OSR-MU) and amending the zoning map to rezone an 8.6 acre parcel at 2344 Old Sonoma Road, APN: 004-291-015, and an adjacent parcel of approximately 2,911 square feet from Public, Quasi-Public (PQ-P) district to the MP: OSR-MU, and determining that the actions authorized by the ordinance were adequately analyzed by a previous CEQA action;

(2) Adopt a resolution approving a Design Review Permit and Tentative Subdivision Map for the subdivision of an 8.6-acre property into 20 parcels with 162 residential units for the Old Sonoma Road Mixed-Use Project at 2344 Old Sonoma Road and determining that the actions authorized by this resolution were adequately analyzed by a previous CEQA action; and

(3) Adopt a resolution approving a Certificate of Appropriateness for major alterations to a Local Landmark located at 2344 Old Sonoma Road and determining that the actions authorized by this resolution were adequately analyzed by a previous CEQA action.

Attachments:

[ATCH 1 – Ordinance – Zoning Amendment and CEQA](#)
[ATCH 2 – Resolution – Tentative Map and Design Review and CEQA](#)
[ATCH 3 – Resolution – Certificate of Appropriateness and CEQA](#)
[ATCH 4 – Project Description](#)
[ATCH 5 – AHSC CC Report \(03-30-2023\)](#)
[ATCH 6 – Historical Memorandum](#)
[ATCH 7 – Tentative Subdivision Map](#)
[ATCH 8 – Conceptual Site Plan](#)
[ATCH 9 – Single Family Home Plans](#)
[ATCH 10 – Redwood Building “A” Plans](#)
[ATCH 11 – Courtyard “B1,” “B2,” and “B3” Plans](#)
[ATCH 12 – CHC Staff Report \(03-23-2023\)](#)
[ATCH 13 – Historic “C1,” and “C3” Plans](#)
[ATCH 14 – Carriage “D1” Plans](#)
[ATCH 15 – Crescent “D2” Plans](#)
[ATCH 16 – Historic “C2” Plans](#)
[ATCH 17 – Conceptual Parking Plan](#)
[ATCH 18 – Conceptual Landscape Plan](#)
[ATCH 19 – Tree Inventory](#)
[ATCH 20 – Proposed Lighting Plan](#)
[ATCH 21 – Proposed Fencing](#)
[ATCH 22 – Proposed Solar](#)
[ATCH 23 – PC Staff Report \(04-06-2023\)](#)
[ATCH 24 – Public Correspondence](#)
[ATCH 25 – Support Letters](#)
[ATCH 26 – 15183 Consistency Analysis](#)

14. REPORT ACTION TAKEN IN CLOSED SESSION:**15. COMMENTS BY COUNCIL OR CITY MANAGER:****16. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is May 16, 2022.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Thursday, April 27, 2023 at 5:00 p.m.

Tiffany Carranza, City Clerk

**** Notice of Meeting Procedures ******ATTENDING THE MEETING IN PERSON**

Members of the public may participate in the City Council meeting by attending in-person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559.

PROVIDING SUPPLEMENTAL WRITTEN COMMENTS

Any member of the public may provide supplemental written comments to the City Council before or during the meeting, and those supplemental written comments will be made a part of the written record in accordance with the Council's Rules of Order and Procedures (R2016-6).

Supplemental written comments may be submitted to the City Clerk via email at clerk@cityofnapa.org, via mail to ATTN: City Clerk, 955 School Street, Napa, CA 94559, via fax at (707) 257-9534, or dropped off in person at the City Clerk's Office located at City Hall. If you are commenting on a particular item on the agenda, please identify the agenda item number and letter. Please be aware that any public comments received that do not specify a particular agenda item number will be entered into the record under the general public comment portion of the agenda.

VIEWING THE MEETING LIVE

All members of the public are invited to view the meeting live (a) in person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559, (b) on local cable TV Channel 28; or (c) live-streamed on the City of Napa's website at www.cityofnapa.org (see: <https://napacity.legistar.com/Calendar.aspx> ; and click on the "In Progress" button).

VIEWING ARCHIVED WEBCASTS OF PAST MEETINGS

Members of the public may access past City meetings at any time by going to <https://napacity.legistar.com/Calendar.aspx>; which includes an indexed listing of past meetings, including supporting documents, minutes, and video.

GENERAL PROCEDURES FOR CITY COUNCIL MEETINGS**MEETING DATES:**

The City Council meets regularly on the first and third Tuesday of each month; and additional meetings may be scheduled as needed.

INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:

Information and documents related to this meeting are available on the City's website at www.cityofnapa.org; or by contacting the City Clerk by email at clerk@cityofnapa.org, by calling (707) 257 9503, or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:

The City of Napa offers its public programs, services, and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. The City complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), or if you need any special assistance to participate in this meeting, contact the City Clerk at (707) 257 9503 or email at clerk@cityofnapa.org. For TTY/ Speech to Speech users, dial 7 1 1 for the California Relay Service, for text to speech, speech to speech, and Spanish language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide as much advance notice as feasible, at least 48-hours prior to the meeting.

TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:

Esta agenda identifica los asuntos que serán considerados para la acción de un cuerpo legislativo de la Ciudad en la fecha, hora y lugar que se muestran en la primera página. Todas las juntas del cuerpo legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el cuerpo legislativo.

Si solicita ayuda para traducir del inglés al español esta agenda o información relacionada, comuníquese con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a clerk@cityofnapa.org. Para una solicitud de asistencia, favor de avisar con al menos 48 horas de anticipación.

RULES OF ORDER FOR THE CONDUCT OF CITY COUNCIL MEETINGS:

The City Council conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016-6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order.

PROCEDURES TO DIRECTLY ADDRESS THE CITY COUNCIL:

Any member of the public may directly address the Council regarding: (a) any matter identified on the agenda; or (b) during the Public Comment portion of the meeting for any matter within the Council's subject matter jurisdiction that is not identified on the agenda. Each speaker is requested to submit a speaker card or request to speak before the item is called to be addressed by Council (for Public Comment, Consent Calendar, Administrative Reports, Consent Hearings, or Public Hearings). Speaker cards are used to promote efficient and orderly progress of the meeting; however, a card is not required if the speaker otherwise makes a clear and timely request to address the Council. Information on Speaker cards is subject to public disclosure under the California Public Records Act.

Speakers should direct comments to Mayor and Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified. For each item, speaking time is limited to no more than three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the Mayor or City Council to address special circumstances. The Mayor may modify (increase or decrease) any time requirements for any speaker, or change the order of the items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. This may include moving all or a portion of the Public Comment portion of the agenda to the end of the meeting (see Council Policy Resolution 19, R2016-6 section 6.1.4).

PUBLIC COMMENT:

The public may directly address the City Council on any matter within the Council's subject matter jurisdiction, including any matter that is not on the agenda. However, State law strictly limits the Council's authority to respond at the meeting to any matter that is not on the agenda.

CONSENT CALENDAR:

Items on the Consent Calendar are considered routine and may be approved by a single vote of the City Council.

ADMINISTRATIVE REPORTS:

Items on the Administrative Reports portion of the agenda do not require a public hearing prior to City Council taking the identified action.

CONSENT HEARINGS:

Items on the Consent Hearing portion of the agenda are considered routine and may be approved by a single vote of the City Council; however, any member of the public or City Council may remove an item for consideration during the Public Hearing portion of the agenda.

PUBLIC HEARINGS:

During any public hearing (which includes any appeal hearing), an opportunity will be provided for public testimony when any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public testimony. All other speakers will be limited to times established by the Mayor under the Procedures to Directly Address the City Council (above).

CLOSED SESSION:

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi adjudicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi adjudicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.