



# CITY OF NAPA

## MEETING MINUTES - Draft

### CITY COUNCIL

*Mayor Scott Sedgley*  
*Vice Mayor Liz Alessio*  
*Councilmember Mary Luros*  
*Councilmember Bernie Narvaez*  
*Councilmember Beth Painter*

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Tuesday, January 19, 2021

3:30 PM

City Hall Council Chambers

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**3:30 PM Afternoon Session**  
**No Evening Session**

In order to slow the spread of the Coronavirus (COVID-19) pandemic, the City conducted this meeting as a teleconference in compliance with the Governor's Executive Orders N-29-20 and N-63-20.

**1. CALL TO ORDER: 3:30 P.M.**

**1.A. Roll Call:**

**Present:** 5 - Councilmember Luros, Councilmember Narvaez, Councilmember Painter, Vice Mayor Alessio, and Mayor Sedgley

**2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:**

City Clerk Carranza announced the following supplemental items:

Item 3.A. - List of individual recipients and local restaurants and markets that were being recognized.

Item 4. - Email from Bob Archibald

Item 5. I. - Memorandum from City Staff noting the change in title of the department head listed in the resolution from the Utilities Director to the Public Works Director.

(Copies of all supplemental documents are included in Attachment 1)

**3. SPECIAL PRESENTATIONS:**

- 3.A.** [18-2021](#) Special Recognition to Rob & Lydia Mondavi and Dr. Ingrid Hohimer McNicoll for coordinating with Community Organized Relief Effort (CORE) to expand COVID-19 testing in Napa County, and to Sean Dempsey and many local restaurants and markets who donated and coordinated meals to serve the volunteers at the COVID-19 testing site during 2020.

Mayor and City Council, along with Napa County Board Chair, Supervisor Alfredo Pedroza, recognized the volunteers and acknowledged the efforts of the community to come together to operate the COVID-19 testing site.

Supervisor Pedroza, Lydia Mondavi, Dr. Ingrid Hohimer McNicoll and Sean Dempsey joined the meeting via video conference.

Mayor Sedgley shared that Councilmembers would be delivering Certificates of Appreciation to the listed volunteers, restaurants, and markets.

#### 4. PUBLIC COMMENT:

(See supplemental document in Attachment 1)

Jim Hinton, resident, provided comment via telephone - commended the City Council on their process for allowing public participation during meetings, and also shared concerns regarding the Planning Commission membership.

Staff read submitted email comment from Bob Archibald in which he noted concerns regarding traffic problems.

In response to public comment, City Manager Potter provided a brief statement regarding Police Department staffing.

#### 5. CONSENT CALENDAR:

Prior to approval of the Consent Calendar, Councilmember Narvaez asked if the equipment purchase in Item 5.I. was diesel or electric. Public Works Director Julie Lucido responded that the equipment was diesel.

### Approval of the Consent Agenda

**A motion was made by Councilmember Lueros, seconded by Vice Mayor Alessio, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Lueros, Narvaez, Painter, Alessio, and Sedgley

- 5.A.**     [14-2021](#)     City Council Meeting Minutes
- Approved the December 8, 2020 Special City Council Meeting Minutes and the December 15, 2020 and the January 5, 2021 Regular City Council Meeting Minutes.
- 5.B.**     [6-2021](#)     Napa County Library Commission Membership
- Appointed new member, Evy Warshawski, as the City of Napa Representative to the Napa County Library Commission for a term effective immediately and ending January 31, 2024.
- 5.C.**     [10-2021](#)     Building and Fire Code Board of Appeals Membership
- Appointed new member, David Ericksen to the Building and Fire Code Board of Appeals to fill the unexpired remaining term effective immediately and ending September 30, 2022.
- 5.D.**     [15-2021](#)     Napa County Local Food Advisory Council Membership
- Appointed new member, Sean M. O'Brien, as the City of Napa Representative to the Napa County Local Food Advisory Council for a term effective immediately and ending January 31, 2025.
- 5.E.**     [9-2021](#)     Appointive Officers in the City Attorney's Office
- Approved the second reading and final passage, and adopted Ordinance O2020-001 amending Napa Municipal Code Section 2.24.070 regarding the Designation of Appointive Officers in the City Attorney's Office.
- Enactment No: O2021-001
- 5.F.**     [416-2020](#)     Monthly Budget and Investment Statement
- Received the Monthly Budget and Investment Statement as of November 30, 2020.
- 5.G.**     [406-2020](#)     Annual Report on Development Impact Fees for Fiscal Year 2020
- Received and filed the Annual Report on Development Impact Fees with Required Five-Year Findings for Fiscal Year Ending June 30, 2020.
- 5.H.**     [411-2020](#)     Community Development Block Grant Disaster Recovery (CDBG-DR) Award Acceptance
- Adopted Resolution R2021-003 authorizing the acceptance of a grant from the State of California Community Development Block Grant Disaster Recovery (CDBG-DR) Program related to the 2017 wildfires in the amount of \$2,889,774; and approving both revenue and expenditure budget adjustments to appropriate the grant revenue in the CDBG-DR Fund in the amount of \$2,889,774, as documented in Budget Adjustment Form No. BE2101501.
- Enactment No: R2021-003

**5.I. [4-2021](#) Equipment and Vehicle Replacement Purchases**

**Adopted Resolution R2021-004: (1) authorizing the Utilities Director to negotiate and execute an agreement with Pape Machinery in the amount of up to \$165,000 for the purchase of a backhoe loader for the Utilities Department; (2) amending Exhibit D of R2020-084: Fleet Replacements & Purchases from the Fiscal Year 2020/21 budget; and (3) approving an increase to the Fleet Replacement Reserve's expenditure budget of \$439,000, as documented in Budget Adjustment No. BE2101503.**

Enactment No: R2021-004

**5.J. [399-2020](#) Narcotics Program Update Funding**

**Approved an increase to the Non-Recurring General Fund expenditure budget of \$25,000 for an update to the Fire Department's Narcotics Program as documented in Budget Adjustment No. BE2101502.**

**5.K. [13-2021](#) Side Letter No. 3 to Agreement 2019-179 with NCFCA Regarding COVID-19 Leave Options through December 31, 2021**

**Adopted Resolution R2021-005 authorizing the City Manager to execute a Side Letter Agreement with the Napa City Firefighter's Association (NCFCA) regarding the administration of the City's COVID-19 Leave Options Program through December 31, 2021, which provides employees with leave options to maintain a healthy, safe, and productive workforce and, prevent the spread of COVID-19 in the workplace as well as the community.**

Enactment No: R2021-005

**6. ADMINISTRATIVE REPORTS:****6.A. [413-2020](#) Proclamation of Local Emergency to Respond to the Coronavirus (COVID-19)**

City Manager Potter provided the staff report.

Mayor Sedgley called for public comment. There was one registered phone call comment, however, there was no answer when staff called the speaker to provide comment.

Brief discussion ensued regarding ICU bed capacity.

**A motion was made by Vice Mayor Alessio, seconded by Councilmember Painter, that the Continue the Proclamation of Local Emergency authorizing the City Manager to take actions necessary to respond to the Coronavirus (COVID-19); and ratify actions taken by the City Manager in implementation of the Proclamation of Local Emergency. The motion carried by the following vote:**

**Aye:** 5 - Luros, Narvaez, Painter, Alessio, and Sedgley

**7. CONSENT HEARINGS:**

**7.A.**     [402-2020](#)     Materials Diversion Facility Gate Fees for Wood Waste

(See supplemental document in Attachment 1)

Mayor Sedgley announced the consent hearing. There were no requests from the public to provide comment.

Councilmember Luros asked if staff could provide additional information regarding the disposal of treated wood. Kevin Miller, Material Diversion Administrator, provided a brief staff report.

**A motion was made by Councilmember Luros, seconded by Councilmember Narvaez, to adopt Resolution establishing self-haul gate fees at the City's Materials Diversion Facility to become effective February 1, 2021, July 1, 2021, July 1, 2022, and July 1, 2023. The motion carried by the following vote:**

**Aye:**   5 -   Luros, Narvaez, Painter, Alessio, and Sedgley

Enactment No: R2021-006

**8. COMMENTS BY COUNCIL OR CITY MANAGER:**

Councilmember Narvaez spoke regarding the resolution that Council previously adopted affirming that discrimination and systemic racism is a public health crisis. He asked that the City highlight the resolution on the website and continue to have conversations with the community regarding the matter.

Councilmember Painter highlighted that many cities across the Country were shining lights that evening in memorial of over 400,000 souls who lost their life to COVID-19. She also spoke regarding the event that took place at the US Capitol on January 6th, and shared that she supported efforts to impeach President Trump and acknowledged the need to protect democracy. She also acknowledged and thanked the previous public speakers for bringing forth their requests for future agenda items.

Vice Mayor Alessio shared the desire to establish a Diversity Inclusion Commission. She also thanked her fellow Councilmembers for their personal contributions towards a Ben and Jerry's Ice Cream Day in which over 400 scoops were delivered to the front line workers at the Queen of the Valley Hospital.

Mayor Sedgley provided Council with a copy of a handout from a previous Napa County League of Governments (NCLOG) meeting titled " Principals for Creating a Healthy and Vital Sustainable Napa County".

**9. ADJOURNMENT: 4:29 P.M.**

Mayor Sedgley asked for a moment of silence in honor of all who have passed away due to COVID-19, and also in honor of residents Sheila Daugherty and Hilary Stantan Zunin who also passed away; the meeting was adjourned in their honor.

**Submitted by:**

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**Tiffany Carranza, City Clerk**

**ATTACHMENT 1**

**SUPPLEMENTAL REPORTS & COMMUNICATIONS  
Office of the City Clerk**

**City Council of the City of Napa  
Regular Meeting**

**January 19, 2021**

**FOR THE CITY COUNCIL OF THE CITY OF NAPA:**

**AFTERNOON SESSION:**

**SUBMITTED PRIOR TO THE COUNCIL MEETING**

**3. SPECIAL PRESENTATIONS:**

**3.A. Special Recognition to Rob & Lydia Mondavi and Dr. Ingrid Hohimer McNicoll for coordinating with Community Organized Relief Effort (CORE) to expand COVID-19 testing in Napa County, and to Sean Dempsey and many local restaurants and markets who donated and coordinated meals to serve the volunteers at the COVID-19 testing site during 2020.**

- List of Individual Recipients and Local Restaurants and Markets being recognized at the January 19, 2021 City Council Meeting.

**4. PUBLIC COMMENT:**

- Email from Bob Archibald received on January 19, 2021. \*

**5. CONSENT CALENDAR:**

**5.I. Equipment and Vehicle Replacement Purchases.**

- Memorandum from City Staff in the Public Works Department regarding clarification to the Resolution Title and Section 2 of the Resolution by changing the title of the Department Head from the Utilities Director to the Public Works Director.

**SUBMITTED DURING OR AFTER THE COUNCIL MEETING**

**4. PUBLIC COMMENT:**

- Email from Maureen Trippe received on January 19, 2021.

**5. CONSENT CALENDAR:**

**5.I. Equipment and Vehicle Replacement Purchases.**

- PowerPoint Presentation by City Staff.

***\*EMAIL OR HANDWRITTEN COMMENTS THAT WERE READ INTO THE RECORD BY CITY STAFF  
DURING THE MEETING.***

**Individual Recipients:**

- 1) Lydia and Rob Mondavi
- 2) Dr. Ingrid Hohimer McNicoll
- 3) Sean Dempsey

**List of Local Restaurants and Markets:**

- 1) ABC Baking Company
- 2) Allegrria
- 3) The Archer Hotel Napa
- 4) AVOW
- 5) Bistro don Giovanni
- 6) Browns Valley Market
- 7) C Casa
- 8) Celadon
- 9) CIA Copia
- 10) Downtown Joe's
- 11) Foodshed Take Away
- 12) Gott's Roadside Napa
- 13) Grace's Table
- 14) Hop Creek Pub
- 15) Il Posto Trattoria
- 16) Filippi's Pizza Grotto
- 17) The Forge Handcrafted Pizza
- 18) Heritage Eats
- 19) Kitchen Door
- 20) La Cheve
- 21) La Morenita Restaurant
- 22) Napa Noodles
- 23) Napa Palisades Saloon
- 24) NapaSport
- 25) Napa Valley Bistro
- 26) Phat Salads
- 27) The Q Restaurant & Bar
- 28) Small World Restaurant
- 29) Southside Cafe
- 30) Stone Brewing Napa
- 31) Tarla Bar & Grill
- 32) Taqueria Maria
- 33) Taqueria Rosita
- 34) Villa Corona Napa
- 35) Zuzu
- 36) Ben & Jerry's Ice Cream
- 37) Nob Hill Foods

**From:** [Bob Archibald](#)  
**To:** [Clerk](#)  
**Subject:** Public Comments for Today's Council Meeting  
**Date:** Tuesday, January 19, 2021 10:45:08 AM  
**Attachments:** [Letter to Napa Council.docx](#)

You don't often get email from [REDACTED]

[Feedback](#)

[EXTERNAL]

Please read the attached public Comments letter  
My name is Bob Archibald, S. Jefferson St. resident  
Subject: Speeding on Napa Streets  
Cell: [REDACTED]

## Can City Government Fix Traffic Problems During Covid 19?

Here is an all too familiar conundrum facing Napa since the Coronavirus arrived to mess up just about everything: I'm referring to speeding on neighborhood streets. The conundrum is should neighborhoods ask the city to address a problem that typically requires staffing and money to fix? Or do we sit back and wait for better times?

My neighborhood has had a traffic problem (speeding) for years on our street (South Jefferson between Old Sonoma Rd and Imola). Some of us have spoken with Napa Police complaining that vehicles exceed the 30 mph limit. Most times the officers said they were part of the patrol division and if they saw a problem they would respond. Otherwise it's the job of the Traffic Unit (since disbanded).

### Napa's Traffic Calming Process

Created in 2005, the plan is designed to offer a variety of traffic management alternatives to citizens. I filled out the forms, measured the street and counted about 700 vehicles per hour around 4:30 to 5:30pm. I was fortunate to meet with Napa's Transportation Engineer, Ed Moore to go over my submission. He tried to find a workable solution for S. Jefferson but at every turn city and/or state policy overrode my suggestions. Here are the highlights or should I say low lights from my submission to Traffic Calming:

- Lower the speed limit to 25 mph. State Law prevents lowering the limit.
- Only accidents reported to police are considered. I saw seven or eight in 2020, but the two that were reported didn't reach the unsafe standard.
- I suggested adding sidewalks but Napa generally opposes them. Vehicles not pedestrians have the right away on Jefferson St.
- I recommended solar radar. It was a non-starter given the severe budget shortfall.
- 

In short, my Traffic Calming request was more frustrating than fruitful. Vehicles 1 Neighborhoods 0.

### My Next Stop: Napa's Police Department

Napa's five position Traffic Unit was disbanded earlier in 2020. When it was eliminated the unit was down to three officers. The Patrol Division has not picked up the slack in terms of traffic enforcement. It's not a priority for Patrol Officers and the impact shows it.

Here's what my public records request found:

1354 total moving traffic citations issued in 2019  
852 citations for speeding issued in 2019  
145 total moving citations for same period in 2020  
83 citations for speeding issued in 2020

2020 citations for speeding on S. Jefferson 0

### How About Applying for a State Grant for Traffic Enforcement?

Good idea but its been done before. A previous state grant had to be forfeited because Napa failed to meet staffing requirements included in the grant.

In Summary

The Police Department does not have traffic enforcement as a priority. City Council does not have reducing speeding as a 2021 goal and the City Manager's Office is quiet in the background.

Unfortunately, citizens have insufficient leverage to reduce speeding.

The worse thing Napa can do is nothing!

Bob Archibald



## Public Works Department

# MEMO

**TO:** Mayor and City Councilmembers

**FROM:** Peter Brestak, Operations Superintendent

**DATE:** January 19, 2021

**SUBJECT:** Agenda Item 5.1 – Equipment and Vehicle Replacement Purchases

Staff recommends modifying the proposed resolution to authorize the Public Works Director to negotiate and execute a contract for the purchase of the backhoe. The Fleet Division within the Public Works Department has the responsibility for the process of procuring City vehicles and equipment. The original resolution in the packet would have authorized the Utilities Director instead of the Public Works Department to make the purchase.

The following is a minor modification to section 2 of the proposed resolution for the purchase of the backhoe for the Utilities Department:

2. The City Council hereby authorizes the Public Works Director ~~Utilities Director~~ to negotiate and execute an agreement with Pape Machinery in the amount of up to \$165,000 for the purchase of a backhoe loader for the Utilities Department.

The title of the Resolution also needs to be modified as shown below.

ATTACHMENT 1: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, (1) AUTHORIZING THE PUBLIC WORKS ~~UTILITIES~~ DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH PAPE MACHINERY IN THE AMOUNT OF UP TO \$165,000 FOR THE PURCHASE OF A BACKHOE LOADER FOR THE UTILITIES DEPARTMENT; (2) AMENDING EXHIBIT D OF R2020-084: FLEET REPLACEMENTS & PURCHASES FROM THE FISCAL YEAR 2020/21 BUDGET; AND (3) APPROVING AN INCREASE TO THE FLEET REPLACEMENT RESERVE'S EXPENDITURE BUDGET OF \$439,000, AS DOCUMENTED IN BUDGET ADJUSTMENT NO. BE2101503

RESOLUTION R2021-\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, (1) AUTHORIZING THE ~~UTILITIES-PUBLIC WORKS~~ DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH PAPE MACHINERY IN THE AMOUNT OF UP TO \$165,000 FOR THE PURCHASE OF A BACKHOE LOADER FOR THE UTILITIES DEPARTMENT; (2) AMENDING EXHIBIT D OF R2020-084: FLEET REPLACEMENTS & PURCHASES FROM THE FISCAL YEAR 2020/21 BUDGET; AND (3) APPROVING AN INCREASE TO THE FLEET REPLACEMENT RESERVE'S EXPENDITURE BUDGET OF \$439,000, AS DOCUMENTED IN BUDGET ADJUSTMENT NO. BE2101503

WHEREAS, the Utilities, Parks & Recreation and Public Works Departments have vehicles and equipment overdue for replacement; and

WHEREAS, an amendment to the vehicle and equipment replacement schedule set forth in Exhibit D of R2020-084 and a budget adjustment are required to make these purchases in the current fiscal year; and

WHEREAS, funding for the purchases is available in the Fleet Replacement Funds; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.

2. The City Council hereby authorizes the ~~Utilities-Public Works~~ Director to negotiate and execute an agreement with Pape Machinery in the amount of up to \$165,000 for the purchase of a backhoe loader for the Utilities Department.

3. The City Council hereby amends Exhibit D of R2020-084 by deleting the existing Exhibit D in its entirety and replacing it with Exhibit D: Fleet Replacements & Purchases from the Fiscal Year 2020/21 budget, attached hereto as Exhibit "A" and incorporated herein by reference.

4. The City Council hereby approves an increase to the Fleet Replacement Reserve's expenditure budget in the amount of \$439,000, as documented in Budget Adjustment No. BE2101503, attached hereto as Exhibit "B" and incorporated herein by reference.

5. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 19<sup>th</sup> day of January, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_  
Tiffany Carranza  
City Clerk

Approved as to form:

\_\_\_\_\_  
Michael W. Barrett  
City Attorney

**From:** [Maureen Trippe](#)  
**To:** [Caitlin Saldanha](#)  
**Subject:** Public comment today, please  
**Date:** Tuesday, January 19, 2021 4:16:31 PM

You don't often get email from [REDACTED]

[Feedback](#)

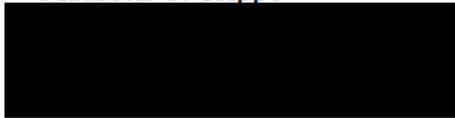
[EXTERNAL]

I'd like to ask the City Council to address speeding in Napa as one of their 2021 goals. I'm in total agreement with Bob Archibald and the letter that was just read. The worst thing Napa can do is nothing. Please make this urgent issue a top priority for the City of Napa.

With appreciation,  
Maureen Trippe



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Maureen C. Trippe



# City of Napa Materials Diversion Facility (MDF)

ATTACHMENT 1



## Materials Diversion Facility (MDF) Gate Fees 2021 to 2023

Public Hearing  
January 19,  
2021



# Change in Recovery Cost of MDF Processed Wood

- August 2019 = -\$11.86/shipped ton
- November 2019 = -\$13.87/shipped ton
- February 2020 = -\$22.30/shipped ton
- May 2020 = -\$26.18/shipped ton
- August 2020 = -\$32.66/shipped ton
- November 2020 = -\$32.72/shipped ton



# Proposed MDF Gate Fees 2021 to 2023

Material	Current Gate Fees	Gate Fees Effective 2-1-21	Gate Fees Effective 7-1-21	Gate Fees Effective 7-1-22	Gate Fees Effective 7-1-23
Compostable Food Material (Food Scraps and Soiled Paper) *	\$62 per ton	\$62 per ton	\$64 per ton	\$66 per ton	\$68 per ton
Carpet & Underpadding (residential and commercial carpet accepted. Must be clean & dry) *	\$59 per ton	\$59 per ton	\$60 per ton	\$61 per ton	\$62 per ton
Concrete & Asphalt *	\$26 per ton	\$26 per ton	\$27 per ton	\$28 per ton	\$29 per ton
Drywall **	\$29 per ton	\$29 per ton	\$30 per ton	\$31 per ton	\$32 per ton
Scrap Metal	Free	Free	Free	Free	Free
Appliances	Free	Free	Free	Free	Free
Yard Trimmings *	\$51 per ton	\$51 per ton	\$53 per ton	\$55 per ton	\$57 per ton
Wood (untreated) *	<b>\$51 per ton</b>	<b>\$61 per ton</b>	<b>\$63 per ton</b>	<b>\$65 per ton</b>	<b>\$67 per ton</b>
Chipped Wood (untreated, pre-chipped trees or branches, less than 2", minimal green material) *	\$37 per ton	\$37 per ton	\$39 per ton	\$41 per ton	\$43 per ton
Stumps *	\$77 per ton	\$77 per ton	\$79 per ton	\$81 per ton	\$83 per ton
Tires (less than 22 inches)	\$5 per item	\$5 per item	\$5 per item	\$5 per item	\$5 per item
Electronic waste (computer equipment and TVs)	Free	Free	Free	Free	Free
Minimum Charge per load *	\$21	\$21	\$22	\$23	\$24

\* Minimum Charge per load is applicable only to materials listed in the above chart with an "\*" or "\*\*\*"



# Council Direction – Adoption of MDF Gate Fees for 2021 to 2023

*Move to adopt a resolution  
establishing Materials Diversion  
Facility gate fees to become  
effective February 1, 2020, July 1,  
2021, July 1, 2022 and July 1,  
2023.*

