



Napa Municipal Code

Chapter 2.72 – *Parks & Recreation Advisory Commission*

2.72.010 Parks and Recreation Advisory Commission establishment.

There shall be a Parks and Recreation Advisory Commission (which may be referred to in this chapter as the "Commission") to consist of seven members. Unless otherwise required by law, in order for any action to be taken by the Commission, it must be approved by a majority vote of the quorum of the Commission in attendance at a Commission meeting. A quorum of the Commission shall consist of at least four of the seven members.

2.72.020 Qualifications and appointment of Commissioners.

One of the seven members of the Commission shall be a person with a background in planning, implementation and maintenance of landscape in park facilities (e.g., landscape architects, landscape designers, or persons with a demonstrated interest in horticulture). Additionally, there shall be one nonvoting member who is a high school student in the city. The nonvoting member shall not be counted toward any quorum of the Commission. Each member shall be appointed by City Council and hold office in accordance with procedures established by resolution of the City Council.

2.72.030 City staffing of Commission.

Unless otherwise designated by the City Manager, the Community Resources Director shall be the principal city staff liaison to the Commission, and the Community Resources Director shall appoint a secretary to the Commission to comply with all procedural requirements (such as those identified in Council Policy Resolution No. 10, related to the Brown Act set forth at California Government Code Sections 54950, et seq.).

2.72.040 Meetings of Commission.

The Commission shall, by resolution, establish the time and place for regular meetings. The Commission shall conduct its meetings in accordance with procedures established by resolution of the City Council. The Commission may establish its own rules of procedure or by-laws consistent with City Council resolutions and ordinances.

2.72.050 Commission duties.

The duties of the Commission shall be to:

- A. Make written recommendations to the City Council on matters referred to the Commission by the Council.
- B. Make written recommendations to the Community Resources Director and City Council affecting the acquisition, development and maintenance of parks within the city.
- C. Make written recommendations to the Community Resources Director and the City Council regarding matters of public recreation in the city.
- D. Make written recommendations to the Community Resources Director and City Council regarding cultural activities of public interest in the city.
- E. Make written recommendations to the Community Resources Director and City Council affecting development of privately and publicly landscaped areas within the city.