

**DRAFT - REGULAR MEETING MINUTES
FOR THE CITY OF NAPA NOMINATION
COMMITTEE**

**August 26, 2020
5:30 PM**

**City Hall Council Chambers
955 School Street, Napa, CA 94559**

1. CALL TO ORDER/ROLL CALL: 5:35 PM

NOMINATION COMMITTEE MEMBERS PRESENT:

Councilmember Alessio and Councilmember Luros were in attendance.

STAFF MEMBERS PRESENT:

City Clerk Tiffany Carranza, Deputy City Clerk Caitlin Saldanha, Office Assistant Paulette Cooper, Assistant Housing Manager Stephanie Gaul, and Recreation Manager Katrina Gregory

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS: NONE.

3. PUBLIC COMMENT: NONE

4. APPROVAL OF MINUTES

Approved the October 4, 2019 Regular Nomination Committee Meeting Minutes.
Approved the October 7, 2019 Regular Nomination Committee Meeting Minutes.

5. INTERVIEWS AND RECOMMENDED APPOINTMENTS

5.A. Interview applicants and make recommended appointments to the Community Development Block Grant Citizens' Advisory Committee (CDBG).

Prior to the start of the interview process City Clerk Carranza clarified the total number of vacancies and term end dates.

Councilmember Alessio and Councilmember Luros interviewed the 3 applicants in the following order:

Michael T. Rupprecht
Robert J. Van Der Velde
Mark Bontrager

At the conclusion of the applicant interviews, Councilmember Alessio and Councilmember Luros completed a ballot ranking the applicants on a scale of 1-3, with three being the most qualified. Ballots were then handed to City Clerk Carranza.

The balloting resulted in the following vote:

Alessio: Rupprecht 3, Van Der Velde 1, Bontrager 2

Luros: Rupprecht 2, Van Der Velde 3, Bontrager 1

Councilmember Alessio and Councilmember Luros made the following nominations:

- Robert Van Der Velde to serve a three-year term on the Community Development Block Grant Citizens' Committee (CDBG) for a term beginning on the date of City Council Appointment and ending September 30, 2023.
- Michael Rupprecht to serve the remaining term beginning on the date of City Council Appointment and ending September 30, 2022.

City Clerk Carranza announced that the Nomination Committee's recommendation would be heard by the City Council at the September 15, 2020 City Council Meeting under the Consent Calendar.

5.B. Interview applicants and make recommended appointments to the Public Art Steering Committee.

City Clerk Carranza announced that applicant Melisse Herman was unable to join the meeting, but still wished to have her application considered for appointment.

Councilmember Alessio and Councilmember Luros interviewed the 6 applicants in the following order:

Rachel Bergman

Lissa Gibbs

Merle S. Smith

Melisse Herman (Councilmembers Alessio and Luros individually took a moment to review Ms. Herman's application)

John W. Hannaford

Judy Chang

At the conclusion of the applicant interviews, City Clerk Carranza clarified the total number of vacancies and term end dates.

Councilmember Alessio and Councilmember Lueros completed a ballot ranking the applicants on a scale of 1-6, with six being the most qualified. Ballots were then handed to City Clerk Carranza.

The balloting resulted in the following vote:

Alessio: Smith 4, Bergman 2, Gibbs 5, Herman 1, Hannaford 6, Chang 3

Lueros: Smith 3, Bergman 2, Gibbs 6, Herman 1, Hannaford 5, Chang 4

Due to a tie between applicants Smith and Chang, Councilmember Alessio and Councilmember Lueros further discussed both applicant's qualifications and made the following nominations:

- Lissa Gibbs to serve as the Visual Art Professional for a four-year term on the Public Art Steering Committee for a term beginning on the date of City Council Appointment and ending June 30, 2024.
- John W. Hanaford to serve as the nominee of the Arts Council Napa Valley for a term beginning on the date of City Council Appointment and ending June 30, 2024.
- Judy Chang to serve the remaining term ending June 30, 2022.

City Clerk Carranza announced that the Nomination Committee's recommendation would be heard by the City Council at the September 15, 2020 City Council Meeting under the Consent Calendar.

6. ADJOURNMENT: 6:45 PM

Tiffany Carranza, City Clerk