

RESOLUTION R2013-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NAPA, STATE OF CALIFORNIA, AUTHORIZING
APPROPRIATION OF FUNDING AND DELEGATING
AUTHORITY TO THE CITY MANAGER TO NEGOTIATE
AND EXECUTE A LEASE AGREEMENT WITH GRANITE
CREEK APARTMENTS INC. FOR THE RELOCATION OF
THE ADMINISTRATIVE OFFICES OF THE PARKS AND
RECREATION SERVICES DEPARTMENT

WHEREAS, due to the pending construction of the Napa County Flood Control Bypass Project it will be necessary to relocate the existing administrative offices of the City's Parks and Recreation Services Department currently located adjacent to the project construction area at 1100 West Street; and

WHEREAS, the administrative office provides work space for department administrative staff and provides public access for the community to obtain services in the areas of recreation programming facility rentals, special events, street trees, and park maintenance service requests; and

WHEREAS, relocating to leased office space is the preferred course of action;
and

WHEREAS, an available property located at 1850 Soscol Avenue meets the criteria designated for a most appropriate location that will provided sufficient customer access, ADA accessible facilities, has sufficient parking, and contains enough square footage to accommodate all existing administrative services and staff; and

WHEREAS, entering into a five (5) year lease agreement, with options for extensions, will ensure continuity of services to the public and a location for the Parks and Recreation Services Department to conduct administrative functions; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.

2. The City Council hereby delegates authority to the City Manager to negotiate and execute a lease agreement with Granite Bay Apartments, Inc., with terms

ATTACHMENT 1

in substantial conformance with the deal points set forth in the corresponding Agenda Report and its attachments.

3. The City Council hereby delegate's authority to the City's Property Manager to sign on the behalf of the City, any additional documentation required to facilitate the execution of the lease agreement.

4. The City Council hereby determines that the Recommended Action is exempt from CEQA pursuant to CEQA Guidelines Section15301 which exempts the leasing of existing facilities, and Section15268(b)(1) which exempts ministerial actions such as the issuance of a building permit for tenant improvements to an existing facility.

5. The City Council hereby authorizes the expenditures of up to \$200,000 for lease payments and related relocation costs for FY 13/14, to be appropriated to the administrative budget (GL 45010) for the Parks and Recreation Services Department.

6. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 15th day of October, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____
Dorothy Roberts
City Clerk

Approved as to form:

Michael W. Barrett
City Attorney