

Profile**Gina**

First Name

Biter-Mundt

Last Name



Email Address



Street Address

Suite or Apt

Napa

City

CA

State

94558

Postal Code

Mailing Address (if different than Resident Address above)Home: 

Primary Phone

Home: 

Alternate Phone

30 years

Length of Residence in the City of Napa:

30 years

Length of Residence in the County of Napa:

Registered to vote in the City of Napa? Yes No**Kaiser Permanente**

Employer

Adaptive sports Consultant

Job Title

Ethnicity Caucasian/Non-Hispanic**Interests & Experiences****Which Boards would you like to apply for?**

Building and Fire Code Board of Appeals: Submitted

Question applies to Building and Fire Code Board of Appeals

3 of 5 Members MUST serve on the Disability Access Board of Appeals. Are you also applying to serve on the Disability Access Board of Appeals? Yes No

Upload a Resume

Community Service Experience:

Napa COAD -July 2017-present Disability Access Board committee member

Education:

1987 B.A .Sonoma State University 1994 M.S. Sonoma State University

Other relevant experience or expertise:

Additional Questions**What is your understanding of the role and responsibility of this board?**

To determine and ensure that the guidelines that are established to maintain safety and access are followed. this includes making decisions if a complaint has a justification for being moved for further evaluation and review.

No

Have you ever attended a meeting of this board? If so, how many?

What duties of this board are most interesting to you?

I would encourage a disability Etiquette Webinar or Training for City of Napa and businesses. The webinar would provide information on the ADA guidelines and why meeting those guidelines/laws benefit the business and the consumer who has a disability requiring access.

What activities of this board are least interesting to you?

What programs or projects would you like to see improved or implemented?

A presentation to Napa Downtown Association for special events set up might be helpful. I attend many of the events put on or sponsored by the Napa and recently the set up and placement of booths and vendors have been at wheelchair ramps. I have pictures of beer booths at all wheelchair ramps blocking access.

How would you approach improving these project(s) or program(s)?

I am offering to provide input/feedback and suggestions on design plans for vendors and booths.

Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?

No

Please list two local references and their phone numbers:

Jim Burnett [REDACTED] James Tomlison [REDACTED]

How did you learn of this vacancy?

Other

Profile

John
First Name

Middle Initial

McBroom
Last Name

[REDACTED]
Email Address

[REDACTED]
Street Address

Suite or Apt

Napa
City

CA
State

94558
Postal Code

Mailing Address (if different than Resident Address above)

Home: [REDACTED]
Primary Phone

Home: [REDACTED]
Alternate Phone

20
Length of Residence in the City of Napa:

64
Length of Residence in the County of Napa:

Registered to vote in the City of Napa?

Yes No

Ledcor Construction
Employer

Sr. Project Manager
Job Title

Ethnicity

Caucasian/Non-Hispanic

Interests & Experiences**Which Boards would you like to apply for?**

Building and Fire Code Board of Appeals: Submitted
Disability Access Board of Appeals: Submitted

Question applies to Building and Fire Code Board of Appeals

3 of 5 Members MUST serve on the Disability Access Board of Appeals. Are you also applying to serve on the Disability Access Board of Appeals?

Yes No

Question applies to Disability Access Board of Appeals

3 of 5 Members MUST serve on the Building & Fire Code Board of Appeals. Are you also applying to serve on the Building & Fire Code Board of Appeals?

Yes No

Question applies to Disability Access Board of Appeals

2 of 5 Members MUST be part of the Disabled Community. Are you part of the Disabled Community?

Yes No

Upload a Resume

Community Service Experience:

High School football Official 1998 - 2013

Education:

Napa H.S. Grad. 1972 Napa JC 1974

Other relevant experience or expertise:

Additional Questions

What is your understanding of the role and responsibility of this board?

yes 1

Have you ever attended a meeting of this board? If so, how many?

What duties of this board are most interesting to you?

Help public understand building codes

What activities of this board are least interesting to you?

What programs or projects would you like to see improved or implemented?

N/A

How would you approach improving these project(s) or program(s)?

N/A

Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?

No

Please list two local references and their phone numbers:

How did you learn of this vacancy?

None Selected

Ben Neuman

Experience

County of Sonoma – Building Division Manager

September 2011 to October 2015 – retired as of October 2015

Management responsibility for the Plan Check, Building Inspection and Code Enforcement Sections. 34 Staff total. Duties included:

- Development of local ordinances and adoption of model codes.
- Department representative for administrative hearings and appeals
- Oversight of all alternative construction methods and materials applications.
- Development of all budgetary items
- Hiring, evaluation, disciplinary action for staff
- General management of all plan review and building inspection functions
- General management of all code enforcement functions including housing, building, accessibility, land use, stormwater quality, grading, septic, and roadway encroachment issues.

County of Sonoma – Code Enforcement Manager

April 2002 – September 2011

Management responsibility for the Code Enforcement Division. Note- In 2011 the Building Division and Code Enforcement Division was consolidated as a recession related cost reduction. Duties as noted above.

County of Sonoma – Code Enforcement Supervisor

May 1998 – April 2002

Directly supervised Building Inspectors, Environmental Health Specialists, Planners and clerical staff within the Code Enforcement Division.

Education

Santa Rosa Junior College

Associate Science Degree, September 1981

Certifications

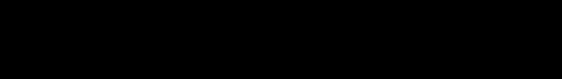
ICC Certified Building Official, Combination Inspector

References

Dewayne Starnes, - Retired

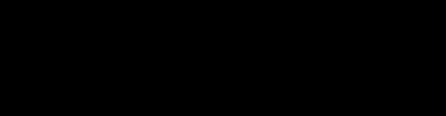
Deputy Director, Sonoma County Permit and Resource Management

Ben Neuman



Tennis Wick

Director, Sonoma County Permit and Resource Management



Profile

Ben

First Name

Neuman

Last Name

[REDACTED]
Email Address

[REDACTED]
Street Address

[REDACTED]
Suite or Apt

Napa

City

CA

State

94559

Postal Code

Mailing Address (if different than Resident Address above)

Mobile: [REDACTED]
[REDACTED]
Primary Phone

Home: [REDACTED]
[REDACTED]
Alternate Phone

32
years

Length of Residence in the City of Napa:

53
years

Length of Residence in the County of Napa:

Registered to vote in the City of Napa?

Yes No

Retired- County of
Sonoma
Employer

Building Department
Manager
Job Title

Interests & Experiences

Which Boards would you like to apply for?

Building and Fire Code Board of Appeals

Question applies to Building and Fire Code Board of Appeals.

3 of 5 Members MUST serve on the Disability Access Board of Appeals. Are you also applying to serve on the Disability Access Board of Appeals?

Yes No

Upload a Resume

Community Service Experience:

Board Member, CrossWalk Community Church, 2005-2007 Pete Shaw, Pastor

Education:

Santa Rosa Junior College, Associates Degree, September 1981 Calistoga High, June 1978

Other relevant experience or expertise:

Building Inspector 1987- 1998 Project Manager - Vintage Structures- 1984-1987 Naval Architect Technician - Mare Island Naval Shipyard, 1980-1984

Additional Questions

What is your understanding of the role and responsibility of this board?

The Board of Building Appeals primary role is to render interpretation of adopted building codes and regulations as they apply to specific projects under appeal. The Board of Accessibility Appeals provides the same function and in addition, can approve technical policy and enforcement direction for the complex web of state and federal accessibility regulations for the jurisdiction. The powers of the Accessibility Appeals Board reached beyond building issues and may address land uses and more.

Not in Napa. Many in Sonoma County

Have you ever attended a meeting of this board? If so, how many?

What duties of this board are most interesting to you?

Code interpretation. I'm a bookish nerd.

What activities of this board are least interesting to you?

None. All aspects are interesting.

What programs or projects would you like to see improved or implemented?

I have insufficient information to respond to this question at this time.

How would you approach improving these project(s) or program(s)?

Same answer as above

Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?

None.

Please list two local references and their phone numbers:

DeWayne Starnes, [REDACTED] Tennis (JT) Wick, [REDACTED]

How did you learn of this vacancy?

Internet

Profile

Sophia

First Name

E

Middle Initial

Johnson

Last Name

Email Address

Street Address

Suite or Apt

Napa

City

CA

State

94559

Postal Code

Mailing Address (if different than Resident Address above)

Mobile: [REDACTED]

Primary Phone

Business: [REDACTED]

Alternate Phone

22 months

Length of Residence in the City of Napa:

Length of Residence in the County of Napa:

Registered to vote in the City of Napa? Yes No

City of St Helena

Employer

Building Permit Tech 1

Job Title

Ethnicity Caucasian/Non-Hispanic**Interests & Experiences**

Which Boards would you like to apply for?

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Yes No

Upload a Resume

Community Service Experience:

Volunteered with the Solano Avenue Association in Berkeley, CA from 2007-2012

Education:

Sonoma State University- BS in Business Admin and Management May 2014

Other relevant experience or expertise:

Current employee of the building department in St Helena

Additional Questions**What is your understanding of the role and responsibility of this board?**

When there are appeals to decisions that the Chief Building Official makes residents/contractors can appeal the decision and have the board make a decision which could agree or disagree with the CBO's initial decision

No

Have you ever attended a meeting of this board? If so, how many?

What duties of this board are most interesting to you?

Being a part of the community in an aspect that also relates to my job

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What activities of this board are least interesting to you?

n/a

What programs or projects would you like to see improved or implemented?

More workshops for the public to understand building and fire codes so they are educated prior to applying for permits and doing work

How would you approach improving these project(s) or program(s)?

Offer free workshops every 1-2 months at different times so people who are working can attend. And have members of the City's departments there and able to answer questions.

Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?

Not at this time

Please list two local references and their phone numbers:

Darrell Mayes- Chief Building Official for the City of Napa [REDACTED] Susan Johnson- [REDACTED]

How did you learn of this vacancy?

Other

Sophia Johnson

Napa

Technical Skills

TrakIt Software
 SAP Software Solutions
 MS Office: Word, PowerPoint,
 Excel, Outlook
 ZOHO CRM
 Asana Project Management

Google Apps for Business
 Hootsuite Social Media Management
 Various Social Media Platforms
 Odesk- Outsourcing contractor Mgt.
 platform

PROFESSIONAL HIGHLIGHTS

City of St Helena- St Helena, CA

February 2017-Present

Community Improvement Department
Community Improvement Technician I

- Process various over the counter, rapid and standard building permits
- Provide updates about the status of permits for customers in person, over the phone and in writing
- Schedule inspections for customers with issued permits
- Manage the permit process to keep track of where each plan is in the department and stage it is in being reviewed
- Create Standard Operating Procedures Manual for the Permit Technician position
- Initiate and process code enforcement cases for the City
- Experience with permits for residential, commercial, mobile homes and wineries (factory/storage)
- ICC Certified-Permit Technician

Touro University, California - Vallejo, CA 2017

April 2016-February

Graduate College of Osteopathic Medicine
3rd Year Rotations Coordinator

- Directly managed 135+ individual students' schedules that change every 2-4 weeks for a year-round Graduate College
- Scheduled and proctored monthly exams for the students
- Processed and evaluated clinical rotations for elective and specialty rotations
- Maintained and updated both paper and electronic files for all students
- Developed a manual for the standard operating procedures for the position

La Tourangelle - Berkeley and Woodland, CA 2016

October 2014-April

Producer and Distributor of Artisan Nut and Seed Oils.

Sales Coordinator

- Improved customer satisfaction by reducing the lead time for both parcel and pallet orders
- Increased overall efficiency 30% by providing exceptional support to managers and co-workers
- Facilitate the order process in coordination with the production and warehouse departments to ensure timely delivery and customer satisfaction
- Completion of new item paperwork, promotional forms and sales reports in SAP software.
- Improved inventory internal control processes

International Delicacies - Richmond, CA
2014

June 2014-October

Specialty Food Importer and Distributor
Administrative Sales Support Assistant

- Improved office efficiency by overhauling previously haphazard filing system.
- Created training materials to assist new employees
- Managed the Amazon Vendor account and the Company Facebook page

Braylen James Business Solutions - Vallejo, CA
2014

November 2013-June

Small business management and professional services firm
Business Support Specialist

- Actively supported over 30 client accounts within various cloud-based project management and customer relationship management systems including ZOHO CRM and ASANA
- Interacted with a diverse array of clients and external partners to schedule, and facilitate meetings
- Conducted resource planning and budgeting; tracked costs to ensure adherence to budgetary limitations
- Provided client web site maintenance
- Prepared documents and filed California Entity Creations and Maintenance forms
- Assisted in market research, reporting and analysis for client

J V S - San Francisco, CA
2013

June 2013-August

Provides clients with training programs to build skills needed to succeed in the workforce

Kohn Summer Intern

- Adapted instructions for computer tasks to alleviate the stress older generations have with computers
- Facilitated new client orientations bi-weekly
- Provided 1:1 client assistance during skill training workshop

La Farine Bakery - Berkeley, CA
March 2012

September 2007-

Lead Cashier

- Built strong customer relations and increased repeat business by 10%
- Developed the procedural manual on how to open and close the store

- Increased weekend sales through monitoring and patterns created, which helped the store manager improve production levels
- Successfully trained new employees using positive feedback, resulting in lower turnover.
- Managed teams of 1-6 people depending on the shift

EDUCATION

B.S., Business Administration
University- Rohnert Park, CA

Sonoma State

ProfileStanley
First NameR
Middle InitialBlough
Last Name[REDACTED]
Email Address[REDACTED]
Street Address

Suite or Apt

Napa
CityCA
State94559
Postal Code**Mailing Address (if different than Resident Address above)**Home: [REDACTED]
Primary PhoneHome: [REDACTED]
Alternate Phone**Length of Residence in the City of Napa:**

34 years

Length of Residence in the County of Napa:

34 years

Registered to vote in the City of Napa? Yes NoRetired
Employer

Job Title

Ethnicity

None Selected

Interests & Experiences**Which Boards would you like to apply for?**

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Community Service Experience:

Education:

Other relevant experience or expertise:

Additional Questions

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What duties of this board are most interesting to you?

What activities of this board are least interesting to you?

What programs or projects would you like to see improved or implemented?

How would you approach improving these project(s) or program(s)?

Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?

Please list two local references and their phone numbers:

How did you learn of this vacancy?

None Selected