

**Napa County Flood Control & Water Conservation District Board**  
**(Flood District Board)**

**OVERVIEW OF PURPOSE**

The Napa County Flood Control and Water Conservation District's mission is the conservation and management of flood and storm waters to protect life and property; the maintenance of the County watershed using the highest level of environmentally sound practices; and to provide coordinated planning for water supply needs of the community.

**MEMBERSHIP COMPOSITION**

The eleven-member Board of Directors is composed of five directors who are members of the Napa County Board of Supervisors, serving as ex-officio and having two votes each; one director who is the mayor of the City of Napa, serving ex-officio and having two votes; four directors who are the mayors of the cities of Calistoga, St. Helena, and American Canyon, and the Town of Yountville, serving ex-officio and having one vote each; and one director who is a member of the Napa City Council, appointed annually by the Napa City Council and having one vote.

Alternates: A member of a the city or town council of Napa who has been duly designated in writing by the council to serve as vice-mayor or mayor pro tempore, and the member of the city council of the City of Napa who has been duly designated in writing by the council to serve as the alternate for the City's second director on the District Board, may sit, vote, and otherwise fully participate as a director on the District Board in the absence of the mayor, or the second director from the City of Napa, with the right to cast the same number of votes as absent director being temporarily replaced, as long as a certified copy of the council's action designating the member as vice-mayor, mayor pro-temp or alternate for the City of Napa's second director has been filed with the Secretary of the district.

**MEETING SCHEDULE**

Meetings are held the third Tuesday of every month in regular session at 9:00 a.m. at 1195 Third Street, Suite 305, Napa, California 94559.

**COMPENSATION**

No Compensation.

**GOVERNING DOCUMENTS**

The California Uncodified Water Act 660, Section 7; with amendments through Chapter 283 of the Statutes of 2002.

[Napa Valley Transportation Authority \(NVTA\)](#)

**OVERVIEW OF PURPOSE**

NVTA is a joint powers agency created by the Member Jurisdictions to provide coordinated transportation planning and transportation services within the County of Napa.

**MEMBERSHIP COMPOSITION**

The thirteen-member NVTA Board of Directors consist of the mayor, one councilmember and including up to two alternates from each of Napa County's five incorporated jurisdictions, two members of the Napa County Board of Supervisors; and one ex-officio representative from the Paratransit Coordinating Council.

**MEETING SCHEDULE**

The Board of Directors generally meets the third Wednesday of the month at 1:30 p.m. in the NVTA Board Room, 625 Burnell St. in Napa.

**COMPENSATION**

No compensation.

**GOVERNING DOCUMENTS**

Joint Powers Agreement for the Napa Valley Transportation Authority (City Agreement No. 6147, with amendments through Amendment No. 11)

[Napa Valley Transportation Authority - Taxing Authority \(NVTA-TA\)](#)

**OVERVIEW OF PURPOSE**

This is the governing board for the transportation authority that established the Countywide Measure T sales tax; per California Public Utilities Code Sections 180050, et seq.

**MEMBERSHIP COMPOSITION**

Same membership as the NVTA Board.

**MEETING SCHEDULE**

Meets in conjunction with the NVTA Board on the third Wednesday of the month at 1:30 p.m. in the NVTA Board Room, 625 Burnell St. in Napa.

**COMPENSATION**

No compensation.

**GOVERNING DOCUMENTS**

The Governing Documents are California Public Utilities Code Sections 180200, et seq.

## Napa Sanitation District Board (NSD)

### **OVERVIEW OF PURPOSE**

The NapaSan Board reviews policies and makes recommendations in regard to matters involving wastewater collection, wastewater treatment, and recycled water distribution. NapaSan provides services to the residents and businesses in the City of Napa and surrounding unincorporated areas of Napa County.

### **MEMBERSHIP COMPOSITION**

The NSD Board is composed of five members: two City of Napa Council members, one of which is the Mayor; one Napa County Board of Supervisor; and two citizens, one each appointed by the City and the County. Terms are for a period of four years for City of Napa appointee and two years for County of Napa appointee.

### **MEETING SCHEDULE**

Meetings are held the first and third Wednesday of every month at 4 p.m., unless otherwise posted, at Soscol Water Recycling Facility, 1515 Soscol Ferry Road, Board Room, Napa, CA 94558

### **COMPENSATION**

This board is a paid position with compensation of \$240 per meeting.

The compensation must be set in accordance with California Health & Safety Code Sections 4733.

### **GOVERNING DOCUMENTS**

California Health & Safety Code Sections 4730 and 4730.9.

**Napa County City Selection Committee**

**OVERVIEW OF PURPOSE**

The City Selection Committee is responsible for the nomination and election of city representatives to various local and regional Boards, Commissions, and Agencies across the Bay Area. Whenever the City Selection Committee is required by law to appoint a city representative or representatives to any board, commission or agency, the Chairman shall call for nominations from the floor at the meeting at which the appointment or appointments are to be considered. After nominations are closed, the election shall be conducted by a roll call vote. The nominee receiving the highest number of votes for each position shall be deemed appointed to the position.

**MEMBERSHIP COMPOSITION**

The City Selection Committee is composed a representative from each of the five cities located within Napa County. Historically, each City has appointed their respective Mayor to serve on the City Selection Committee.

**MEETING SCHEDULE**

Regular meetings of the City Selection Committee shall be held at 1 p.m. on the following three dates annually at the Napa County Board of Supervisors Conference Room, if a regularly scheduled meeting of the Napa County Flood Control and Water Conservation District is scheduled for the same date:

- (1) The first Tuesday in January;
- (2) The first Tuesday in April; and
- (3) The first Tuesday in June.

If a regular meeting of the Napa County Flood Control and Water Conservation District has been rescheduled to a different date on the adopted calendar of the District, the corresponding regular meeting of the City Selection Committee shall be rescheduled automatically to the same date. At its January meeting, each calendar year, the City Selection Committee shall adopt a calendar of regular meetings for that calendar year which is consistent with the regular meeting calendar adopted by the District for that year.

The City Selection Committee also holds special meetings on an as needed basis when vacancies occur.

**COMPENSATION**

No compensation.

## Association of Bay Area Governments General Assembly

### **OVERVIEW OF PURPOSE**

The purpose of the General Assembly is to determine policy matters for the Association, including adoption of the annual general budget and summary work program. Other functions include reviews of major policy actions and recommendations of the Executive Board; establish annual membership fee for all members of the Association each year upon adoption of the annual budget; and reviews fundamental changes and adopts amendments to the Bylaws of the Association.

Any official representative may, at any meeting, propose a subject of consideration by the Association. The General Assembly may take action upon such proposals, determine whether a study will be made, or may refer the matter to the Executive Board.

### **MEMBERSHIP COMPOSITION**

The General Assembly is composed of delegates (or the alternate) from each member city and county. Alternates must be elected officials from the jurisdiction they represent—except for the City of San Francisco, where the mayor may appoint as his or her alternate any officer of that government. Delegates serve at the pleasure of their appointing agencies. Each member city and county has one vote in the General Assembly. San Francisco is counted as both a city and county for the purposes of membership. Votes are tabulated separately for county representatives and for city representatives, with a majority vote of each group required for action or adoption of policy recommendations.

General Assembly leadership includes the President of ABAG, Vice President, Immediate Past President, Secretary-Treasurer (ABAG Executive Director serves this function), and Legal Counsel.

### **MEETING SCHEDULE**

Meets annually, usually in April, at the Bay Area Metro Center Yerba Buena Conference Room, 375 Beale Street, San Francisco, CA.

### **COMPENSATION**

Compensated at \$150 per meeting.

**Association of Bay Area Governments Regional Planning Committee**

**OVERVIEW OF PURPOSE**

The purpose of the Regional Planning Committee (RPC) is to provide oversight to the executive board on matters related to the preparation and implementation of regional planning activities, such as Plan Bay Area.

The RPC receives input on special plans, or reports from various task forces or regional agencies. It also advises on comprehensive planning policies and procedures, along with other matters as assigned by the ABAG Executive Board.

**MEMBERSHIP COMPOSITION**

The Regional Planning Committee members represent the following categories across the Bay Area:

- Business
- Economic development
- Environment
- Housing
- Labor
- Minorities
- Recreation/ open space
- Public interest
- Special districts

**MEETING SCHEDULE**

Meets the first Thursday on alternate months at 10 a.m. at the Bay Area Metro Center Yerba Buena Conference Room, 375 Beale Street, San Francisco, CA.

**COMPENSATION**

Compensated at \$150 per meeting.

## Napa-Vallejo Waste Management Authority

### **OVERVIEW OF PURPOSE**

The purpose of the Napa-Vallejo Waste Management Authority is to provide cost effective coordination of solid waste processing, transfer and disposal services, including the acquisition, construction, financing and operation of a transfer facility, and to protect the environment from past solid waste management practices within the service area.

### **MEMBERSHIP COMPOSITION**

The Board shall consist of one elected official to serve as representative from each member in the service area of the authority. Each representative is appointed by their member agency. One alternate is also appointed. Vacancies are to be filled within 30 days. There is no expiration date, but for elected office or removal by member agency.

### **MEETING SCHEDULE**

Meets first Thursday of each month, at the City of American Canyon City Council Meeting Chambers, 4381 Broadway Street, Suite 201, American Canyon, CA 94503.

### **COMPENSATION**

Compensation is \$100 per meeting.

The compensation must be set in accordance with JPA Section 4(c): "No compensation shall be received by any DIRECTOR or alternate unless expressly provided by unanimous resolution of the BOARD."

### **GOVERNING DOCUMENTS**

South Napa Waste Management Authority / Napa-Vallejo Waste Management Authority Joint Powers Agreement (City Agreement No. 6536, with amendments through Amendment No. 5).

Watershed Information and Conservation Council of Napa County  
(WICC)

**OVERVIEW OF PURPOSE**

The Watershed Information and Conservation Council (WICC) of Napa County is charged with guiding and supporting community efforts to maintain and improve the health of Napa County's watershed lands by coordinating and facilitating partnerships among the individuals, agencies, and organizations involved in improving watershed health and restoration; supporting watershed research activities; and providing watershed information and education through an interactive website. The WICC considers itself a part of the solution to watershed issues and concerns and is guided by a set of adopted principles that embrace political neutrality, information collection and dissemination, collaboration, cooperation and funding development.

**MEMBERSHIP COMPOSITION**

The Watershed Information and Conservation Council (WICC) of Napa County consists of seventeen (17) regular members and six (6) alternate members representing the following areas:

1. One member and an alternate member nominated by the Napa County Regional Parks and Open Space District Board of Directors;
2. One director or associate director nominated by the Napa County Resource Conservation District;
3. One representative recommended by the Natural Resources Conservation Service;
4. Two members and one alternate member of the Napa County Board of Supervisors;
5. One member of the Napa County Planning Commission;
6. Five members consisting of one representative from each city or town in Napa County nominated by their respective city or town council (American Canyon, Calistoga, Napa, St. Helena and Yountville); and five alternate City and Town councilmembers; and
7. Six Napa County residents from the public at large representing environmental, agricultural, development and community interests.

Each member of the WICC Board shall serve for a period of four years. Members serving on the WICC Board as elected officials and their alternate members shall serve the same term as their elected office.

**MEETING SCHEDULE**

The WICC holds regular public meetings every other month (odd numbered month) on the fourth Thursday at 3 p.m. at 2751 Napa Valley Corporate Drive, Building A, First Floor Conference Room – Madrone Room, Napa, CA.

**COMPENSATION**

No compensation.



## **Napa County Youth Opportunities Commission**

### **OVERVIEW OF PURPOSE**

The primary goals of the Commission are to maximize development, job readiness, social services and law enforcement resources to Napa County's youth and to proactively address gang activity and youth violence by providing a forum for the identification of local resources associated with prevention of gang activity and youth violence; to collaborate with non-profit organizations, school districts, local law enforcement agencies, cultural organizations, parent organizations, and interested parties to reduce gang activity and youth violence; and to continue implementing the recommendations outlined in the Master Plan. The Commission will also serve as an advisory body to the County Board of Supervisors.

### **MEMBERSHIP COMPOSITION**

The Commission shall be comprised of a maximum of 19 members, appointed by the County Board of Supervisors, with the following composition as defined by law. Except as provided below for youth representatives, members of the Commission are not required to reside within the county.

#### *Standing Members:*

- (1) Napa County District Attorney or authorized designee
- (1) Napa County Public Defender or authorized designee
- (1) Napa County Sheriff or authorized designee
- (1) Napa County Supervisor and/or authorized designee
- (1) Napa County Chief Probation Officer or authorized designee
- (1) American Canyon City Council Member and/or authorized designee
- (1) Napa City Council Member and/or authorized designee
- (1) Napa City Chief of Police or authorized designee
- (1) Yountville City Council Member and/or authorized designee
- (1) St. Helena City Council Member and/or authorized designee
- (1) Calistoga City Council Member and/or authorized designee
- (1) Napa Unified School District Superintendent or authorized designee
- (1) St. Helena Unified School District Superintendent or authorized designee
- (1) Napa County Health and Human Services Director or authorized designee
- (1) Workforce Alliance of the North Bay Executive Director or authorized designee

#### *Appointed Members:*

- (3) Parent of a youth who is a Napa County resident or a representative of parent organization and/or Community Representatives, who represent an agency, business or organization that provides services related to youth development, gang/violence activity suppression, cultural empowerment, job training, social services, or other related areas as determined by the Board of Supervisors.
- (1) Youth Representative (Napa County Residents between the ages of 14-25).

The term of office for appointed members is three years, beginning on July 1 and

ending on June 30.

**MEETING SCHEDULE**

Meetings are held twice a year, upon the call of the chair. Meeting location may vary.

**COMPENSATION**

No Compensation.

**Mobile Home and Mobile Park Owners' Committee**

The Mobile Homeowners' Association is an informal group of mobile homeowners in the City of Napa. The group meets twice annually (in May and November) to discuss issues that arise during the year. This meeting is required per the MOU signed by all parties in 1995 following a dispute related to space rents. Fair Housing Napa Valley (FHNV) is the administrator of the MOU. Historically, a Councilperson has also attended these meetings, although it is not required per the MOU.

## **City of Napa Nomination Committee**

### **OVERVIEW OF PURPOSE**

The City of Napa Nomination Committee is responsible for evaluating or interviewing applicants for various openings on City of Napa Board, Commissions, and Committees. The Nomination Committee is tasked with formulating recommendations to be presented to the entire Council at a City Council meeting. The City Clerk shall present recommendations from the Nomination Committee to the City Council, and the City Council may either approve the recommendations as submitted, or take further action to evaluate the applicants and make appointments

### **MEMBERSHIP COMPOSITION**

The City Council may appoint two members of Council to serve as a Nomination Committee in order to evaluate and interview applicants and make recommendations to City Council for final action to appoint a member to a Board, Commission, or Committee.

Each member of the Nomination Committee shall serve for a two-year term on an alternating basis with other City Councilmembers.

### **MEETING SCHEDULE**

The City of Napa Nomination Committee meets as needed to interview applicants for various openings on City of Napa Board, Commissions, and Committees in the Committee Room or Council Chamber located at 955 School Street, Napa, CA 94559.

### **COMPENSATION**

No compensation.

[Napa County Climate Action Committee \(CAC\)](#)

**OVERVIEW OF PURPOSE**

The CAC shall act as a community round table or forum for the sharing of information, providing public education, promoting events and grants relevant to climate change, developing a regional greenhouse gas inventory, and identifying mutually agreed upon climate goals and action items for consideration by the individual Member Agencies which are party to the Climate Action Program Joint Powers Agreement (Agreement).

**MEMBERSHIP COMPOSITION**

Pursuant to the Agreement, the CAC shall be a standing body consisting of 12 elected officials, with two (2) representatives from each of the Member Agencies, Napa County, American Canyon, Napa, St. Helena, Calistoga, and Yountville, which are appointed by the respective Agencies on an annual basis.

**MEETING SCHEDULE**

The Napa County Climate Action Committee meets on the fourth Friday of every month, January through October, at 9 a.m., and November and December meetings are the third Friday of the month at 9 a.m.

**COMPENSATION**

No compensation.

## **Public Financing Authority (PFA)**

### **OVERVIEW OF PURPOSE**

The Public Financing Authority (PFA) is the governing board for the Napa Enhanced Infrastructure Financing District (EIFD). The EIFD provides financing of public capital facilities and other specified projects of communitywide significance that provide significant benefits to properties within the EIFD or the surrounding community.

### **MEMBERSHIP COMPOSITION**

Five members, including: three members of the City Council, and two members of the public chosen by the City Council in accordance with resolution R2016-5.

### **MEETING SCHEDULE**

Meetings will be held annually and as necessary to perform the responsibilities under the EIFD Law, including the review and approval of an Infrastructure Financing Plan (and any proposed amendments to that Plan), and the consideration of issuance of bonds to finance the projects defined by the Infrastructure Financing Plan. Meetings are held at the Council Chamber located at 955 School Street, Napa, CA 94559.

### **COMPENSATION**

No compensation.

## Local Agency Formation Commission of Napa County (LAFCO)

### **OVERVIEW OF PURPOSE**

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 specifies the Commission's principal objectives are discouraging urban sprawl, preserving open-space and agricultural resources, and encouraging the orderly formation and development of cities and special districts and their municipal services based on local conditions. Regulatory duties include approving or disapproving proposals involving the formation, reorganization, expansion, and dissolution of cities and special districts. The Commission's regulatory actions must be consistent with its adopted written policies and procedures. The Commission must also inform its regulatory duties through a series of planning activities, which includes establishing and updating spheres of influence.

### **MEMBERSHIP COMPOSITION**

LAFCO of Napa County is comprised of five regular and three alternate members. Three distinct member representations are on LAFCO and divided between (a) cities, (b) county, and (c) general public. All terms are four years and begin on the first Monday in May, unless filling an unexpired term. There are no term limits. The appointment process is described below.

- The County of Napa Board of Supervisors appoints two regular and one alternate member from among its ranks.
- The City Selection Committee, which consists of locally elected mayors, appoints two regular and one alternate members from the councils of the five cities in Napa County.
- The Commission's city and county members appoint one regular and one alternate public member.

### **MEETING SCHEDULE**

LAFCO of Napa County meets on the first Monday of even-numbered months (February, April, June, August, October, and December). Regular meetings begin at 2:00 p.m. in the Napa County Board of Supervisors Chambers, located at 1195 Third Street, 3rd floor in Napa, CA 94559.

### **COMPENSATION**

Napa LAFCO Commissioners receive a stipend of \$150 per regular meeting of the Commission. Alternate members receive an equal stipend when seated as voting members.

### **GOVERNING DOCUMENTS**

The Governing Documents are California Government Code Sections 50270 and 56325.

**Marin Clean Energy Board of Directors (MCE)**

**OVERVIEW OF PURPOSE**

The City of Napa is a member of the Marin Clean Energy Joint Powers Authority (MCE). MCE is a public, not-for-profit electricity provider that offers renewable power at stable rates, significantly reducing energy-related greenhouse gas emissions.

**MEMBERSHIP COMPOSITION**

As a local public agency, MCE is governed by a 32-member Board of Directors comprised of one elected Councilmember or Supervisor from each of the member communities in their service area.

Under the JPA, the City Council is authorized to appoint one Director and one alternate to the Board. City Council may either: (a) appoint a Councilmember to serve and an alternate, or (b) designate a different MCE member agency within Napa County to represent the City of the Board.

No set term of office. Must be a current Councilmember.

**MEETING SCHEDULE**

Third Thursday of each month at 7 p.m.

**COMPENSATION**

No compensation.

**GOVERNING DOCUMENTS**

Joint Powers Agreement (JPA) that governs MCE.