

CITY OF NAPA CITY COUNCIL
AGENDA REPORT

CONSENT CALENDAR
AGENDA ITEM 5.D.
Date: September 20, 2016

To: Honorable Mayor and Members of City Council
From: Dorothy Roberts, City Clerk
Prepared by: Tiffany Carranza, Office Assistant II
Subject: Appointments to the City of Napa Tree Advisory Commission

ISSUE STATEMENT:

Appoint incumbents Chris Sauer and Seth Pare-Mayer to the Tree Advisory Commission.

DISCUSSION:

COMPOSITION AND PURPOSE OF THE BOARD

The Tree Advisory Commission is governed by Chapter 2.80 of the City of Napa Municipal Code, and is advisory to the City Council on issues involving trees, including City street trees and Significant Trees in the community. The Commission may also serve as an appeals board. The Commission considers removal of City street trees, reviews City tree ordinances, policies, and programs annually, nominates designations of Significant Trees, and determines replacement options for Significant Trees removed or damaged.

The commission consists of five members. No less than three of the members must be full time residents and registered voters of the City of Napa; no more than two members may be Napa County residents. Qualifications include training or experience in the fields of arboriculture, or horticulture, and urban planning.

NUMBER AND TIMING OF VACANCIES INCLUDING SPECIAL QUALIFICATIONS

There are two term expirations effective September 30, 2016; one of which is a designated "City Resident."

RECRUITMENT PROCESS

The City Clerk accepted applications for the Commission from July 28, 2016 through August 26, 2016. Recruitment announcements were published on the City's website, posted at City facilities, forwarded to the Napa County Library, Napa Valley College,

Napa Chamber of Commerce, Napa Valley Unified School District, the County of Napa, Napa County Hispanic Chamber of Commerce, and various non-profit agencies.

APPLICATIONS RECEIVED

Two applications were received: Chris Sauer, applying for a fourth term, and Seth Pare-Mayer, applying for a second term.

FINANCIAL IMPACTS:

None

CEQA:

The City Clerk has determined that the recommended action described in this agenda report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

DOCUMENTS ATTACHED:

1. Attachment 1 – Tree Advisory Commission (two openings):
 1. Chris Sauer
 2. Seth Pare-Mayer

NOTIFICATION:

Applicants

RECOMMENDED ACTION:

Staff recommends that the City Council move, second and approve each of the actions set forth below, in the form of the following motion. Move to:

Reappoint incumbent Chris Sauer as “City resident” and incumbent Seth Pare-Mayer to the Tree Advisory Commission for terms effective October 1, 2016 and ending September 30, 2019.