



CITY OF NAPA

955 School Street
Napa, CA 94559
www.cityofnapa.org

MEETING MINUTES - Draft

CITY COUNCIL OF THE CITY OF NAPA

Mayor Scott Sedgley
Vice Mayor Bernie Narvaez
Councilmember Liz Alessio
Councilmember Mary Luros
Councilmember Beth Painter

Tuesday, June 4, 2024

3:30 PM

City Hall Council Chambers

3:30 PM Afternoon Session
6:30 PM Evening Session

3:30 P.M. AFTERNOON SESSION

1. CALL TO ORDER: 3:38 P.M.

1.A. Roll Call:

Present: 5 - Councilmember Alessio, Councilmember Luros, Councilmember Painter, Vice Mayor Narvaez, and Mayor Sedgley

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

Deputy City Clerk Pascoe announced the following supplemental items:

Item 5.H

- Email from James Lloyd.

Item 6.A.

- Revised PowerPoint Presentation from staff.

- Memo and revised Resolution from staff.

Item 8.A

- PowerPoint Presentation from staff.

(Copies of all supplemental documents are on file in the City Clerk's department)

3. SPECIAL PRESENTATIONS:

3.A. [206-2024](#) Proclamation for Pride Month June 2024

Mayor Sedgley and members of Council read the proclamation. Coach Baile from the LGBTQ Connection, accepted the proclamation and provided remarks.

4. PUBLIC COMMENT: None.

5. CONSENT CALENDAR:

Approval of the Consent Agenda

A motion was made by Councilmember Alessio, seconded by Councilmember Painter, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Alessio, Luros, Painter, Narvaez, and Sedgley

5.A. [211-2024](#) City Council Meeting Minutes

Approved the minutes from the May 21, 2024 and May 23, 2024 Special Meetings of the City Council.

5.B. [183-2024](#) Community Development Block Grant (CDBG) Program Annual Action Plan

Adopted Resolution R2024-051 approving the Community Development Block Grant (CDBG) Fiscal Year 2024-2025 Annual Action Plan (the "Annual Action Plan") and program budget, approving program certifications, and authorizing the City Manager to execute all documents.

Enactment No: R2024-051

5.C. [198-2024](#) Downtown Parking Assessment Area - FY 2024-2025 Annual Report and Budget

Adopted Resolution R2024-052 approving the Fiscal Year 2024-2025 Annual Report, Budget and Advisory Board for the Downtown Parking Assessment Area; authorizing the City Clerk to schedule a public hearing on June 18, 2024, to levy assessments in accordance with Napa Municipal Code Chapter 3.30; and determining that the actions authorized by this resolution are exempt from CEQA.

Enactment No: R2024-052

5.D. [209-2024](#) Treasurer's Quarterly Investment Report on the City's Investment Portfolio for the Quarter Ended March 31, 2024

Received the Treasurer's Quarterly Investment Report on the City's investment portfolio for the period ending March 31, 2024.

- 5.E.** [199-2024](#) Classification Specification and Salary for Compliance Programs Manager in the Community Development Department
- Adopted Resolution R2024-053 amending the City Classification Plan by Approving the Classification Specification Revisions and Adopting a New Salary Range for Compliance Programs Manager (previously titled Parking Programs Manager) in the Community Development Department; and Amending the Budget Staffing Plan by Changing One (1) Parking Programs Manager position to One (1) Compliance Programs Manager position.**
- Enactment No: R2024-053
- 5.F.** [182-2024](#) Economic Development Advisory Services
- Authorized the Community Development Director to negotiate and execute on behalf of the City a third amendment to City Agreement No. C2022-287 with Kosmont Companies for an additional \$50,000 for a total not to exceed amount of \$140,000 for consultant services for economic development initiatives.**
- 5.G.** [130-2024](#) Oxbow Business Promotions Assessment Area - FY 2024-2025 Annual Report and Budget
- Adopted Resolution R2024-054 (1) approving the FY 2024-2025 Annual Report and Budget for the Oxbow Business Promotions Assessment Area; (2) authorizing the City Clerk to schedule a public hearing on June 18, 2024 to levy assessments in accordance with Napa Municipal Code Chapter 3.29; and (3) determining that the actions authorized by this resolution are exempt from CEQA.**
- Enactment No: R2024-054
- 5.H.** [190-2024](#) Consultant Services related to the Zoning Ordinance/Municipal Code Update
- Authorized the Community Development Director to negotiate and execute on behalf of the City an agreement with Lisa Wise Consulting, Inc. in an amount not to exceed \$743,557 to provide consultant services for the Zoning Ordinance/Municipal Code Update.**
- 5.I.** [202-2024](#) Amendment to Weed Abatement and Maintenance Services Agreement
- Authorized the Parks and Recreation Services Director to execute Amendment No. 1 to City Agreement No. C2021-242 in the increased amount of \$100,000, for a total amount not to exceed of \$225,000, to provide additional funding to support the weed abatement and landscape maintenance services and determining that the actions authorized by this item are exempt from CEQA.**
- 5.J.** [170-2024](#) Napa Pipe Block 19 Subdivision Final Map, a 28 Single-Family Lot Project Located on Elderberry Way
- Adopted Resolution R2024-055 approving the Final Map of Napa Pipe - Block 19 (Project No. ENG23-0003), to subdivide property located on Elderberry Way into 28 residential lots, authorizing the Mayor to sign said Final Map, and determining that the actions authorized by this resolution were adequately analyzed by a previous CEQA action.**

Enactment No: R2024-055

- 5.K. [193-2024](#) Street Preventive Maintenance Construction Contract - Las Flores
Neighborhood Crack and Slurry Seals

Adopted Resolution R2024-056: (1) authorizing the Public Works Director to award a construction contract to, and execute a construction contract with, VSS International, INC. for the Street Preventive Maintenance - Las Flores project in the bid amount of \$340,120; (2) authorizing the Public Works Director to approve change orders and charges for project services up to \$81,012 for a total project amount not to exceed \$421,132; and (3) determining that the actions authorized by this resolution are exempt from CEQA.

Enactment No: R2024-056

- 5.L. [194-2024](#) Napa Pipe Kaiser Road Paving Agreement

Adopted Resolution R2024-057 (1) authorizing the Public Works Director to negotiate and execute an Improvement Agreement with Napa Redevelopment Partners, LLC (NRP) requiring NRP to repair and repave a section of Kaiser Road between State Highway 221 and east of the new roundabout at Kaiser Road and Syar Way in lieu of making the two payments to the City required by the Napa Pipe Development Agreement in the amount of \$350,000 each; (2) determining that the work to be performed under the Improvement Agreement qualifies as a specialty item under Napa Municipal Code Section 2.91.050; and (3) determining that the actions authorized by this resolution were adequately analyzed by a previous CEQA action.

Enactment No: R2024-057

- 5.M. [105-2024](#) Annual Water Supply and Demand Assessment

Received the 2024-25 Water Supply and Demand Assessment Report.

6. ADMINISTRATIVE REPORTS:

6.A. [142-2024](#) Discussion of Transaction and Use General Tax Ballot Measure and Notice of Calling a Consolidated General Municipal Election on November 5, 2024

City Manager Potter introduced the item.

Public Works Director Julie Lucido and Assistant City Manager Liz Habkirk presented the item with Barry Barnes from Team CivX contributing and Brian Godbe from Godbe Research on standby for questions.

Mayor Sedgley opened public comment.

Former City of Napa Mayor Jill Techel spoke in support of the sales tax measure to improve infrastructure including streets, parks and recreation, creeks and healthy water.

Dorothy Glaros concerned about the other tax measures likely to be on the ballot and the City's lack of interest to cut costs at the City. Suggested forming an oversight committee and doesn't think the timing of placing on the ballot is appropriate.

Seeing no one else requesting to speak, Mayor Sedgley closed public comment.

Council discussion and questions ensued.

Interim City Attorney Wolfson provided clarification to Council's questions.

Following the vote, Council and Staff agreed to move the designation of two members of City Council to author the argument in favor of the ballot measure and to file a rebuttal to the argument against the measure to the next regularly scheduled Council meeting of June 18, 2024.

A motion was made by Vice Mayor Narvaez, seconded by Councilmember Painter to:

Adopt amended Resolution R2024-058 (1) Calling and giving notice of a General Municipal Election to be held on Tuesday November 5, 2024 for the purpose of electing a directly elected Mayor, one Councilmember from District 2, and one Councilmember from District 4; and submitting one ballot measure to the voters that would amend Title 3 of the Napa Municipal Code to add a new Chapter 3.14 entitled "Transactions and Use Tax" to establish a one-percent Transaction and Use General Tax; (2) Requesting that the Napa County Board of Supervisors consolidate the General Municipal Election with the Statewide General Election; and (3) Requesting that the Napa County Registrar of Voters render specified services to the City relating to the conduct of the General Municipal Election.

The motion carried by the following vote:

Aye: 5 - Alessio, Luros, Painter, Narvaez, and Sedgley

Enactment No: R2024-058

7. CONSENT HEARINGS:

Approval of the Consent Agenda

Mayor Sedgley announced the two Consent Hearings.

There were no requests to speak; the hearings were opened and closed without comment.

A motion was made by Councilmember Painter, seconded by Councilmember Luros, to approve the Consent Hearing Agenda. The motion carried by the following vote:

Aye: 5 - Alessio, Luros, Painter, Narvaez, and Sedgley

- 7.A.** [171-2024](#) Citywide Landscape Maintenance Assessment District, Fiscal Year 2024-2025
- Adopted Resolution R2024-059 approving the Engineer’s Report, confirming diagram and assessment, ordering levy of assessment for the Citywide Landscape Maintenance Assessment District for Fiscal Year 2024-2025, and determining that the actions authorized by this resolution are exempt from CEQA.**
- Enactment No: R2024-059
- 7.B.** [173-2024](#) Napa Valley Corporate Park Landscape and Lighting Assessment District, Fiscal Year 2024-2025
- Adopted Resolution R2024-060 approving the Engineer’s Report, confirming diagram and assessment, ordering levy of assessment for the Napa Valley Corporate Park Landscape and Lighting District for Fiscal Year 2024-2025, and determining that the actions authorized by this resolution are exempt from CEQA.**
- Enactment No: R2024-060

8. PUBLIC HEARINGS:

8.A. [138-2024](#) City of Napa FY 2024/25 Mid-Cycle Budget Amendments

Mayor Sedgley opened the public hearing.

Rajneil Prasad, Finance Director, and Seth Anderson, Budget Officer, provided the staff report.

Mayor Sedgley called for public comment; there were no requests to speak.

A motion was made by Vice Mayor Narvaez, seconded by Councilmember Luros, to close public testimony. The motion carried unanimously.

Mayor Sedgley called for disclosures; Councilmembers had none.

Discussion turned over to Council. Brief comments and questions ensued.

A motion was made by Councilmember Painter, seconded by Vice Mayor Narvaez to adopt Resolution R2024-061 approving and adopting amendments to the FY 2024/25 Budget; and adopt Resolution R2024-062 amending the City-Wide Position Staffing Plan.

Aye: 5 - Alessio, Luros, Painter, Narvaez, and Sedgley

Enactment No: R2024-061 R2024-062

9. COMMENTS BY COUNCIL OR CITY MANAGER: None.

10. CLOSED SESSION:

Interim City Attorney Wolfson announced the closed session items.

10.A. [216-2024](#) CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6):

City designated representatives: Steve Potter, Liz Habkirk, Heather Ruiz, MJ Tueros, Rajneil Prasad, Sabrina Wolfson and Jesse Lad.

Employee organization: Napa City Employees Association (NCEA).

10.B. [217-2024](#) CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6):

City designated representatives: Steve Potter, Liz Habkirk, Heather Ruiz, MJ Tueros, Rajneil Prasad, Sabrina Wolfson and Jesse Lad.

Employee organization: Napa Police Officers Association (NPOA).

- 10.C. [218-2024](#) CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6):
City designated representatives: Steve Potter, Liz Habkirk, Heather Ruiz, MJ Tueros, Rajneil Prasad, Sabrina Wolfson and Jesse Lad.
Employee organization: Napa City Firefighters Association (NCFA).

CITY COUNCIL RECESS: 5:37 P.M.

6:30 P.M. EVENING SESSION

11. CALL TO ORDER: 6:30 P.M.

11.A. Roll Call:

Present: 5 - Councilmember Alessio, Councilmember Luros, Councilmember Painter, Vice Mayor Narvaez, and Mayor Sedgley

12. PLEDGE OF ALLEGIANCE:

13. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

Deputy City Clerk Pascoe announced the following supplemental items:

Item 15.B.

- Revised PowerPoint Presentation from staff.

(A copy of the supplemental document is on file in the City Clerk's department)

14. PUBLIC COMMENT:

Harold Leggett - shared concerns about the music festival noise levels that disturb his peace at his residence.

15. ADMINISTRATIVE REPORTS:

15.A. [123-2024](#) Flock Group Inc. Agreement

Chris Pacheco with the Napa Police Department provided a brief report.

There were no requests to comment from members of the public.

Brief Council comments ensued.

A motion was made by Councilmember Painter, seconded by Councilmember Alessio, to authorize the Police Chief to negotiate and execute an agreement with Flock Group Inc. for Automated License Plate Reader (ALPR) software and equipment for five years for \$51,000 per year for a total not to exceed amount of \$255,000. The motion carried by the following vote:

Aye: 5 - Alessio, Luros, Painter, Narvaez, and Sedgley

15.B. [118-2024](#) Purified Water Feasibility Study

Joy Eldridge Deputy Utilities Director presented the item.

Council comments and questions ensued.

There were no requests to comment from members of the public.

15.C. [129-2024](#) Downtown Business Promotions Tax Area - FY 2024-2025 Annual Report and Budget

Economic Development Manager Neal Harrison introduced the item and Bill La Liberte, Napa Downtown Association's Executive Director. Mr. Liberte then delivered the annual report to City Council.

Council questions and comments followed the presentation.

There were no requests to comment from members of the public.

A motion was made by Councilmember Luros, seconded by Councilmember Alessio, to adopt Resolution R2024-063 approving the FY 2024-2025 Annual Report and Budget for the Downtown Business Promotions Tax Area; authorizing the City Clerk to schedule a public hearing on June 18, 2024, to levy taxes in accordance with Napa Municipal Code Chapter 3.28; and determining that the action authorized by this resolution are exempt from CEQA. The motion carried by the following vote:

Aye: 5 - Alessio, Luros, Painter, Narvaez, and Sedgley

Enactment No: R2024-063

16. REPORT ACTION TAKEN IN CLOSED SESSION:

Interim City Attorney Wolfson announced that there was no reportable action.

17. COMMENTS BY COUNCIL OR CITY MANAGER:

Councilmember Alessio spoke about the importance of honoring June 6th, D Day.

Vice Mayor Narvaez reminded the community about the various upcoming musical events.

18. ADJOURNMENT: 7:48 pm

Mayor Sedgley adjourned the meeting in memory of Planning Commissioner Bob Massaro.

Submitted by:

Samantha Pascoe, Deputy City Clerk