

RESOLUTION R2023-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, APPROVING THE 2024 ANNUAL REPORT, BUDGET AND ADVISORY BOARD FOR THE DOWNTOWN PARKING ASSESSMENT AREA; AUTHORIZING THE CITY CLERK TO SCHEDULE A PUBLIC HEARING ON JUNE 20, 2023, TO LEVY ASSESSMENTS IN ACCORDANCE WITH NAPA MUNICIPAL CODE CHAPTER 3.30; AND DETERMINING THAT THE ACTIONS AUTHORIZED BY THIS RESOLUTION ARE EXEMPT FROM CEQA

WHEREAS, pursuant to California Streets and Highways Code Section 36500, et seq., as codified in Napa Municipal Code (“NMC”) Chapter 3.30, and City Agreement No. 9354 between the City of Napa and the Napa Downtown Association (“NDA”), the City Council reviews the annual report and budget for the Downtown Parking Assessment Area (“DPAA”) and authorizes the levying of assessments upon businesses within the DPAA, as identified on Exhibit “B,” attached hereto and incorporated herein by reference; and

WHEREAS, the NDA Advisory Board caused to be prepared and submitted to the City the DPAA 2024 Annual Report and Budget, attached hereto as Exhibit “A,” and incorporated herein by reference, as well as the boundary map for the DPAA attached hereto as Exhibit “B”; and

WHEREAS, the DPAA 2024 Annual Report and Budget contains a full and detailed description of ongoing maintenance and activities to be provided to the DPAA, the boundaries of the DPAA, and the proposed assessments to be levied upon the businesses in the DPAA; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council’s adoption of this Resolution.
2. The City Council hereby determines that the actions authorized by this Resolution are exempt from CEQA, pursuant to CEQA Guidelines Section 15301 (normal operations, repair, and maintenance of existing public facilities).

ATTACHMENT 1

3. The City Council hereby approves the 2023 Annual Report and Budget for the Downtown Parking Assessment Area ("DPAA Annual Report"), as set forth in this Resolution, including Exhibits "A" and "B," attached hereto. As required by California Streets and Highways Code Section 36533, the DPAA Annual Report includes the following information:

(a) Any proposed change in boundary of area or benefit zone, or parcel classification: As identified on Exhibit "B," no changes to boundaries or classifications are proposed.

(b) Improvements and activities to be provided for Fiscal Year July 2023 – June 2024: The maintenance activities include twelve (12) surface parking lots and three (3) parking structures in downtown Napa, including: litter and garbage cleanup, sweeping, repair and cleaning of elevators in the garages, pressure washing, pest control, irrigation, pruning and tree planting, equipment purchasing and rental, monitoring of fire sprinklers, utilities, painting, graffiti removal, signage, electrical materials and janitorial supplies.

(c) Estimated cost to provide the improvements and activities for the year: The estimated cost to implement the DPAA work program is \$234,860, as set forth in Exhibit "A."

(d) Method and basis of levying the assessment in the Downtown Parking Assessment Area: an amount equal to seventy percent (70%) of the business license fee imposed under NMC Section 5.04.370, and consistent with the authority of NMC Section 3.30.040.

(e) Amount of any surplus or deficit revenues to be carried over from previous fiscal year is estimated at: \$273,000.

(f) Amount of any contributions to be made from sources other than assessment revenue levied pursuant to this part: Parking and Business Improvement Area (PBIA) tax revenue is estimated at approximately \$121,870 for fiscal year 2024, DPAA Assessment revenues of \$50,000, and investment earnings anticipated at \$1,530 for the year, and a contribution from the PBIA and DPAA fund balance of up to \$61,460 will provide the balance of funding for the DPAA work program.

4. The City Council hereby declares its intention to levy and collect an assessment upon each business within the DPAA for Fiscal Year 2024 as described in this Resolution.

5. The City Council hereby appoints the NDA Board of Directors as the Advisory Board for the DPAA, and acknowledges the following members of the 2024 Downtown Parking Assessment Area Advisory Board:

ATTACHMENT 1

President – Connie Anderson, Marketplace Magazine
Vice President – Sara Brooks, Napa River Inn
Treasurer – Peter Triolo - Director of Food and Beverage, Archer
Immediate past president - Allison Hallum, Eiko's/Napa Noodle
Chrissy Pearce Jeffries – Jeffries General
Chuck Meyer – Napa Palisades Saloon
Toni Chiapetta - Sweetie Pies
Tom Finch - Filippi's
Anette Madsen - Anette's Chocolates
Bob Magnini - Bazan Cellars
Kimberly McMaster - Blue Water Day Spa
Garret Murphy - Vintners Collective
Craig Smith - Executive Director
Bill La Liberte – Downtown Napa Association

6. The City Council hereby sets the time and date to levy assessments in the Downtown Parking Assessment Area at a public hearing on Tuesday, June 20, 2023, at 3:30 p.m. at City Hall Council Chambers, 955 School Street, Napa, CA, at which time written and oral protests may be made in accordance with California Streets and Highways Code Sections 36524 and 36525.

7. The City Council hereby directs the City Clerk to give notice of the public hearing by publishing said notice once in a newspaper of general circulation in the City not less than seven days before the public hearing.

8. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 6th day of June, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____
Tiffany Carranza
City Clerk

Approved as to form:

Michael W. Barrett
City Attorney