



## **REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA**

**Tuesday, June 17, 2025**

**3:30 PM Afternoon Session**

**6:30 PM Evening Session**

**City Hall Council Chambers**

*955 School Street  
Napa, CA 94559  
[www.cityofnapa.org](http://www.cityofnapa.org)*

### **CITY COUNCIL OF THE CITY OF NAPA**

***Mayor Scott Sedgley***

***Vice Mayor Mary Luros***

***Councilmember Chris DeNatale***

***Councilmember Bernie Narvaez***

***Councilmember Beth Painter***

See last pages of agenda for information regarding meeting procedures  
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

**3:30 P.M. AFTERNOON SESSION****1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. SPECIAL PRESENTATIONS:**

- 3.A. [224-2025](#) Proclamation in Celebration of Juneteenth Holiday**  
**Recommendation:** Recognize June 19th as the Juneteenth National Independence Day.  
**Attachments:** [ATCH 1 - Proclamation](#)

**4. PUBLIC COMMENT ON NON-AGENDA ITEMS:****5. CONSENT CALENDAR:**

- 5.A. [240-2025](#) City Council Meeting Minutes**  
**Recommendation:** Approve the minutes from the June 3, 2025 Regular Meeting of the City Council.  
**Attachments:** [ATCH 1 - June 3, 2025 Draft Regular Meeting Minutes](#)
- 5.B. [250-2025](#) Community Development Block Grant Advisory Committee (CDBG) Membership**  
**Recommendation:** Appoint new member Walter Richardson to serve a term beginning immediately and ending on September 30, 2027.  
**Attachments:** [ATCH 1 - CDBG Applications](#)
- 5.C. [090-2025](#) Napa Tourism Improvement District - Contract for Marketing Services**  
**Recommendation:** Approve Service Agreement with D. Augustine & Associates, Inc. for Destination Marketing Services for the term of July 1, 2025 to December 31, 2025 for an amount not-to-exceed of \$233,193.  
**Attachments:** [ATCH 1 - Augustine June-Dec 2025 SOW + Budget](#)
- 5.D. [059-2025](#) Emergency Declaration for 36-inch Asbestos Cement Water Transmission Main Replacement**  
**Recommendation:** Determine there is a need to continue the emergency action to execute and implement contracts for the construction to replace up to 8,200 linear feet of 36-inch asbestos cement water transmission main.

- 5.E. [101-2025](#) **Emergency Repair of Browns Valley Creek at Tall Grass Drive Bridge**  
**Recommendation:** Determine there is a need to continue the emergency action to execute and implement a contract for the design, permitting, and construction to stabilize the creek bank and adjacent roadway for Browns Valley Creek at Tall Grass Drive, and determine that the actions authorized by this item are exempt from CEQA.
- 5.F. [225-2025](#) **Streets Paving Program**  
**Recommendation:** Adopt a resolution (1) authorizing the Public Works Director to conduct in-house paving operations on behalf of the City, and (2) determining that the actions authorized by this resolution are exempt from CEQA.  
**Attachments:** [ATCH 1 - Resolution Paving Operations](#)
- 5.G. [232-2025](#) **Concrete Improvements - Jackson Neighborhood (Phase I)**  
**Recommendation:** Adopt a resolution: (1) approving and authorizing the Public Works Director to award a construction contract to, and execute a construction contract with, Imperial Construction & Engineering, Inc. for the Concrete Improvements - Jackson Neighborhood (Phase 1) Project in the bid amount of \$298,807; (2) authorizing the Public Works Director to approve change orders and charges for the project services up to \$81,880 for a total project amount not to exceed \$380,687; and (3) determining that the actions authorized by this resolution are exempt from CEQA.  
**Attachments:** [ATCH 1 - Resolution](#)
- 5.H. [201-2025](#) **Annual Water Supply and Demand Assessment**  
**Recommendation:** Receive the 2025-26 Water Supply and Demand Assessment Report  
**Attachments:** [ATCH 1 - 2025-26 Water Supply and Demand Assessment Report](#)
- 5.I. [218-2025](#) **Amendment to Water Treatment Chemical Purchase Contract**  
**Recommendation:** Approve and authorize the Utilities Director to execute Amendment No. 1 to Agreement No. C2024-658 with Thatcher Company of California, Inc., increasing the contract amount from \$300,000 to an amount not to exceed \$450,000 per fiscal year for sodium hypochlorite for the next two fiscal years; and determine this action is exempt from CEQA.  
**Attachments:** [ATCH 1 - Amendment No. 1 to Agreement No. C2024-658](#)

- 5.J. [234-2025](#) **Amendment to agreement for AVTEC Dispatch Radio Console System**
- Recommendation:** Approve and authorize the City Manager to execute on behalf of the City an amendment to Agreement No. C2024 052 with AVTEC, Inc for AVTEC Dispatch Radio Console system support, in the increased amount of \$268,920.09 for a total contract amount not to exceed \$334,440.29.
- Attachments:** [ATCH 1 - Amendment No.1](#)  
[ATCH 2 - Agreement No. C2024 052](#)
- 5.K. [236-2025](#) **Amendment to Agreement for VIPER as a Service Emergency Telephone System**
- Recommendation:** Approve and authorize the City Manager to execute on behalf of the City an amendment to Agreement No. C2019 028 with West Safety Solutions, Inc for VIPER as a Service Emergency Telephone System Support, in the increased amount of \$456,168 for a total contract amount not to exceed \$1,342,760.23.
- Attachments:** [ATCH 1 - Amendment No. 2](#)  
[ATCH 2 - Amendment No. 1](#)  
[ATCH 3 - Agreement No. C2019 028](#)
- 5.L. [237-2025](#) **Amendment to Agreement for Hexagon Software Maintenance Contract with Intergraph Corporation**
- Recommendation:** Approve and authorize the City Manager to execute on behalf of the City an amendment for Services Agreement with Intergraph Corporation, doing business as Hexagon Safety & Infrastructure, for an additional 6-month term (July 2025-December 2025) for maintenance support of the Computer Aided Dispatch system (CAD), and Mobile Data Computing (MDC) systems in the increased amount of \$95,094.18 for a total contract amount not to exceed \$945,094.18
- Attachments:** [ATCH 1 - Amendment No 1 to C2024-585](#)  
[ATCH 2 - Agreement No. C2024-585](#)

**5.M. [246-2025](#)****Acceptance of Capital Program Implementation Grant for Electric Vehicle Charging Infrastructure****Recommendation:**

1. Approve and authorize the City Manager to accept and sign all necessary documents related to the \$974,000 grant from the Metropolitan Transportation Commission (MTC) for the Charging Infrastructure Grant.
2. Adopt a resolution authorizing the filing of an application for funding assigned to MTC and committing any necessary matching funds and stating assurance to complete the project
3. Increase revenues and expenditures in the Administrative Special Revenue Fund (297) in the amount of \$974,000, and an interfund transfer for from the Nonrecurring General Fund to the Administrative Special Revenue Fund for a local match in the amount of \$126,170, and the additional expenditure budget in the Administrative Special Revenue Fund for the match in the amount of \$126,170, as documented in Council Budget Amendment 167P12.

**Attachments:**[ATCH 1 - Resolution](#)[ATCH 2 - Council Budget Adjustment No. 167P12](#)**5.N. [251-2025](#)****MTC Capital Program Implementation Grant - Parking Management****Recommendation:**

1. Approve and authorize the City Manager to accept and sign all necessary documents related to the \$500,000 grant from the Metropolitan Transportation Commission (MTC) for Parking Management.
2. Approve and authorize the City Manager to complete the necessary budget actions to accept and implement the grant.
3. Adopt a resolution authorizing the filing of an application for funding assigned to MTC and committing any necessary matching funds and stating assurance to complete the project

**Attachments:**[ATCH 1 - Resolution](#)**5.O. [248-2025](#)****Homeless Outreach Services Agreement****Recommendation:**

Approve and authorize the City Manager to execute an agreement with Abode Services for an amount not to exceed \$649,444 for the term July 1, 2025 to June 30, 2026 for the provision of homeless outreach services.

**6. ADMINISTRATIVE REPORTS:****6.A. [025-2025](#)****Financial and Economic Indicator Update, Q2 2025****Recommendation:**

Receive and discuss a financial update as part of the Economic Development Dashboard and receive a supplemental presentation from Robert Eyler, PhD, regarding the City's key performance indicators and economic trends.

**Attachments:**[ATCH 1- ED Dashboard Q2 2025 Update](#)

**6.B. [247-2025](#)****Loan to Le Petit Elephant****Recommendation:**

(1) Approve and authorize the City Manager to execute a loan agreement with Le Petit Elephant in the amount of \$175,000 at no interest, for a term of three years from Certificate of Occupancy of 15 Chapel Hill Drive in Napa, for the payment of building, impact, and related fees for the relocation of 128 childcare slots and the creation of a minimum of 70 child care slots in the City of Napa; and  
(2) Approve the budget actions necessary to move \$175,000 (\$29,360.70 of which was already appropriated) from the General Fund Contingency to the Non-Recurring General Fund Contingency to fund a loan in an equal amount with Le Petit Elephant as documented in Budget Adjustment No. 277P12.

**Attachments:**[ATCH 1 - Proposed Loan Terms](#)[ATCH 2 - Estimated Fees](#)[ATCH 3 - Budget Adjustment No. 277P12](#)**7. CONSENT HEARINGS:****7.A. [203-2025](#)****2025 Triennial Public Health Goal Report****Recommendation:**

Receive the City's Triennial Water Quality Report pursuant to Health and Safety Code Section 116470, and determine this action is exempt from CEQA.

**Attachments:**[ATCH 1 - PHG Report 2025](#)[ATCH 2 - Presentation PHG Report 2025](#)**7.B. [084-2025](#)****Downtown Business Promotions Tax Area - FY 2025-2026  
Levy of Taxes****Recommendation:**

Adopt a resolution levying taxes in the Downtown Business Promotions Tax Area (DBPTA) for FY 2025-2026 in accordance with Napa Municipal Code Chapter 3.28; and determining that the actions authorized by this resolution are exempt from CEQA.

**Attachments:**[ATCH 1 - Resolution](#)[EX A - FY 2025-2026 Annual Report](#)[ATCH 2 - FY 2025-2026 Budget for the DBPTA](#)**7.C. [086-2025](#)****Oxbow Business Promotions Assessment Area - FY  
2025-2026 Levy of Assessment****Recommendation:**

Adopt a resolution levying assessments in the Oxbow Business Promotions Assessment Area for FY 2025-2026 in accordance with Napa Municipal Code Chapter 3.29; and determining that the actions authorized by this resolution are exempt from CEQA.

**Attachments:**[ATCH 1 - Resolution](#)[EX A - FY 2025-2026 Annual Report](#)[ATCH 2 - FY 2025-2026 Budget for the Oxbow BPAA](#)

- 7.D. [208-2025](#) **Downtown Parking Assessment Area - 2026 Levy of Assessment**
- Recommendation:** Adopt a resolution authorizing levying of assessments in the Downtown Parking Assessment Area for 2026 in accordance with Napa Municipal Code Chapter 3.30; and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Downtown Parking Assessment Area - 2026](#)  
[EX B - Downtown Parking Assessment Area Boundary](#)
- 7.E. [087-2025](#) **Napa Tourism Improvement District FY 2025-26 Budget and Work Plan**
- Recommendation:** Adopt a resolution approving the Napa Valley Tourism Improvement District City of Napa Local Governing Committee Budget and Work Plan for Fiscal Year 2025-26.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Napa TID FY 2025-2026 Budget and Work Plan](#)
- 7.F. [171-2025](#) **Napa Valley Corporate Park Landscape and Lighting Assessment District, Fiscal Year 2025-2026**
- Recommendation:** Adopt a resolution approving the Engineer's Report, confirming diagram and assessment, ordering levy of assessment for the Napa Valley Corporate Park Landscape and Lighting District for Fiscal Year 2025-2026, and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - NVCP Engineer's Report FY 2025-26](#)
- 7.G. [172-2025](#) **Citywide Landscape Maintenance Assessment District, Fiscal Year 2025-2026**
- Recommendation:** Adopt a resolution approving the Engineer's Report, confirming diagram and assessment, ordering levy of assessment for the Citywide Landscape Maintenance Assessment District for Fiscal Year 2025-2026, and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Citywide Engineer's Report FY2025-26](#)

## 8. PUBLIC HEARINGS:

**8.A. [185-2025](#)****City of Napa FY 2025/26 and 2026/27 Budget Adoption****Recommendation:**

1. Adopt a resolution approving and adopting the FY 2025/26 and FY 2026/27 Budget.
2. Adopt a resolution approving the City-Wide Position Staffing Plan.

**Attachments:**

[ATCH 1 - Resolution](#)  
[EX A - Expenditure Budgets by Fund](#)  
[EX B - CIP Project Budgets](#)  
[EX C - Interfund Transfers](#)  
[EX D - Fleet Replacements and Purchases](#)  
[ATCH 2 - Resolution](#)  
[EX A - City-Wide Position Staffing Plan](#)  
[EX B - City Departments and Divisions](#)  
[EX C - Part-Time Budgets by Fund and Department](#)

**9. COMMENTS BY COUNCIL OR CITY MANAGER:****CITY COUNCIL RECESS****6:30 P.M. EVENING SESSION****10. CALL TO ORDER:****10.A. Roll Call:****11. PLEDGE OF ALLEGIANCE:****12. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****13. PUBLIC COMMENT ON NON-AGENDA ITEMS:****14. PUBLIC HEARINGS:****14.A. [089-2025](#)****Downtown Napa Property and Business Improvement District  
Renewal Public Hearing****Recommendation:**

Adopt a resolution (1) declaring the results of the Majority-Protest Proceedings; (2) renewing the Downtown Napa Property and Business Improvement District (DNPBID) for a seven-year term from January 1, 2026 through December 31, 2032; and (3) approving the Assessment Formula and levying Assessments in the DNPBID.

**Attachments:**

[ATCH 1 - Resolution](#)  
[ATCH 2 - Management District Plan](#)  
[ATCH 3 - Exhibit for PBID Assessments Levied](#)



**14.B. [484-2023](#)****Solid Waste and Recycling Collection Rates****Recommendation:**

Adopt a resolution establishing rates for collection of municipal solid waste, recyclable materials and compostables, with effective dates on July 1, 2025, January 1, 2026, January 1, 2027, January 1, 2028, and January 1, 2029.

**Attachments:**

[ATCH 1 - Resolution](#)  
[EX A - 2025 Rate Tables](#)  
[EX B - 2026 Rate Tables](#)  
[EX C - 2027 Rate Tables](#)  
[EX D - 2028 Rate Tables](#)  
[EX E - 2029 Rate Tables](#)  
[EX F - SWR Fund Reserve Policy](#)  
[ATCH 2 - Staff report for agenda item 16B from 4-15-2025 CC Meeting](#)  
[ATCH 3 - PPT presentation on Proposed Rates from 4-25-25 CC Meeting](#)  
[ATCH 4 - SWR Collection SVC Rate Study for 2025-2029](#)  
[ATCH 5 - Proposition 218 Notice for Proposed SWR Rates](#)  
[ATCH 6 - Frequently Asked Questions \(FAQs\) for Proposed SWR Rates](#)  
[ATCH 7 - FAQs, Tips & Best Practices](#)

**15. COMMENTS BY COUNCIL OR CITY MANAGER:****16. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is July 15, 2025.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Thursday, June 12, 2025 at 5:00 p.m.

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Tiffany Carranza, City Clerk

**\*\* Notice of Meeting Procedures \*\*****ATTENDING THE MEETING IN PERSON**

Members of the public may participate in the City Council meeting by attending in-person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559.

**PROVIDING SUPPLEMENTAL WRITTEN COMMENTS**

Any member of the public may provide supplemental written comments to the City Council before or during the meeting, and those supplemental written comments will be made a part of the written record in accordance with the Council's Rules of Order and Procedures (R2016-6).

Supplemental written comments may be submitted to the City Clerk via email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org), via mail to ATTN: City Clerk, 955 School Street, Napa, CA 94559, via fax at (707) 257-9534, or dropped off in person at the City Clerk's Office located at City Hall. If you are commenting on a particular item on the agenda, please identify the agenda item number and letter. Please be aware that any public comments received that do not specify a particular agenda item number will be entered into the record under the general public comment portion of the agenda.

**VIEWING THE MEETING LIVE**

All members of the public are invited to view the meeting live (a) in person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559, (b) on local cable TV Channel 28; or (c) live-streamed on the City of Napa's website at [www.cityofnapa.org](http://www.cityofnapa.org) (see: <https://napacity.legistar.com/Calendar.aspx> ; and click on the "In Progress" button).

**VIEWING ARCHIVED WEBCASTS OF PAST MEETINGS**

Members of the public may access past City meetings at any time by going to <https://napacity.legistar.com/Calendar.aspx>; which includes an indexed listing of past meetings, including supporting documents, minutes, and video.

**GENERAL PROCEDURES FOR CITY COUNCIL MEETINGS****MEETING DATES:**

The City Council meets regularly on the first and third Tuesday of each month; and additional meetings may be scheduled as needed.

**INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:**

Information and documents related to this meeting are available on the City's website at [www.cityofnapa.org](http://www.cityofnapa.org); or by contacting the City Clerk by email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org), by calling (707) 257 9503, or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

**CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:**

The City of Napa offers its public programs, services, and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. The City complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), or if you need any special assistance to participate in this meeting, contact the City Clerk at (707) 257 9503 or email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). For TTY/ Speech to Speech users, dial 7 1 1 for the California Relay Service, for text to speech, speech to speech, and Spanish language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide as much advance notice as feasible, at least 48-hours prior to the meeting.

**TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:**

Esta agenda identifica los asuntos que serán considerados para la acción de un cuerpo legislativo de la Ciudad en la fecha, hora y lugar que se muestran en la primera página. Todas las juntas del cuerpo legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el cuerpo legislativo.

Si solicita ayuda para traducir del inglés al español esta agenda o información relacionada, comuníquese con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). Para una solicitud de asistencia, favor de avisar con al menos 48 horas de anticipación.

**RULES OF ORDER FOR THE CONDUCT OF CITY COUNCIL MEETINGS:**

The City Council conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016-6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order.

**PROCEDURES TO DIRECTLY ADDRESS THE CITY COUNCIL:**

Any member of the public may directly address the Council regarding any matter identified on the agenda. Regular meeting agendas will include an agenda item for "Public Comment". Each speaker is requested to submit a speaker card or request to speak before the item is called to be addressed by Council (for Public Comment, Consent Calendar, Administrative Reports, Consent Hearings, or Public Hearings). Speaker cards are used to promote efficient and orderly progress of the meeting; however, a card is not required if the speaker otherwise makes a clear and timely request to address the Council. Information on Speaker cards is subject to public disclosure under the California Public Records Act.

Speakers should direct comments to Mayor and Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified. For each item, speaking time is limited to no more than three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the Mayor or City Council to address special circumstances. The Mayor may modify (increase or decrease) any time requirements for any speaker, or change the order of the items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. This may include moving all or a portion of the Public Comment portion of the agenda to the end of the meeting (see Council Policy Resolution 19, R2016-6 section 6.1.4).

**PUBLIC COMMENT:**

During each regular meeting, the public may directly address the City Council on any matter within the Council's subject matter jurisdiction, including any matter that is not on the agenda. However, State law strictly limits the Council's authority to respond at the meeting to any matter that is not on the agenda.

**CONSENT CALENDAR:**

Items on the Consent Calendar are considered routine and may be approved by a single vote of the City Council.

**ADMINISTRATIVE REPORTS:**

Items on the Administrative Reports portion of the agenda will include a staff report and an opportunity for the public to address the City Council, but they do not require a formal public hearing prior to City Council taking the identified action.

**CONSENT HEARINGS:**

Items on the Consent Hearing portion of the agenda are considered routine and may be approved by a single vote of the City Council; however, any member of the public or City Council may remove an item for consideration during the Public Hearing portion of the agenda.

**PUBLIC HEARINGS:**

During any public hearing (which includes any appeal hearing), an opportunity will be provided for public testimony when any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public testimony. All other speakers will be limited to times established by the Mayor under the Procedures to Directly Address the City Council (above).

**CLOSED SESSION:**

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT:**

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000-21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000-15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

**CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:**

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi adjudicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi adjudicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.