



CITY OF NAPA

MEETING MINUTES - Draft

CITY COUNCIL OF THE CITY OF NAPA

Mayor Scott Sedgley
Vice Mayor Bernie Narvaez
Councilmember Liz Alessio
Councilmember Mary Luros
Councilmember Beth Painter

Tuesday, October 15, 2024

3:30 PM

City Hall Council Chambers

3:30 PM Afternoon Session
No Evening Session

3:30 P.M. AFTERNOON SESSION

1. CALL TO ORDER: 3:30 P.M.

1.A. Roll Call:

Present: 5 - Councilmember Alessio, Councilmember Luros, Councilmember Painter, Vice Mayor Narvaez, and Mayor Sedgley

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

City Clerk Carranza announced the following supplemental documents:

Item 4 - Email from Jim McNamara.

Items 6.A., 6.B, and 6.D. - PowerPoint Presentations by City staff.

(Copies of all supplemental documents are on file in the City Clerk's department)

3. SPECIAL PRESENTATIONS:

3.A. [358-2024](#) "Imagine a Day Without Water" Proclamation

Mayor Sedgley and members of Council read the proclamation. Deputy Utilities Director Joy Eldredge accepted the proclamation and provided remarks.

3.B. [365-2024](#) National Pedestrian Safety Month

Mayor Sedgley and members of Council read the proclamation. Daniel Wilkowsky, Bicycle & Pedestrian Advisory Commission Chair, and Daniel Harder and Maureen Trippe, from Slow Down Napa, accepted the proclamation and provided remarks.

4. PUBLIC COMMENT:

Russell Jones - provided comments regarding speeding on Kilburn Avenue. Thanks Council for efforts made to help calm traffic. Would like to see more Police presence in the area if possible.

Jim McNamara - provided comments regarding pedestrian safety.

5. CONSENT CALENDAR:

Approval of the Consent Agenda

A motion was made by Councilmember Alessio, seconded by Vice Mayor Narvaez, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Alessio, Luros, Painter, Narvaez, and Sedgley

5.A. [373-2024](#) City Council Meeting Minutes

Approved the minutes from the October 1, 2024 Regular Meetings of the City Council.

5.B. [371-2024](#) Bicycle and Pedestrian Advisory Commission Membership

Appointed incumbents, Donal O’Briain and Daniel Wilkowsky, and new member, Brian Lord, to the Bicycle and Pedestrian Advisory Commission for terms effective immediately and ending September 30, 2026.

5.C. [367-2024](#) Building and Fire Code Board of Appeals and Disability Access Board of Appeals Memberships

- 1. Reappointed two incumbents, Ben Neuman and David Ericksen to the Building and Fire Code Board of Appeals, with a two-year term expiring September 30, 2026; and**
- 2. Reappointed incumbent, Ben Neuman to the Disability Access Board of Appeals, with a two-year term expiring September 30, 2026.**

- 5.D.** [369-2024](#) Community Development Block Grant Advisory Committee (CDBG) Membership
- Reappointed incumbent Guillermo Rosas to the Community Development Block Grant Advisory Committee (CDBG) for a term effective immediately and ending September 30, 2027.
- 5.E.** [368-2024](#) Housing Authority of the City of Napa Board Membership
- Appointed incumbents, Carol Hamilton and Johanna Moore, to the Board of Commissioners of the Housing Authority of the City of Napa for terms effective immediately and ending on September 30, 2026.
- 5.F.** [376-2024](#) Parks, Recreation and Trees Advisory Commission Membership
- 1) Appointed incumbents Brian Bordona, Jeffrey Richard and Rex Stults, and new applicant, Mike Wallace, to the Parks, Recreation and Trees Advisory Commission for terms effective immediately and ending September 30, 2026; and
2) Appointed new applicant Kirin Sidhu as the non-voting high school rep for a term effective immediately and ending June 30, 2025; and
3) Designated incumbent Brian Bordona and existing commissioner Rainer Hoenicke as two of the three members who demonstrate experience in one of the following identified fields: urban planning, park planning, park operations, park maintenance, recreation programming, horticulture, or arboriculture.
- 5.G.** [372-2024](#) Senior Advisory Commission Membership
- Re-appointed incumbent James Holland to the Senior Advisory Commission for a term beginning immediately and ending on September 30, 2026.
- 5.H.** [378-2024](#) Monthly Budget and Investment Statement
- Received the Monthly Budget and Investment Statement as of June 30, 2024.
- 5.I.** [361-2024](#) Gann Appropriation Limits for Fiscal Year 2024/25
- Adopted Resolution R2024-097 establishing the Gann appropriations limit for Fiscal Year 2024/25.
- Enactment No: R2024-097
- 5.J.** [331-2024](#) 2024/25 & 2025/26 CalRecycle Beverage Container Recycling Grant
- Adopted Resolution R2024-098 authorizing the Utilities Department Director, or designees, to submit to the Department of Resources Recycling and Recovery (CalRecycle) an application for a beverage container recycling grant in the amount of \$275,000 and execute all necessary grant related documents.
- Enactment No: R2024-098

5.K. [357-2024](#) Capital Improvement Program; FY 2024-2025 Mid-Year Budget
Adjustments for Various Projects

Modified the Capital Improvement Program (CIP) budgets by deobligating funds from completed/cancelled projects, and obligating necessary funds to active projects by taking the following actions:

(1) Adopted Resolution R2024-099 of the City Council of the City of Napa, State of California, (1) Deobligating \$45,000 General Fund Non-Recurring Funds from Browns Valley / Valley Glen (33ST19PW09); and (2) Deobligating \$205,000 Capital Improvement Program CIP General Reserve Funds From Browns Valley / Buhman Park (33ST19PW10); and (3) Obligating \$45,000 of General Fund Non-Recurring Funds to Restrooms, Alston Park (33PK18PR02); and (4) Obligating \$205,000 of Capital Improvement Program CIP General Reserve Funds for Restrooms, Alston Park (33PK18PR02); and thereby (5) Increasing the current expenditure budget of the Capital Improvement Fund by \$0, as documented in Budget Adjustment No. 27P4.

(2) Adopted Resolution R2024-100 (1) deobligating Capital Improvement Program CIP Facilities Reserve funds from the following projects: \$199,279.92 from City Hall Transformer (33FC24PW03), \$300,000 from Pearl Street Depot Demolition (33FC24PW05); and (2) obligating Capital Improvement Program CIP Facilities Reserve funds for the following projects: \$24,279.92 for Fire Station Alerting System (33FC23FD01), \$125,000 for Fire Station #2 Electrical Repair (33FC23FD02), \$100,000 for Surface Repair City Parking Lots (33FC24PW06), \$250,000 for Fire Station #3 Parking Lot Access (33FC25FD01), and thereby (3) adjusting the current expenditure budget of the Capital Improvement Fund by \$0, as documented in Budget Adjustment No. 28P4

(3) Adopted Resolution R2024-101 (1) authorizing the appropriation of \$32,176.05 received by a donation from the Program Napa Parks and Recreation Foundation to support the replacement of playground equipment as part of existing City of Napa Capital Improvement (33PK16PR03 and 33PK18PR07); and thereby increasing the current expenditure budget of the Capital Improvement Fund by \$32,176.05, as documented in budget adjustment no. 2P4.

(4) Adopted Resolution R2024-102 (1) amending the City's FY2024/2025 Capital Improvement Program to add two projects previously documented by Council actions as Complete to status of In Progress.

Enactment No: R2024-099

R2024-100

R2024-101

R2024-102

- 5.L.** [366-2024](#) Correction of Assessor’s Parcel Number (APN) for the Redwood Road Extension Easement Grant Deed Previously Approved by Resolution 2024-089
- Adopted Resolution R2024-103 amending Resolution 2024-089 to correct a clerical error to the Assessor’s Parcel Number (APN) for the Redwood Road Extension Easement Grant Deed and acknowledging and approving that the corrected Easement Grant Deed has been recorded with the Napa County Recorder’s Office under Document No. 2024-0013696 and determining that the actions authorized by this resolution are exempt from CEQA under State CEQA Guidelines sections 15060(c)(2)-(3) and 15061(b)(3)..
- Enactment No: R2024-103
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- 5.M.** [370-2024](#) Department of Resources Recycling and Recovery Legacy Disposal Site Abatement Partial Grant Program for the Hidden Glen Closed Landfill Remediation Project
- Adopted Resolution R2024-104 authorizing the Utilities Director to submit an application, in an amount not to exceed \$500,000, to the Department of Resources Recycling and Recovery Legacy Disposal Site Abatement Partial Grant Program and to execute the funding agreement, amendments, and all other documents related thereto for the Hidden Glen Closed Landfill Remediation Project.
- Enactment No: R2024-104
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- 5.N.** [374-2024](#) Cooling Tower Replacement for City of Napa Police Department (33FC20PW03)
- Adopted Resolution R2024-105 (1) authorizing the Public Works Director to negotiate with, award a construction contract to, and execute a construction contract with, ACCO Engineered Systems, Inc. for the Police HVAC Chiller Project (33FC20PW03) in the proposal amount of \$519,193.86; (2) authorizing the Public Works Director to approve change orders and charges for project services up to \$121,338.77 for a total project amount not to exceed \$640,532.63; (3) determining that the exceptions for procurement via existing contracts of other public agencies and for specialty items in Napa Municipal Code Sections 2.91.060 And 2.91.050 apply to the construction contract; And (4) obligating \$300,000 of Capital Improvement Program General Fund Facility funds for the Police HVAC Chiller Project (33FC20PW03); and thereby (5) adjusting the current expenditure budget of the Capital Improvement Fund by \$300,000 as documented in Budget Adjustment No. 11P4; and (6) determining that the actions authorized by this resolution are exempt from CEQA pursuant to CEQA guideline 15301.
- Enactment No: R2024-105
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- 5.O.** [375-2024](#) Asphalt and Aggregate Materials Purchase Contract Amendment
- Approved and authorized the Public Works Director to execute on behalf of the City Amendment No. 3 to Agreement No. C2022-543 with Syar Industries, Inc., for the purchase of asphalt and aggregate materials in the increased amount of \$750,000 for a total contract amount not to exceed \$6,054,000 and determine that the actions authorized by this item are exempt from CEQA.

- 5.P. [382-2024](#) Repair and Rehabilitation of 36-inch Water Main Crossing Redwood Creek

Adopted Resolution R2024-106 approving a budget transfer in the amount of \$150,000 from Water CIP Fund for the Repair and Rehabilitation of 36-inch Water Main Crossing Redwood Creek Project CIP Account 53160139-63WT24UTRR as documented in Budget Adjustment No. 64 and determine that the actions authorized by this resolution are exempt from CEQA pursuant to CEQA Guideline 15301.

Enactment No: R2024-106

6. ADMINISTRATIVE REPORTS:

- 6.A. [377-2024](#) Council Spotlight - Watershed Management

Deputy Utilities Director Joy Eldredge provided the report.

Following the presentation, brief Councilmember comments ensued.

There were no requests to speak from members of the public.

6.B. [349-2024](#) Traffic Safety Presentation

Farid Javandel, Sr. Traffic Engineer, and Lorien Clark, Sr. Transportation Planner, provided the report.

Mayor Sedgley called for public comment.

Maureen Trippe, Slow Down Napa - thanked City staff. Would like to see focus on a plan for traffic calming in residential neighborhoods.

Kara Vernor, Napa County Bicycle Coalition - thanked City staff for their partnership in making roads safer for bicyclists and pedestrians. Requested that we continue to make the bike network safer for all ages and abilities.

Cindy Deutsch, Bicycle and Pedestrian Advisory Commission member - shared she was impressed with the progress made by City staff in the past year.

Tuesday Allison - President Napa Valley Taxi Coalition - shared there was a disconnect in collaboration with ride share and taxi companies.

Jim McNamara - provided comments regarding signage on Old Sonoma Road and concerns regarding drunk driving in the City.

Daniel Harder, Slow Down Napa - questioned progress on "no right turn on red" policy.

Discussion was turned back to Council. Individual comments and questions ensued.

Mayor called for a brief recess at 5:13 P.M. The meeting reconvened at 5:20 P.M.

6.C. [344-2024](#) Process to fill one upcoming Council Vacancy

City Clerk Carranza provided a brief report.

Mayor Sedgley called for public comment; there were no requests to speak.

Brief discussion ensued.

A motion was made by Councilmember Painter, seconded by Vice Mayor Narvaez, to approve an appointment process to fill the upcoming vacancy to include an open application process from November 12 to December 20, 2024, set January 7, 2025, with an additional date of January 9, 2025 if needed, to consider and make the appointment as outlined in the staff report. The motion carried by the following vote:

Aye: 5 - Alessio, Luros, Painter, Narvaez, and Sedgley

6.D. [328-2024](#) 2024 Long-Term Financial Forecast Update

Finance Director Raj Prasad, and Budget Officer Seth Anderson, provided the report.

Mayor Sedgley called for public comment; there were no requests to speak.

Discussion was turned over to Council. Individual Council comments and questions ensued.

7. COMMENTS BY COUNCIL OR CITY MANAGER:

Councilmember Alessio - acknowledged comments by Mr. Jones during public comment regarding speeding on Kilburn Avenue; asked if traffic division could please provide additional police presence in the neighborhood. City Manager Potter confirmed that Police Chief Gonzales, who was in attendance, was aware of the concerns and request.

Mayor Sedgley encouraged residents to wear the color purple on Thursday to support GLAAD's spirit day to show support to the LGBTQ+ community.

8. ADJOURNMENT: 6:16 P.M.

The next regularly scheduled meeting for the City Council of the City of Napa is November 19, 2024.

Submitted by:

Tiffany Carranza, City Clerk