

RESOLUTION HR2019-\_\_

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT NO. 1 TO THE MASTER AGREEMENT WITH MRI SOFTWARE TO UPGRADE THE AUTHORITY'S SOFTWARE SYSTEM FOR MONITORING THE SECTION 8 HOUSING PROGRAM, OVER A FIVE-YEAR TERM WITH A TOTAL COST OF \$275,235

WHEREAS, the Housing Authority of the City of Napa (hereafter the "Authority") administers the U.S. Department of Housing and Urban (HUD) Section 8 Housing Choice Voucher program throughout the County of Napa; and

WHEREAS, MRI Software LLC (MRI) and the Authority entered into a certain Master Agreement along with a Saas Services Schedule, Limited Software License and Maintenance Agreement and Support Schedule and Professional Services Schedule and an Order Document No. 1 effective December 1, 2018 (collectively "the Agreement"); and

WHEREAS, MRI and the Authority desire to enter into Amendment No. 1, which would among other things replace Order Document No. 1 with Order Document No. 2, in order to upgrade the Authority's current version of software; and

WHEREAS, amending the Agreement with MRI is significantly less expensive than purchasing a new software system and entering into an agreement with a new software provider; and

WHEREAS, under the terms of Amendment No. 1, the Authority's annual software costs would increase from \$24,751 to \$49,629, subject to annual increases of not more than 3.5%; and

WHEREAS, under the terms of Amendment No. 1 and Order Document No. 2, the Authority would incur one-time costs of \$9,100 associated with the upgrade of the Authority's software system; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Napa, as follows:

1. The Authority Board finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the Authority's adoption of this Resolution.

## ATTACHMENT 1

2. The Authority Board authorizes the Executive Director to execute Amendment No. 1 with MRI in an initial amount of \$49,629 subject to annual increases of up to 3.5% per year for a five-year term along with Order No. 2 in a one-time amount of \$9,100 (which are collectively attached as Exhibit "A") for work associated with the upgrade of the Authority's software system with a total cost over the five-year period of up to \$275,235.

3. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Commissioners of the Housing Authority of the City of Napa at a public meeting of said Housing Authority held on the 3rd day of September 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_  
Tiffany Carranza  
Authority Deputy Secretary

Approved as to form:

\_\_\_\_\_  
Michael W. Barrett  
Authority General Counsel