



CITY OF NAPA

SPECIAL MEETING MINUTES

CITY COUNCIL WORKSHOP

Mayor Scott Sedgley
Vice Mayor Beth Painter
Councilmember Liz Alessio
Councilmember Mary Luros
Councilmember Bernie Narvaez

January 31, 2023

9:00 AM

Napa Senior Center
 1500 Jefferson Street
 Napa, CA 94559

1. CALL TO ORDER: 9:01 AM

1.A ROLL CALL:

Present: 5 – Councilmembers Alessio, Luros, Narvaez, Vice Mayor Painter, Mayor Sedgley

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

Item 3.A.:

Handouts provided at the Workshop:

- Agenda
- Exploring the Commons Exercise
- Priorities Table
- City Council Workshop PowerPoint Presentation
- City of Napa EFA Indicators PowerPoint Presentation

Communications received prior to the Workshop:

- Email from Slow Down Napa received on January 12, 2023.
- Email from Napa County Bicycle Coalition received on January 23, 2023.
- Email from Napa Climate NOW! Lynne Baker received on January 26, 2023.
- Email from Dalton J. Piercey received on January 26, 2023.
- Email from Napa Housing Coalition received on January 26, 2023.
- Email from Napa Climate NOW! Bob Figoni received on January 26, 2023.
- Email from Randy Gularte received on January 26, 2023.
- Email from Celeste Mirassou received on January 27, 2023.
- Email from Napa Climate NOW! Sharon Parham received on January 27, 2023.
- Email from Napa Climate NOW! Baker and Benz received on January 28, 2023.
- Email from Kristi Tatarian received on January 28, 2023.
- Email from Napa Climate NOW! Lori Stelling received on January 29, 2023.
- Email from Yvonne Baginski received on January 30, 2023.
- Email from Pat Burrows, President Napa City Fighters Association received January 31, 2023.

(Copies of all supplemental documents are included in Attachment 1)

PUBLIC COMMENT:

1. Pat Burrows, President Napa Firefighters Association – spoke regarding Council's priorities and how each effected the department. Shared that staffing continued to be an issue, and asked Council to not forget about the firefighters during the budget process.
2. Yvonne Baginski – asked Council to consider a drive-thru ban for fast food restaurants to decrease the climate damage done by idling engines.
3. Margaret Angelovich, President River Park Apartments – provided comments regarding people living in RVs parked in neighborhood creating safety concerns amongst the residents, including an RV explosion. Would like to see more resources for homelessness.
4. Regina Brinker, Napa County Bicycle Coalition – asked Council to prioritize funds for improving an active, safe transportation network for bicycles.
5. Sam Brinker, Napa County Bicycle Coalition – asked Council to prioritize funds for improving an active, safe transportation network for bicycles.
6. Daniel Cutright – spoke in support of a local preference ordinance for affordable housing providing locals with more opportunities for homeownership and rental housing.
7. Mark Kachlen – provided comments regarding people living in RVs parked in neighborhood creating safety concerns amongst the residents.
8. Greg Hamtil, Napa County Bicycle Coalition – asked Council to prioritize bike infrastructure, maintain the streets for safe cycling creating safer road conditions.
9. Chuck Shinnamon – spoke in support of a local preference ordinance for affordable housing providing locals with more opportunities for homeownership and rental housing.
10. Marilyn Knight-Mendelson, Napa Climate Now! Co-Chair – spoke in support of a County wide reach code for new electric construction projects, spoke of the harmful effects of vehicles idling.
11. Bayard Fox, Napa Climate Now! – reminded Council Net zero was only 7 years away, and all initiatives should reflect a “do no harm” requirement.
12. Kara Vernor, Executive Director Napa County Bicycle Coalition – asked Council to prioritize regular annual funding to keep streets maintained for ease of bicycle transportation.
13. Whitney Stanier – shared concerns about the RV parking at River Park Apartments and suggested the City designate parking lots during non-business hours.
14. Jim Bledsoe – suggested the Senior Center bridge at Jefferson Street should be opened.
15. Joel King, Napa County Bicycle Coalition – suggested dedicated regular annual funding to keep streets maintained for ease of bicycle transportation.
16. Maureen Trippe, Slow Down Napa – asked Council to commit to regular annual funding for traffic calming measures.
17. Richard Tippitt, Slow Down Napa – asked Council to commit to regular annual funding for traffic calming measures citing San Francisco's regulations as an example.
18. Carlotta Sainato, Napa County Bicycle Coalition – asked Council to commit to regular annual funding for traffic calming, focus on connectivity of bike lanes, and address the key gaps in the bike network.

3. COUNCIL WORKSHOP:**3.A Discussion of the Mayor City Projects and Initiatives Underway and Setting Council Priorities Through Fiscal Year 2023/24 and 2024/25.**

City Manager Potter welcomed Council, community members and facilitators. He summarized the goals of the workshop; to bring together the consensus and direction of Council and the Executive team.

The facilitators introduced themselves as Rick Haydon and Jan Perkins from Management Partners. They reviewed the agenda and workshop ground rules. They then proceeded with an icebreaker exercise with Council and the Executive team regarding discovering commonalities.

Break 10:03 AM / Reconvened 10:16 AM

Jan and Rick provided context for the priority setting discussions for the day including summarizing Councilmembers' input from their interviews with the consultants.

City Manager Potter highlighted some key accomplishments within the past year such as adopting the general plan, increased staffing, and completion of the employment engagement survey.

Deputy Finance Director Raj Prasad followed with a brief report on revenue and expenditures. Next, Deputy City Manager Liz Habkirk provided a report on staff availability for special projects.

Councilmembers and staff started the discussion of narrowing down the priorities. Questions were asked of staff. City Manager Potter fielded and answered questions from Council.

Focus shifted to discussion of the implementation of the General Plan. Councilmembers commented and discussed big picture implementation. Focus points included: downtown and Oxbow, neighborhood development and density, annexation of the islands, to list a few. Staff responded to Council and conversation ensued.

Housing and Homelessness was the next topic, and Council expressed concerns and suggestions to staff. Focus points included: preference ordinance, housing land trust, limiting vacation rentals/second homes, allocate time working with Caltrans on homelessness options, enforcement issues related to public health and safety, RV safe parking for homeless. Staff responded to Council and conversation ensued.

Break 12:03 PM / Reconvened 12:35 PM

The next topic discussed was Climate Action and Sustainability. Council focused on the overlapping benefits of making this continued priority part of the General Plan and Housing elements.

Focus shifted to discussion of the City's Diversity, Equity, Inclusion and Belonging (DEIB) program and how to continue implementing. Suggested solutions included dedicating a staff member to DEIB, and to address structural racism.

Traffic Safety was discussed next on the list for Council regarding the major pain points including lack of safe roads to walk and bike.

The next topic discussed was the Workforce Stability and how important it was to Council to continue funding for employee recruitment and retention.

Public Infrastructure was discussed next by Council who focused on the guiding principles of the General Plan. Council suggested partnering with the County on future projects perhaps through an ad-hoc committee.

The topics of the Closure of Main Street and Downtown Specific Plan were discussed next by Council. It was suggested to combine the two topics for further Council discussion. Staff answered questions and responded to their concerns.

Code Enforcement was discussed next by Council and suggested a check-in with the City's Code Enforcement team to educate Council on the program.

The next topic on the agenda was Public Safety. Council agreed this was a crucial component of basic City services including providing training for mental health disorders when responding to emergencies. Public outreach had been very effective in building better relationships with the community. Staff spoke to all the integral supportive services that make Public Safety a priority.

The facilitators continued with the agenda and focused next on three Council priorities to be carried forward.

Break 1:43 PM / Reconvened 1:58 PM

Next, Council was asked to participate in a Dot Voting exercise to determine the final three baseline priorities for the next two-year budget. Much discussion ensued about what priorities were important to Council with staff input as well.

Following the dot voting exercise, Council established five top priorities for FY 2023-2025:

- Implementation of General Plan
- Housing and Homelessness
- Climate Action
- Traffic Safety
- Public Infrastructure

Facilitators addressed best practice criteria for adding initiatives and projects mid-cycle. The discussion continued between Council and staff on how best to implement.

4. COMMENTS BY COUNCIL AND CITY MANAGER:

To conclude the workshop, Councilmembers and staff shared comments about what they found useful in spending the day together in the session.

5. ADJOURNMENT: 2:40 PM

Submitted by:

Samantha Pascoe, Deputy City Clerk

ATTACHMENT 1

**SUPPLEMENTAL REPORTS &
COMMUNICATIONS Office of the City Clerk**

City Council of the City of Napa

Special Meeting – 9:00 AM

January 31, 2023

FOR THE CITY COUNCIL OF THE CITY OF NAPA

SUBMITTED PRIOR TO THE CITY COUNCIL MEETING

3. COUNCIL WORKSHOP:

**3.A. Discussion of the Mayor City Projects and Initiatives Underway and Setting Council Priorities
Through Fiscal Year 2023/24 and 2024/25**

Handouts:

- **Agenda**
- **Priorities Table**
- **City Council Workshop PowerPoint Presentation**
- **City of Napa EFA Indicators PowerPoint Presentation**

Communications:

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- 12) Email from Napa Climate NOW!_Lori Stelling received on January 29, 2023.
- 13) Email from Yvonne Baginski received on January 30, 2023.



AGENDA
City of Napa
City Council Priority Setting Workshop
January 31, 2023
9:00 am – 3:30 pm
Senior Center
1500 Jefferson Street, Napa

Objectives:

- Understand major projects and initiatives underway that will continue into next two fiscal years
- Establish Council priorities for FY 2023-24 and FY 2024-25
- Strengthen teamwork

1. Welcome and Call the Meeting to Order
2. Public Comments
3. Comments from the City Manager
4. Review Today's Agenda
5. Icebreaker
6. Introduction and Context for Priority Setting Discussions
7. Discussion of issues of importance to Councilmembers
- Lunch*
8. Establish Top Priorities for FY 2023-24 and FY 2024-25
9. Wrap Up and Next Steps
10. Adjourn



**City of Napa
Priorities For Discussion
City Council Retreat
January 31, 2023**

This table contains three sections, as follow.

- A. Current priorities as established in February 2022 by the City Council.
- B. Major current projects and initiatives that are multi-year in nature, continuing into the next two fiscal years, with a notation as to which were highlighted as priorities by more than one member of Council. Bullet points below the category were explanatory notes provided by members of Council. City Manager notes in the third column provide information for each of the categories.
- C. Examples of significant projects requiring significant staff resources, as noted by the City Manager.

At the January 31, 2023, workshop, the Council and staff will discuss each of the items in the first column. The final outcome will be a set of priorities for FY 2023-24 and FY 2024-25. After the workshop, staff will develop implementation plans and prepare budgets based on the Council priorities.

A. City Council Priorities Established in February 2022		City Manager Notes
■ Climate change		New staff will allow greater focus on this; tasks must be prioritized.
■ Workforce stability		Remains a top focus as retirements continue; training and development opportunities to be added to ensure professional growth for employees.
■ Housing and homeless		Allocation of staff resources will continue to be required.
■ General plan and housing element		Significant staff effort involved.
■ Economic development		Ongoing work will continue with fully staffed team (e.g., focus on local businesses, information available, Napa Makes).
B. Important Items Cited by Councilmembers as Continuing into Next Two Fiscal Years		
	Noted as a Priority by More than One Councilmember	City Manager Notes
1. Implementation of General Plan	X	With adoption of General Plan, significant staff effort will be required for various implementation tasks. Includes, update of Housing Element, and each element of the General Plan has work tasks (e.g., ordinance updates, specific plan updates and other items). Some of these are immediate.
■ Housing element		



2. Housing and homeless ■ Increase availability of workforce housing ■ Increase availability of affordable housing ■ Complete the supportive housing project for homeless ■ Update the ordinance necessary for accessory dwelling units (ADUs) ■ Address regional housing needs allocation (RHNA) mandates ■ Complete transitional housing projects ■ Coordinate with the County on homeless services	X	The Housing Division has transitioned to the City Manager's Office helping to align housing programs with homelessness efforts that require organization wide response. Existing projects and programs will continue into next two fiscal years. Significant staff effort and dollars are involved in each of these.
3. Climate action ■ Implement the Climate Change and Sustainability Element of the General Plan ■ Seek out federal and state funding ■ Implement a leaf blower ban ■ Implement prohibition of drive thru windows ■ Implement the ban on new gas stations ■ Collaborate with other jurisdictions through Climate Action Committee (CAC)	X	New staff position will enable City to make progress on implementing Climate Change and Sustainability Element of the General Plan, as well as work collaboratively with departments on specific programs but the effort will need to be prioritized and scheduled over the next two years. Additional support staff and legal services will be needed to implement various efforts. Work on ordinances that are supported by the Climate Plan will continue.
4. Diversity, equity, inclusion and belonging ■ Address policy changes through the lens of DEIB ■ Designate a staff member for DEI	X	The second year of DEI Training was conducted for all staff by outside consultants. DEI is an organization-wide effort; the Human Resources Department has been assigned as the lead department for DEI.
5. Traffic safety ■ Develop traffic plans (such as Local Roadway Safety Plan) ■ Identify traffic calming alternatives ■ Increase enforcement (traffic unit, red light camera technology) ■ Improve infrastructure for traffic safety (red light cameras, speed bumps, bike lanes, pedestrian corridors, rapid flashing beacons, speed feedback, etc.) ■ Implement Safe Routes to Schools program	X	Several tasks are underway (identifying traffic calming options, red light cameras, reactivation of traffic unit, as well as prioritizing applications for grant funding opportunities). All of the listed items listed are budgetary in nature (infrastructure items) and will be prioritized during the upcoming budget discussions. Traffic items under Public Works will need additional staff. It is currently staffed at one full time equivalent (FTE).



- Create safer multi-modal routes - Provide traffic safety education		
6. Workforce stability - Employee retention - Continue to fill vacancies	X	Ongoing effort to keep positions filled as retirements occur; continuing competitive environment for top staff in a high-cost area. In addition to filling vacancies, greater emphasis has been placed on developing long-range training and development opportunities to allow for professional growth.
7. Public infrastructure - Capital improvement programs - Street, sidewalk improvements - Future public safety/civic center facility	X	This is a continuing focus, with an annual and multi-year CIP for streets, sidewalks and other infrastructure. The public safety/city hall facility is failing and is in need of replacement which is a multi-year effort requiring commitment of significant funds.
8. Closure of section of Main Street Provide direction to staff for next steps		Will require significant budgetary allocation plus staff resources (e.g., engineers, planners, parks staff) to take all actions necessary to establish the closure, including potential external funding sources from private parties, environmental analysis, General plan amendment, Downtown Specific Plan amendment, Pedestrian Mall Act noticing and hearing requirements, design and construction, and ongoing operation.
9. Downtown specific plan Update Downtown specific plan		Current Downtown specific plan is 10 years old.
10. Code enforcement - Pro-active code enforcement in addition to complaint driven - Blighted properties (commercial and residential) to be addressed - Add more code enforcement officers		New staffing has re-energized the City's program. City's approach is complaint-driven. To be proactive, analyzing where problems are and initiating enforcement without a complaint would be a new policy and practice for the City, requiring more staff. Additional support staff and legal services will be needed to implement the re-energized program. Some impact on police with increased activity as well.
11. Ensure public safety Maintain a focus on this as a basic city service		General fund allocated 52% to police and fire and public safety is always a top priority of City operations. Focus is on filling police officer vacancies and then analyze gaps in services.
C. Examples of Significant Projects Requiring Allocation of Staff Time		City Manager Notes
1. New employee onboarding, employee training		With hiring new employees, it takes managerial attention to orient and help them become fully acquainted with the job in Napa. Training existing employees is essential as well in new and enhanced skills.
2. Implement new technology		Finished implementation of financial ERP but will require significant resources in post-implementation to refine and improve based on identified



	needs. Implementing new permit system and contract management system; e-signature and other items. Cybersecurity audit has identified areas for improvement. Need Strategic Road Map for IT to serve as a guiding document covering needs citywide.
3. Address blighted properties, second homes, vacant homes, vacation rentals	Efforts on specific blighted properties and illegal vacation rentals are tied to code enforcement activities. Additional resources would be required to establish policies and regulations around second or vacant homes and establish an enforcement program.
4. Prepare policy, ordinance, administrative regulation updates	Series of projects involved to update our outdated administrative regulations. Will be identifying changes needed in policies and ordinances that impede organizational effectiveness.
5. Modernization of records management and retention	Major staff effort involving all City departments. Currently focusing on inventory of what exists and then will create a digital plan.
6. Address parking needs, paid parking, paid model for electric vehicle (EV) charging	Staff work being done on options. Will need Council direction on paid parking and expanding EV charging stations and having a paid model for EV charging.
7. Capital improvement program (includes parks, storm drains)	Significant workload associated with the CIP. Includes parks conditions assessment. City has significant capital needs related to our storm drains and have had several large-scale emergency repairs required. ARPA dollars are assisting jumpstarting a full assessment of current conditions; will need to prioritize repairs and replacements in the coming few years.



City of Napa City Council Workshop

January 31, 2023
Senior Center 9 am to 3:30 pm
Jan Perkins | Facilitator
Rick Haydon | Facilitator



Welcome from Mayor Sedgley



Mayor Scott Sedgley



Vice Mayor Beth Painter



Councilmember Liz Alessio



Councilmember Mary Luros



Councilmember Bernie Narvaez

Public Comments



Opening Comments from City Manager Steve Potter



Consensus direction from Council on priorities is needed; We have limited resources



Build on last year's priority setting process



Resuming a two-year budget cycle

Today's Objectives

1

Understand major projects and initiatives underway that will continue into the next two fiscal years

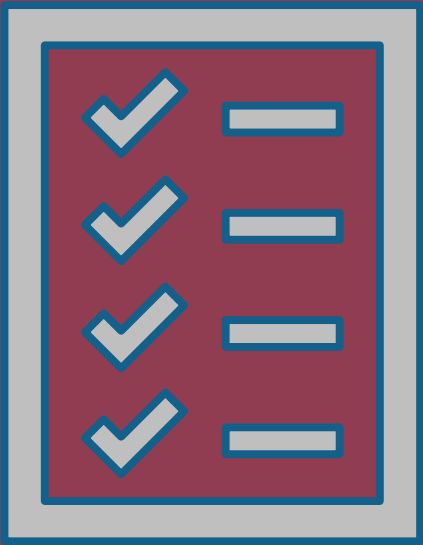
2

Establish Council priorities for FY 2023-24 and FY 2024-25

3

Strengthen teamwork

Agenda



Discuss major projects and initiatives underway

Establish Council's priorities for the coming year

Review follow-up steps from staff

Wrap up

Workshop Ground Rules



**Listen to
understand
each other's
point of view**



**Seek
consensus**



**Assume
good
intent**

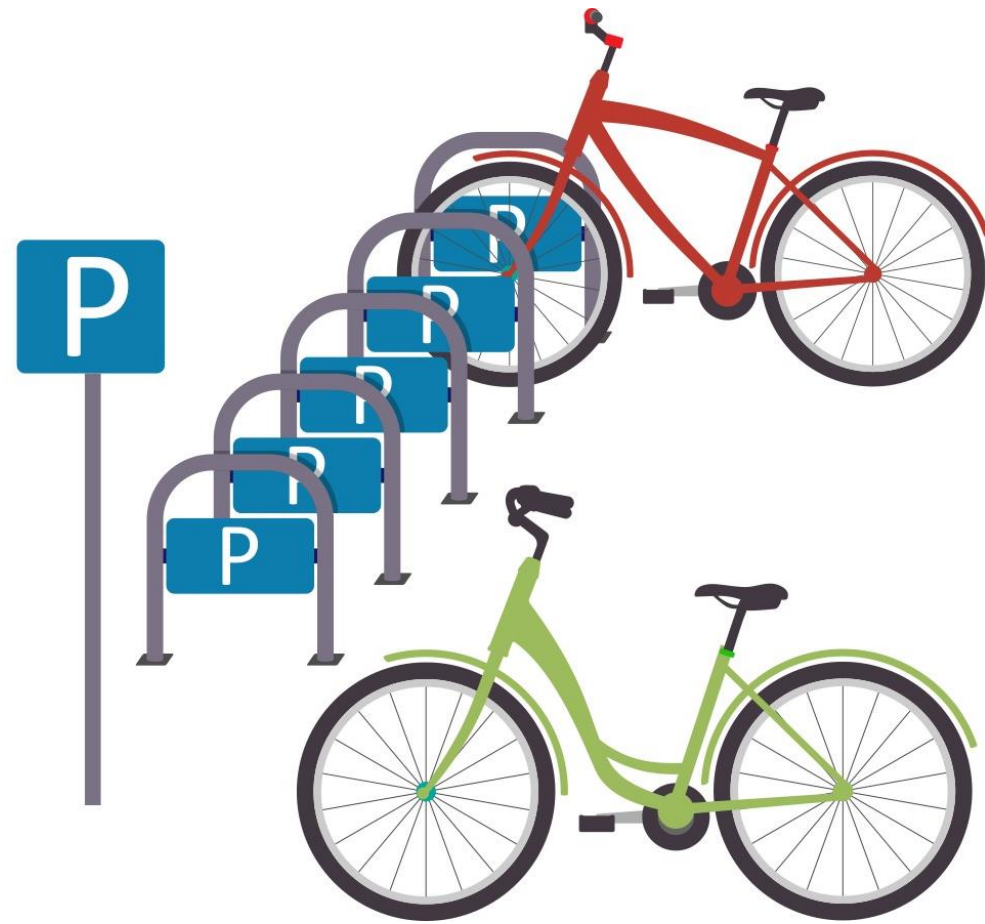


**Speak up if we
need course
correction**



**Stay
focused**

Bike Rack



Time
Management Tool

Items to discuss at a
later time

Icebreaker Exercise: Exploring the Commons



- 1. Talk to as many colleagues as you can in 10 minutes**
- 2. Find one non-work-related thing you have in common with each**
- 3. Write it down**

What did
you
learn?

Priority Setting





Today is about Setting Priorities

Serving the Community



The What

Priorities

The How

Teamwork

Councilmembers' Comments About Setting Priorities



Need to have
a **few**
priorities



Keep focused on
what we've
already started



Look at the **long term** and ensure
priorities match
where we want to
go in the future



Want to
understand **City Manager's**
priorities



Need
realistic
expectations

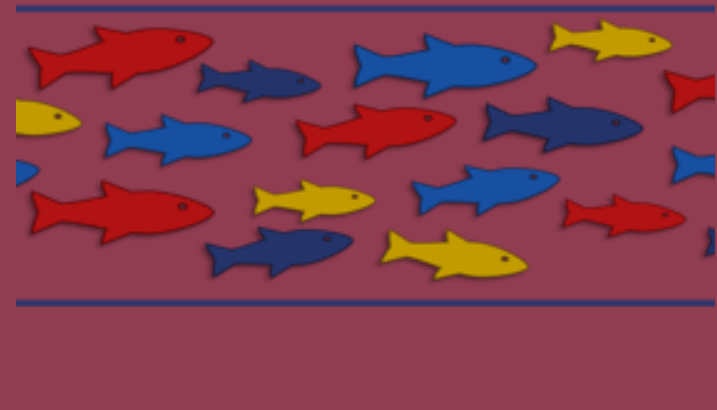


Must **balance**
workload to
available staff



Need to be better
at **not adding new**
work without
taking things off

Priority Setting



We can't
do
everything



But we can do
some things very
well if we are
focused

Successful City Governments

- Respect the **ongoing work** of City departments as the **day-to-day operations** must be well manage; that takes time
- Have a **collaborative, trusting relationship** between the City Council and staff
- Set a **few priorities**, with a staff work plan to achieve them

"Big Rocks"

Don't fill up the bucket
with so many small
rocks that there isn't
room for the big ones

**Put the big
rocks in first**

**Then add the small
ones where there is
room**

Today's Process: Council Discussion and Consensus on Top Priorities

Review accomplishments and
context for setting priorities

Discuss items of interest to
Council

Understand what is already
planned

Council dot voting to determine
top priorities

Staff will incorporate into budget
and work plans

Some Key Accomplishments Cited by Councilmembers



- **General Plan** adoption
- Better **financial position** than anticipated
- Successful completion of **redistricting** process
- Working with the **County on homelessness** issues
- Made progress on **project labor agreements**
- **Filled** several positions
- Updated the **Cannabis Ordinance**
- Accommodated local restaurants with **al fresco dining and parklets**
- **Got through the pandemic** and moved back to normal
- Provided **diversity, equity, inclusion and belonging** training to staff
- Addressed efficiencies in our **development review process**
- Used American Rescue Plan Act (**ARPA**) and state funding to address **housing and homelessness issues**
- Made progress on **Climate Action Plan**
- Addressed some **traffic calming issues**

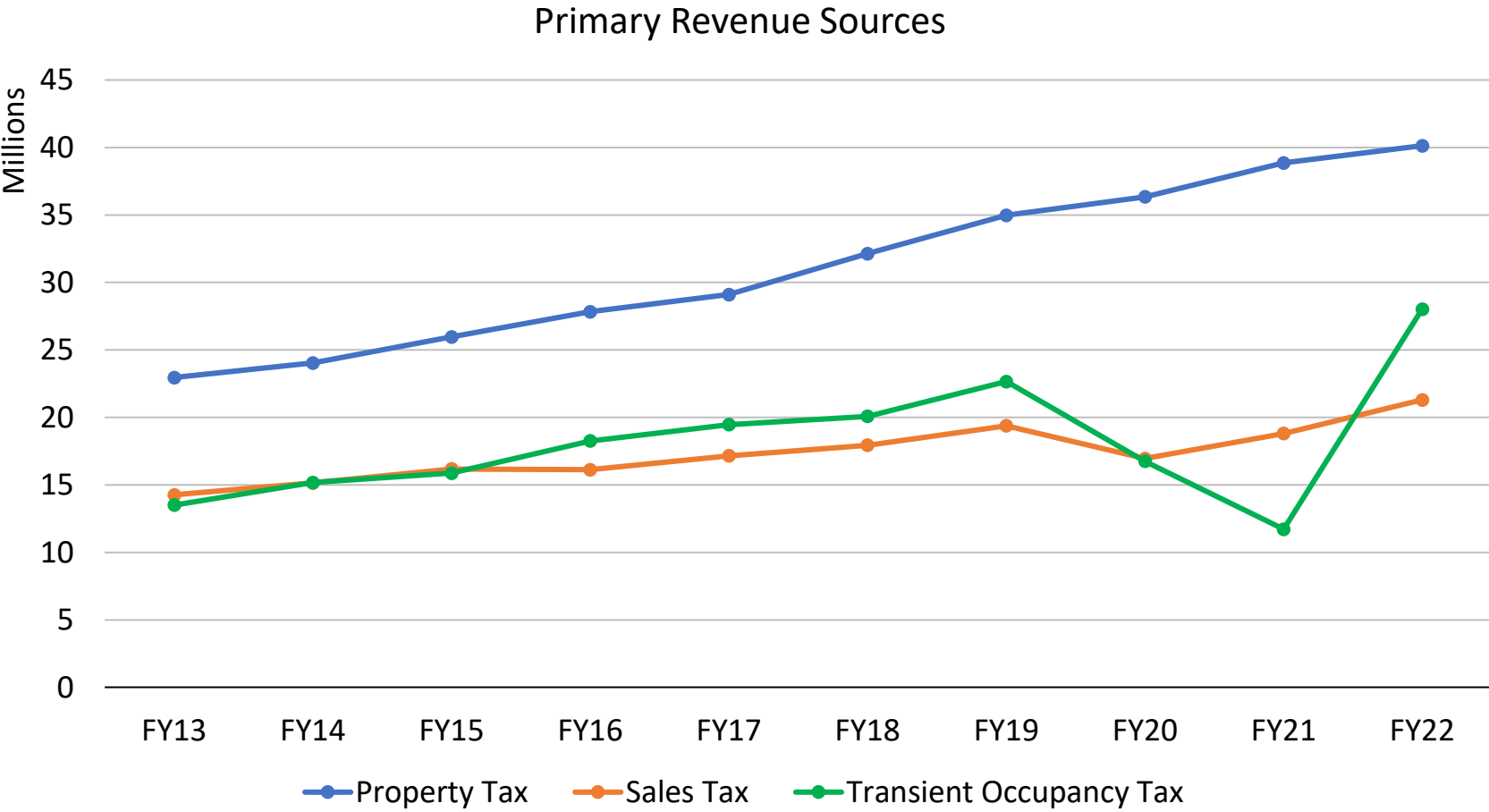


Financial Outlook and Return to Two Year Budget

- City has previously prepared and adopted **two-year budgets** to properly plan
- **During Covid** and the associated uncertainties, went to one-year budget
- During “**mid-cycle**” there **will be some adjustments** but not major changes



Historical Revenue



NOTES

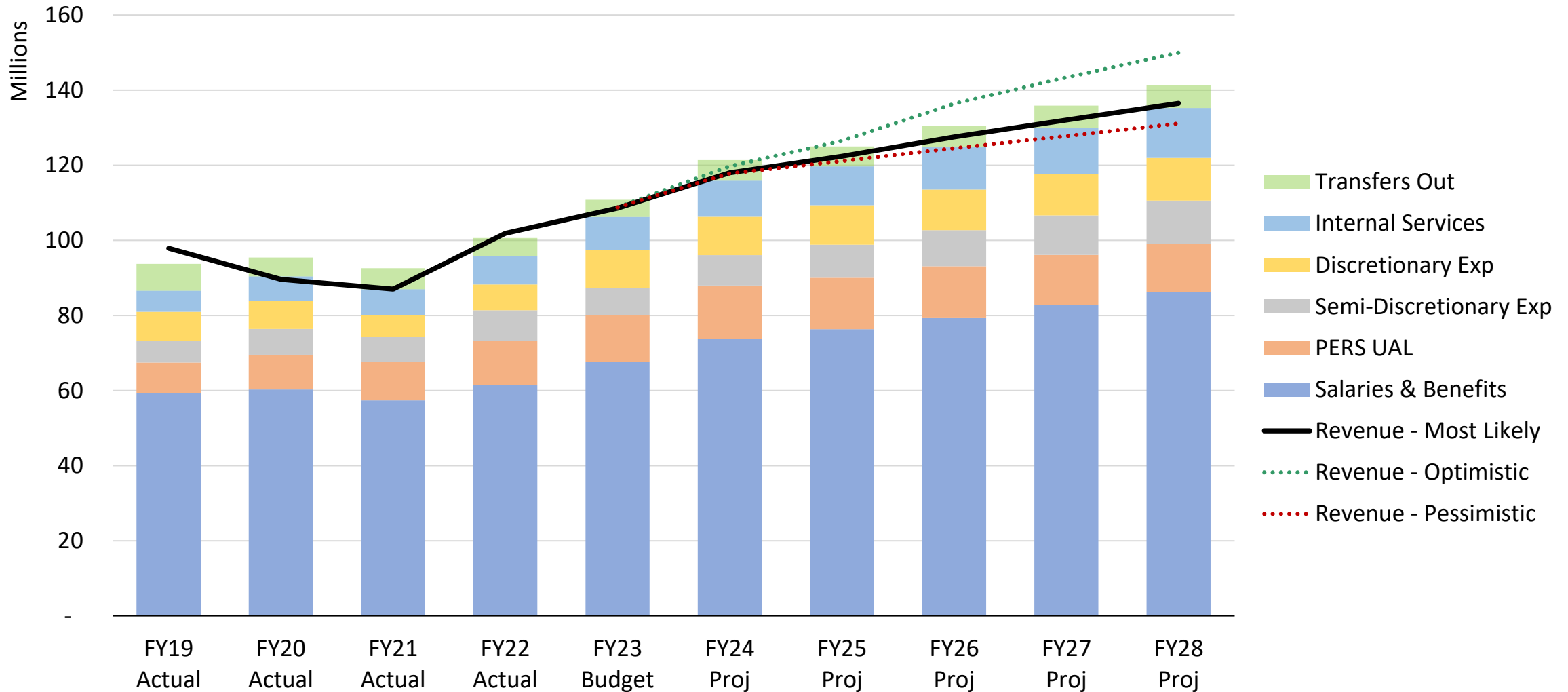
Property Tax
Average **annual increase of 6.4%** from FY13 – FY22

Sales Tax
Average **annual increase of 5.9%** from FY13 – FY22

TOT
Average **annual increase of 11%** from FY13 – FY22

- Timeframe includes 5 new hotels and 1 hotel expansion

Revenues and Expenditures



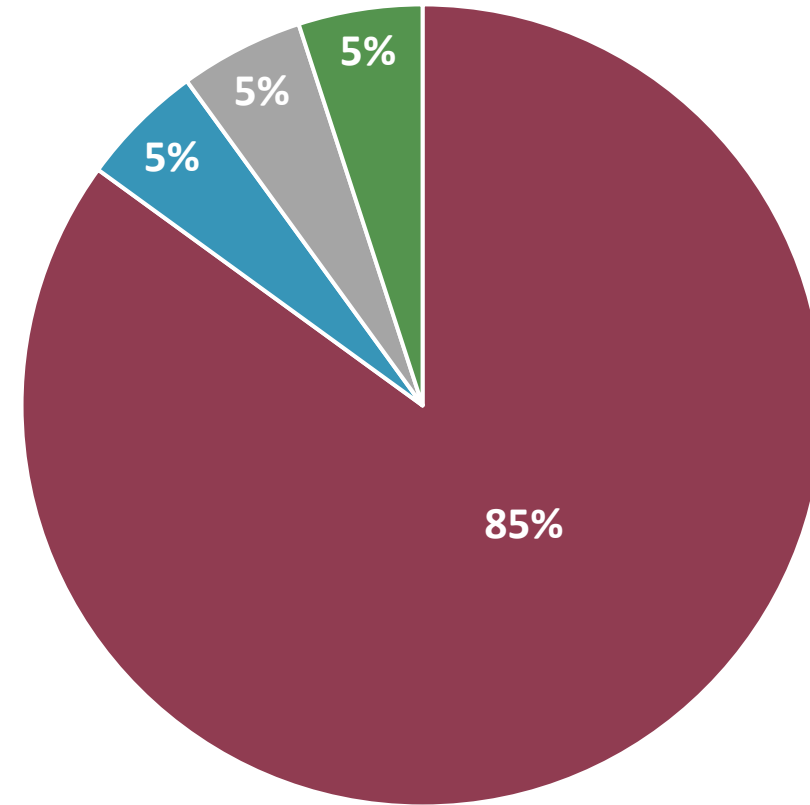
Staff Numbers at a Glance

Staff available to work on special projects or Council initiatives include the Executive Team and some managers and management analysts. All have ongoing responsibilities in their roles and assignments.





How Management Staff Allocate Their Time



- Day-to-day management of municipal services
- Unforeseen challenges
- New initiatives
- Strategic improvements and training

Key Challenges



Planning for emergencies



Housing and homelessness



Infrastructure needs



Staff capacity



Traffic issues



Public safety



Staying focused on our priorities



Maintaining core City services



Climate change

An aerial photograph of a city at sunset. The sun is low on the horizon, casting a warm orange glow over the scene. The city features a mix of residential and commercial buildings, with a prominent bridge crossing a river in the lower right. A large, semi-transparent circular overlay with a thin purple border is positioned in the upper left quadrant, containing the word "Break" in a large, white, sans-serif font.

Break

photo

Current Council Priorities

Adopted February 2022

Climate
change

Workforce
stability

Housing
and
homeless

General plan
and housing
element

Economic
development

Issues of Importance to Councilmembers

Refer to Handout

- Implementation of General Plan
- Housing and homeless
- Climate action
- Diversity, equity, inclusion and belonging
- Traffic safety

- Workforce stability
- Public infrastructure
- Closure of section of Main Street
- Downtown specific plan
- Code enforcement
- Public safety

Examples of Significant Projects or Items Requiring Allocation of Staff Time



New employee onboarding, employee training



Implement new technology



Address blighted properties, second homes, vacant homes, and vacation rentals



Prepare policy, ordinance, administration regulation updates



Modernize records management and retention



Address parking needs, paid parking, paid model for EV charging



Capital improvement program (including parks conditions assessment, storm drains)



Storm drain assessment and repairs

Discussion of Issues 1 and 2

1. Implementation of General Plan

- Housing element (obligation to comply with State law as part of General Plan)
- Napa Municipal Code, resolutions, regulations
- Objective design standards for residential development

2. Housing and homeless

- Workforce housing
- Affordable housing
- Supportive housing project
- Update to ADU ordinance
- RHNA mandates
- Transitional housing project
- Coordinate with County on homeless services

Discussion of Issues 3 and 4

3. Climate action & sustainability

- Implement Climate Action and Sustainability Element of General Plan
- Seek out federal and state funding
- Implement leaf blower ban
- Implement prohibitions of drive thru windows
- Implement ban on new gas stations
- Collaborate with other jurisdictions through Climate Action Committee (CAC)

4. Diversity, equity, inclusion and belonging

- Address policy changes through lens of DEIB
- Designate staff member for DEIB

Lunch Break



Discussion of Issues 5, 6 and 7

5. Traffic safety

- Develop traffic plans (Local Roadway Safety Plan, Traffic Calming Plan update)
- Identify traffic calming alternatives
- Increase enforcement
- Improve infrastructure for traffic safety
- Implement Safe Routes to Schools
- Create safer multi-modal routes
- Provide traffic safety education

6. Workforce stability

- Employee retention
- Continue to fill vacancies

7. Public infrastructure

- Capital improvement programs
- Street, sidewalk improvements
- Future public safety/civic center facility

Discussion of Issues 8, 9, 10 and 11

8. Closure of section of Main Street

- Provide direction to staff for next steps

9. Downtown specific plan

- Update Downtown specific plan

10. Code enforcement

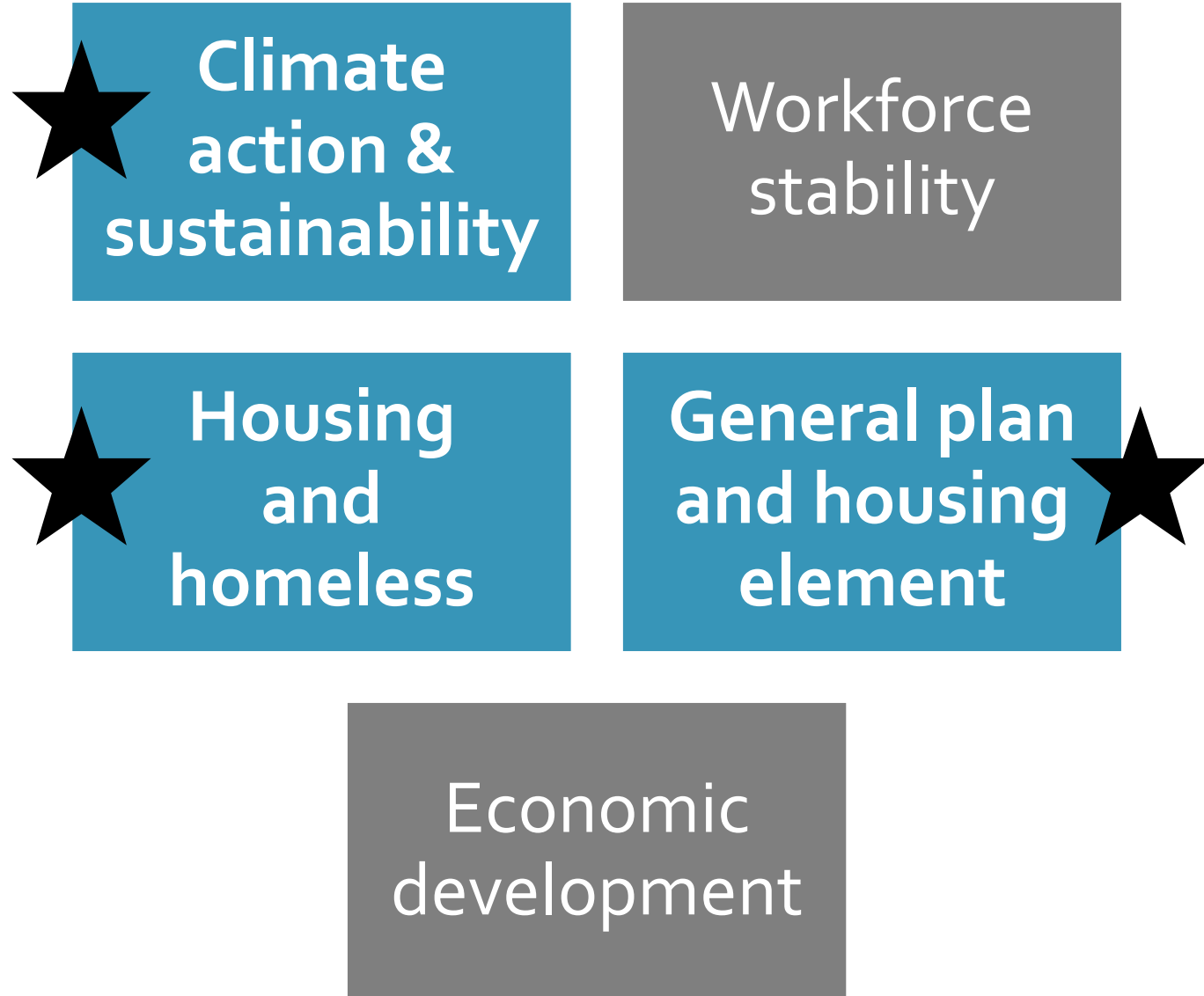
- Proactive code enforcement in addition to complaint-driven enforcement
- Blighted properties
- Add more code enforcement officers

11. Public safety

- Maintain focus as basic city service

Current Council Priorities:

Three to be
Carried
Forward



Dot Voting

Priorities to be set
for the two-year
budget

Three Baseline Priorities

These reflect prior Council direction and involve major staff effort over a period of years

- Implementation of General Plan (including housing element)
- Housing and homeless
- Climate change and sustainability

What 2 other
top priorities
should be
designated?

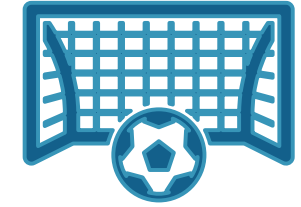
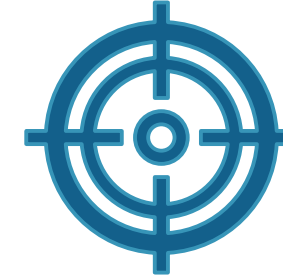
Commitments from Staff



Align **programs, projects and activities** to advance Council priorities consistent with budget, staffing, and workloads



Build Council direction into **budget**



Staying on Track with Priorities

Regular progress reporting

Hold off on new Council initiatives until next goal setting cycle or mid-cycle in the two-year budget

Best Practice Criteria for Adding Initiatives and Projects Mid Cycle

Otherwise wait until next priority-setting process

Emergency
(natural disaster, pandemic, civil unrest)

New outside funding
opportunity that is time sensitive

New multi-agency opportunity that cannot be delayed

Community safety issue that must be addressed in near term

Changes in **laws or mandates**

What **comes off** the plate if something goes on?

What are the **consequences** of shifting direction mid way?

Next
Steps

Workshop
report

City
Manager's
next steps

Closing Comments





Thank you!
Jan Perkins and Rick Haydon

Jan.Perkins@bakertilly.com
Rick.Haydon@bakertilly.com





City of Napa City Council Workshop

January 31, 2023
Senior Center 9 am to 3:30 pm
Jan Perkins | Facilitator
Rick Haydon | Facilitator



Welcome from Mayor Sedgley



Mayor Scott Sedgley



Vice Mayor Beth Painter



Councilmember Liz Alessio



Councilmember Mary Luros



Councilmember Bernie Narvaez

Public Comments



Opening Comments from City Manager Steve Potter



Consensus direction from Council on priorities is needed; We have limited resources



Build on last year's priority setting process



Resuming a two-year budget cycle

Today's Objectives

1

Understand major projects and initiatives underway that will continue into the next two fiscal years

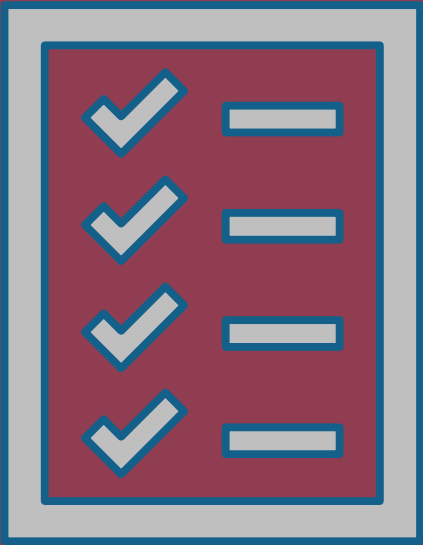
2

Establish Council priorities for FY 2023-24 and FY 2024-25

3

Strengthen teamwork

Agenda



Discuss major projects and initiatives underway

Establish Council's priorities for the coming year

Review follow-up steps from staff

Wrap up

Workshop Ground Rules



**Listen to
understand
each other's
point of view**



**Seek
consensus**



**Assume
good
intent**

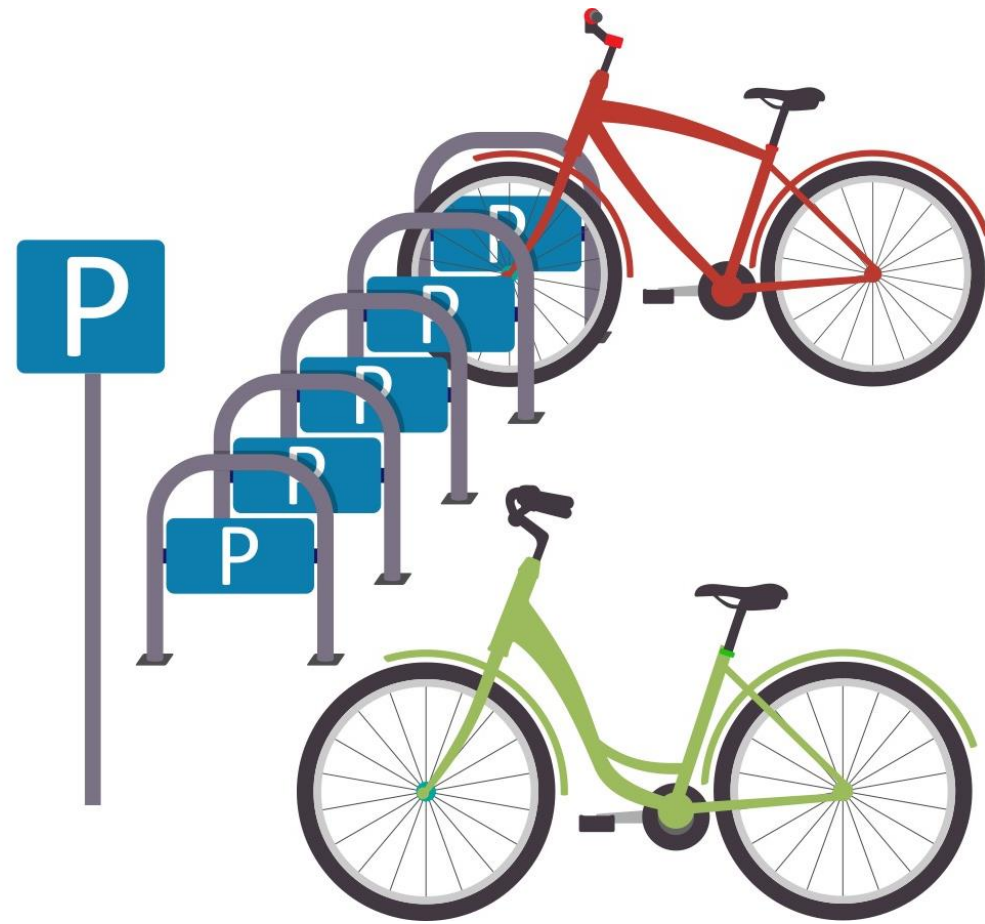


**Speak up if we
need course
correction**



**Stay
focused**

Bike Rack



Time
Management Tool

Items to discuss at a
later time

Icebreaker Exercise: Exploring the Commons



- 1. Talk to as many colleagues as you can in 10 minutes**
- 2. Find one non-work-related thing you have in common with each**
- 3. Write it down**

What did
you
learn?

Priority Setting





Today is about Setting Priorities

Serving the Community



The What

Priorities

The How

Teamwork

Councilmembers' Comments About Setting Priorities



Need to have
a **few**
priorities



Keep focused on
what we've
already started



Look at the **long term** and ensure
priorities match
where we want to
go in the future



Want to
understand **City Manager's**
priorities



Need
realistic
expectations

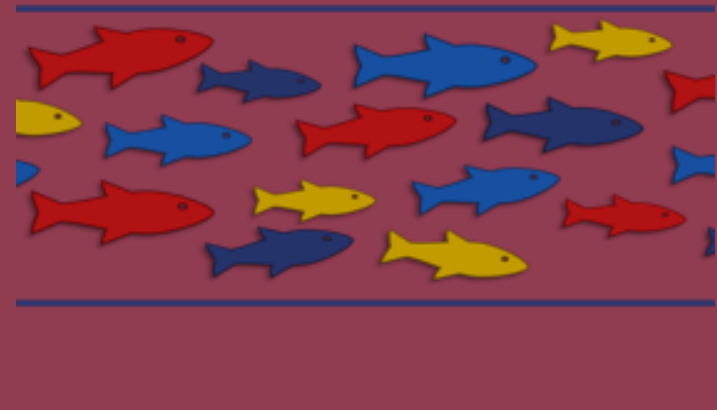


Must **balance**
workload to
available staff



Need to be better
at **not adding new**
work without
taking things off

Priority Setting



We can't
do
everything



But we can do
some things very
well if we are
focused

Successful City Governments

- Respect the **ongoing work** of City departments as the **day-to-day operations** must be well manage; that takes time
- Have a **collaborative, trusting relationship** between the City Council and staff
- Set a **few priorities**, with a staff work plan to achieve them

"Big Rocks"

Don't fill up the bucket
with so many small
rocks that there isn't
room for the big ones

**Put the big
rocks in first**

**Then add the small
ones where there is
room**

Today's Process: Council Discussion and Consensus on Top Priorities

Review accomplishments and
context for setting priorities

Discuss items of interest to
Council

Understand what is already
planned

Council dot voting to determine
top priorities

Staff will incorporate into budget
and work plans

Some Key Accomplishments Cited by Councilmembers



- **General Plan** adoption
- Better **financial position** than anticipated
- Successful completion of **redistricting** process
- Working with the **County on homelessness** issues
- Made progress on **project labor agreements**
- **Filled** several positions
- Updated the **Cannabis Ordinance**
- Accommodated local restaurants with **al fresco dining and parklets**
- **Got through the pandemic** and moved back to normal
- Provided **diversity, equity, inclusion and belonging** training to staff
- Addressed efficiencies in our **development review process**
- Used American Rescue Plan Act (**ARPA**) and state funding to address **housing and homelessness issues**
- Made progress on **Climate Action Plan**
- Addressed some **traffic calming issues**

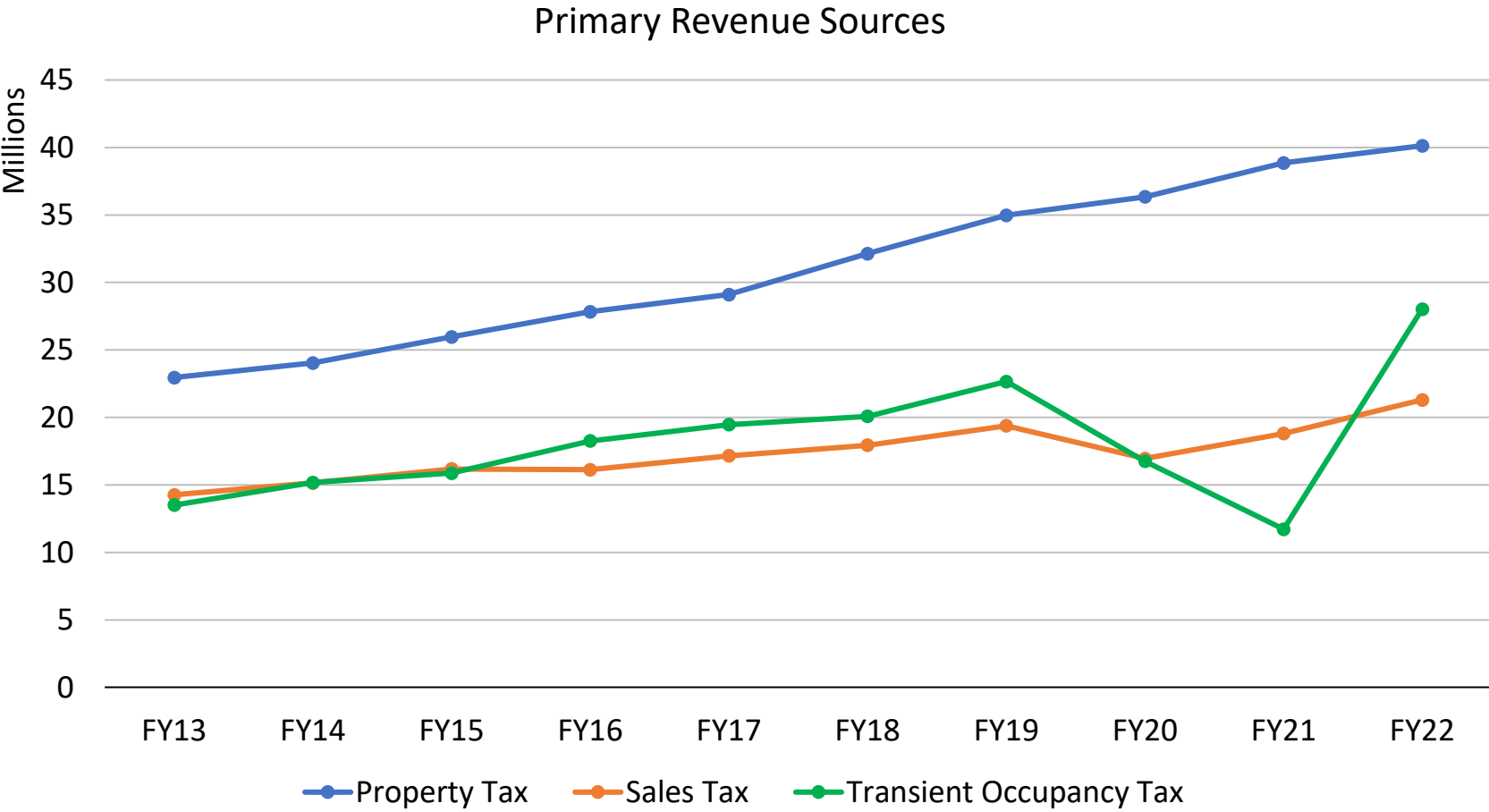


Financial Outlook and Return to Two Year Budget

- City has previously prepared and adopted **two-year budgets** to properly plan
- **During Covid** and the associated uncertainties, went to one-year budget
- During “**mid-cycle**” there **will be some adjustments** but not major changes



Historical Revenue



NOTES

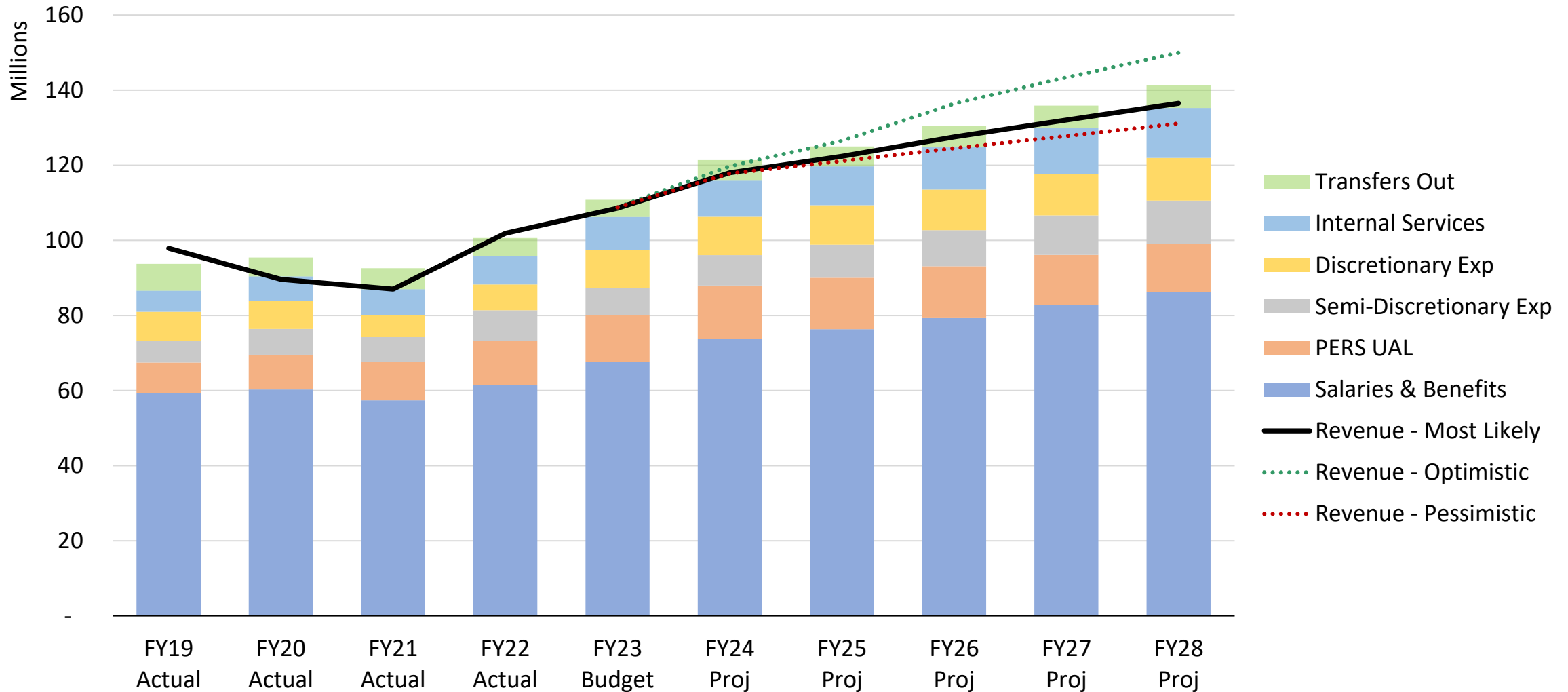
Property Tax
Average **annual increase of 6.4%** from FY13 – FY22

Sales Tax
Average **annual increase of 5.9%** from FY13 – FY22

TOT
Average **annual increase of 11%** from FY13 – FY22

- Timeframe includes 5 new hotels and 1 hotel expansion

Revenues and Expenditures



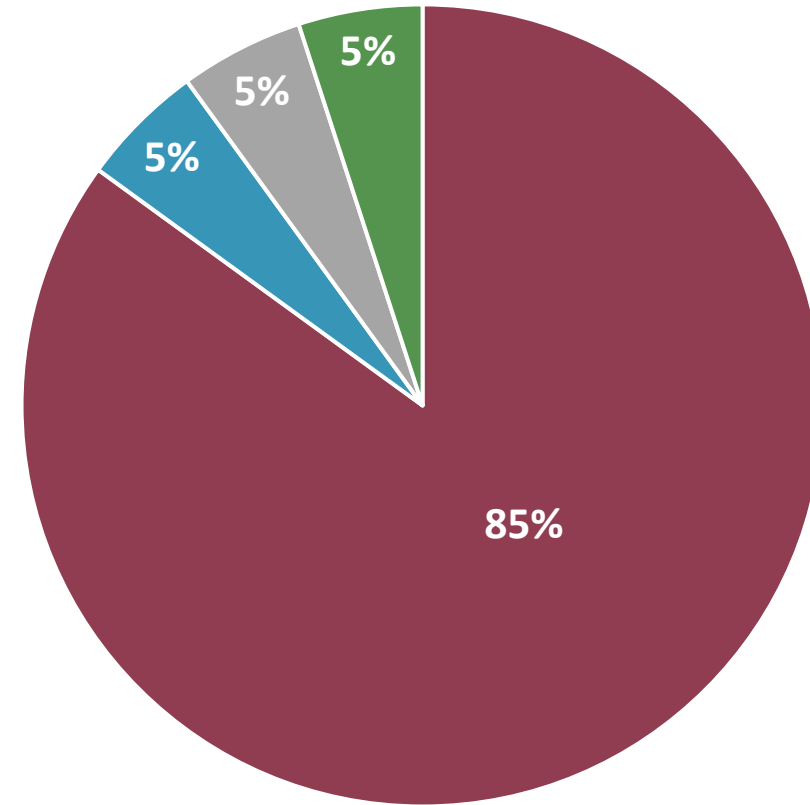
Staff Numbers at a Glance

Staff available to work on special projects or Council initiatives include the Executive Team and some managers and management analysts. All have ongoing responsibilities in their roles and assignments.





How Management Staff Allocate Their Time



- Day-to-day management of municipal services
- Unforeseen challenges
- New initiatives
- Strategic improvements and training

Key Challenges



Planning for emergencies



Housing and homelessness



Infrastructure needs



Staff capacity



Traffic issues



Public safety



Staying focused on our priorities



Maintaining core City services



Climate change

An aerial photograph of a city at sunset. The sun is low on the horizon, casting a warm orange glow over the scene. The city features a mix of residential and commercial buildings, with a prominent bridge crossing a river in the lower right. A large, semi-transparent circular overlay with a thin purple border is positioned in the upper left quadrant. Inside this circle, the word "Break" is written in a large, white, sans-serif font. The background of the circle shows a hazy view of the city and surrounding hills.

Break

photo

Current Council Priorities

Adopted February 2022

Climate
change

Workforce
stability

Housing
and
homeless

General plan
and housing
element

Economic
development

Issues of Importance to Councilmembers

Refer to Handout

- Implementation of General Plan
- Housing and homeless
- Climate action
- Diversity, equity, inclusion and belonging
- Traffic safety

- Workforce stability
- Public infrastructure
- Closure of section of Main Street
- Downtown specific plan
- Code enforcement
- Public safety

Examples of Significant Projects or Items Requiring Allocation of Staff Time



New employee onboarding, employee training



Implement new technology



Address blighted properties, second homes, vacant homes, and vacation rentals



Prepare policy, ordinance, administration regulation updates



Modernize records management and retention



Address parking needs, paid parking, paid model for EV charging



Capital improvement program (including parks conditions assessment, storm drains)



Storm drain assessment and repairs

Discussion of Issues 1 and 2

1. Implementation of General Plan

- Housing element (obligation to comply with State law as part of General Plan)
- Napa Municipal Code, resolutions, regulations
- Objective design standards for residential development

2. Housing and homeless

- Workforce housing
- Affordable housing
- Supportive housing project
- Update to ADU ordinance
- RHNA mandates
- Transitional housing project
- Coordinate with County on homeless services

Discussion of Issues 3 and 4

3. Climate action & sustainability

- Implement Climate Action and Sustainability Element of General Plan
- Seek out federal and state funding
- Implement leaf blower ban
- Implement prohibitions of drive thru windows
- Implement ban on new gas stations
- Collaborate with other jurisdictions through Climate Action Committee (CAC)

4. Diversity, equity, inclusion and belonging

- Address policy changes through lens of DEIB
- Designate staff member for DEIB

Lunch Break



Discussion of Issues 5, 6 and 7

5. Traffic safety

- Develop traffic plans (Local Roadway Safety Plan, Traffic Calming Plan update)
- Identify traffic calming alternatives
- Increase enforcement
- Improve infrastructure for traffic safety
- Implement Safe Routes to Schools
- Create safer multi-modal routes
- Provide traffic safety education

6. Workforce stability

- Employee retention
- Continue to fill vacancies

7. Public infrastructure

- Capital improvement programs
- Street, sidewalk improvements
- Future public safety/civic center facility

Discussion of Issues 8, 9, 10 and 11

8. Closure of section of Main Street

- Provide direction to staff for next steps

9. Downtown specific plan

- Update Downtown specific plan

10. Code enforcement

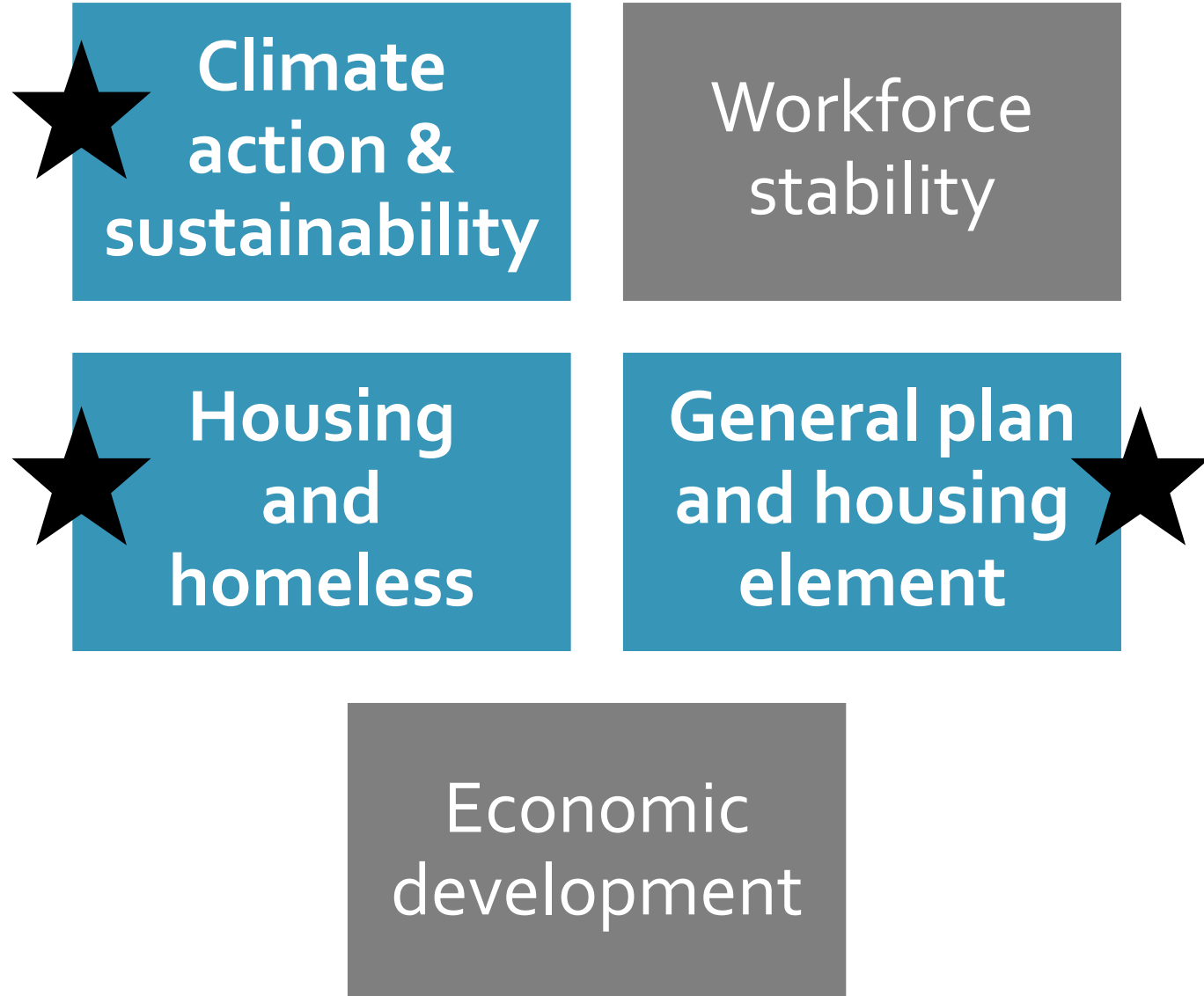
- Proactive code enforcement in addition to complaint-driven enforcement
- Blighted properties
- Add more code enforcement officers

11. Public safety

- Maintain focus as basic city service

Current Council Priorities:

Three to be
Carried
Forward



Dot Voting

Priorities to be set
for the two-year
budget

Three Baseline Priorities

These reflect prior Council direction and involve major staff effort over a period of years

- Implementation of General Plan (including housing element)
- Housing and homeless
- Climate change and sustainability

What 2 other
top priorities
should be
designated?

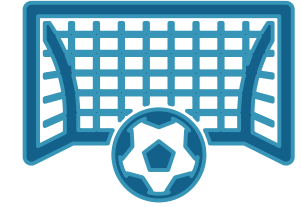
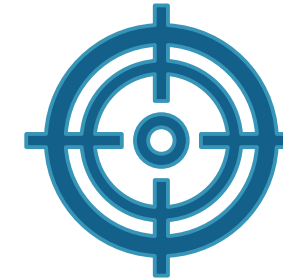
Commitments from Staff



Align **programs, projects and activities** to advance Council priorities consistent with budget, staffing, and workloads



Build Council direction into **budget**



Staying on Track with Priorities

Regular progress reporting

Hold off on new Council initiatives until next goal setting cycle or mid-cycle in the two-year budget

Best Practice Criteria for Adding Initiatives and Projects Mid Cycle

Otherwise wait until next priority-setting process

Emergency
(natural disaster, pandemic, civil unrest)

New outside funding
opportunity that is time sensitive

New multi-agency opportunity that cannot be delayed

Community safety issue that must be addressed in near term

Changes in **laws or mandates**

What **comes off** the plate if something goes on?

What are the **consequences** of shifting direction mid way?

Next
Steps

Workshop
report

City
Manager's
next steps

Closing Comments





Thank you!
Jan Perkins and Rick Haydon

Jan.Perkins@bakertilly.com
Rick.Haydon@bakertilly.com



CITY OF NAPA: DASHBOARD CITY COUNCIL PRESENTATION

NAPA, CA

DECEMBER 2022

Robert Eyler, PhD

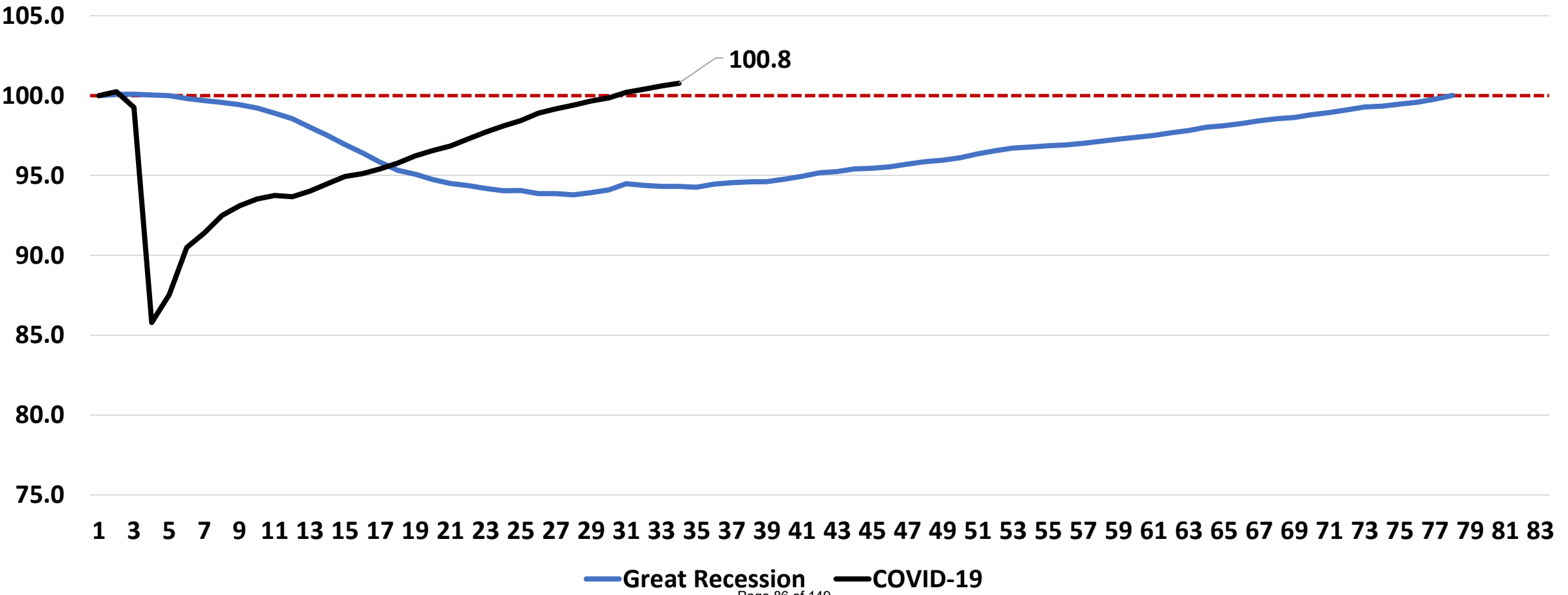
President, Economic Forensics and Analytics Inc.

Professor, Economics, Sonoma State University

eyler@econforensics.com

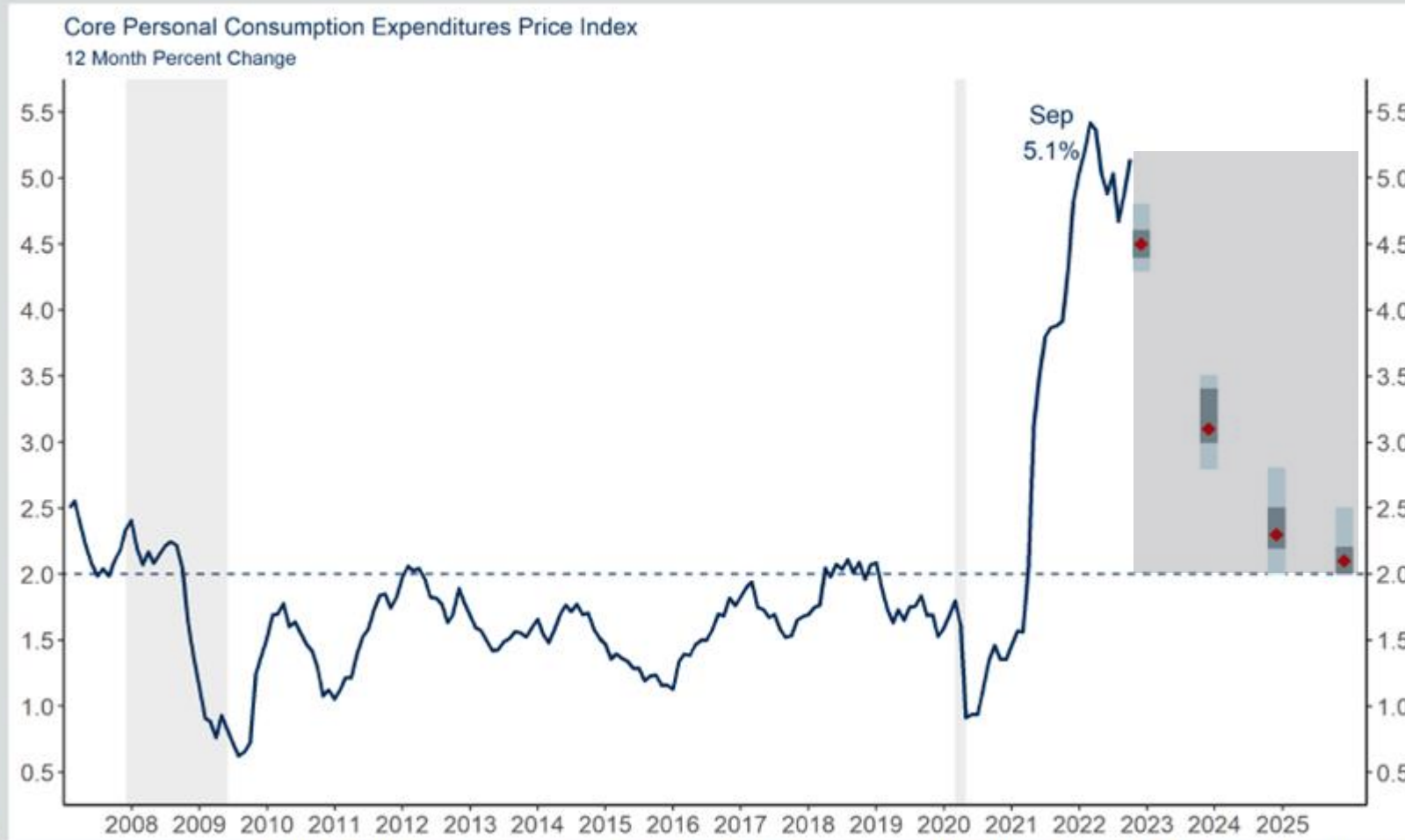


Employment Recovery Comparison, United States, Great Recession and COVID-19 Recession, Months from Peak Employment, Index Nov 2007 and Jan 2020 = 100, to Oct 2022



Inflation Watching: 2007 to 2025

Core Personal Consumption Expenditure Price Index



What to Watch

- Holiday season: will price competition now help?
- Interest rate watch: how much higher?
- Housing prices and local employment levels
- 2023 travel spending

Federal Reserve Philadelphia

Forecast, Survey of Professional Forecasters

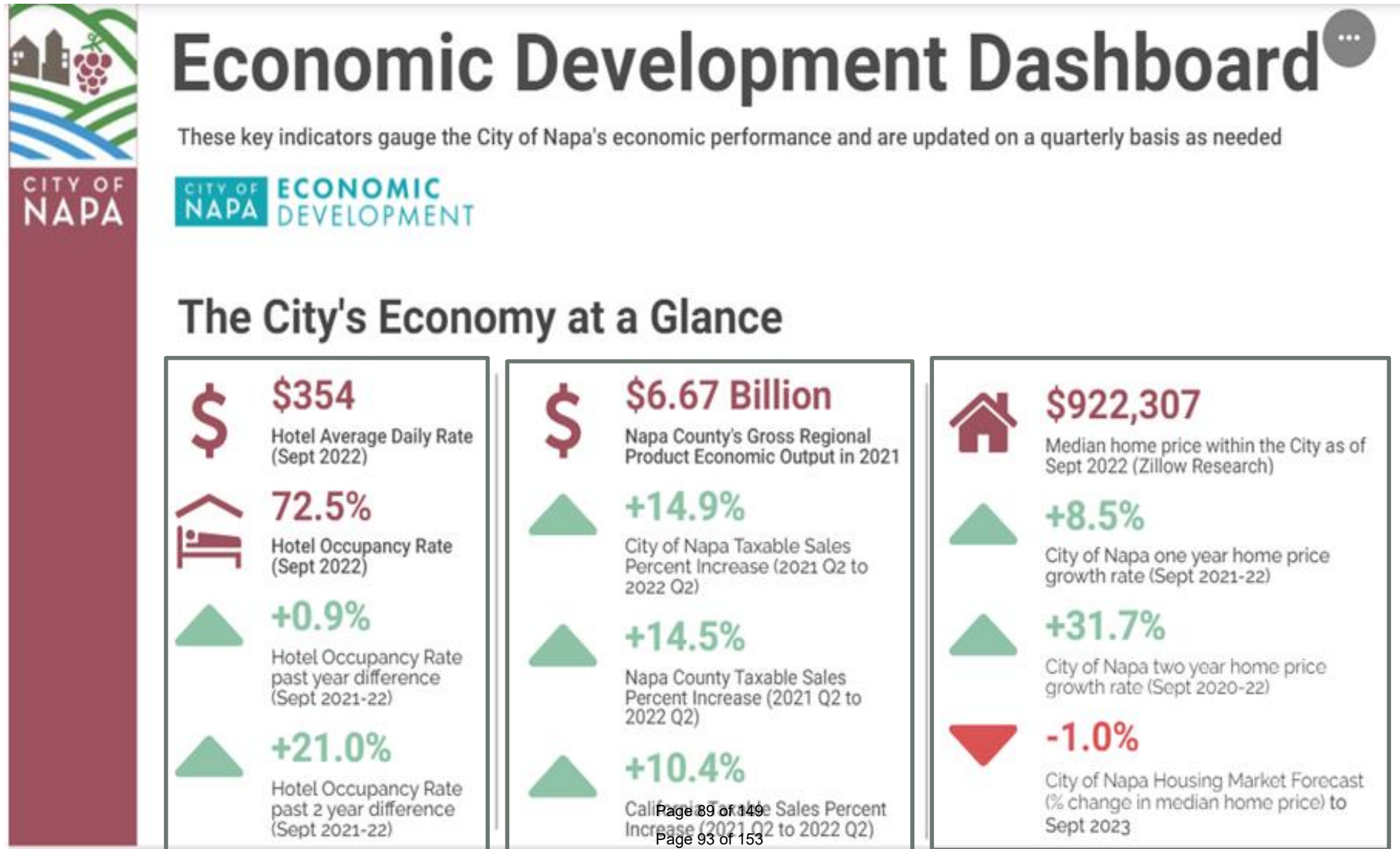


Q1 Real GDP: -1.6%
Q2 Real GDP: -0.6%
Q3 Real GDP (Est 1) = +2.6%

These data are from November 2022

	Real GDP (%)		Unemployment Rate (%)		Core PCE Inflation (%)	
Annual data (projections based on annual-average levels):						
2022	1.6	1.9	3.7	3.7	4.5	4.8
2023	1.3	0.7	3.9	4.2	2.8	3.0
2024	2.3	1.8	3.9	4.3	2.2	2.4
2025	2.1	2.2	3.9	4.2	N/A	N/A

Napa at a Glance: end of Q3 2022





Employment Trends: City Residents Working or Looking for Work, 2019-2022

Labor Force and Napa Residents Employed (2019-2022)

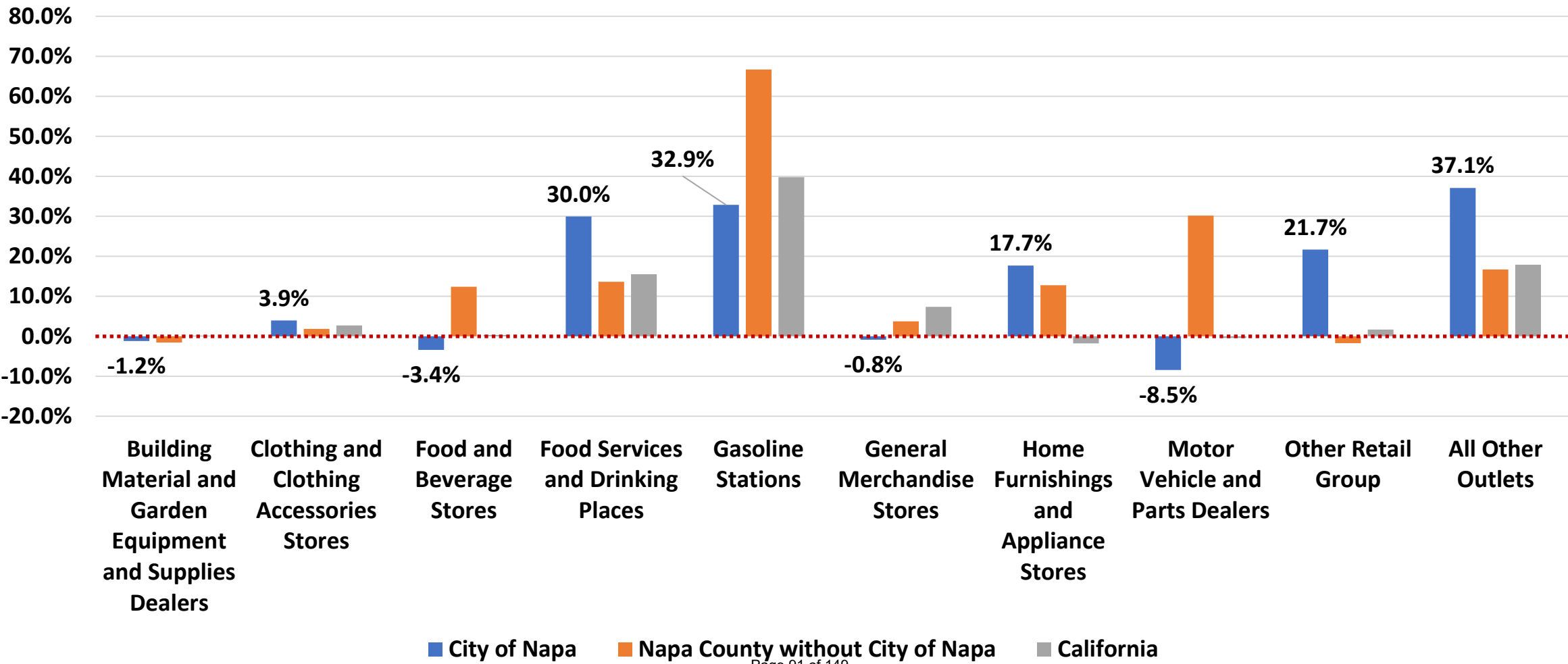


Source: California EDD and Bureau of Labor Statistics. Seasonally adjusted.



Taxable Sales % Change, Q2 2022 from Q2 2021

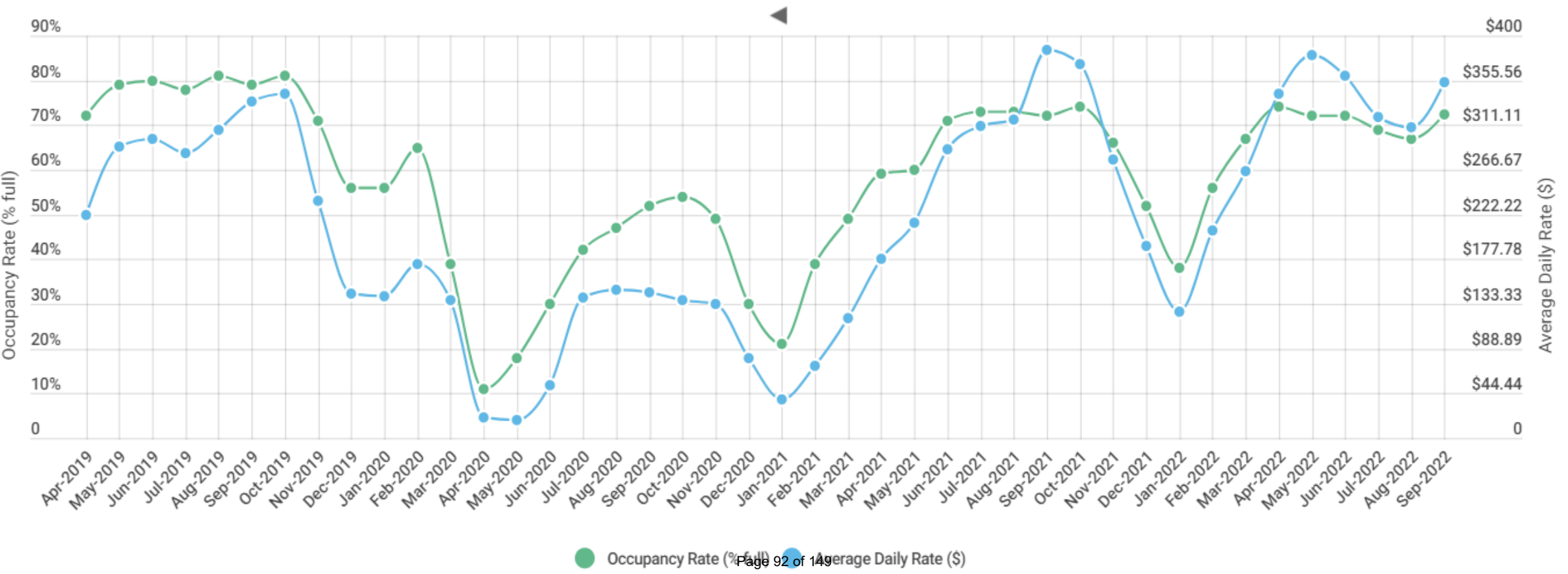
City of Napa, Napa County (outside City of Napa), California





Tourism, Average Daily Rate (\$) and Occupancy Rate (%), April 2019 to Sept 2022

Hotel Occupancy Rate and Average Daily Rate in Dollars (2019-2022)

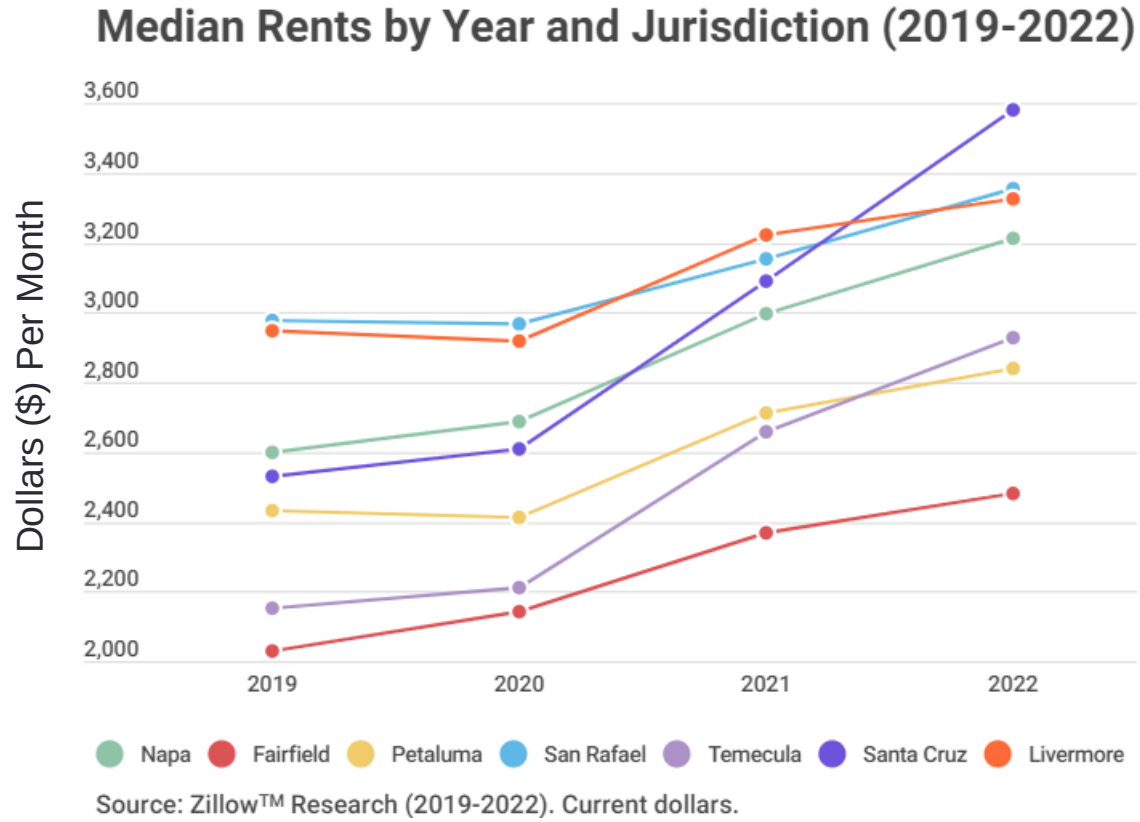
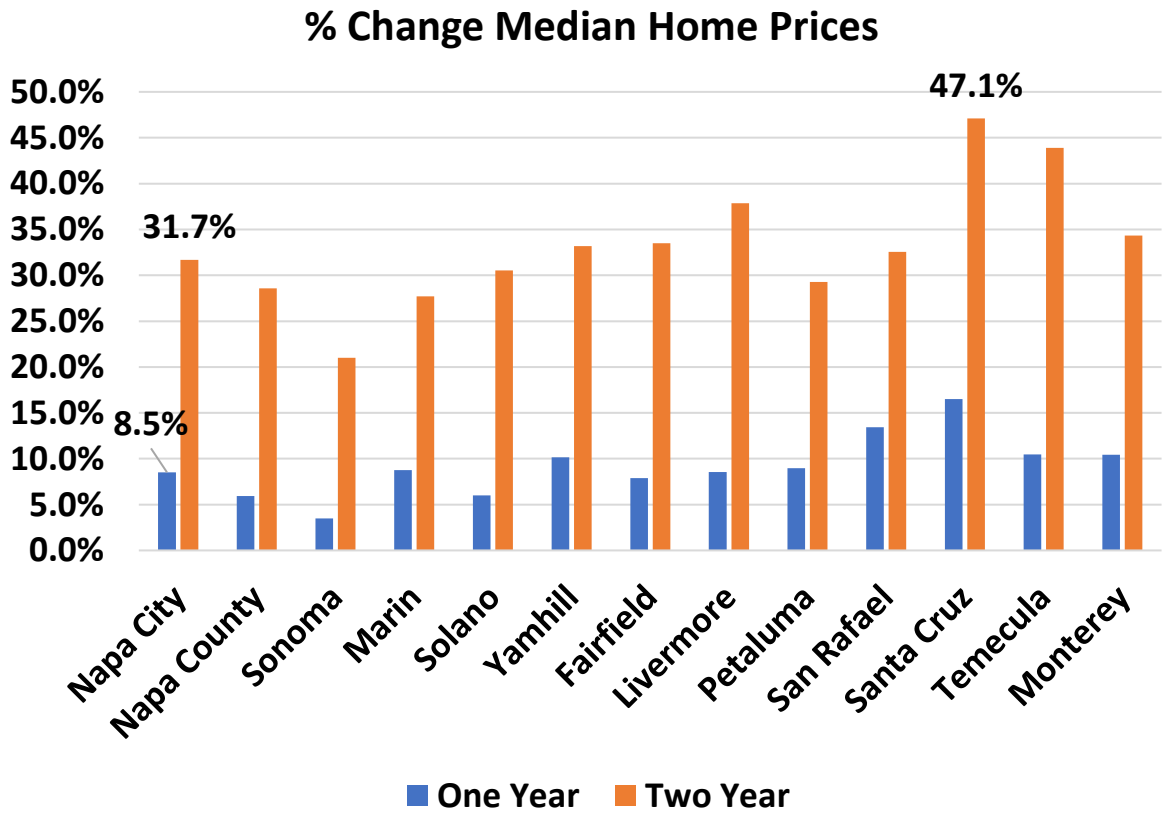




Housing: % Change Median Home Price Sept 2020 to Sept 2022

Median Rents, Sept 2019 to Sept 2022

City of Napa and Selected Cities and Counties



Equity Measures: Housing Burden

City of Napa and Selected Cities and Counties

Housing Burden	% of Households with Rent as at least 30% of monthly income		
	2010	2015	2020
Place			
Napa City	55.3%	55.3%	55.6%
Napa County	53.1%	55.5%	52.6%
Sonoma	55.8%	56.9%	54.7%
Marin	54.2%	54.1%	50.5%
Solano	56.2%	57.0%	53.4%
Yamhill	49.6%	54.1%	50.7%
Fairfield	57.4%	55.5%	54.8%
Livermore	50.7%	49.7%	50.3%
Petaluma	56.0%	50.5%	54.7%
San Rafael	56.3%	58.4%	54.2%
Santa Cruz	63.2%	67.5%	58.9%
Temecula	54.4%	57.8%	53.9%
Monterey	49.5%	52.9%	55.4%
CA	55.1%	56.9%	54.2%
US	50.8%	51.8%	49.1%

Housing Burden: % of after-tax income paid for rent or ownership (these data are just rentals)

- A percent over 30% is considered “burdened” in housing advocacy circles
 - Severe burden is considered over 50%
- Caveats
 - Burden is a function of housing costs and incomes
 - The key is how households are making budget decisions assuming taxes and housing are paid first

City of Napa: Things to Watch

- City of Napa toward 2023
 - City of Napa strong recovery to 2022, slower in 2023
 - Macroeconomic context is fading toward recession in 2023: interest rates rising leave little choice
- Travel industry: strong recovery, assume slower in 2023
 - Will Napa be a focus of regional travel with income growth slowing down due to job losses and slower economy?
- Housing forecasts reduced: more forecast downgrades coming
 - No predicted repeat of 2006-09: available existing and new units and credit conditions much more stable
 - Perspective: need to watch construction employment

Thanks!
Questions?
eyler@econforensics.com
@bobby7007

From: [Genji Schmeder](#)
To: [Clerk](#)
Subject: public comment for Jan 31, 2023 council meeting
Date: Thursday, January 12, 2023 9:37:59 AM
Attachments: [SDN letter to council workshop.pdf](#)

[EXTERNAL]

Please enter the enclosed one-page PDF as written public comment into the record for the January 31, 2023 City Council workshop meeting.

Thank you,

Maureen Trippe and Genji Schmeder
representing Slow Down Napa

Scott Sedgley, Mayor

City of Napa, California

January 12, 2023

Honorable Mayor Sedgley,

This is a request from our organization, Slow Down Napa, to the Napa City Council to adopt at its workshop meeting on January 31, 2023, defined measures to begin implementing traffic calming for our city. We expect this letter will be included as public comment in the agenda packet for the workshop.

The value of traffic calming is simple and fundamental: to promote quality of life for residents and businesses on our local streets by protecting against disruption caused by motor vehicles. Implementing traffic calming measures has been an unfulfilled goal since first mentioned in the 1998 Napa City General Plan, yet the need has only increased over the decades.

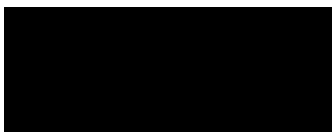
Our definition of traffic calming focuses on purpose, location and methods. It uses physical design and other elements on local streets and low-level collector streets where quality of life of residents and workers should be prioritized above the throughput of vehicles. Traffic calming is often conflated with traffic safety and, though the concepts overlap, we treat them as distinct. This is important because traffic safety measures tend to focus on high speed arterial streets, whereas traffic calming focuses on local streets and neighborhoods.

The City has a study underway to identify traffic calming needs and to compose a toolkit of measures. We have participated in the first set of public meetings for the study and intend to continue at every step. While we hope the study produces practical tools that are quickly implemented, we believe that the Council can prepare for this ahead of time so that it is prepared to act when the study is complete. We propose the following three actions be included in City Council goals for 2023:

1. Incorporate a traffic calming program in the work plan of the Department of Public Works. We recommend starting by folding traffic calming into the Napa Neighborhood Streets and Sidewalks Program which rotates by year among defined areas of the city. A benefit of this method is that traffic calming projects would be mostly small-scale and spread over several years, thereby allowing experimentation and gradual selection of the more successful techniques. It also maximizes participation of residents since choices to be considered will be limited to the streets that residents and business people know well.
2. Commit to fund the traffic calming program for its first year, so financial discussions do not delay work. If the City does not provide dedicated funding for the program, the Department of Public Works will have to apply for state and federal grants, which could delay implementation for months or years. Also the City should allocate the entire funding needed, so residents are not loaded with fundraising, which would be especially burdensome for disadvantaged neighborhoods.

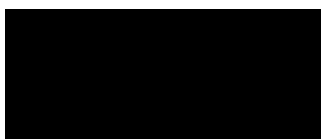
Sincerely,

Maureen Trippe



representing Slow Down Napa

Genji Schmeder



From: [Kara Vernor](#)
To: [Clerk](#)
Subject: NCBC comments for Council Priority Setting Workshop
Date: Monday, January 23, 2023 12:37:22 PM
Attachments: [Napa City Council 2023 Priorities NCBC Comments 012323 FINAL.pdf](#)

[EXTERNAL]

Hi Tiffany,

Please find attached our comments for the Budget Priority-Setting Meeting on January 31, and please let me know if you need anything in order to distribute them.

Best regards,

Kara

--

Kara Vernor (she/her)
Executive Director
[Napa County Bicycle Coalition](#)
(707) 258-6318
League Cycling Instructor #6818
[Become an NCBC Member](#)



January 23, 2023

RE: Napa City Council 2023 Budget Priorities

Dear Mayor Sedgley and Councilmembers,

The Napa County Bicycle Coalition (NCBC) represents over 2,000 members and supporters throughout Napa County in advocating to make riding a bicycle in our communities safe, convenient, and accessible for riders of all ages and abilities. As City Council selects their priorities for 2023 and upcoming budget cycles, NCBC urges Council to:

- A) **Prioritize improving and expanding the City of Napa's active transportation network, and**
- B) **Establish dedicated, annual funding within the Public Works budget to be used exclusively for on-street bicycle infrastructure improvements and parking.**

Justification

- Rate of progress. Under the previous Bicycle Plan (2012-2019), just 5.34 miles of new bike facilities were implemented, less than 1 mile/year in a plan that called for 60 new miles of bike facilities. Since then, just 1.84 miles of new facilities have been completed, for a combination of just 7.18 miles of new bike facilities in a decade. Those facilities both implemented and still planned are mostly built of paint and signs (Class 2 & 3). **At this rate, it will be nearly the year 2100 before the planned bike network is complete.** The City of Napa's Bicycle Plan implementation progress rate is greatly delayed due to lack of funding.
- Funding stream misalignment. Nothing in the budget narrative for the Public Works divisions of Maintenance, Local Streets Paving Program, or Sidewalk Improvement Program mentions providing for bike infrastructure, and none of the performance metrics—which cover things like potholes, graffiti abatement, pavement index, and sidewalks installed—include bike facilities either. Currently, bicycle facilities are primarily installed along with planned CIP repaving projects. However, these projects are limited in scope by their funding sources, minimizing or altogether preventing bicycle facility improvements during these key opportunities.
 - ⇒ Example: Building a low-stress bike network, as is called for in the 2040 General Plan, will mean including Class IV bike lanes where appropriate. Class IV lanes have an element of vertical separation, such as a bump or a delineator post, between the bike lane and the vehicle traffic lane. This is the appropriate type of bike lane for Freeway Drive, where Measure T repaving will occur. However, staff has suggested that vertical elements may be viewed as outside the scope of Measure T's emphasis on rehabilitating rather than changing roadways, preventing the appropriate low-stress bike lanes. **Dedicated bicycle infrastructure funding could provide for these vertical elements and help ensure that a low-stress network is built.**
- Pavement plan misalignment. Existing road reconstruction is also scheduled around lowest-cost opportunities to improve pavement quality. Consequently, **without dedicated funding, key gaps in the bicycle network may not be addressed for several years or even decades.**

⇒ Example: Old Sonoma Road is key to needed east-west connectivity. The Bike Plan calls for Class II bike lanes from Jefferson to Highway 29, a comparatively small but essential project given that without bike lanes, many currently find that stretch dangerous. As well, travel in that area is likely to increase given the revitalization of Food City and the two significant developments proposed for that area. However, this project is not on the 5-year CIP list because it did not rise to the top given the current method of scheduling road repaving projects solely around pavement quality. **Funding dedicated to bicycle infrastructure could provide the means to address this gap.**

- Street sweeping. More funding is needed for street sweeping of existing bike lanes. All other cities in Napa County sweep at least twice as often as the City of Napa. Bicyclists regularly complain to NCBC of debris like glass and gravel in the bike lanes, which is a safety hazard for cyclists that can cause crashes. As one NCBC member wrote, “I have been riding for years, and am comfortable riding in close proximity with cars. But so many bike lane/shoulders are so poorly maintained that it forces cyclists to ride in the traffic lane or very near traffic lanes. Many motorists get annoyed, not realizing that the cyclist is merely trying to avoid debris.”

Debris causes flat tires too, which is inconvenient for cyclists at best and dangerous at worst. Focusing on navigating around debris also detracts bicyclists’ attention away from observing traffic around them. **Increased and dedicated funding would enable better quality and more frequent street sweeping and reduce debris in bike lanes. It could also help the City purchase the street sweeper it needs to sweep Class IV protected bike lanes.**

⇒ Example: NCBC provided a list of 12 street segments where we have received complaints about and observed a hazardous level of debris in the bike lane.

⇒ Example: Currently, the City of Napa does not have the sweeper needed to sweep protected bike lanes, which are key to a low-stress network and to making progress toward Vision Zero goals. This serves as a barrier to installing these needed facilities.

- Bike Parking. Both short- and long-term bike parking is badly needed in downtown Napa and the Oxbow District, but there is no identified source of funding for this low-cost improvement. Increasing bike parking in the City of Napa is one of the recommendations from the League of American Bicyclists that will help move the City of Napa’s Bike Friendly Community ranking from Bronze to Silver. As well, the 2040 General Plan includes CCS 2-1: “Support programs to install bike racks in new developments, commercial areas, and within Downtown Napa and the Oxbow district.” **Funding dedicated to bike infrastructure could help address this need.**
- Barriers to Safe Routes. There is currently a strong identified need to reduce barriers to walking and riding to school, and the lack of bike-specific funding hinders progress on reducing many of the barriers. The Napa County Safe Routes to School 2021 parent survey reported that while 77% of K-8 Napa County students use non-active modes (family vehicle, carpool, etc.) as their primary form of transportation to get to school, 76% of K-8 Napa County parents would like their student to be able to walk/bike to school. **Funding dedicated to bike infrastructure could help reduce some of the biggest barriers identified by stakeholders, such as lack of low-stress bike lanes.**

The City of Napa 2040 General Plan includes other policies, in addition to those mentioned above, that align with expanding and improving the bicycle network, including:

- ⇒ “TE 1-3: Develop and maintain a low Level of Traffic Stress (LTS) connected bicycle network consistent with the adopted City of Napa Bicycle Plan...”
- ⇒ “TE 6-5: Support efforts to achieve a transportation mode share of 10% for bicycling and 10% for walking by 2035.” (According to the 2019 Bicycle Plan, approximately 1.1% of Napa residents commute by bicycle).
- ⇒ TE 3-2: “Collaborate with the Napa Valley Unified School District (NVUSD), and public and nonprofit partners in creating and implementing Safe Routes to Schools plans and securing dedicated funding to provide safe and equitable access for students to local schools.”

As well, improving maintenance and bike parking and building out the bike network are the top recommendations given by the League of American Bicyclists for [how the City of Napa can improve its Bicycle-Friendly Communities ranking](#).

Benefits

Prioritizing implementation of a safe and all ages-friendly active transportation network will provide myriad benefits to the City of Napa through its impact in several areas, including:

Climate. On-road transportation is the City of Napa’s highest greenhouse gas emissions source, generating 54% of the city’s total greenhouse gas emissions (2019 Napa County Regional Greenhouse Gas Inventory). The City of Napa also accounted for 59% of regional on-road transportation emissions. In comparing the life cycle of each travel mode, emissions from cycling were found to be [more than 30 times lower per trip than fossil fuel cars, and about ten times lower than electric cars](#).

Traffic. 31% of Napa County vehicle trips are less than 2 miles in length, and 63% are less than 5 miles in length, which are considered short trips that can be converted to active transportation modes ([Napa County Travel Behavior Study](#)). Trips that begin and end in City of Napa have an average trip length of just 2.2 miles – this generates 310,000 vehicle miles traveled on an average weekday. According to the [2019 Community Survey](#) for the City of Napa 2040 General Plan, promoting new transportation options and improving and expanding the network of bike paths were identified as the top two priorities in improving Napa’s transportation system.

Public health: Nearly 1 in 3 adults are obese in Napa County ([source](#)) and roughly [39%](#) of NVUSD 5th, 7th, and 9th grade students are considered overweight/obese. Ample research has shown that utilizing active transportation results in health benefits, including lowering risk of cardiovascular disease, improving blood pressure and mental health, and maintaining a healthy weight.

A safe, connected active transportation network will get more people walking and biking for transportation, reducing traffic and air pollution while improving community health, connectedness, and accessibility. We reiterate our request to Council to **prioritize expanding and improving the active transportation network** and **provide regular dedicated funding** for bicycle infrastructure. Should Councilmembers or city staff have any questions regarding our requests, please contact Kara Vernor at kvernor@napabike.org or (707) 258-6318.

Sincerely,

Kara Vernor
Executive Director, Napa County Bicycle Coalition

From: [Samantha Pascoe](#)
To: [Samantha Pascoe](#)
Subject: FW: INFO: Napa Climate NOW! message for Napa City Leaders in advance of January 31 Special Meeting
Date: Thursday, January 26, 2023 1:09:07 PM
Attachments: [NCN 2023 Proposed Climate Priorities for Napa 230124.pdf](#)
[2023 City of Napa Priorities NCN ver.5 2301224.pdf](#)

----- Forwarded message -----

From: **Lynne Baker** [REDACTED]
Date: Thu, Jan 26, 2023 at 12:32 AM
Subject: INFO: Napa Climate NOW! message for Napa City Leaders in advance of January 31 Special Meeting
To: Scott Sedgley <ssedgley@cityofnapa.org>, Liz Alessio <lalessio@cityofnapa.org>, Mary Luros <mluros@cityofnapa.org>, Bernie Narvaez <bnarvaez@cityofnapa.org>, Beth Painter <[REDACTED]>, Steve Potter <spotter@cityofnapa.org>
Cc: Molly Rattigan <mrattigan@cityofnapa.org>, Deborah Elliott <delliott@cityofnapa.org>, Tiffany Carraza <tcarraza@cityofnapa.org>, Christina Benz [REDACTED], Linda Brown <[REDACTED]>, Marilyn Knight-Mendelson [REDACTED], Jim Wilson <[REDACTED]>, Lynne Baker [REDACTED]

Date: January 26, 2023

To: Scott Sedgley, Mayor, and City Council Members Liz Alessio, Mary Luros, Bernie Narvaez, and Beth Painter

Steve Potter, City Manager

From: NCN! Steering Committee – Lynne Baker, co-chair, Marilyn Knight-Mendelson, co-chair, Chris Benz, Linda Brown and Jim Wilson

Cc: Molly Rattigan, Deputy City Manager, City of Napa
Deborah Elliott, Environmental Resource Specialist, City of Napa
Tiffany Carranza, City Clerk

Re: 2023 Climate Action Priorities for the City of Napa

Representatives of the Napa Climate NOW! Steering Committee had the pleasure of meeting with Molly Rattigan and Deborah Elliott last week to share what NCN! identifies as our climate priorities for the coming year. As an outcome of our productive dialogue, we re-ordered the priorities such that they are now categorized as those relatively easy to accomplish, those that will most impact greenhouse gas (GHG) reduction and those that will move us closer to net zero by 2030. The updated priority list with supporting material is attached for your reference.

A number of NCN! members look forward to attending the Special Meeting of the City Council at the Senior Center on January 31 with full recognition that there is much to accomplish during the day. To the extent possible we have asked our members to submit written comments re: our climate priorities in advance of the Special Meeting for inclusion in the meeting summary. We have also asked those who wish to speak on Monday to keep their comments brief and to the point.

NCN! is ready to help Napa take action to make a positive, measurable and sustained difference for the climate, for the well-being of our children, grandchildren and generations yet to come, and for the good of this lovely place we call home.
We look forward to working with you during 2023 and beyond.

~~~~~

*Lynne Baker, RN,MS*  
*707-666-1172*

**2023 PRIORITIES FOR THE CITY OF NAPA ADVANCED BY NAPA CLIMATE NOW!**

Working document.  
Last update: 1/24/23

**Move with clear intent toward:****1. Net Zero Climate Pollutants by 2030**

Net zero refers to the balance between the amount of greenhouse gas produced and the amount removed from the atmosphere. We reach net zero when the amount we add is no more than the amount taken away.

**2. Do no further harm**

.....

**Immediate Opportunities (easy to do, low-cost):**

1. Adopt the Reusable Foodware and Waste Reduction Ordinance proposed by Napa Climate NOW!
2. Adopt an ordinance banning future fossil fuel gas stations and the expansion of gasoline pumps at existing stations.
3. Adopt an ordinance prohibiting the use of gasoline-powered leaf blowers. Develop a rebate program for commercial landscape businesses to help purchase battery-powered leaf blowers.
4. Partner with Schools for Climate Action and local schools to provide opportunities for climate action using the Regeneration Napa platform (AKA Napa County Climate Challenge)

<https://regenerationnapa.org/>

**Actions with Impactful GHG Reductions:**

5. Support a county-wide Reach Code requiring all-electric in new construction. (See Reach Code definition p.3)
6. Support development of a Clean Energy Resource Center providing easy access to information for homeowners and landlords to make energy upgrades.
7. Build out the active transportation network and remove barriers to “Safe Routes to Schools.”

**Actions for Net-Zero by 2030:**

8. Adopt tree removal guidance to minimize removal of mature trees (e.g. as a part of Measure T projects, new project development) and protect Napa’s existing urban forest.
9. Adopt an ordinance banning construction of new drive-through facilities and the expansion of drive-through facilities at existing locations.

1. Adopt the [Reusable Foodware and Waste Reduction Ordinance](#) proposed by Napa Climate NOW!

**Supports City policy:**

*2040 General Plan CCS 4-1 Create and support other programs, such as the Napa County Green Business Program and the green restaurant program, that help achieve the 75 percent or greater overall waste diversion goal. Recognize and incentivize commercial recycling and waste diversion including elimination of non-recyclable and non-compostable takeout ware.*

**Resources:**

[Napa Climate NOW! Reusable Foodware and Waste Reduction Ordinance](#)  
[City of Arcata Ordinance No. 1527 Related to Single Use Disposable Foodware Items](#)  
[City of Berkeley's Single-Use Foodware Rules](#)  
[Marin County Ordinance No. 3763 Reusable Foodware for Dine-In Operations and Compliant Compostable Foodware for Take-Out Services](#)  
[Santa Cruz County Amended Ord. 5407 Single-Use Disposable Cups](#)

2. Adopt an ordinance banning future fossil fuel gas stations and the expansion of gasoline pumps at existing stations.

**Supports City policy:**

*2040 General Plan CCS 2-1 Support programs to reduce auto dependency and GHG emissions from personal vehicles. Efforts for this include: • Consider regulations to limit expansion of fossil fuel service stations and uses of drive-through windows, including limitations on drive-through restaurants.*

**Resources:**

[City of Calistoga Ordinance No. 755 to Prohibit New Gas Station Land Uses](#)  
[Sonoma County Regional Climate Protection Authority Report on Local Gas Station Land Use Prohibition](#), see pages 102-106

3. Adopt an ordinance prohibiting the use of gasoline-powered leaf blowers. Develop a rebate program for commercial landscape businesses to help purchase battery-powered leaf blowers.

**Supports City policy:**

*2040 General Plan CCS 1-1 Implement immediate and sustained actions in support of achieving net zero climate pollutants from public and private operations within the City by 2030.*

**Resources:**

[Town of Yountville Ordinance Number 20-498](#)  
[City of Calistoga Ordinance No. 753](#)  
[Napa County Regional 2019 Community Greenhouse Gas Inventory Update Summary](#),



(Pg 7, Table 5) Off-Road emissions for the City of Napa are 47,238 MTCO<sub>2</sub>e/yr. Table 17 (pg 22) shows that 25% of this, or 11,715 MTCO<sub>2</sub>e/yr is due to Lawn and Garden Equipment.

**4. Partner with Schools for Climate Action and local schools to provide opportunities for climate action using the Regeneration Napa County Challenge platform.**

**Supports City policy:**

*2040 General Plan CCS 1-3 Partner with local, regional, and County agencies and utility companies to achieve GHG reduction targets. Efforts for this include: • Partner with the Napa Valley Unified School District, private schools, community-based non-profit organizations, and others to undertake public outreach and education efforts that broaden community involvement in reducing GHG emissions.*

*2040 General Plan CCS 1-4 Expand local awareness of actions that residents and businesses can take to reduce climate impacts. Actively seek grants and continue to provide community outreach and robust education through partnership opportunities with City residents. Develop an open data Community Climate Dashboard to engage residents in progress and accomplishments toward goals.*

**Resources:**

[regenerationnapa.org/](https://regenerationnapa.org/) (being rebranded as Napa County Climate Challenge)

**5. Support a county-wide reach code\* requiring all-electric in new construction.**

**Supports City policy:**

*2040 General Plan CCS 1-1 Implement immediate and sustained actions in support of achieving net zero climate pollutants from public and private operations within the City by 2030.*

**Resources:**

[BayREN Reach Codes & Policies](#)

[Napa County Regional 2019 Community Greenhouse Gas Inventory Update Summary](#),

(Pg 15) “Due to the lower emissions from electricity consumption, GHG emissions from the use of natural gas accounted for approximately 75 percent of total emissions from the building energy sector.”

\* A reach code is a local building energy code that “reaches” beyond the state minimum requirements for energy use in building design and construction, creating opportunities for local governments to lead the way on clean air, climate solutions, and the renewable energy economy, while creating roadmaps for other local governments to take action as well.

**6. Support development of a Clean Energy Resource Center providing easy access to information for homeowners and landlords to make energy upgrades.**

**Supports City policy:**

- \* *2040 General Plan CCS 1-3 Partner with local, regional, and County agencies and utility companies to achieve GHG reduction targets. Efforts for this include: • Support local efforts to market programs, and conduct community outreach through schools, non-profit groups, community organizations, and the business community to increase participation in GHG reduction efforts. • Significantly increase **Deep Green** adoption rate for residential, commercial and governmental clients.*

**Resources:**

[Sonoma Clean Power Advanced Energy Center](#)

[MCE Customer Programs & Offerings](#)

<https://www.mcecleanenergy.org/wp-content/uploads/2020/04/MCE-Deep-Green-Advocates-Toolkit-4.8.20.pdf>

Also see: 2023 Project Plan: Clean Energy Resource Center, Napa Solano

**7. Build out the active transportation network and remove barriers to in “Safe Routes to Schools.”**

**Supports City policy:**

*2040 General Plan TE 3-2 Collaborate with the Napa Valley Unified School District (NVUSD), and public and nonprofit partners in creating and implementing a Safe Routes to Schools plans and securing dedicated funding to provide safe and equitable access for students to local schools.*

*2040 General Plan TE 3-6 Follow the current, adopted City of Napa Bicycle Plan and work to implement the bicycle facilities shown in Figure 3-2.*

**Resources:**

[Napa County Bicycle Coalition Safe Routes to School Walk Audit Reports](#)

**8. Adopt tree removal guidance to minimize removal of mature trees (e.g. as a part of Measure T projects, new project development) and protect Napa’s existing urban forest.**

**Supports City policy:**

*2040 General Plan GOAL CCS-9: Celebrate Napa as a Tree City USA and focus efforts to maintain and expand the urban forest.*

*2040 General Plan CCS 10-2 Recognize the importance and benefits of maintaining and improving the City’s urban forest, including community, environmental, and economic benefits that range from increasing property values to providing ecological services such as stormwater mitigation, air pollutant removal, and carbon sequestration.*

*2040 General Plan CCS 11-2 Work with the Napa County Resource Conservation District and other local organizations to develop a program for increasing the amount of carbon sequestered in Napa's parks, open space, and riparian areas.*

**Resources:**

[Palo Alto Urban Forest Management Plan](#), Development: impacts to & protection, pg 102

|                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>9. Adopt an ordinance banning construction of new drive-through facilities and the expansion of drive-through facilities at existing locations.</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|

**Supports City policy:**

*2040 General Plan CCS 2-1 Support programs to reduce auto dependency and GHG emissions from personal vehicles. Efforts for this include: • Consider regulations to limit expansion of fossil fuel service stations and uses of drive-through windows, including limitations on drive-through restaurants.*

**Resources:**

[City of Minneapolis Ordinance 2019-033 prohibiting drive-throughs](#)



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Steve Potter, City Manager

From: NCN! Steering Committee – Lynne Baker, co-chair, Marilyn Knight-Mendelson, co-chair, Chris Benz, Linda Brown and Jim Wilson

Cc: Molly Rattigan, Deputy City Manager, City of Napa

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We look forward to working with you during 2023 and beyond.

IDEA'S/SUGGESTIONS FOR RV HOMELESS:

01-26-23

From: Dalton J. Piercey

I read the recent NVR report on RV Homelessness and recalled the Emmy Award Winning movie "Nomadland". While RV living is not so rightly comparable to having a place, a location that is familiar to one's living and life reality, many are finding refuge in RV's, and Car's. I am fortunate after my medical debacle's that I have a home and the city reached out to help me. With my physical debilitations I would have not survived the street. I am hanging on here by a thread, but I am still here. And in these days as I walk to the store's or the places I need service from, I see them, the grayed haired seniors like me living in their cars, their mini-vans, trucks and so on. With their pets and house hold belonging's and keep-sakes. For the grace of god there goes I but as well it breaks my heart too. When communication is available I always ask "have you ate some food today"? I don't give money but I offer to hustle some food up.

The movie Nomadland is important for in the movie a possible idea for dealing with the un-organized wheeled homelessness is addressed. The main character with her RV discovers a nomad group that posts their locations for short term parking stays. So the RV group evolved a locations director and a semi-organized structure that created a Nomad Caravanning Circuit. Most importantly I point this out because it is not going to get better for us gray panthers. Recent changes to social security are diminishing the awarding of the benefit conditions.

There are so many independent locations in Napa where a nomad can elect to create a habitat that I can deductively start to see that it becomes many small puzzle pieces of a problem in trying to see the solution. Yet, if these area's were organized into very short term parking locations then it would be possible to have a "Nomad Circuit". For example right now you have a Food Truck parked in the Safeway South parking lot. Beginning last week and now into this week, what?. The area has a food truck and yet the management pushes homeless campers away? Because obviously there is no form of structure.

What if?

1. The parking lot provided a 3 day/night Nomad Circuit parking area? And it would be available once every month?
2. Security and police are capable for observance in keeping crime at bay.
3. You have individuals whom are registered Nomads with the program, their vehicles have passed a simple good mechanical check, their sanitation needs of their RV are their responsibility. And they are as well in a program of being located into a home structure. And residents of Napa County.
4. Napa Valley Recycle cans can be placed and those nomads are responsible for keeping the area clean and in order.

These are just a few protocols that can be developed for a program such as this. Keeping in mind common sense and not to over govern with red tape. Here is a structure where the City Administration can organize the many (as of now) independent homeless nomads into a geographical form where administration has a limited control of the many and continuing population growth of these individuals. As of now you have a few parking at the river, a few parking in Am Cam, a few parking up on Solano or California. Here, there and everywhere. Organize the parking area's into a Nomad program. That way parking can be limited and rotating. With the idea of minimizing the impact placed on the community businesses and the community at large. It also could contribute to reducing the continuing growth of independent nomads out on the street. There are protocols I did not discuss here, that would be a longer discussion. If you evolve a "nuts and bolts" group please invite me. I am also available to scout sites but you have to provide the ride.

Dalton J. Piercey



## Napa Housing Coalition

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January 25, 2023

Napa City Council  
City Hall  
Napa, CA 94559

Re: Local Preferences in Affordable Housing

Via Email

Dear Mayor Sedgely and Council Members,

The Napa Housing Coalition, along with other individuals and organizations, respectfully requests that the Napa City Council prioritize the adoption of a local live/work preference for affordable housing in Napa as part of the City's 2023 work plan.

The Napa Housing Coalition is a collaboration of local civic partners who have come together with other individuals and organizations to address pressures throughout our community that threaten to negatively impact the quality of life for residents. The Coalition's focus is on housing that is affordable for the broad spectrum of our population. One of our greatest challenges as we address sustainability is our current inability to ensure that future growth will include adequate housing for all those who currently live and work here. This challenge has been further exasperated by the COVID-19 pandemic which has increased housing insecurity and displacement, particularly for low-income households. The need for these families to seek housing outside of Napa County leads to loss of community members, decreased school enrollment, increased traffic, and workforce challenges. In order to ensure Napa's most vulnerable residents, many of whom form the backbone of Napa's workforce, have access to affordable housing to live and thrive in our community, we need to create solutions wherever we can.

We appreciate the hard work and effort that you and your staff are making to build new and/or to preserve "affordable housing" as that term is used in State and federal codes. Further, your newly adopted General Plan makes provisions for reuse of public properties when those lands no longer serve those public purposes. As you make these housing efforts using local resources (funds, lands, etc), we believe strongly that preference for those living in that housing should be given to those who already live and/or work in our community. We understand that some of these efforts are long-term solutions and that they may take time to tangibly address some of the housing challenges currently facing Napa's residents. We urge you to consider implementing a local preference ordinance which could supplement the City of Napa's current/future efforts around housing, while also immediately increasing the housing opportunities available to Napa residents and workers. Currently, the City of Napa is the only city in Napa County that does not have a local preference ordinance in place.

We clearly understand that such a local preference ordinance must be carefully crafted to ensure that housing discrimination under State and federal statutes does not occur as a result of adoption and implementation of such an ordinance. As such, we have done extensive research into local preference ordinances adopted in other California communities.

Listed below are some of the local ordinances/statutes currently operating in other California cities and counties. It appears that each city/county determined the most appropriate list and hierarchy based on the uniqueness of their community. As such, Napa can determine what list and hierarchy will best address the housing needs of our residents and workers.

## **STATUTES/ORDINANCES:**

### **Northern California:**

- **San Francisco City/County:**

§ San Francisco Ordinances; Ordinance No. 232-08, No. 277-13, No. 204-15, No. 164-16, and 120-19.

Because of the very high cost of housing in San Francisco, their preferences are aimed at displaced tenants. The ordinances listed above detail the different circumstances as to which a tenant may have become displaced and in what priority they may receive preference.

§ [https://codelibrary.amlegal.com/codes/san\\_francisco/latest/sf\\_admin/0-0-0-52997](https://codelibrary.amlegal.com/codes/san_francisco/latest/sf_admin/0-0-0-52997)

- **Calistoga, Napa Valley**

§ Calistoga Resolution No. 2008-114

In 2008, the City of Calistoga adopted the preferences for affordable housing with the following priorities: First, to the employees of Calistoga; second, to those who live and work within the city; third, to those that live or work within the cCounty, and; fourth, any other households.

§ <https://www.ci.calistoga.ca.us/home/showpublisheddocument/4331/635914052255500000>

- **Redwood City, San Mateo County**

§ 29.6(F) Local Preference

Redwood City has listed preferences of affordable housing for those who have been involuntarily displaced and to those who live, or have ever lived, and/or work, or have been offered work, in the city.

§ [https://library.municode.com/ca/redwood\\_city/codes/zoning\\_code?nodeId=ART29REAFHO\\_29.6\\_STAFHO](https://library.municode.com/ca/redwood_city/codes/zoning_code?nodeId=ART29REAFHO_29.6_STAFHO)

- **City of Oakland, Alameda County**

§ Ordinance 15-0886

The City has local preference to applicants who are resident and workers of the city and those that have been involuntarily displaced.

§ <https://oakland.legistar.com/LegislationDetail.aspx?ID=2685178&GUID=BC70BA9D-D54C-405F-AD33-A194C31A6346>

### **Southern California:**

- **Pasadena, Los Angeles County**

§ Pasadena Local Preference and Priority System Guidelines (Revised 2016)

The City of Pasadena set, as of 2006, a list of tiered priorities for the ownership or rental of housing units in their city. First priority is for those who both reside and live within the city; second is for those who reside in the city, third is for those who work within the city; fourth is for those who have been involuntarily displaced from the city, and in 2016, there was a modification meant to assist the senior and special needs population.

[https://www.cityofpasadena.net/wp-content/uploads/sites/23/LOCAL-PREFERENCE-AND-PRIORITY-SYSTEM-GUIDELINES\\_rev\\_3-31-16.pdf](https://www.cityofpasadena.net/wp-content/uploads/sites/23/LOCAL-PREFERENCE-AND-PRIORITY-SYSTEM-GUIDELINES_rev_3-31-16.pdf)

- **Palo Alto, Santa Clara County**

§ Ordinance No. 18.30(K).080 (d)

The City of Palo Alto has an affordable housing preference for households that have one member who lives, is employed, or is within 3 mile radius or the project in Palo Alto. The second priority is for those households whose place of employment is within a 0.5 mile radius of a major fixed-rail transit stop.

§ [https://codelibrary.amlegal.com/codes/paloalto/latest/paloalto\\_ca/0-0-0-79655](https://codelibrary.amlegal.com/codes/paloalto/latest/paloalto_ca/0-0-0-79655)

- **Santa Barbara County**

§ Local Ranking Preferences for Public Housing and Project-Based Rental Assistance (PBRA)

The County of Santa Barbara operates on a point system for their local preferences. If a resident of the county, once their residency is verified, they are given 25 points; if they are a working family, they are given 4 points; if they are a veteran, 1 point; and lastly, if the applicant has been involuntarily displaced, depending on the circumstance, they are given 1-20 points.

§ <https://www.hasbarco.org/local-ranking-preferences>

- **Los Angeles City, Los Angeles County**

§ Los Angeles City Public Housing Program

The City of Los Angeles has a preference for the following: First, to those working at least 20 hours per week; Second, to those attending an accredited institution of higher learning; third, to those working and learning; fourth, to those who are income self-sufficient; fifth, to an active member or veteran of the military; and sixth, to those who are disabled or are 62 and older. The city notes that priority among each preference is given to families of veterans or service members of the armed forces.

§ <https://www.hacla.org/en/about-public-housing/public-housing-applicants>

- **Riverside County**

§ Housing Authority of the County of Riverside Waiting List Preferences

Riverside County has preferences for their affordable housing programs in two levels: Under the first, it is to those who are qualified veterans, elderly family at risk of homelessness, foster care youth families, those in rental assistance programs, those between 18 and 62 transitioning out of institutional or segregated settings at risk of becoming homeless, or those in emergency shelter programs; the second level is for families with minors, disabled members, or elderly members.

§ <https://harivco.org/sites/g/files/aldnop146/files/aboutus/policies/HCV%20Admin%20Plan%202022-2023.pdf>

- **City of Santa Ana, Orange County**

§ Santa Ana Housing Authority HCV Administrative Plan

The City has a local preference for military veterans who live or work in the city and for the veterans and the families who live and work in the city.

§ <https://www.santa-ana.org/question/local-preferences-and-the-waiting-list-what-are-they-and-how-do-they-affect-me/#/city/answers/housing-choice-voucher-program-waiting-list-opening-faq/local-preferences-and-the-waiting-list-what-are-they-and-how-do-they-affect-me>

## Law Review Articles

- “*Local Preferences in Affordable Housing: Special Treatment for Those Who Live or Work in a Municipality*” by Keaton Norquist

Norquist argues that, in order for local governments to viably establish preferences for affordable housing, they should be written broadly and applied to a larger jurisdiction so as to prevent being in violation of the Fair Housing Act for discriminatory impact. Some of his suggestions include examples such as preferences for all school staff instead of just teachers and expanding the preference to the county instead of just the city.

Citation: Keaton Norquist, *Local Preferences in Affordable Housing: Special Treatment for Those Who Live or Work in a Municipality*, 36 B.C. ENVTL. AFF. L. REV. 207 (2009), <https://lira.bc.edu/work/ns/8b4c30e9-6472-4b2f-9e42-3d48dcece1f0>

- “*Perpetuating Segregation or Turning Discrimination on its Head? Affordable Housing Residency Preferences as Anti-Displacement Measures*” By Zachary C. Freund

Similar to Norquist, Freund also suggests the geographical expansion of the preference policies. However, some of his other suggestions, such as residency or duration preference, do not address the potential dilemma that these ordinances will face against the courts for restricting access to a benefit under the Equal Protection Clause. In order for a preference to have a higher probability of legally standing, it needs to prove that it is accessible to people, and if not, that the restrictions are justifiable under the courts’ scrutiny.

Citation: Zachary C. Freund, *Perpetuating Segregation or Turning Discrimination on its Head? Affordable Housing Residency Preferences as Anti-Displacement Measures*, 118 COLUM. L. REV. 833 (2018), [https://columbialawreview.org/wp-content/uploads/2018/04/Freund\\_Perpetuating-Segregation-Or-Turning-Discrimination-On-Its-Head-Affordable-Housing-Residency-Preferences-As-Anti-Displacement-Measures.pdf](https://columbialawreview.org/wp-content/uploads/2018/04/Freund_Perpetuating-Segregation-Or-Turning-Discrimination-On-Its-Head-Affordable-Housing-Residency-Preferences-As-Anti-Displacement-Measures.pdf)

We, as a Housing Coalition along with other leaders, do not presume to suggest which approach is the best for Napa. Yet, what is quite clear to us is that other communities have managed to implement ordinances to provide preference to local residents and workers.

We encourage you to consider the adoption of a local preference ordinance that focuses on the families and individuals who already live and/or work in our community when our local resources are being used for that housing. Let us make sure that our diligent efforts to create housing that is affordable serves our locals to the extent possible and legally defensible. We believe a local preference ordinance such as has been described, will immediately upon ratification be a benefit for local residents.

We know that you and your staff have many priorities that need to be addressed in 2023 and in the future. Yet, we can all also acknowledge that community surveys have repeatedly found that housing that is affordable is an extremely high priority. A local preference ordinance is a tool that should be in our Napa tool box.

Napa Housing Coalition re: Local Housing Preference  
January 25, 2023

Thank you for your kind consideration.

Sincerely yours,

*Pablo Zatarain*

*Dave Whitmer*

*Lark Ferrell*

*Chuck Shinnamon*

Pablo Zatarain  
Fair Housing Napa Valley

David Whitmer  
Housing Coalition

Lark Ferrell  
Housing Coalition

Charles Shinnamon  
Housing Coalition

*Carol Barge*

*Dan Cutright*

Carol Barge  
Citizen / Housing Advocate

Daniel Cutright  
Napa County Landmarks

cc: Steve Potter  
Michael Barrett  
Sabrina Wolfson  
Vin Smith  
Molly Rattigan  
Stephanie Gaul



**From:** [Steve Potter](#)  
**To:** [Clerk](#)  
**Subject:** FW: January 31 Special Meeting--The Reusable Foodware and Waste Reduction Ordinance  
**Date:** Thursday, January 26, 2023 11:39:55 AM  
**Attachments:** [8-21-22 - Draft REUSABLE FOODWARE AND WASTE REDUCTION ORDINANCE.pdf](#)  
[NCN Foodware Ordinance Summary 1-13-22-PDF.pdf](#)  
[8-22-22 Summary of the public survey - Reusable Foodware And Waste Reduction Ordinance.pdf](#)  
[NCN-Endorsement-Napa Valley CanDo.pdf](#)  
[NCN-Endorsement-LWVNC.pdf](#)  
[NCN-Endorsement-Bicycle Coalition.pdf](#)  
[NCN-Endorsement-NRWS.pdf](#)  
[NCN-Endorsement-Schools4CA.pdf](#)  
[NCN-Endorsement-Sierra Club Napa Group.pdf](#)  
[NCN-Endorsement-Sustainable St Helena.pdf](#)  
[NCN-Endorsement-Upper Valley Disposal.pdf](#)

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**From:** Bob Figoni [REDACTED]  
**Sent:** Thursday, January 26, 2023 11:02 AM  
**To:** Scott Sedgley <ssedgley@cityofnapa.org>; Liz Alessio <lalessio@cityofnapa.org>; Mary Luros <mluros@cityofnapa.org>; Bernie Narvaez <bnarvaez@cityofnapa.org>; Beth Painter [REDACTED] Steve Potter <spotter@cityofnapa.org>  
**Cc:** Molly Rattigan <mrattigan@cityofnapa.org>; Deborah Elliott <delliott@cityofnapa.org>; Tiffany Carraza <tcarraza@cityofnapa.org>; Lynne Baker [REDACTED]  
**Subject:** January 31 Special Meeting--The Reusable Foodware and Waste Reduction Ordinance

[EXTERNAL]

I am writing today about the issue of disposable foodware, and Napa Climate NOW!'s draft ordinance called the Reusable Foodware and Waste Reduction Ordinance. The goal of the ordinance is to move from disposable to reusable foodware as a community and beyond.

Napa Climate NOW! decided to tackle the disposable foodware issue because plastics have such an impact on climate change; in fact, plastic is one of the major contributors to greenhouse gas production. Disposable foodware also pollutes our oceans, harms both land and marine wildlife, causes litter, and creates waste.

The numbers related to disposable foodware are really mind-boggling. For example: 500 million straws are used every day in the United States. And 118 billion disposable cups are used each year. According to Upstream Solutions, nearly a trillion individual pieces of disposable foodware and packaging are used in the United States each year, creating nearly 9 million tons of waste.

The Reusable Foodware and Waste Reduction Ordinance would significantly reduce the use of all disposable foodware, such as utensils, packets, straws, cups, plates and bowls. And it will help change our current throw away culture and move us towards a reusables future.

We can't recycle our way out of the plastics problem. Less than 9 percent of plastics are

recycled each year, with no solution on the horizon. The solution to plastics pollution, and to single use disposable foodware, is reduction. And that's what our ordinance seeks to accomplish.

The Reusable Foodware and Waste Reduction ordinance would require:

- Reusable foodware for dining in,
- A ban on plastic and polystyrene disposable foodware,
- A requirement that disposable foodware be compostable,
- Accessory foodware be provided by request only,
- A charge for disposable foodware and a discount for customer-provided foodware,
- The elimination of plastic beverage bottles on city property and at city events.

There is ample public support for tackling the problem of disposable foodware:

- Scores of other municipalities have passed similar ordinances,
- Our public survey conducted last year indicated wide support for all components of our draft ordinance.
- We are finding more and more businesses already transitioning from disposable to reusable and compostable foodware.
- And many respected organizations in Napa County have endorsed the ordinance. They include:
  - League of Women Voters of Napa County
  - Napa Valley CanDo
  - Sierra Club, Napa Group
  - Napa County Bicycle Coalition
  - Schools for Climate Action
  - Napa Recycling and Waste Services
  - Upper Valley Disposal and Recycling

The time to address disposable foodware is now. Addressing climate change needs to happen now. Please make disposable foodware, and the Reusable Foodware and Waste Reduction Ordinance, a priority as the City of Napa works to implement policies to address the climate emergency.

Please find attached:

- 1) The Reusable Foodware and Waste Reduction Ordinance
- 2) A one page summary of the ordinance
- 3) Public Survey Results
- 4) Eight endorsement letters from community organizations.

Bob Figoni

Napa Climate NOW!

Chair, Waste Reduction Committee



# UPPER VALLEY

## DISPOSAL • RECYCLING • COMPOST

August 18, 2021

Dear Napa Climate Now!

Upper Valley Disposal & Recycling is writing in support of the Reusable Food Ware and Waste Reduction Ordinance being sponsored by Napa Climate Now! We would like to caution that implementation of some portions of the ordinance may not be feasible at this time in our service area due to the continuation of the Covid-Delta variant and complying with health and safety factors of our business community. In addition, we would like it to be noted that the composability of some take out products are not compliant with the Organic Materials Research Institute Certification or BPI certified and may not be compatible with our organics collection program.

We are in full support of tackling our county wide climate challenges and goals, and look forward to our continued partnership opportunities.

Sincerely,

Christy Pestoni  
Chief Operating Officer  
Upper Valley Disposal & Recycling  
[Christy@uvds.com](mailto:Christy@uvds.com)  
707-200-9317



The Napa Sierra Club views the Reusable Foodware and Waste Reduction Ordinance proposed by Napa Climate Now as a tremendous way to help combat the climate crisis and to keep our streets and waterways clear of polystyrene and plastic.

The proposed ordinance is designed to reduce single-use disposables whose production contributes to greenhouse gas emissions, and whose disposal often leads to pollution in our watershed and overflowing landfills that emit methane, a highly potent greenhouse gas.

What's more, Napa is lucky enough to have a commercial composting facility that can handle all types of compostable foodservice ware and has recently expanded their operations to be able to process more material into nutrient-rich compost that can in turn be applied to County soils to enhance productivity and soil-health.

Currently there are hundreds of municipalities, including San Francisco, Alameda, Berkeley, Oakland, San Mateo and Richmond, that have enacted such ordinances. We feel it is time that the ordinance be enacted within the entirety of Napa County as well, making Napa not only a world-class tourist destination but an environmental leader as well.



**Sustainable St. Helena**  
An Environmental Alliance

June 15, 2021

To Whom it May Concern,

Sustainable St. Helena supports Napa Climate NOW's efforts with the Reusable Foodware and Waste Reduction Ordinance. We endorse the request to pass this ordinance in the City of Napa, the County of Napa, and eventually in all Cities within Napa County

Napa Climate NOW has drafted solutions to reduce plastic and polystyrene foodware by targeting single use plastic particularly associated with food establishments. As the organization has drafted this ordinance, they have not only kept climate change, cleanliness of the Valley and wildlife in mind but also the best interest of the business owners as well as health safety.

By passing this ordinance we will be helping our community and environment.

Sincerely,

Maddie Chandler  
President, Sustainable St. Helena

July 10, 2021

As we've heard time and time again, we are in an ecological crisis of mass proportions. We must take every step that we can to secure a clean and livable future, or forever live in regret.

This is why Napa Schools for Climate Action fully supports the Reusable Foodware and Waste Reduction Ordinance, to protect our community, our planet, and our generation.

Students of Napa Schools for Climate Action

*Emily Bit*

*Class of 2022*

*ACHS Environmental Club President*

*Napa Schools for Climate Action Co-President*



Napa Recycling & Waste Services  
Napa County Recycling & Waste  
Services P.O. Box 239 • Napa, CA  
94559 (707) 255-5200  
[www.naparecycling.com](http://www.naparecycling.com)

October 20, 2022

To Whom It May Concern:

Napa Recycling & Waste Services and Napa County Recycling & Waste Services (Napa Recycling) endorse Napa Climate NOW's Reusable Foodware and Waste Reduction Ordinance. We believe that the ordinance has benefits to the community, local businesses, our operations, and most importantly to the environment.

The Reusable Foodware and Waste Reduction Ordinance will help Napa residents, businesses, and visitors divert their waste correctly and reduce waste generated. In the past few years, we've needed to invest in additional equipment to clean our recycling and compost streams due in large part to contamination from disposable foodware placed in the wrong containers.

In recent years, the state of California has passed legislation to divert and reduce waste sent to landfill. The Reusable Foodware and Waste Reduction Ordinance will help facilitate these important laws by requiring reusables for dine-in, incentivizing reusables for to-go orders, requiring single-use to-go ware to be locally recyclable or compostable, and educating and changing the behaviors of businesses and customers. Reusables for dine-in will help businesses divert organics from the landfill, decrease purchasing of foodware, reduce contamination, and lower waste bills and fees due to contamination.

Since the Single-Use Carryout Bag Reduction Ordinance in 2014, we've seen a reduction in the amount of disposable plastic bags. We believe that the charges suggested in this ordinance will also help change people's behavior and reduce the disposable foodware found in City parks, streets, and waterways.

For all the reasons mentioned above, Napa Recycling endorses the Reusable Foodware and Waste Reduction draft ordinance.

Thank you,

Tim Dewey-Mattia, Recycling & Public Education Manager  
[tim@naparecycling.com](mailto:tim@naparecycling.com)



## NAPA COUNTY BICYCLE COALITION

September 12, 2022

Naama Brenner-Abramovitch  
Napa Climate Now!

RE: Reusable Foodware and Waste Reduction Ordinance — City of Napa

Dear Ms. Brenner-Abramovitch,

The Napa County Bicycle Coalition represents over 1,800 members and supporters throughout Napa County in advocating to make riding a bicycle in our communities safe, convenient, and accessible for riders of all ages and abilities. Since 2008, the Napa County Bicycle Coalition ("NCBC") has worked with local organizations, businesses, elected officials, and the public to align our transportation infrastructure with the needs of cyclists and other active transportation users.

NCBC receives complaints of trash and debris in and along bike lanes and paths every year. Trash and debris not only make riding a bike less pleasurable, as they reduce the beauty of the environment, they also make riding less safe, as trash and debris are often the cause of bicycle crashes and flat tires. This is of such concern to our members that NCBC organizes an annual trash pick-up day along one of our multi-use paths, the Napa Valley Vine Trail, to help alleviate the problem. As well, in advocating for more bike infrastructure throughout Napa County, we often hear concerns from Public Works staff about the costs to maintain more infrastructure, and trash and debris contribute to these costs.

Reducing trash and debris in bike lanes would help reduce barriers to building more bike facilities and would make those facilities safer and more pleasurable for bicyclists. For this reason, NCBC and its Board of Directors endorses the Reusable Foodware and Waste Reduction Ordinance being proposed by Napa Climate Now! If adopted, NCBC believes this ordinance would reduce the amount of trash and debris that currently litters Napa's bike lanes and paths, making them more accessible to those who choose to go by bike.

Should you have any questions regarding this letter, please contact Kara Vernor at (707) 258-6318 or [kvernor@napabike.org](mailto:kvernor@napabike.org). Thank you to Napa Climate Now! for their efforts to reduce waste in our community and along our bikeways.

Sincerely,

A handwritten signature in blue ink that reads "Kara Vernor". The signature is written in a cursive, flowing style.

kara Vernor  
Executive Director

P.O. Box 5157 | Napa, CA 94581 | (707) 258-6318 | [www.napabike.org](http://www.napabike.org)





September 16, 2022

To \Ahom It May Concem,

This letter confirms Napa Valley CanDo's support for the draft Reusable Foodware and Waste Reduction Ordinance as proposed by Napa Climate Now (summary attached). CanDo has long experience with the plastic bag ban adopted in 2014 and realizes the importance of legal requirements to get residents and businesses to adopt environmentally beneficial practices such as Foodware ordinance proposes. We urge all jurisdictions in Napa County to adopt a uniform ordinance and will use our communication tools to inform our over 1000 readers. It is urgent that such actions be adopted as soon as possible.

Regards,

Camille Kaijankoski, President

**-SUMMARY-****REUSABLE FOODWARE AND WASTE REDUCTION ORDINANCE****SUMMARY**

The goal of the ordinance is to migrate from disposables to reusables. This draft ordinance:

- \* Requires reusable foodware in dine-in restaurants.
- \* Allows take-out foodware by request only.
- \* Allows compostable disposable take-out foodware.
- \* Eliminates plastic and polystyrene disposable foodware.

The draft ordinance contains five key features including:

**1. Reusable Foodware--**

- a. Reusable foodware (plates, bowls, cups, trays, utensils, etc.) must be used if a customer is dining in at a restaurant.

**2. Disposable Foodware--**

- a. All takeout disposable foodware (plates, bowls, cups, trays, utensils, etc.) must be made of natural-fiber compostable material. This includes takeout bags.
- b. Must be BPI certified. The Biodegradable Product Institute (BPI) is a third-party testing laboratory that certifies products free of harmful chemicals.
- c. Accessory foodware items shall be provided only upon request by the customer.
- d. Aluminum and glass are allowed.

**3. Charges and Discounts--**

- a. Disposable Cup Charge--A \$0.25 charge for *each* disposable cup
  - i. Maximum \$1.00 charge per order for all disposables.
- b. Other Disposable Foodware Charge--A \$0.25 *per order* charge for requested accessory foodware items.
  - i. Includes natural fiber compostable items such as napkins, cup sleeves, stirrers, straws, utensils, as well as condiments.
  - ii Self-serve stations may only provide reusable or refillable items.
  - iii. Maximum \$1.00 charge per order for all disposables.
- c. Income--Businesses retain any income generated from these charges.
- d. Exemptions available for Cal Fresh/SNAP and WIC customers.
- e. Reusables Discount--A \$0.25 discount *per order* for bringing your own foodware.
  - i. Customers ordering on-site may provide their own foodware for take-out beverage and food service.

**4. Plastic and Polystyrene--**

- a. Polystyrene and disposable plastic foodware are not allowed for prepared foods, even for take-out.
- b. Applies to City facilities.

**5. Plastic Bottles--**

- a. Plastic beverage bottles are prohibited for events held on City property and in City vending machines.



American Canyon | Calistoga | Napa | St. Helena | Yountville and unincorporated area of Napa County

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November 28, 2022

To whom it may concern:

The League of Women Voters of Napa County (LWVNC) supports the Reusable Foodware and Waste Reduction Ordinance proposed by Napa Climate NOW! The US and California Leagues have long been in the forefront of efforts to protect our air, land, and water resources. LWVNC also understands the grave importance of preserving the physical, chemical, and biological integrity of the local ecosystem.

Plastic waste is a large portion of the debris polluting rivers, streams, the ocean, and our bodies in the form of microplastics. Reduction of plastics at the source by encouraging re-use and recyclable or composting materials would reduce debris and improve environmental conditions. LWVNC strongly supports the move to reusable foodware for dine-in and /or to-go orders and other environmentally beneficial practices that the ordinance outlines.

Composting foodware is consistent with SB 1383, which became California law in 2016 and went into effect in January 2022. Both Napa County recycling facilities are working hard to maximize the recycling of organic waste which includes all paper products that have been “contaminated” by food. These containers enter the green waste stream along with “wet” kitchen waste to eventually become compost. The Foodware Ordinance would support foodware composting which will be mandated by SB1383 by 2024. We look forward to helping make this ordinance a reality.

Sincerely,

Bernie Brooks  
President

PO Box 10560 | Napa, CA 94559 | [www.LWVNapa.org](http://www.LWVNapa.org) | [LWVNapa@gmail.com](mailto:LWVNapa@gmail.com) Facebook/LWVNapa

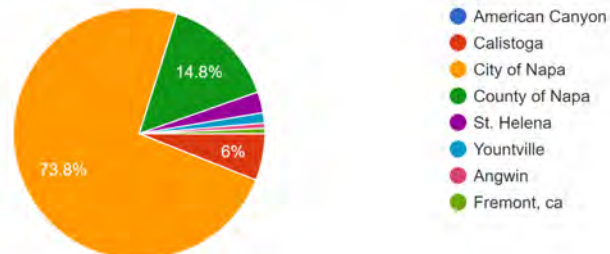
**Making Democracy Work®**

### Summary of the public survey - Reusable Foodware And Waste Reduction Ordinance -

- 1) Total of participants - 149. 74% of those who replied were from the City of Napa

Where in Napa County do you live?

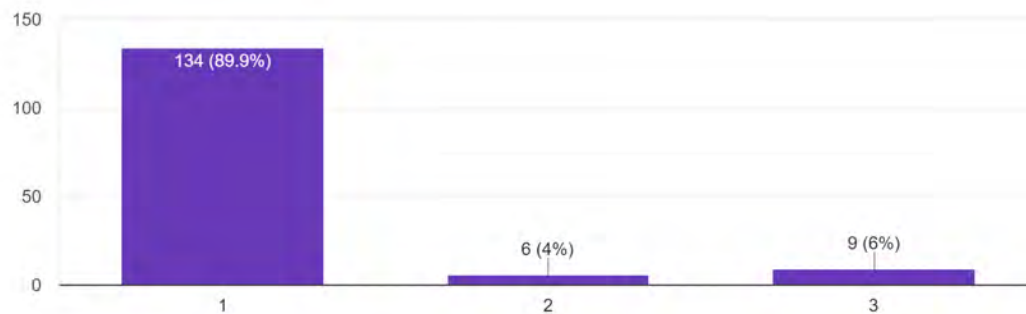
149 responses



- 2) 90% of those who responded to the survey agreed that restaurants should provide reusable foodware for in-restaurant dining.

Restaurants should provide reusable foodware for in-restaurant dining.

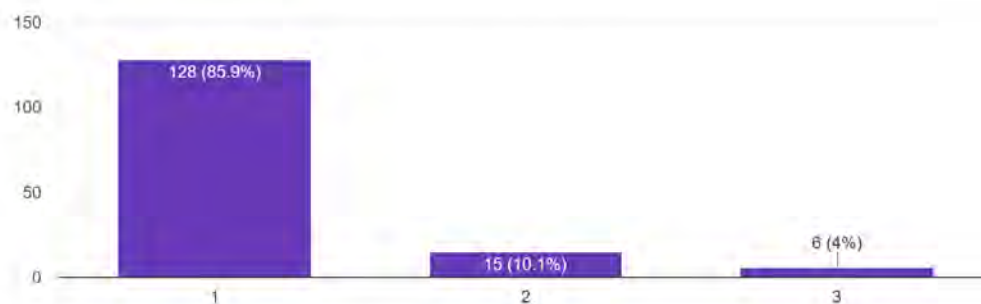
149 responses



- 3) 86% of participants believed that plastic and styrofoam foodware should be banned

Plastic and polystyrene disposable foodware should be banned.

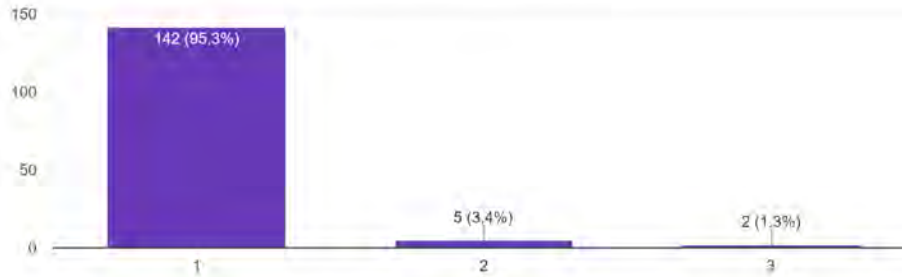
149 responses



- 4) 95% of participants agree that all takeout disposable foodware must be made of natural-fiber compostable material.

All takeout disposable foodware (plates, bowls, cups, trays, utensils, etc.) must be made of natural-fiber compostable materials (paper, bamboo, cardboard, etc.).

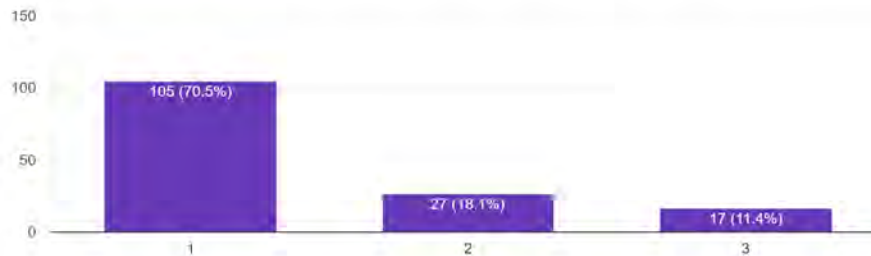
149 responses



- 5) Charges - 70.5% of those who answered the survey support the charges of \$0.25 for disposable cups. Combined with those who are neutral, it is 88% who are not opposed to the charges, which is a very high number of people!

Would you support a 25¢ disposable cup charge, with a maximum charge per order of \$1.00?

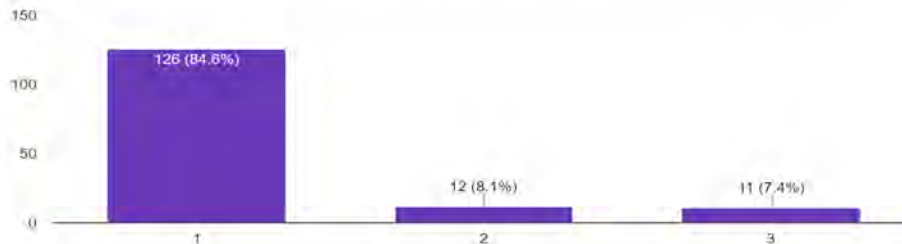
149 responses



- 6) Charges per order for ALL disposable items had a support of 85%. If we combine those who agree and are neutral, we have support of over 90%.

Would you support a 25¢ charge PER ORDER for requested disposable foodware items, including containers, napkins, cup sleeves, stirrers, straws, utensils, and condiments?

149 responses

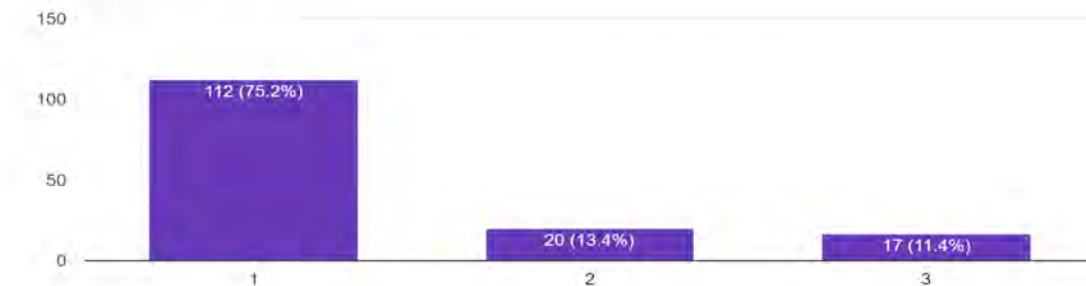




- 7) 75% of participants supported a \$.25 discount for those who bring their own cup of foodware for takeout.

Do you support a 25¢ discount PER ORDER for customers who bring their own cups and other foodware?

149 responses



Here are some of quotes that people wrote in the comment section -

- I hate getting all the utensils I don't need. I wish they asked first!
- polystyrene should be banned and other plastics as soon as there is a good, widely available alternative. But we need to put the pressure on companies to speed up this process.
- We need to change the regulations that prevent us from bringing our own utensils and containers and are forced to take disposables.
- I support reuse, compostables, and waste reduction.
- Several Bay Area cities have adopted single use plastic bans. Napa municipal and county entities should too.
- Many places automatically throw in plastic utensils. They should ask first if you need them. I don't realize they are in the takeout bag until I get home.
- This is a critical way to reduce plastic use — and to keep the issue alive in the public's awareness.
- In NZ it's common for folks to bring their own coffee cups for take out. Works really well once people have adjusted. Just like taking your own shopping bags to the grocery store. Let's do it.
- Dining in should be required to use compostables with clear recycling bins on site. If dining to-go, the restaurant should ask whether or not eating utensils are needed. Brining your own containers is a great idea but there would be considerations for the food handlers touching a possible contaminated dish form someone's home.
- It's an uphill effort but so worth the climb!
- cost of water /detergent to wash reusables?

- Grocery store deli counters put food orders in "reusable plastic containers" but they end up in recycle bins and many are not recyclable. That should be stopped. Also poly-coated paper containers and food wrapping paper goes in composting but is probably contributing to microplastic in our ground water. That type of paper should be banned.
- For takeout, restaurants should ask whether people want utensils instead of automatically including them.
- When you order door dash, there is no place to decline silverware
- Incentives are great!
- New considerations - still figuring this out!
- I pick up trash on my walks everyday! Singe use fast food plastic cups etc! Paper straw covers, cigarette butts, bottle caps, pizza boxes! Become part of the ground cover! Foldable re useable cups maybe? Fast food is the biggest problem for street trash! I dream of the day I can walk down the street with no trash🙄🙄
- While we are certainly interested in the cost of waste on the environment, I am also concerned about water useage situation for restaurants and parties at home. Also restaurant owners have lost a lot of money these last few years due to the pandemic. I'm not sure how to balance all of these issues.
- Limit in-restaurant requirement to fast food or require the choice when ordering.
- As a dining/culinary epicenter, Napa should be leading the way when it comes to eliminating/reducing single use disposable foodware!
- Not sure brining you're own food ware is consistent with current health codes
- I believe "charging" for use of disposable cups sends the wrong message (paying for a disposable cup makes it ok) and disproportionately affects lower income people. Also, what would happen to this fee? Would iot go to programs to support waste reduction? If it is kept by the restaurant it incentivizes selling disposables for them, and if the fee must be paid to an entity I can't see the restaurant being too motivated to collect/report. Sounds like a real accounting heachache!
- If you are going to provide a discount PER ORDER for customer who bring their own cups and other foodware the discount should be higher to provide an incentive for people to do that, otherwise people don't do it
- Could Napa offer some kind of deposit system, where people take home but then return glass to-go containers? I would also like to see pressure on wineries to be better about waste. I work at a winery and it is incredibly wasteful. I wonder if more wineries could compost.
- Since cost is the main influence on restaurant use of plant based compostable containers tge county should help research affordable alternatives to single use containers. Plastic

water bottles are a big problem along our rural road as well as cans. County could provide recycling bins at certain points where contractors, workers and vineyard employees can pull over and drop in plastic or cans for recycling in a way they can just pull over and drop in the empties.

- I would also be in favor of the added option of reusable take out that can be returned (like the glass milk containers you pay a deposit for and then get your money when you bring it back) . Obviously not everyone can afford this added cost but it would be a nice option to have to reduce waste even more. I always dream of a city or county wide setup where you can return the reusable take out containers a variety of locations.
- Some vendors have said it was against safety regulations for them to use customer containers. What is true?
- Please let the public know the results of this simple survey!
- I think disposable food ware items should be provided if requested by the customer. Too many times I am bringing take out home (not a guest at hotel) so I get piles of plastic wares I do not want or need. Hotels should offer the option of plates and silverware when guests get take out.
- I support all this except paying for extra ketchup.
- Thanks for your work.
- Hope we can get this passed, many Bay Area counties are now on board, it's time for Napa too!
- After covid it appears someone wants to kill the restaurant industry
- Napa can be a leader in environmental awareness with actions like these. There is no place for single-use plastic.
- I am completely in favor of either eliminating or making it prohibitive for restaurants/fast food establishing provisioning single use utensils, plates, etc.
- NA
- How do merchants feel about the discount?
- COVID complicates bringing your own. Also hard for providers to use our own plates. I support banning plastic utensils.
- Any and all ways to improve this terrible situation are welcome. thank you.
- Plastic bags the take out food goes in needs to be banned as well
- We used to bring our own containers , when we buy malfaetti, for example. I thought I'd been told the health dept. "Dissuaded" the practice.
- This will complicate waitress' job quite a bit, but should be worth it.
- I would like to know if the disposable cup charges will be used to build more recycling center or fund the existing recycling center

- We need to set an example for other cities who have lots of visitors. Stop the waste here & now!
- Reducing this single user plastic waste is a very important way to make a difference in our environment.
- You do realize that reusable require WASHING. Which requires WATER which we citizens are not allowed to have unless we look like a vine and produce grapes.
- Very much support the elimination of foodware. I have doubts about the charge for disposable cups though. I think that may turn people off.

January 26, 2023

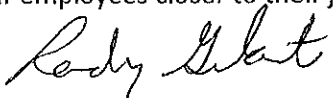
To Mayor Sedgely and City Council members,

Regrading Local Preference in Affordable Housing (work force housing)

I am a housing advocate for all types of housing. I am a Realtor, but I am not representing the Realtor organization.

I can support the proposed local preference concept providing it is for veterans, people that work in County of Napa (not just inside the City of Napa) or have been involuntarily displaced. This shall only apply to affordable housing (work force housing) that uses Federal, State or Local financial subsidies. It can not apply to market rate rental or for sale projects.

Just like Napa County has the Work force proximity Housing program, this proposed local preference can bring our employees closer to their jobs, if they desire to do so.

Thanks   
Randy Gularte



**From:** [Samantha Pascoe](#)  
**To:** [Samantha Pascoe](#)  
**Subject:** FW: Comments for Inclusion of the Packet for the 1/31/23 Napa City Council Retreat  
**Date:** Friday, January 27, 2023 2:51:21 PM

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**From:** Celeste Mirassou [REDACTED]  
**Sent:** Friday, January 27, 2023 11:54 AM  
**To:** Tiffany Carranza <[tcarranza@cityofnapa.org](mailto:tcarranza@cityofnapa.org)>  
**Subject:** Comments for Inclusion of the Packet for the 1/31/23 Napa City Council Retreat

[EXTERNAL]

Good afternoon, Tiffany. Could you please include my comments in the council members' packets for the 1/31/23 Napa City Council Retreat? If it's too late, I very much understand; and, please let me know if that's the case. Thanks so much.

Celeste Mirassou  
[REDACTED]

Mayor Sedgley and Council Members,

Some important facts about Small Off-Road Engines (SORE) and Gas Powered Blowers and Lawn Equipment

Small Off-Road Engines (SORE) produces as much emission as all California's 14 million cars.

77% of those emissions are attributed to lawn and garden equipment and 11% are attributable to agricultural use

Find those facts hard to believe? Consider that

A gas powered leaf blower emits 23 times more carbon monoxide and 300 times more hydro carbons than a 2011 Ford Raptor truck.

Thank you Yountville, Calistoga and St. Helena for recognizing the problem and banning gas powered leaf blowers. Together you've discontinued the use of 87 residential and 20 commercial gas powered blowers. And, your cities are quieter because of it.

Obviously we have a problem as 7.8% of the county's GHG emissions are attributable to Small Off-Road (SORE) equipment.

I ask that the cities of Napa and American Canyon initiate banning the blowers NOW.

Let's not wait till state funded grants that will replace 70% of the cost are exhausted. The applications began being accepted on 11/7/22 and the race is on. Let's not delay.

And, I also ask that each municipality set an example and stop using Small Off-Road Equipment (SORE) immediately. You've sign proclamations that indicate that climate change is an emergency, let's act NOW. We've seen millions spent on electric buses, surely replacing gas powered blowers is an incidental expense.

Celeste Mirassou



**From:** [Sharon Parham](#)  
**To:** [Clerk](#); [Scott Sedgley](#); [Bernie Narvaez](#); [Liz Alessio](#); [Beth Painter](#); [Mary Luros](#); [Deborah Elliott](#)  
**Cc:** [Christina Benz](#); [Janet Clare Gotch](#); [Lynne Baker](#)  
**Subject:** Public comments for Jan 31 Council Meeting  
**Date:** Friday, January 27, 2023 1:21:05 PM  
**Attachments:** [013123 Comments for 2023 Priorities.docx](#)

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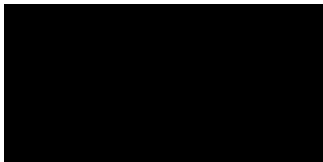
[EXTERNAL]

Hello Napa staff and council members,

Please see the attached document for public comment for the Jan. 31 Napa Council meeting.

Thank you.

Sharon Parham  
Napa Climate Now!



## Request for Adoption of a ban on gasoline powered leaf blowers and a rebate program for zero emission blowers

Dear Mayor and Councilmembers,

As you are aware, the cities of St. Helena, Calistoga, and the Town of Yountville have all enacted bans on the use of gasoline-powered leaf blowers and at the same time have offered rebate programs (for electric blowers) so that residents and commercial landscaping businesses aren't overly burdened by this change.

We are asking you to do the same for the City of Napa in 2023 and let Napa residents benefit from reduced the air pollution and noise pollution provided by a ban on gas leaf blowers. The community supports this action: we have collected over 665 signatures of Napa residents who "petition the Council to phase out use of gas-powered leaf blowers, which are a significant source of noise and air pollution." (*The petition continues*) "Electric/battery-powered equipment is an effective alternative that reduces pollution and fossil fuel use, and no-blow landscaping care should be encouraged as the healthiest option for Napa's environment, residents and visitors."

The financial impact on commercial landscapers can be alleviated through the state's [CORE voucher program](#) which covers 70% of the cost of zero-emission (battery-powered) equipment and a rebate program from the City.

The CORE voucher program went into effect on November 7, 2022. Currently there are two authorized dealers in the city: Napa Power Equipment and Horizon Distributors. As of January 18, Napa Power Equipment had submitted 35 vouchers for battery-powered leaf blowers (as well as other equipment). Napa Climate NOW! committed \$800 to Spanish-language radio ads and flyers to let businesses know about this opportunity. The City of Napa's Economic Development Department sent an email to all licensed landscaping businesses about the voucher program and featured the program as a [Partner Resource](#) in the January 2023 Economic Development Newsletter. The CORE program has \$20.4 million in funds available as of January 22.

A City-funded rebate program could provide further relief by helping to cover the remaining 30% of the cost not covered by CORE. The Napa-Solano Small Business Center (NSSBC) has applied for a grant from the Community Recovery Bank, in partnership with Napa Climate NOW! and the Napa County Hispanic Chamber of Commerce, to fund a rebate program with outreach to local landscaping businesses.

We urge you to adopt a gas leaf blower ban and approve the NSSBC grant to provide a rebate program. Our city will thank you!

The Napa Climate NOW! Leaf Blower Committee  
Sharon Parham  
Chris Benz  
Janet Clare Gotch

**From:** [Christina Benz](#)  
**To:** [Scott Sedgley](#); [Beth Painter](#); [Mary Luros](#); [Liz Alessio](#); [Bernie Narvaez](#); [Deborah Elliott](#); [Molly Rattigan](#); [Steve Potter](#)  
**Cc:** [Lynne Baker](#); [Clerk](#)  
**Subject:** Comments on Item 3a Jan 31 Special Council Meeting  
**Date:** Saturday, January 28, 2023 5:15:18 AM

[EXTERNAL]

Mayor Sedgley and Napa City Councilmembers,

As you determine your climate action priorities for 2023, we ask that you move forward on reducing emissions from the building sector by

- Supporting a county-wide reach code requiring all-electric new construction.
- Supporting development of a Clean Energy Resource Center providing easy access to information for homeowners and landlords to make energy upgrades.

[Many Bay Area jurisdictions](#) have adopted energy ordinances requiring more stringent energy requirements than those set by California's Energy Code (Title 24, Part 6), also known as all-electric or electric-preferred reach codes. By eliminating natural gas infrastructure and the methane leakage that accompanies it, these codes can significantly reduce future emissions.

In April 2022, the Bay Area Air Quality Management District released the [CEQA Thresholds for Evaluating the Significance of Climate Impacts Justification Report](#). This report states that in order to achieve California's goal of carbon neutrality by 2045, new land use development projects must not include natural gas appliances or natural gas plumbing (in both residential and nonresidential development).

A county-wide reach code with requirements specific to our regional situation will play an important role in achieving the goal of net-zero emissions by 2030 and provide a clear path for future development.

A reach code is also a critical tool for homeowners and landlords engaged in retrofitting the current building stock. Its application will help ensure that GHG emission reduction is achieved through installation of only electrical appliances, HVAC systems, and heat pump water heaters. A Clean Energy Resource Center will serve as a one-stop shop (on-line and physical) providing easy access to information for homeowners and landlords to do energy upgrades. Information will include financial incentives and qualified contractors. There will also be information for contractors about financial incentives and training opportunities. In addition, the Center will provide current information about electric vehicles, their availability and financing.

There is interest from MCE in this project and on February 13 a group from Napa (including MCE Directors Beth Painter and Supervisor Ryan Gregory) will visit Sonoma Clean Power's

Advanced Energy Center in Santa Rosa to learn more about how the center operates. This center is considered a model for others. Here is a link to the website:

<https://scpadvancedenergycenter.org/>

Thank you for your consideration and support,  
Lynne Baker and Chris Benz from Napa Climate NOW!, members of the Community Energy Resiliency Group



**From:** [Kristi](#)  
**To:** [Clerk](#)  
**Cc:** [lbaker.rnms@gmail.com](mailto:lbaker.rnms@gmail.com)  
**Subject:** Clean Energy Resource Center  
**Date:** Saturday, January 28, 2023 8:55:07 AM

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[EXTERNAL]

I am writing in support of a county-wide all-electric reach code and/or a Clean Energy Resource Center for retrofits, and while I can't be there in person, I support comments of those present from Napa Climate Now.

Kristi Tatarian



**From:** [Lori Stelling](#)  
**To:** [Clerk](#); [Scott Sedgley](#); [Bernie Narvaez](#); [Liz Alessio](#); [Beth Painter](#); [Mary Luros](#); [Deborah Elliott](#)  
**Subject:** Public Comments for Jan 31 Council Meeting  
**Date:** Sunday, January 29, 2023 8:54:58 AM

[EXTERNAL]

Dear Mayor Sedgley and Napa City Council Members,

As you consider your 2023 Napa City Council Priorities this Tuesday, I urge you to commit to take action on each of Napa Climate NOW's 2023 recommendations, including:

- **Adopt an ordinance banning future fossil fuel gas stations and the expansion of gasoline pumps at existing stations.** Note: I've noticed at least 3 gas stations within my usual City of Napa driving routes adding additional gas pumps this past year. This is unacceptable practice at this stage in the climate emergency and sends the message to our youth that we aren't serious about ensuring their chance at a livable future. We must act quickly to send the message that we will work together as a community to clear a swift and steady pathway toward a fossil free future.
- **Support a county-wide Reach Code requiring all-electric in new construction.** Note: With GHG emissions from the use of natural gas accounting for approximately 75 percent of our County's total emissions from the building energy sector, this feels to me like a common sense decision and an essential ingredient in our community following through on it's commitment to move with clear intent toward net zero climate pollutants by 2030.
- **Adopt tree removal guidance to minimize removal of mature trees (e.g. as a part of Measure T projects, new project development) and protect Napa's existing urban forest.** Note: We must protect our current sources of carbon sequestration and build up our future reserves today. The additional benefit of improved air pollution removal and stormwater mitigation, not to mention beautification of our community and the beneficial cooling effects trees provide, make this action a win-win on multiple levels, from my viewpoint.

As the parent of a Napa teen committed to doing all I can to support our youth in having the chance at a livable future, I promise to continue to be a community member who stays actively engaged in influencing climate policy decisions in 2023 and continues to help Napa Climate NOW! support you in your efforts to move with clear intent toward making a real difference for our children and the planet. If every city, town and county do their part, I do believe we can create the kind of active and engaged hope that must become mainstream for healing to be possible.

On a side note, I've been following the inspiring climate policy changes taking place in the **City of Boulder, CO** and wanted to pass along this link to their **Climate Stories of 2022 Roundup**, should you find it of benefit: <https://bouldercolorado.gov/news/climate-stories-2022-roundup>

Thank you for your dedication to your community.

Lori Stelling  
Napa Resident (25 Years)  
Working Group Liaison, Napa Climate NOW!

From: Yvonne Baginski

January 30, 2023

To: Napa City Council.

At the retreat on 1/31/23, please consider enacting the following climate action considerations:

## LIMIT VEHICLE IDLING

Unnecessary idling contributes to general environmental degradation by emitting greenhouse gases, hydrocarbons, nitrogen oxides, and particulate matter. In order to protect public health, and the environment, conserve energy and resources, promote economic efficiency, and improve the quality of life, please implement the following:

Enact an ordinance banning future drive-thrus in the City of Napa. We currently have 15 drive-thrus in Napa, situated on Soscol, Jefferson, Trancas and Lincoln Sts.

1. Enact an ordinance regulating any motor vehicle idling for the following:
  1. For any commercial or passenger vehicle to idle for more than ninety consecutive seconds while that vehicle is parked on a city street.
  2. For any passenger vehicle within 100 feet of a school or park to idle for more than ninety consecutive seconds.

From the EPA:

Idling vehicles contribute to air pollution and emit air toxins, which are pollutants known or suspected to cause cancer or other serious health effects. Monitoring at schools has shown elevated levels of benzene, formaldehyde, acetaldehyde and other air toxins coinciding with parents picking up their children. Children's lungs are still developing, and when they are exposed to elevated levels of these pollutants, children have an increased risk of developing asthma, respiratory problems, and other adverse health effects. Limiting a vehicles idling time can dramatically reduce these pollutants and children's exposure to them.

California recognized this issue in 2016 when the state legislature adopted ACR-160. This resolution address the issue of vehicular air pollution, specifically motors vehicles and children. It encourages motorists not to idle their vehicles near places where children congregate. Unfortunately resolutions are non-binding and unenforceable.

Other California cities with idling ordinances: Santa Cruz, Palo Alto, Santa Barbara.

**SUPPLEMENTAL REPORTS & COMMUNICATIONS  
Office of the City Clerk**

**City Council of the City of Napa  
Regular Meeting**

**January 31, 2023**

**FOR THE CITY COUNCIL OF THE CITY OF NAPA**

**AFTERNOON SESSION:**

**SUBMITTED DURING OR AFTER THE MEETING**

**3. COUNCIL WORKSHOP**

**3.A. Discussion of the Mayor City Projects and Initiatives Underway and Setting Council Priorities  
Through Fiscal Year 2023/24 and 2024/25**

**Communications:**

- 14) Email from Pat Burrows, President, on behalf of Napa City Firefighters  
Association L3124 and local resident received on January 31, 2023.**

Public Comment Council Priorities 1/31/23

Pat Burrows President and speaking on behalf of Napa City Firefighters Assc. L3124 and local resident.

Thank you for your time today and leading up today. As we move into the budget season you will be hearing from us a lot; but today is about the Council's priorities for 2023 and beyond.

I'm here to remind you about us, the boots on the ground and one of the memberships who are most effected by the decisions made at the Council level. So please, **DON'T FORGET ABOUT the FIREFIGHTERS** of L3124 when you set your priorities.

Let me go over 2022's priorities and remind you a little of how each effects us with the overall theme being staffing issues that can be remedied this budget cycle with 3 new Captain FTEs.

Climate Change;

Yes, it is real. We have seen it first hand specifically in the Wildland arena. We have experienced it here locally during the wildfires in Napa County in 2017 and 2020. The increase in demand on our members both locally and with mutual aid is at a breaking point. One of our main Wildland/Urban interfaces, the Montecito neighborhood, is about a 10-minute drive for our closest engine. This is a critical safety threat to our community. Don't forget about the Firefighters.

Workforce Stability;

We were lucky to not be hit with layoffs during the pandemic, however we were the ones who worked through it. We were the ones that put our lives at risk day in and day out. We saw no overall decrease in call volume, it's only continued to rise. We are over 11,000 calls a year now and have not addressed adjusting staffing to meet the continued increase in demand. We need the staffing to continue to offer the same excellent service we strive for. Don't forget about the Firefighters.

Housing and Homeless;

We clearly have a homeless and housing problem and it is Council's job to find ways to allievate it. However, as the homeless population increases, again, our call volume increases. We are also adapting to new health and safety threats that this situation has presented to us at the ground level. Again, it needs to be addressed at a local, state, and federal level; but in the mean time don't forget about the Firefighters and the impacts this has on us now.

General Plan and Housing

Short and sweet with this one. As the local population continues to increase, and clearly the Council has set priorities for affordable housing, the call volume will continue to rise. Don't forget about the Firefighters.

Economic Development

We need to protect any investment in economic development. Any future commerce brought into this City will need fire protection. The downtown corridor, home of a majority of our TOT income and some of the most challenging structures for firefighting (both residential and commercial) does not have a fire engine dedicated to it. We support bringing E1 back into service and in so doing, alleviating many of the unintended consequences these changes, and they are changes for good, have impacted our membership. Don't forget about the Firefighters. Please feel free to reach out to myself or your L3124 designee with any questions you might have. Thank you.