



## **REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA**

**Tuesday, April 15, 2025**

**3:30 PM Afternoon Session  
No Evening Session**

**City Hall Council Chambers**

*955 School Street  
Napa, CA 94559  
[www.cityofnapa.org](http://www.cityofnapa.org)*

### **CITY COUNCIL OF THE CITY OF NAPA**

***Mayor Scott Sedgley  
Vice Mayor Mary Luros  
Councilmember Chris DeNatale  
Councilmember Bernie Narvaez  
Councilmember Beth Painter***

See last pages of agenda for information regarding meeting procedures  
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

**3:30 P.M. AFTERNOON SESSION****1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. SPECIAL PRESENTATIONS:****3.A. [145-2025](#) Proclamation for Fair Housing Month**

**Recommendation:** Proclaim April as Fair Housing Month.

**Attachments:** [ATCH 1 - Proclamation](#)

**3.B. [135-2025](#) Proclamation for National Bike Month and Bike to Work and School Day**

**Recommendation:** Proclaim May as National Bike Month and May 15th as Bike to Work and School Day.

**Attachments:** [ATCH 1 - Proclamation](#)

**3.C. [001-2025](#) National Public Safety Telecommunicators Week**

**Recommendation:** Proclaim the week of April 13-19, 2025, as National Public Safety Telecommunicators Week.

**Attachments:** [ATCH 1 - Proclamation](#)

**3.D. [131-2025](#) Proclamation for Police Chief Jennifer Gonzales**

**Recommendation:** Proclaim the City Council's recognition of Jennifer Gonzales, Chief of Police, for her many positive contributions to the City, on the occasion of her retirement.

**Attachments:** [ATCH 1 - Proclamation](#)

**4. PUBLIC COMMENT:****5. CONSENT CALENDAR:****5.A. [164-2025](#) City Council Meeting Minutes**

**Recommendation:** Approve the minutes from the April 1, 2025 Regular and Special Meetings of the City Council.

**Attachments:** [ATCH 1 - April 1, 2025 Draft Special Meeting Minutes](#)  
[ATCH 2 - April 1, 2025 Draft Regular Meeting Minutes](#)

- 5.B. [156-2025](#) **City Manager's Office Staffing Plan Update Second Reading**
- Recommendation:** Approve the second reading and final adoption of an ordinance amending Napa Municipal Code Section 2.08.090(A) regarding the designation of appointive officers in the City Manager's Office.
- Attachments:** [ATCH 1 - Ordinance](#)
- 5.C. [161-2025](#) **Monthly Budget and Investment Statements**
- Recommendation:** Receive the Monthly Budget and Investment Statement as of January 31, 2025; and as of February 28, 2025.
- Attachments:** [ATCH 1 - January 2025 Budget Investment Statement](#)  
[ATCH 2 - February 2025 Budget Investment Statement](#)
- 5.D. [055-2025](#) **Emergency Declaration for 36-inch Asbestos Cement Water Transmission Main Replacement**
- Recommendation:** Determine there is a need to continue the emergency action to execute and implement contracts for the construction to replace up to 8,200 linear feet of 36-inch asbestos cement transmission main.
- 5.E. [097-2025](#) **Emergency Repair of Browns Valley Creek at Tall Grass Drive Bridge**
- Recommendation:** Determine there is a need to continue the emergency action to execute and implement a contract for the design, permitting, and construction to stabilize the creek bank and adjacent roadway for Browns Valley Creek at Tall Grass Drive, and determine that the actions authorized by this item are exempt from CEQA.
- 5.F. [113-2025](#) **Storm Drain Rehabilitation Project**
- Recommendation:** Adopt a resolution: (1) authorizing the Public Works Director to award a construction contract to, and execute a construction contract with, Insituform Technologies, LLC, for the Storm Drain Rehabilitation Project in the bid amount of \$1,434,292; (2) authorizing the Public Works Director to approve change orders and charges for project services up to \$333,430 for a total project amount not to exceed \$1,767,722; and (3) determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[ATCH 2 - Project Map](#)

- 5.G. [120-2025](#) **Redwood Vines Subdivision Final Map, 6 Single-Family Lots Project Located at 2550, 2552 & 2554 Redwood Road.**
- Recommendation:** Adopt a resolution (1) approving the Final Map of Redwood Vines Subdivision (Project No. ENG23-0017), to subdivide property located at 2550, 2552 & 2554 Redwood Road into 6 single-family lots, (2) authorizing the Mayor to sign said Final Map, (3) approving and authorizing the Public Works Director to execute the Subdivision Improvement Agreement, and (4) determining that the actions authorized by this resolution were previously determined to be exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[ATCH 2 - Final Map](#)
- 5.H. [130-2025](#) **Fleet Replacement Schedule**
- Recommendation:** Adopt a resolution (1) approving an Amendment No. 2 to Appendix E from the Mid Cycle Budget Fiscal Year 2024/25, Fleet Replacement Schedule, and (2) authorizing the City Manager or Public Works Director to execute contracts and agreements on behalf of the City for the purchase of replacement vehicles and equipment based on the descriptions and dollar amounts identified on the Amendment No. 2 to Appendix E in the total amount of \$6,167,000 in FY2024/25, and (3) amending the Equipment Replacement Fund Reserves (66013100), Fleet Replacement General Fund (61030910), and Fleet Management Admin (61030900) Fiscal Year 2024/25 budgets as documented by Council Budget Amendment No. 95P10.
- Attachments:** [ATCH 1- Resolution](#)  
[EX A - A2 Appendix E: Fleet Replacement Schedule](#)  
[EX B - Council Budget Amendment No. 95P10](#)
- 5.I. [147-2025](#) **Trucking Services Contract Amendment**
- Recommendation:** Approve and authorize the Public Works Director to execute on behalf of the City Amendment No. 1 to Agreement No. C2023-607 with Toby's Trucking, Inc., a California corporation, for trucking services in the increased amount of \$1,000,000 for a total contract amount not to exceed \$2,000,000 and determine that the actions authorized by this item are exempt from CEQA.
- Attachments:** [ATCH 1 - Amendment No. 1 to Agreement C2023-607](#)
- 5.J. [154-2025](#) **Animal Shelter Services Agreement Amendment**
- Recommendation:** Approve and authorize the City Manager to execute on behalf of the City Amendment No. 1 to Agreement No. C2019-144 for Animal Shelter Services
- Attachments:** [ATCH 1 - Amendment No. 1 to Agreement No. C2019-144](#)

**5.K. [155-2025](#)****Soscol Medians Public Art Amendment****Recommendation:**

Adopt a resolution (1) approving and authorizing the Parks & Recreation Director to execute on behalf of the City Amendment No. 1 to Agreement No. C2023-652 with Redux Design Shop, LLC, for design, fabrication and installation of artwork titled "Downstream" located in the Soscol Medians in the increased amount of \$55,566 for a total contract amount not to exceed \$235,566, (2) approving a transfer in the amount of \$55,566 from the Public Art Fund account 2305050-82300 to CIP project account 30030210-70510 33PA22PR04 as documented in Council budget amendment No. 19P10; and (3) determining that the actions authorized by this resolution are exempt from CEQA.

**Attachments:**[ATCH 1 - Resolution](#)[ATCH 2 - C2023-652](#)[ATCH 3 - Amendment No. 1 to C2023-652](#)[ATCH 4 - Council Budget Amendment No. 19P10](#)**6. ADMINISTRATIVE REPORTS:****6.A. [088-2025](#)****Downtown Napa Property and Business Improvement District Renewal****Recommendation:**

Adopt a Resolution Declaring the City's Intention to renew the Downtown Napa Property and Business Improvement District, and set a public hearing for June 17, 2025, at 6:30 P.M. in City Hall Council Chambers, 955 School Street, Napa, CA.

**Attachments:**[ATCH 1 - Resolution](#)[ATCH 2 - Map of Proposed DNPBID Boundary 2026-2032](#)[ATCH 3 - DNPBID Management District Plan](#)[ATCH 4 - City Entity Properties and Assessments](#)[ATCH 5 - Ballot](#)**6.B. [277-2023](#)****Solid Waste and Recycling Collection Rates****Recommendation:**

Authorize City Staff to Provide Written Notice by Mail of the Proposed Update to Solid Waste and Recycling Collection Rates in Compliance with all Requirements of State Law, and Schedule a Public Hearing to Consider Adoption of Updated Solid Waste and Recycling Collection Rates on June 17, 2025, at 6:30 pm.

**Attachments:**[ATCH 1 - SW & R Collection Svc Rate Study for 2025-2029](#)[ATCH 2 - Dev of SB 1383 5-Year Commercial Organics Rate Structure](#)[ATCH 3 - Draft Proposition 218 Notice](#)**7. CONSENT HEARINGS:**

**7.A. [129-2025](#)****1514 Clay Street HRI Removal****Recommendation:**

Adopt a resolution approving the removal of the Local Landmark Designation from 1514 Clay Street (APN: 003-197-010) and determining that the actions authorized by the resolution are exempt from the California Environmental Quality Act (CEQA).

**Attachments:**

[ATCH 1 - Resolution](#)

[EX A - Historical Analysis](#)

[ATCH 2 - Historical Analysis](#)

[ATCH 3 - CHC Report & Minutes - November 1, 2012](#)

**8. COMMENTS BY COUNCIL OR CITY MANAGER:****9. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is Tuesday May 6, 2025.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on April 10, 2025 at 5:00 P.M.

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Tiffany Carranza, City Clerk

**\*\* Notice of Meeting Procedures \*\*****ATTENDING THE MEETING IN PERSON**

Members of the public may participate in the City Council meeting by attending in-person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559.

**PROVIDING SUPPLEMENTAL WRITTEN COMMENTS**

Any member of the public may provide supplemental written comments to the City Council before or during the meeting, and those supplemental written comments will be made a part of the written record in accordance with the Council's Rules of Order and Procedures (R2016-6).

Supplemental written comments may be submitted to the City Clerk via email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org), via mail to ATTN: City Clerk, 955 School Street, Napa, CA 94559, via fax at (707) 257-9534, or dropped off in person at the City Clerk's Office located at City Hall. If you are commenting on a particular item on the agenda, please identify the agenda item number and letter. Please be aware that any public comments received that do not specify a particular agenda item number will be entered into the record under the general public comment portion of the agenda.

**VIEWING THE MEETING LIVE**

All members of the public are invited to view the meeting live (a) in person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559, (b) on local cable TV Channel 28; or (c) live-streamed on the City of Napa's website at [www.cityofnapa.org](http://www.cityofnapa.org) (see: <https://napacity.legistar.com/Calendar.aspx> ; and click on the "In Progress" button).

**VIEWING ARCHIVED WEBCASTS OF PAST MEETINGS**

Members of the public may access past City meetings at any time by going to <https://napacity.legistar.com/Calendar.aspx>; which includes an indexed listing of past meetings, including supporting documents, minutes, and video.

**GENERAL PROCEDURES FOR CITY COUNCIL MEETINGS****MEETING DATES:**

The City Council meets regularly on the first and third Tuesday of each month; and additional meetings may be scheduled as needed.

**INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:**

Information and documents related to this meeting are available on the City's website at [www.cityofnapa.org](http://www.cityofnapa.org); or by contacting the City Clerk by email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org), by calling (707) 257 9503, or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

**CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:**

The City of Napa offers its public programs, services, and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. The City complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), or if you need any special assistance to participate in this meeting, contact the City Clerk at (707) 257 9503 or email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). For TTY/ Speech to Speech users, dial 7 1 1 for the California Relay Service, for text to speech, speech to speech, and Spanish language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide as much advance notice as feasible, at least 48-hours prior to the meeting.

**TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:**

Esta agenda identifica los asuntos que serán considerados para la acción de un cuerpo legislativo de la Ciudad en la fecha, hora y lugar que se muestran en la primera página. Todas las juntas del cuerpo legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el cuerpo legislativo.

Si solicita ayuda para traducir del inglés al español esta agenda o información relacionada, comuníquese con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). Para una solicitud de asistencia, favor de avisar con al menos 48 horas de anticipación.

**RULES OF ORDER FOR THE CONDUCT OF CITY COUNCIL MEETINGS:**

The City Council conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016-6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order.

**PROCEDURES TO DIRECTLY ADDRESS THE CITY COUNCIL:**

Any member of the public may directly address the Council regarding any matter identified on the agenda. Regular meeting agendas will include an agenda item for "Public Comment". Each speaker is requested to submit a speaker card or request to speak before the item is called to be addressed by Council (for Public Comment, Consent Calendar, Administrative Reports, Consent Hearings, or Public Hearings). Speaker cards are used to promote efficient and orderly progress of the meeting; however, a card is not required if the speaker otherwise makes a clear and timely request to address the Council. Information on Speaker cards is subject to public disclosure under the California Public Records Act.

Speakers should direct comments to Mayor and Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified. For each item, speaking time is limited to no more than three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the Mayor or City Council to address special circumstances. The Mayor may modify (increase or decrease) any time requirements for any speaker, or change the order of the items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. This may include moving all or a portion of the Public Comment portion of the agenda to the end of the meeting (see Council Policy Resolution 19, R2016-6 section 6.1.4).



**PUBLIC COMMENT:**

During each regular meeting, the public may directly address the City Council on any matter within the Council's subject matter jurisdiction, including any matter that is not on the agenda. However, State law strictly limits the Council's authority to respond at the meeting to any matter that is not on the agenda.

**CONSENT CALENDAR:**

Items on the Consent Calendar are considered routine and may be approved by a single vote of the City Council.

**ADMINISTRATIVE REPORTS:**

Items on the Administrative Reports portion of the agenda will include a staff report and an opportunity for the public to address the City Council, but they do not require a formal public hearing prior to City Council taking the identified action.

**CONSENT HEARINGS:**

Items on the Consent Hearing portion of the agenda are considered routine and may be approved by a single vote of the City Council; however, any member of the public or City Council may remove an item for consideration during the Public Hearing portion of the agenda.

**PUBLIC HEARINGS:**

During any public hearing (which includes any appeal hearing), an opportunity will be provided for public testimony when any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public testimony. All other speakers will be limited to times established by the Mayor under the Procedures to Directly Address the City Council (above).

**CLOSED SESSION:**

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT:**

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000-21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000-15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

**CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:**

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi adjudicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi adjudicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.