



**DRAFT REGULAR MEETING AGENDA MINUTES
FOR THE CITY OF NAPA NOMINATION COMMITTEE**

October 4, 2023 – 6:00 P.M.

**City Hall Council Chambers
955 School Street, Napa, CA 94559**

1. CALL TO ORDER/ROLL CALL – 6:00 P.M.

NOMINATION COMMITTEE MEMBERS PRESENT:
Vice Mayor Painter and Councilmember Narvaez

STAFF MEMBERS PRESENT:
Tiffany Carranza, City Clerk

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS – NONE.

3. PUBLIC COMMENT – NONE.

4. INTERVIEWS AND RECOMMENDED APPOINTMENTS

**4.A. Interview applicants and make recommended appointments to
the Community Development Block Grant Advisory Committee.**

Vice Mayor Painter and Councilmember Narvaez interviewed the
candidates in the following order:

1. Robert Van Der Velde
2. Mark J. Nichol
3. Virginia Young
4. Harry Collamore
5. Karina O'Briain

At the conclusion of the applicant interviews, Vice Mayor Painter and
Councilmember Narvaez completed a ballot, ranking the applicants on a
scale of 1-5 with five being the most qualified. Ballots were then distributed
to City Clerk Carranza.

The balloting resulted in the following votes:

Painter: Van Der Velde (2); Nichol (1); Young (4); Collamore (5); O'Briain (3)

Narvaez: Van Der Velde (4); Nichol (1); Young (2); Collamore (5); O'Briain (3)

City Clerk Carranza announced the scores and that Robert Van Der Velde, Virginia Young, Harry Collamore and Karina O'Briain would move forward as the recommended nominees for appointment.

4.B. Interview applicants and make recommended appointments to the Building and Fire Code Board of Appeals.

Vice Mayor Painter suggested that, in order to accommodate the requirements of the Napa Municipal Code which states that three members of the Building and Fire Code Disability Board of Appeals must also serve concurrently on the Disability Access Board of Appeals, the committee waive the interviews for John McBroom and Gina Biter-Mundt and move forward with their recommendation as they were the only two applicants to apply as members to serve concurrently on both boards, and were qualified. Councilmember Narvaez and the remaining applicants supported this.

Vice Mayor Painter and Councilmember Narvaez interviewed the remaining candidates in the following order:

1. Kyle Larson
2. Mark J. Nichol

At the conclusion of the applicant interviews, Vice Mayor Painter and Councilmember Narvaez completed a ballot, ranking the applicants on a scale of 1-2 with two being the most qualified. Ballots were then distributed to City Clerk Carranza.

The balloting resulted in the following votes:

Painter: Larson (1); Nichol (2)
Narvaez: Larson (2); Nichol (1)

City Clerk Carranza announced the scores.

Due to a tie between applicants, Vice Mayor Painter and Councilmember Painter further discussed the applicant's qualifications. Ultimately applicant Nichol stepped down.

City Clerk Carranza announced that Kyle Larson, John McBroom, and Gina Biter-Mundt would move forward as the recommended nominees for appointment.

5. ADJOURNMENT – 7:09 P.M.

Tiffany Carranza, City Clerk