

Profile

Harry _____ Collamore _____
First Name Middle Initial Last Name

Email Address

Street Address

Suite or Apt

City

State

Postal Code

Mailing Address (if different than Resident Address above)

Primary Phone

Alternate Phone

Length of Residence in the City of Napa:

14 years

Length of Residence in the County of Napa:

14 years

Registered to vote in the City of Napa?

Yes No

Retired _____
Employer Job Title

Ethnicity *

Caucasian/Non-Hispanic

Interests & Experiences

Which Boards would you like to apply for?

Community Development Block Grant Advisory Committee (CDBG): Submitted

Community Service Experience:

County of Napa Mental Health; Quality Coordinator & Utilization Review Coordinator; 2009-2019 City of Napa CDBG Commission; member and Chair; 11/14- 1/18; 9/20 - present County of Mendocino Mental Health; Clinical Manager; 4/07 -8/09 Buckelew Programs; Program Director; 12/94 - 4/07 Four Winds West; Program Director; 11/90 - 12/94 Mendocino County; Homeless Services Planning Committee, MHSA Housing Committee, MHSA TAY Planning Committee, County Supportive Housing Management Committee; 4/07 - 8/09• Marin County: Save Section 8 Committee, Safe Haven Task Force, Housing Action Team Oversight Committee, Non-Profit Continuum of Housing and Services- various committees, Mental Health Forensic Team Committee, Young Adult Transitional Needs Committee (Founder/Chair), Dual Diagnosis Task Force, Shelter Plus Care Advisory Board, Mental Health Board; 1991- 2007 (see resume for more)

Education:

Antioch College; B.A.; 1976 California Institute of Integral Studies; M.A.; 1981

Other relevant experience or expertise:

While at Buckelew, we consistently applied for CDBG funds to assist with our rehabilitation of housing resources for disabled adults in Marin. It was quite satisfying to serve on Napa's CDBG Commission and help provide citizen recommendations to the Council regarding worthy applications for funds.

Additional Questions

What is your understanding of the role and responsibility of this board?

The Commission's ultimate responsibility is to provide citizen input and recommendations to the City Council and Housing Authority on the annual and 5 year plans for housing in the City, as well as review submitted applications from qualified entities for CDBG funds, whether disbursed by HUD annually or, as in the case of the Fire Museum, reallocation of previously disbursed funds that become available.

Have you ever attended a meeting of this board? If so, how many?

Yes. Not sure how many. I've served for a little over 6 years, 2 as chair.

What duties of this board are most interesting to you?

All.

What activities of this board are least interesting to you?

none.

What programs or projects would you like to see improved or implemented?

Napa has made significant progress in recent years supporting a range of housing. We still need to find ways to expand affordable housing, especially for vulnerable populations, such as seniors, disabled people, gig workers and seasonal employees and critical workers on minimum wage. Meanwhile, as feasible, we must maintain and improve our infrastructure and support for existing housing. I particularly applaud the Housing Authority's rehabilitation loan and grant program.

How would you approach improving these project(s) or program(s)?

Sound applications from qualified applicants who address these issues and have a proven track record of success should be prioritized, especially if CDBG funds are able to be used to leverage other funds.

Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?

not any more!

Please list two local references and their phone numbers:

[Redacted]

How did you learn of this vacancy?

Other

Education

- M.A. California Institute of Integral Studies, San Francisco, CA. Counseling Psychology
- B.A. Antioch College, Yellow Springs, Ohio. Psychology

Experience

- **Quality Coordinator.** County of Napa Mental Health. Napa, CA April, 2014 – October, 2019

Duties and Responsibilities:

Responsible for tracking state and federal regulatory requirements and ensuring that they are assimilated into the County’s Health and Human Services Agency’s operational practices. Liaison to state and federal regulatory personnel, coordinate program audits and site visits, coordinate the development of corrective action plans, and monitor operational practices. Train staff with respect to regulatory requirements. Coordinate Quality Improvement Projects. Chair of Quality Improvement Committee. Represent the county on multiple state committees and task forces.

- **Utilization Review Coordinator.** County of Napa Mental Health, Napa, CA August, 2009 – April, 2014

Duties and Responsibilities:

Responsible for MH Division Documentation Auditing and Staff Training, authored and updated Documentation guidelines. Oversaw Utilization Management activities including service authorizations. Created data tracking dashboard and measures, chaired Utilization Review Steering Committee, charged with monitoring system performance measures and developing improvement strategies to address UM issues. Created and chaired Inpatient Hospitalization and Authorization and Recovery Review Committees. Coordinated with Fiscal and Quality Management Divisions to strategize and implement updated procedure coding for documentation. Implemented Plans of Correction as needed to improve documentation compliance.

- **Clinical Manager and Director, Adult Mental Health.** Mendocino County Mental Health, Ukiah, CA April, 2007 – August, 2009

Duties and Responsibilities:

Responsible for oversight, coordination and supervision of all aspects of Mendocino County Adult Mental Health services, including (but not limited to) Psychiatric Emergency Services, Acute Hospitalizations, LPS placements and discharge planning, Intake, Assessment and Referral, Specialty Case Management, delivery of services by Community Based Organizations, Vocational Rehabilitation COOP Program, Forensic Services, MHSA programs, representing department on multiple boards, committees and commissions.

- **Program Director.** Buckelew Programs Marin Assisted Independent Living. San Rafael, CA December, 1994 – April, 2007

Duties and Responsibilities:

Responsible for program management and supervision for non-profit mental health program providing housing and support services for adults with serious and persistent mental illnesses. Created programs and secured funding for Transition Age Youth, Outreach, services and housing for homeless individuals, vocational and social support programs, set up a physical health care clinic and nutritionist counseling, served on multiple county committees and task forces.

- **Program Director, Co-founder.** Four Winds West. Fairfax, CA November, 1990 – December, 1994

Duties and Responsibilities:

Co-designed and ran first Transition Age Youth program in California. Designed and supervised vocational support program, independent living skills curriculum and psychological support services.

- **Program Supervisor/Family Therapist.** La Cheim Programs. Richmond, CA February, 1987 – November, 1990

Duties and Responsibilities:

Supervised Weekend Residential Treatment Program and provided Family Therapy for troubled adolescents and children.

- **Private Psychotherapy Practice.** San Francisco and San Rafael, CA July, 1986 – December, 2006

Boards and Commissions

- Chair, City of Napa Community Development Block Grant Commission November, 2014 – January, 2018
- Member, California Compliance Advisory Council April, 2014 - present
- Member, CBHDA Medi-Cal Policy Committee (plus various sub-committees) April, 2014 - present
- Member, Mendocino County: Homeless Services Planning Committee, MHSA Housing Committee, MHSA TAY Planning Committee, County Supportive Housing Management Committee, County Health Planning Council 2007- 2009
- Member/Officer, Marin County: Save Section 8 Committee, Safe Haven Task Force, Housing Action Team Oversight Committee, Non-Profit Continuum of Housing and Services- various committees, Mental Health Forensic Team Committee, Young Adult Transitional Needs Committee (Founder/Chair), Dual Diagnosis Task Force, Shelter Plus Care Advisory Board, Mental Health Board (chaired subcommittees and public hearings) 1991-2007
- Board President, Marina Counseling Center Board of Trustees 1986-1991

References available on request.

Profile

Karina _____ O'Briain _____
First Name Middle Initial Last Name

Email Address

Street Address

Suite or Apt

City

State

Postal Code

Mailing Address (if different than Resident Address above)

Primary Phone

Alternate Phone

Length of Residence in the City of Napa:

9 yrs

Length of Residence in the County of Napa:

42 yrs

Registered to vote in the City of Napa?

Yes No

Napa Valley Community Housing _____ Senior Project Manager _____
Employer Job Title

Ethnicity *

Caucasian/Non-Hispanic

Interests & Experiences

Which Boards would you like to apply for?

Community Development Block Grant Advisory Committee (CDBG): Submitted

Upload a Resume

Community Service Experience:

Commissioner, City of Napa Community Development Block Grant Citizen's Advisory Committee, 2014-Current

Education:

U.C. San Diego, B.A. Urban Studies and Planning 2001 University College, Cork, Ireland 2000 St. Helena High School 1996

Other relevant experience or expertise:

Member, American Institute of Certified Planners (AICP) Member, American Planning Association (APA) Graduate, LISC Housing Development Training Institute Graduate, LISC Advanced Housing Development Training Institute

Additional Questions

What is your understanding of the role and responsibility of this board?

Make recommendation to the City Council on disbursement of federally-allocated CDBG funds. Keep the Consolidated and Action Plans up to date.

Have you ever attended a meeting of this board? If so, how many?

Yes, 9 years' worth.

What duties of this board are most interesting to you?

Ensuring CDBG allocations are disbursed thoughtfully, fairly and with a tangibly positive impact on the community.

What activities of this board are least interesting to you?

None

What programs or projects would you like to see improved or implemented?

Affordable housing

How would you approach improving these project(s) or program(s)?

Maintain City's eligibility for CDBG funding and ensure Washington maintains financing commitment.

Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?

Senior Project Manager at NVCH

Please list two local references and their phone numbers:



How did you learn of this vacancy?

Other

KARINA B. O'BRIAIN, AICP

QUALIFICATIONS

- 17 years industry experience in entitlement processing, government relations & housing
- Proven client interfacing and project management experience
- Excellent research and analytical skills
- Strong writing and communication skills
- Extensive knowledge of standards and processing requirements of multiple California jurisdictions, including Counties of Napa, Riverside, San Bernardino and Orange; Cities of Napa, Victorville, Hesperia, Perris, Colton, Loma Linda, etc.
- Solid familiarity with Planning doctrine including Subdivision Map Act and CEQA
- Member, American Planning Association (APA) and American Institute of Certified Planners (AICP)
- Graduate, LISC Housing Development Training Institute (HDTI), 2014 & LISC Advanced HDTI, 2019
- Commissioner, City of Napa Community Development Block Grant Citizen's Advisory Committee, 2014-Current

PROFESSIONAL EXPERIENCE

Senior Project Manager

Napa Valley Community Housing Napa, CA 2013-Current

- Manage project development including due diligence; government relations; entitlements; securing predevelopment, construction and permanent financing; supervising architects, engineers, consultants, contractors and other development team members.

Planner

Calistoga Affordable Housing, Inc. Calistoga, CA 2011-2012

- Compose and assemble grant applications to help fund local non-profit affordable housing projects.
- Perform due diligence of potential development projects.

Office Manager

Komes Ranch & Garvey Vineyard Management St. Helena, CA 2011

- Simultaneously manage the operations of two separate vineyard management companies in one office.
- Effectively interface with vineyard managers, foremen, field laborers, clients and consultants.
- Compose grape contracts and compile and analyze various data including grape harvest, labor and payroll.

Planner

Independent Contractor Costa Mesa, CA 2009-2010

- Perform multiple planning duties including research, due diligence, meeting attendance and report-writing.
- Prepared several Storm Water Pollution Prevention Plans (SWPPPs) for certification with the State Water Resources Control Board.

Planner

Hunsaker & Associates, Irvine, Inc. Irvine, CA 2003-2008

- Prepared and processed through multi-agency approval numerous entitlement applications including general plan amendments, changes of zone, tentative tract and parcel maps, plot plans, specific plans, specific plan amendments, lot line adjustments, code violation remediation, etc..
- Progressed from Assistant Planner to Planner, steadily earning increasing authority and project management responsibility within the company.
- Successfully coordinated with multiple property owners; technical sub-consultants; and City, County and District staff ensuring efficient project processing.
- Compiled proposals for both private developments and public works projects.

EDUCATION

University of California, San Diego La Jolla, CA 1996-2001

Bachelor of Arts: Urban Studies and Planning Minor: Visual Arts, Studio

University College Cork Cork, Ireland 1999

HONORS

Employee of the Month, January 2008, Hunsaker & Associates, Irvine, Inc.

Provost's Honors List, Revelle College, University of California, San Diego

Profile

Mark _____ J _____ Nicol _____
First Name Middle Initial Last Name

Email Address

Street Address

Suite or Apt

City

State

Postal Code

Mailing Address (if different than Resident Address above)

Primary Phone

Alternate Phone

Length of Residence in the City of Napa:

30 + years

Length of Residence in the County of Napa:

30 + years

Registered to vote in the City of Napa?

Yes No

KNM Properties Inc. _____ Business Owner _____
Employer Job Title

Ethnicity *

Caucasian/Non-Hispanic

Interests & Experiences

Which Boards would you like to apply for?

Building and Fire Code Board of Appeals: Submitted

Question applies to Building and Fire Code Board of Appeals

3 of 5 Members MUST serve on the Disability Access Board of Appeals. Are you also applying to serve on the Disability Access Board of Appeals?

Yes No

Upload a Resume

Community Service Experience:

Prior Deputy Sherriff in Napa County and supervised elementary school Traffic Safety Patrol program, Bicycle Safety program and Danger Stranger. Prior Sergeant at Vallejo Police and was assigned various community outreach programs/talks regarding campus safety, business safety and general police related issues. Current local business owner and participate in the Adopt-A-Highway program and donate to local community programs.

Education:

Vintage Highschool, Santa Rosa JC and Sacramento State.

Other relevant experience or expertise:

Prior Administrative Police Sergeant assigned to oversee all buildings/facilities operated by the Vallejo Police Department. This involved working with associated Departments of Public Works, Electrical and Buildings as to project buildouts and compliance issues. Current business owner of a Commercial Property Management company with a focus on facility related matters and project management. This involves an understanding of the various trades, relevant codes and permit process. Working closely with various GC and specific contractors as to project development and oversight. Familiar with CAD drawings, Bluebeam markup and have worked directly on permit submissions. Currently oversee the annual and 5 year inspections of numerous fire sprinkler and monitoring systems at various types of commercial buildings.

Additional Questions

What is your understanding of the role and responsibility of this board?

This Board is to assist the Building and Fire Department when an appeal is brought forth as to a permit or enforcement decision by either department. This is an administrative process that is on an as needed/called for basis. Additionally, the Building or Fire Department can also request the Board participate in an advisory status for the review of existing or proposed changes to the current City Codes/Regulations.

Have you ever attended a meeting of this board? If so, how many?

No but have attended and spoken at Planning Department meetings.

What duties of this board are most interesting to you?

The general application of relevant building and fire codes for the permit process and the review of enforcement actions as to applicability, impartial review and reasonableness.

What activities of this board are least interesting to you?

Noting that I am aware of as an outsider but I am sure there is the usual bureaucratic hurdles to deal with.

What programs or projects would you like to see improved or implemented?

I know that in the last few years, Building has tried to expedite the permit process with the use of outside/third part review and that the Fire Prevention Division has increased. Obviously additional funding/staffing is the key to keeping this level of service or increasing processing times and public response times.

How would you approach improving these project(s) or program(s)?

I have had good interaction with Fire Prevention and think their website is very informative. I am not familiar with staffing levels as to Building but do think that their ability to process permits and respond to citizen questions could be a bit more timely. I am sure that they too would be happy with a few more inspectors and admin staff.

Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?

We represent approximately 30 commercial properties in the City and County of Napa. Obviously if an appeal were to involve a represented property I would need to recuse myself.

Please list two local references and their phone numbers:

[REDACTED]

How did you learn of this vacancy?

Internet

Profile

Robert _____ J _____ Van Der Velde _____
First Name Middle Initial Last Name

Email Address

Street Address

Suite or Apt

City

State

Postal Code

Mailing Address (if different than Resident Address above)

Primary Phone

Alternate Phone

Length of Residence in the City of Napa:

6 year

Length of Residence in the County of Napa:

6 years

Registered to vote in the City of Napa?

Yes No

Napa Valley College _____ Senior Dean, Arts & Sciences
Employer Job Title
(retired)

Ethnicity *

Caucasian/Non-Hispanic

Interests & Experiences

Which Boards would you like to apply for?

Community Development Block Grant Advisory Committee (CDBG): Submitted

Upload a Resume

Community Service Experience:

CDBG Commission, 2020 to present; Co-chair, Voter Choice Napa; Napa Sunrise Rotary; Other relevant experience includes Leadership Napa Valley, Board of Directors and Class 32; Served as member and Chair, Community Development Block Grant Advisory Committee, City of Cleveland Heights, Ohio (1987-91).

Education:

J.D. Cleveland Marshall College of Law, 1985 M.S. Urban Studies, Cleveland State University, 1986 B.A. Political Science, The Ohio State University, 1982

Other relevant experience or expertise:

Additional Questions

What is your understanding of the role and responsibility of this board?

I understand that the board provides advice on allocations of resources from the federal Community Development Block Grant. This requires understanding community needs as well as the ways in which these needs could be met.

Have you ever attended a meeting of this board? If so, how many?

All but 1 meeting since appointment.

What duties of this board are most interesting to you?

I am particularly interested in evaluating how current CDBG resources are being used and whether they meet the needs of our community.

What activities of this board are least interesting to you?

None.

What programs or projects would you like to see improved or implemented?

Affordable housing continues to be a significant issue for our community.

How would you approach improving these project(s) or program(s)?

Careful consideration of how to best leverage CDBG funds with other funding to support affordable housing.

Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?

I do not believe my prior work at Napa Valley College poses any conflict of interest.

Please list two local references and their phone numbers:



How did you learn of this vacancy?

Internet

ROBERT J. VAN DER VELDE

SUMMARY

PROFESSIONAL EMPLOYMENT:

2019-present	Senior Dean, Arts & Sciences, <i>Napa Valley College</i>
2017-2019	Dean, Social Sciences, Science, Mathematics & Engineering, <i>Napa Valley College</i>
2010-2017	Associate Dean of Academic Affairs, <i>Palm Beach State College</i>
2005-2010	Private practice of law
2009-2010	Adjunct Professor of Law, <i>Chancellor University</i>
2003-2008	Professor of Technology Studies, <i>Eastern Michigan University</i>
2003-2004	Assistant Vice President for Academic Affairs, <i>Eastern Michigan University</i>
1999-2003	Department Head and Associate Professor of Justice & Public Safety, <i>Auburn University Montgomery</i>
1997-1999	Director, Legal Assistant Education Program and Assistant Professor of Justice & Public Safety, <i>Auburn University Montgomery</i>
1995-1997	Assistant Professor of Justice & Public Safety, <i>Auburn University Montgomery</i>
1994-1995	Adjunct Instructor, <i>Lakeland Community College</i>
1990-1995	Shareholder, <i>Martyn & Van Der Velde Co. L.P.A.</i>
1987-1989	Associate, <i>Ulmer & Berne</i>
1985-1987	Law Clerk, <i>U.S. District Court, Northern District of Ohio</i>
1982-1985	Research Associate, <i>Cleveland State University</i>

EDUCATION

Cleveland-Marshall College of Law

Juris Doctorate *cum laude* 1985

- Graduated in top 15% of class.
- American Bar Association Award for Excellence in Constitutional Law.
- Federal Bar Association Award for Excellence in Constitutional Law.

Cleveland State University

Master of Science in Urban Studies 1986

- Graduate Research Assistant for Director of The Urban Center.

The Ohio State University

B.S. Political Science 1982

AWARDS

Harry S Truman Scholarship, Ohio 1979

(Four-year full scholarship awarded to one person per state each year as the official federal memorial to President Truman).

PROFESSIONAL EXPERIENCE

Napa Valley College, Napa, CA

Senior Dean, Arts & Sciences

2019- present

Dean, Social Sciences, Science, Mathematics & Engineering

2017-2019

Direct supervision of fulltime faculty, instructional assistants, support staff, and with faculty chairs, adjunct faculty in Arts & Humanities, Anthropology, Biology, Chemistry, Earth Sciences, Engineering, Mathematics, and Physics (2019 to present); Anthropology, Biology, Chemistry, Economics, Earth Sciences, Engineering, History, Mathematics, Physics, Political Science, Psychology, and Sociology (2017-2019). Responsibilities include class scheduling, classroom evaluation, and respond to student academic concerns, promote and foster an innovative teaching and learning environment conducive to academic excellence. Additional responsibilities include budget management, faculty and staff evaluation and supervision, chairing tenure-track faculty hiring committees, and collaboration with employers and community.

Accomplishments:

- Supported civic engagement of students and staff through activities including bringing *Congress to Campus* to the College, mentoring Student Trustees, faculty advisor for College Democrats, participated on Voter Choice Napa committee.
- Supported implementation of AB 705 reforms to pre-transfer curriculum in Mathematics.
- Serve on College collective bargaining teams with classified staff union and faculty union negotiations.
- Implemented CCAP dual enrollment Math classes at St. Helena High School, now used as model for expansion to Napa Valley Unified School District
- Assumed responsibility for Math Success Center, increased staff and tutoring support, resulting in over 50% increase in utilization.
- Re-established STEM Summer Bridge program.
- Administrative representative, Student Success Standards Committee and (non-voting) administrative member, Curriculum Committee
- Active in civic and community affairs including Leadership Napa Valley Class 32 (practicum project “Senior Moments” radio segment providing information on senior services); Sunrise Rotary, Napa County Middle School Science Fair, Planning team for new Napa County High School Science Fair.
- Appointed to Commission on Finance & Legislative Advocacy, Association of California Community College Administrators

Palm Beach State College, Palm Beach Gardens, FL

Associate Dean of Academic Affairs

2010- 2017

Supervision of the following disciplines: Accounting, Biology, Biotechnology, Business, Chemistry, Computer Science, Electrical Power Technology, Engineering Technology, Entrepreneurship, Environmental Horticulture, Environmental Science, Health Education, Oceanography, Ophthalmic Medical Technology, Paralegal, Physics, Radiography, Respiratory Care, and Sonography. Direct supervision of 32 fulltime faculty, Biotechnology and STEM Education director, lab assistants, support staff, and through department chairs 100+ adjunct faculty per semester.

Accomplishments:

- Responsible administrator for \$868,000 National Science Foundation grant for “Project Innovate” (Principal Investigator: Dr. Jay Matteson; Co-Principal Investigators: Professors Oleg Andric and Ira Rosenthal) (2015-18), to increase graduates in STEM disciplines, particularly underrepresented minorities and women, in response to demand for local, highly-skilled workforce needs in the power, aerospace, and manufacturing industries.
http://www.nsf.gov/awardsearch/showAward?AWD_ID=1501447
- Developed Palm Beach Collegiate High School program, a STEM cohort of early admission students, in response to Florida Senate Bill 850 (2014); First cohort admitted Fall 2015.
- Led implementation of “Science Path”, three-year \$375,000 grant funded by The Quantum Foundation (2012-2015), to address student success in STEM gatekeeper courses in Biology and Chemistry. Led teams responsible for gap analysis of secondary and college Biology and Chemistry courses; Developed two published lab and curriculum manuals focused on lab, writing, and math skills; Supervised completion of 28 virtual learning objects; Developed “PBSciencePath.org” website; Directed four Science Path Institutes bringing high school teachers to campus for week-long lab and curriculum development activities.
- Responsible for direction of active Business Partnership Councils for Associate in Science programs in Biotechnology, Electrical Power & Engineering Technologies, Environmental Science, Horticulture, Medical Imaging (Radiography and Sonography), Ophthalmic Medical Technology, Paralegal, and Respiratory Care.
- Implemented “Congress to Campus” with U.S. Association of Former Members of Congress to bring bipartisan pairs of former Members to communicate the value of public service and the important role that Congress plays in our democratic society. Palm Beach State College became the only institution other than the military service academies to host a regular rotation of teams visiting former Members.
- Developed “Teaching Tallahassee” to bring state legislators to interact with students, faculty, and staff.

- Led development of new Associate of Science in Ophthalmic Medical Technology including substantive change proposal to Southern Association of Colleges & Schools Commission on Colleges (SACS-COC), steered extensive proposal through curriculum committee processes, directed submission of initial application for accreditation by Commission on Accreditation of Ophthalmic Medical Programs (CoA-OMP).
- Implemented new Associate in Science in Engineering Technology (with tracks in Alternative Energy Engineering, Electronics, and Advanced Technology) including Rapid Prototyping and Engineering Technology Support College Credit Certificates (CCC); Entrepreneurship CCC; Biotechnology Lab Specialist CCC; Environmental Science Technician CCC, and Hazardous Materials CCC at Palm Beach Gardens campus.
- Managed continued enrollment growth, particularly in science courses, at Palm Beach Gardens campus.
- Assisted in development to new faculty evaluation processes.
- Increased online and web component (Blackboard) classes.
- Initiated new adjunct faculty recognition and professional development programs.
- Co-chaired strategic planning committee on e-Learning; Member of strategic planning committees on new faculty hires and improving retention of first generation in college students; Member of e-Learning Advisory Committee.
- Faculty advisor to Model Legislature program and College Democrats.

Private Practice of Law, Mentor, OH**2005-2010**

General legal practice with emphasis on elder law, estate planning, *pro bono* foreclosure defense and civil litigation.

Chancellor University, Cleveland, OH

Adjunct Professor of Law**2009-2010**

Taught Constitutional Law (online), Employment Law for Paralegals, Legal Research & Writing, and Wealth Transfer for American Bar Association approved paralegal program. Completed rigorous Angel course management system faculty training. Provided technical assistance regarding ABA approval process.

Eastern Michigan University, Ypsilanti, MI

**Professor of Technology Studies and
Assistant Vice President of Academic Affairs**

2003-2008

As Professor of Technology Studies (2003-2008), teach in ABA-approved distance education degree completion program for U.S. Army paralegals stationed around the world. Online courses included Legal Research & Analysis II and Court Rules, Forms & Drafting Documents. Serve as a member of American Bar Association Approval Commission, and as Consultant-Evaluator for Higher Learning Commission of the North Central Association of Colleges and Schools.

As Assistant Vice President (2003-2004), served as a member of the Provost's leadership team and the University's chief academic personnel officer. Administered and directed all academic human resources activities, including recruitment, employment, compensation, records administration, affirmative action, training, employee relations and collective bargaining agreement administration. Served as University's Chief Negotiator for collective bargaining agreements with 650+ full-time faculty and 120+ full-time lecturers. Oversaw faculty development. Advised deans and department heads concerning their efforts to shape and maintain a working environment that supports the strategic objectives of the university. Served as liaison to University Human Resources in matters pertaining to academic staff. Served as Provost's representative to Faculty Council. Responsible for data analysis (using SAS, Access, Excel and Crystal Reports) on personnel and enrollment data.

Accomplishments:

- Chaired Strategic Faculty Hiring Task Force.
- Chaired Academic Personnel Budget Committee.
- Directed faculty hiring process for over 100 faculty searches and 20 administrative professional searches.
- Introduced improved academic human resources web site.
- Streamlined approval of departmental evaluation documents.
- Successfully negotiated new university policy regarding sexual harassment.
- Implemented administrator training program and improved new faculty orientation.
- LeadershipEMU participant, Cohort V.
- Academic Affairs representative, University Technology Advisory Council (drafted technology strategic plan for academics)
- Academic Affairs representative, Data Management Committee.
- Served as Consultant/Evaluator to Higher Learning Commission (North Central Association of Colleges and Schools).

Auburn University Montgomery, Montgomery, AL

Assistant Professor; Associate Professor; Department Head

1995-2003

Department Head (1999-2003) Responsible for departmental governance for six fulltime and ten to twelve part-time faculty. Established departmental programs, goals, and policies. Served as advocate for the department within the University and to community. Administered departmental budgets. Prepared quarterly and annual reports. Scheduled classes, supervised off-campus graduate program (Huntsville, AL), supervised support staff. Assessed, reviewed and revised graduate and undergraduate curriculum, course and programs. Advised undergraduate and graduate students. Recruited and selected faculty members, assigned and evaluated faculty responsibilities in teaching, research and service. Fostered professional development, stimulated research and publication. Maintained liaison with external agencies and institutions.

Accomplishments:

- Developed nationally recognized online Hate & Bias Crimes course supported by grant from Southern Poverty Law Center for police education, reviewed in *Chronicle of Higher Education*, October 17, 2001.
- Recipient, 2002 Award for Innovative Excellence in Teaching, Learning & Technology, Center for the Advancement of Teaching and Learning, and nominee for Ernest L. Boyer International Award for Excellence in Teaching, Learning & Technology.
- Harvard University, Graduate School of Education: Participant, Management Development Program, 2000.
- Reversed five year decline in credit hour production and number of majors.
- Revised security administration curriculum, adding two new courses and revising six others, to prepare students to sit for Certified Protection Professional exam from American Society for Industrial Security.
- Secured designation by U.S. Department of Justice as site for project manager training courses for Integrated Justice Information Systems.
- Restructured undergraduate curriculum from five options into Criminal Justice and Legal Studies tracks, increasing breadth of curriculum and encouraging cross-enrollment in specialized courses.
- Increased opportunities for students by including honors seminar each year in course offerings.
- Obtained authorization to recruit new faculty while other campus departments are downsizing by attrition.
- Prepared schedule for conversion to semesters maintaining numbers of courses offered without increasing adjunct spending.
- Improved communication by implementing departmental newsletter and regular faculty meetings, including adjunct faculty.

- Developed graduate courses linking Huntsville and Montgomery graduate programs via videoconferences and Internet.
- Revised graduate application process to include requirement of applicant essay to assess writing skills.

Director, Judicial Administration and Legal Assistant Education Programs (1997-2000): Served as program director for American Bar Association-approved certificate, baccalaureate legal assistant and Master of Judicial Administration programs. Selected, trained and supervised adjunct instructors. Prepared reports for accreditation bodies. Conducted surveys of alumni and employers. Worked with advisory board of practitioners, alumni and community members. Assisted with instruction in law enforcement, security administration, corrections, and jurisprudence undergraduate and Master in Justice & Public Safety programs.

Accomplishments:

- Maintained ABA approval for only baccalaureate program in the state and one of only nine graduate programs in the nation.
- Increased minority representation on advisory committee and added graduate and undergraduate student members.
- Revised Legal Assistant Administrator curriculum for conversion to semesters.
- Conducting surveys of legal community to adjust curriculum as needed.

Teaching: Courses taught include: Administrative Law, Civil Law, Computer Applications in Law, Constitutional Law I and II (cross-listed with Political Science), Criminal Law, Criminal Procedure, Hate & Bias Crimes (online), Introduction to Justice & Public Safety, Justice Writing Seminar (online), Legal Research, Legal Writing (online), Mock Trial, Paralegalism/Legal Ethics, Trial Advocacy, Torts, United States Supreme Court (Honors Seminar). Taught Introduction to Public Law at Auburn University main campus, Department of Political Science.

Accomplishments:

- Developed and taught Mock Trial / Trial Advocacy courses. Coach, American Mock Trial Association intercollegiate team (13 wins, 5 losses).
- Developed Computer Applications in Law course and obtained grant for computer assisted legal research instruction.
- Developed and taught Honors Seminar on the United States Supreme Court and graduate-level Justice Writing Seminar.
- Developed and taught first School of Sciences course offered via the Internet.
- Teacher of the Year, School of Sciences, 1997-98.

Research: Research and writing agenda included administration of federal judiciary, unpublished opinions of the U.S. Courts of Appeals, regulation of paralegals, and use of technology in higher education.

Accomplishments: (Also see Publications listed below).

- Published in nationally recognized journals in judicial administration and called upon for testimony before federal commission on appellate courts. Developed and analyzed SAS database on unreported appellate decisions from all federal appellate courts.
- Published in nationally recognized journals in legal education and business law. Presentations at national and regional conferences on faculty development, instructional technology, and hate and bias crimes.
- Published chapter in Handbook of Forensic Psychology.

University Service:

Faculty Council and Faculty Senate:

- President, January 2000 -August 2001; President-elect, Fall 1999; Secretary, 1998-99; Parliamentarian, 1996-98
- Chair, Faculty Welfare Committee, 1999-2000
- Member, Faculty Senate Rules Committee, 1996-2001
- Member, Ad hoc Committee to Revise Faculty Handbook, 1997-2003
- Faculty Representative, AUM Committee, Auburn University Board of Trustees, 2001-2003

Accomplishments:

- Directed first comprehensive revision of faculty handbook in 15 years, including revisions of tenure and promotion process and criteria, addition of third year review for tenure-track faculty, class scheduling guidelines, and administrative job descriptions.
- Implemented regular communications with administration and Board of Trustees.
- Improved faculty direction of planning and budget process, including faculty participation in difficult decisions in response to reduction in state support.
- Raised faculty visibility within University system by implementing AUM faculty luncheons with members of Board of Trustees.
- Led initiative to seek Title III Strengthening Institutions grant to address “must-attack” student retention problems.
- Author of *amicus curiae* brief of Alabama Council of University Faculty Presidents in Alabama School Boards Association v. Siegelman, Alabama Supreme Court (proration litigation)

Information Technology and Professional Development:

Chair, AUM Information Technology Advisory Council, 1999 to 2002.

Accomplishments:

- Obtained University designation as one of 27 worldwide WebCT Institutes.
- Developed partnership with local K-12 schools for use of WebCT,
- Reorganized campus technology providers, improving communication among technology units.
- Implemented technology training program for faculty and staff, including hiring of professional trainer.
- Implementing common e-mail and campus portal strategy.
- Developed campus technology plan.
- Chair, descriptive building committee, \$1.4 million technology classroom facility (first new campus classroom construction in 8 years).
- Direct planning and budget process for new student technology fee (\$875,000 annual budget).
- Participant, “Benchmarking Best Practices in Faculty Instructional Development: Supporting Faculty Use of Technology in Teaching”, Institute for Education Best Practices, American Productivity & Quality Center (APQC) and State Higher Education Executive Officers (SHEEO), 1998.
- Chair, AUM Faculty/Deans Committee on Instructional Technology Planning, 1999.
- AUM Faculty representative, Auburn University Information Technology Planning Core Team, 1999-2000.
- Planned and implemented first Faculty Development Institute, focusing on instructional technology, Summer 1999, followed by development of advanced program, Spring 2000 and beginner and intermediate tracks, Summer 2000. Program nominated for TIAA/CREF Hesburg Award for excellence in faculty professional development
- Developed initiative for upgrading of faculty desktop computing.
- Represented AUM faculty on instructional technology planning for Auburn University system.
- Led initiative for and co-author of FIPSE grant application to expand Faculty Development Institute to include adjunct faculty.
- Nationally Certified WebCT Trainer, 2002.

Other committee service:

- Member, Faculty Senate Library Committee, 1996-1999.
- Member, Faculty Committee, Southern Association of Colleges and Schools (SACS) Self-Study Review, 1998-1999.
- Member, School of Sciences Undergraduate Research Award Committee.
- Chair, Teaching Grant-in-Aid Committee, School of Sciences.
- Member, Development Director Search Committee, 1999.
- Member, Graduate Council, 1998-2000.
- At-large Faculty Representative, Semester Conversion Committee.
- Faculty Representative, Semester Conversion Executive Committee.
- Faculty Representative, Capital Campaign Priorities Committee.
- Co-Chair, 2001 Mardi Gras Committee.
- Member, University Planning & Budget Committee, 1999-2002.
- Member, *ad hoc* AU-AUM committee on grade adjustment policy, 1999.
- Member, AUM Administrative Council, 2000-2001.
- Member, School of Continuing Education Faculty Advisory Committee, 2000-2001.

Lakeland Community College, Kirtland, OH

Adjunct Professor**1994-1995**

Adjunct Instructor in ABA-approved paralegal training program and community college business courses. Courses taught include Administrative Law, Business Law I, Business Law II, Business Organizations, Introduction to Paralegal Studies, Law Office Management, and Legal Research and Writing.

Martyn & Van Der Velde, Cleveland, OH

Attorney and Shareholder**1990-1994**

Statutory Trust Litigation: Responsible for development of firm's litigation representing produce industry in cases under the Perishable Agricultural Commodities Act (PACA); Developed nationwide client base and cases in 23 states and District of Columbia; Obtained preliminary injunctive relief in federal courts to prevent dissipation of PACA trust assets; Litigated commercial disputes in administrative proceedings and trials in U.S. District Courts; Represented individual creditors and classes of creditors in U.S. Bankruptcy and U.S. District Court actions; Served as lead counsel for Fed. R. Civ. P. 23 Plaintiff class in PACA trust cases in U.S. District Courts for the Northern District of Ohio, Middle District of Florida, Western District of Arkansas and District of Massachusetts. Selected and supervised local counsel, paralegals and support staff.

Securities and Employment Litigation: Served as co-counsel for the Plaintiff class in In re Steel Drums Antitrust Litigation, U.S. District Court, Southern District of Ohio. Represented dissenting class members in In re Home Shopping Network Securities Litigation, U.S. District Court, Middle District of Florida; In re MiniScribe Securities Litigation, U.S. District Court for the District of Colorado and U.S. Court of Appeals for the Tenth Circuit; and In re Carolco Pictures, Inc., U.S. District Court, Southern District of California. Counseled corporate clients regarding compliance with state and federal employment laws. Represented employees in successful challenge to railroad drug testing program. Represented employers and employees in NLRB, EEOC, Ohio Civil Rights Commission, and U.S. District Court proceedings.

Ulmer & Berne, Cleveland, OH

Litigation Associate

1987-1989

General litigation practice, with emphasis on employment law and management of complex litigation. Represented employers and unions in NLRB proceedings. Represented employers in EEOC investigations and litigation. Served as only associate on firm's computerization committee; edited firm's Employment Law Newsletter. Represented copyright and trademark holders in infringement actions for damages and injunctive relief. Served as Special Master for United States District Courts in the Northern District of Ohio and Eastern District of Michigan to manage 5,000 case docket in maritime asbestos litigation and developed innovative computerized settlement program. Supervised litigation support paralegals and support staff.

United States District Court, Northern District of Ohio, Cleveland, OH

Law Clerk, United States Magistrate Judge David S. Perelman

1985-1987

Performed general legal research, drafted opinions, orders and reports and recommendations, in federal civil litigation and criminal cases. Acted as courtroom deputy in pretrial criminal matters. Assisted with trial preparation, including jury instructions, in Summary Jury Trials, jury trials and bench trials. Assisted in preparation for pretrial conferences, including settlement negotiations.

Northern Ohio Data & Information Service, The Urban Center,
Cleveland State University, Cleveland, OH

Research Associate

1982-1985

Directed public relations program, supervised computer programming and support staff in U.S. Census data dissemination program. Conducted demographic research and provided data support to college programs.

PUBLICATIONS AND PAPERS

Peer-reviewed Publications

- Jones, B., Van Der Velde, R., and Walter, K., "Teacher Leaders as Learners and Advocates of Science: What Can Happen When K-12, Higher Education and Philanthropy Join Forces", chapter in B. Jones (Ed.), LEADING SCHOOLS IN CHALLENGING TIMES: EYE TO THE FUTURE, (2016).
- Van Der Velde, R., "Unlocking the Mystery of Assessment", 23 THE PARALEGAL EDUCATOR 31-35 (2009).

- Van Der Velde, R., “U.S. Copyright Law for the International Educator Avatar”, PROCEEDINGS OF CONFERÊNCIA SOBRE COMUNICAÇÃO, EDUCAÇÃO E FORMAÇÃO NO SECOND LIFE (Aveiro, Portugal) (2008).
- Van Der Velde, R. “U2 can B a Blogger”, 20 THE PARALEGAL EDUCATOR 11 (2007).
- Van Der Velde, R., “Federal Class Action Reform?” 20 THE OHIO LAWYER 20-24 (2006).
- Van Der Velde, R. and Rawl, C., “The Three-Dimensional Model of Instructional Technology Planning” Proceedings of the Third Annual WebCT International Conference (2001).
- Van Der Velde, R. and Rawl, C., “Building a Faculty Development Institute: A Case Study”, Vol. 3, ONLINE JOURNAL OF DISTANCE LEARNING ADMINISTRATION (2000) (found at <http://www.westga.edu/~distance/jmain11.html>).
- Van Der Velde, R. and Rawl, C., “Building a Technology-Savvy Faculty”, Syllabus National Conference Proceedings (2000) (also available at <http://www.syllabus.com/2000proceedings.html> and published in summary form in Syllabus Magazine, October 2000).
- Van Der Velde, R. and Rawl, C., “Building a Faculty Development Institute”, Proceedings of the Second Annual WebCT Conference (2000).
- Van Der Velde, R., “Accessing Legal Literature”, chapter in HANDBOOK OF FORENSIC PSYCHOLOGY, 2ND EDITION, Allen Hess and Irving Weiner, editors (1999).
- Van Der Velde, R., “Quiet Justice: Unreported Opinions of the United States Courts of Appeals”, 35 COURT REVIEW 20-27 (1998) (Journal of the American Judges Association) (and cited frequently in Charles E. Carpenter, “The No-Citation Rule for Unpublished Opinions: Do the Ends of Expediency for Overloaded Appellate Courts Justify the Means of Secrecy?”, 50 S.C. L. REV. 235 (1999) and in Bruce Rubenstein, “Federal Appeals Result in Uncitable Decisions”, Corporate Legal Times, November 1999, pp. 1-16).
- Van Der Velde, R., “Employment Law for Business”, book review, 12 JOURNAL OF PARALEGAL PRACTICE AND EDUCATION 197-200 (1998).
- Van Der Velde, R., “Teachable Moments: Explaining Rulemaking Using the Family and Medical Leave Act of 1993”, 15 JOURNAL OF LEGAL STUDIES EDUCATION 271-283 (1997).
- Van Der Velde, R., “Special Commentary: Limited Publication in the United States Courts of Appeals”, PUNCH & JURIST, March 30, 1998.
- Van Der Velde, R., “Unpublished Decisions of the United States Courts of Appeals”, PROCEEDINGS OF THE ACADEMY OF LEGAL STUDIES IN BUSINESS, 1997.
- Van Der Velde, R., “One Person, One Vote Round III: Challenges to the 1980 Redistricting”, 32 CLEVELAND STATE LAW REVIEW 569 (1984) (lead article).
- Van Der Velde, R., and Salling, M.J., “Demographic and Social Characteristics of Migrants in the Cleveland SMSA”, Northeast Ohio Urban Interinstitutional Grant program, 1985.
- Van Der Velde, R., “The Male - Female Income Gap”, Testimony reprinted in Hearings before the Subcommittee on Compensation, Committee on Post Office and Civil Service, U.S. House of Representatives, 1984.

- Van Der Velde, R., “The Male - Female Income Gap: Preliminary Observations”, Demographic Discussion Paper #1, College of Urban Affairs, Cleveland State University, 1983.

Presentations and Papers

- Van Der Velde, R. and Walter, K., “Science Path: A Global Model for Teacher Professional Development”, AUCEi, Trinity College, Dublin, Ireland, July 2016.
- Van Der Velde, R., “Legislative Process for Administrators”, Association of Florida Colleges Joint Commissions Conference, May 2015.
- Van Der Velde, R., “Winds of Change: Legislative Update”, Association of Florida Colleges Joint Commissions Conference, May 2013.
- Van Der Velde, R., “Wikis, Blawgs and Other Strange Creatures: Virtual Worlds and the Future of Paralegal Education”, American Association for Paralegal Education, October 2006.
- Ioimo, R., McPherson, G. and Van Der Velde, R., “Collaborative Development of Criminal Justice Curricula”, Academy of Criminal Justice Sciences, March 2004.
- Miller, A. and Van Der Velde, R. “An Analysis of Training About Hate and Bias Crimes for Law Enforcement Officers”, paper presented at Academy of Criminal Justices Sciences, March 2003.
- Van Der Velde, R., “Partners in Crime: Tackling Hate and Bias Crimes”, Keynote Speaker, Minorities and Police Together Conference on Hate and Bias in a New Millennium; “Crime Stoppers Hour”, Illinois State University TV; Bloomington, Illinois, November 2002.
- Van Der Velde, R., “How to Utilize WebCT in Paralegal Courses”, Moderator and Presenter, American Association for Paralegal Education national conference, October 2002.
- Miller, A. and Van Der Velde, R., “Effectiveness of Online Hate Crimes Training: Preliminary Results”, paper presented at Southern Criminal Justice Association, September, 2002.
- Van Der Velde, R., “Building a Technology Plan”, Presenter, Technology in Education and Training Conference, Air University, Maxwell AFB, July 2002.
- Van Der Velde, R., and Rawl, C., “Partners in Crime: Collaboration in Police Nationwide Hate Crimes Training”, presentation at WebCT International Conference, July 2002.
- Van Der Velde, R., “Reshaping .edu”, paper presented at 13th International Conference on College Teaching and Learning. April, 2002.
- Van Der Velde, R., “The Dilemma of Distance Education”, Moderator and Presenter, American Association for Paralegal Education national conference, October 2001.
- Rawl, C. and Van Der Velde, R., “Faculty Development for Distance Education” with Carolyn Rawl, Alabama Distance Learning Symposium, March 2001.
- Rawl, C., Brown, M. and Van Der Velde, R., “Benchmarking in Higher Education”, 2000 Annual Meeting, Southern Association of Colleges and Schools (SACS) Commission on Colleges, December, 2000.

- Van Der Velde, R., “Teaching Legal Writing Online”, American Association for Paralegal Education national conference, September, 2000.
- Van Der Velde, R. and Rawl, C., “Building a Faculty Development Institute”, Syllabus National Conference, July 2000, and Syllabus Regional Conference, April, 2000.
- Van Der Velde, R., “Web CT software for technology-enhanced courses”, Faculty Development Institute, Auburn University Montgomery, January, 2000.
- Van Der Velde, R., “Federal Torts Claims Act” and “Civil Liability”, certification course for Forest Protection Officers, U.S. Forest Service, May, 1999.
- Van Der Velde, R., “Regulation of Paralegals” presented to Southeastern Regional Conference, American Association for Paralegal Education, February, 1999.
- Van Der Velde, R., “What a tangled web we weave: Developing your own World Wide Web courses sites”, faculty professional development seminar, Auburn University Montgomery, October, 1998.
- Van Der Velde, R., “Active Learning”, presented to national conference, American Association for Paralegal Education, October, 1998.
- Van Der Velde, R., “Games People Play: Teaching Through Simulation”, presented to Southeastern Regional Conference, American Association for Paralegal Education, February, 1998.
- Van Der Velde, R., “Limited Publication in the United States Courts of Appeals”, Testimony before the Commission on Structural Alternatives for the United States Courts of Appeals, May 28, 1998 (available on the Internet at <http://www.library.unt.edu/gpo/csafca/hearings/submitted/VANDERVE.htm>).
- Van Der Velde, R., “Quiet Justice: Unreported Opinions of the United States Courts of Appeals”, presented to the Alabama Academy of Sciences, March, 1997.
- Van Der Velde, R., “Limited Publication in the United States Courts of Appeals”, presented to Southern Political Science Association, November, 1997.
- Van Der Velde, R., “Rulemaking Under the Family & Medical Leave Act of 1993”, presented to the Southeastern Academy of Legal Studies in Business, October, 1995.
- Van Der Velde, R., “Teaching Administrative Law to Paralegals: the Family & Medical Leave Act as an Example”, presented to the Alabama Academy of Sciences, March, 1996.

Other Publications

- Van Der Velde, R., “A Supreme Experience: An Undergraduate Honors Seminar”, THE PARALEGAL EDUCATOR, September, 1997.
- Van Der Velde, R., “Electronic Journal: An Idea Whose Time Has Come for AAFPE?”, THE PARALEGAL EDUCATOR, December 1996.

- Van Der Velde, R., Regional Reports, THE PARALEGAL EDUCATOR, September 1996 through September, 1998.

Cases with Published Opinions

- Gottlieb v. Barry, 43 F.3d 474 (10th Cir. 1994).
- Gottlieb v. Wiles, 11 F.3d 1004 (10th Cir. 1993).
- Gottlieb v. Wiles, 150 F.R.D. 174 (D. Colo. 1993).
- Corea v. Welo, 937 F.2d 1132 (6th Cir. 1991).
- NLRB v. Aquatech, Inc., 926 F.2d 538 (6th Cir. 1991).
- Golub Corporation v. Andrew & Williamson Sales Co., 1993 WL 245582 (N.D.N.Y. July 2, 1993).
- Sol Salins, Inc. v. W.M. Ercanbrack Co., 844 F. Supp. 817 (D.D.C. 1994).
- In re Peter J. Schmitt Co., 1993 WL 157721 (Bankr. D. Del. March 29, 1993).
- In re So Good Potato Chip Co., 124 B.R. 298 (Bankr. E.D. Mo. 1991).

BAR ADMISSIONS

- United States Supreme Court, 2001.
- Ohio Supreme Court, 1985.
- Court of Appeals for the District of Columbia, 1989.
- U.S. Court of Appeals for the Sixth, Ninth, Tenth and Eleventh Circuits.
- U.S. District Courts for the Northern District of Ohio, Eastern District of Michigan, District of Arizona and the District of the District of Columbia.
- *Pro hac vice* (U.S. District and/or Bankruptcy Courts) admissions in the Western District of Arkansas, Central District of California, Northern District of California, Southern District of California, District of Colorado, District of Delaware, Middle District of Florida, Northern District of Florida, Southern District of Florida, Northern District of Georgia, District of Idaho, Northern District of Illinois, Northern District of Indiana, District of Kansas, Southern District of Louisiana, District of Maryland, District of Massachusetts, Southern District of Mississippi, Eastern District of Missouri, District of Montana, District of New Mexico, Southern District of New York, Northern District of New York, Eastern District of New York, Eastern District of Pennsylvania, Western District of Pennsylvania, Western District of Tennessee, Western District of Washington and in Choctaw County Circuit Court, Oklahoma.

COMMUNITY SERVICE

- Member, Sunrise Rotary, Napa, CA, 2018-present.
- Voter Choice Napa Committee, 2018-present.
- STEM Education Advisory Council, School District of Palm Beach County, 2013-2017.
- William T. Dwyer High School Advisory Council, 2012-2017.
- Education & Life Sciences Committee, North Palm Beach Chamber of Commerce, 2010-2017.
- Member, Mentor Public Library Board of Trustees, 2006-2007; President, 2007.
- U.S. District Court for the Northern District of Ohio, Federal Court Panel of Alternative Dispute Resolution neutrals, 2006 - present.
- Member, Advisory Committee, Chancellor University paralegal program, 2005-2010.
- Volunteer Mediator, Lake County (OH) Bar Association.
- Member, Toastmasters International. Served as officer at club, area, division and district levels. Presented Youth Leadership Training programs to area high school and college students. Coordinated club officer training for Alabama. Advanced Toastmaster Award (ATM-Bronze), 2002.
- Member, City of Cleveland Heights Citizens Advisory Committee, 1987-1991 (Chair, 1989-1991). Advised City on allocation of \$2.5 million budget for Community Development Block Grant funds. Established local program goals and objectives, reviewed grant proposals, conducted public hearings and reviewed grantee performance.
- Trustee, Heights Community Congress, 1975 (fair housing organization).
- Delegate, 1976, 1980 and 1988 Democratic National Conventions.
- Member, Democratic National Finance Committee, 1988. Coordinated legal research teams in Washington, D.C. and served as DNC political director for Pennsylvania, 1988.
- Member, Elmore County Alabama Democratic Executive Committee, 1995 – 2001; Montgomery County Alabama Democratic Executive Committee, 2002-2003. Active in management of local, state and national political campaigns, including fund-raising, budgeting, advertising, volunteer organizing, press relations, and polling.

MEMBERSHIPS

- Member, Association of California Community College Administrators, 2017-present
 - Commission on Finance & Legislative Advocacy, 2018-present
- Member, Association of Florida Colleges (AFC) 2010-2017
 - President-Elect, 2017 (elected without opposition)
 - Vice President for Commissions, 2016; Vice President-Elect for Commissions, 2015

- AFC Parliamentarian, 2014.
- Chair, Institutional Effectiveness, Planning & Professional Development Commission, 2012-2014; Secretary, 2014.
- Palm Beach State College Chapter: Vice President – PBG, 2014-2016; Legislative liaison, 2012-2015.
- Institutional Representative, American Association for Paralegal Education (AAfPE).
 - Member, Board of Directors, 1998-2001.
 - Chair, Regulatory Issues Task Force, 1999-2001.
 - Chair, Academic Quality Committee, 1998-2000.
 - Editor, The Sidebar, 2001-2003.
 - Associate Editor, The Paralegal Educator, 1998-2001.
 - Regional Reporter, The Paralegal Educator, 1995-1998.
 - LEX Regional Scholarship Coordinator, 1997-1998.
- Member, American Bar Association Approval Commission of the Standing Committee on Paralegals, 2006-2009.
- Member, Ohio State Bar Association.
- Member, Lake County (Ohio) Bar Association.
- Member, District of Columbia Bar Association.
- Member, American Bar Association.
- Member, Education Law Association
- Member, Truman Scholar Association.
 - Board of Directors, 2005-2008.
 - Truman Scholar Selection Panel, 2014.
- Member, Phi Kappa Phi national honor society.
- Member, Omicron Delta Kappa national leadership honor society.
- Member, Alabama Council of University Faculty Presidents, 1999-2002.
 - First Vice President, 2001-2002; Second Vice President, 2000-2001.
 - Authored ACUFP Alabama Supreme Court amicus curiae brief in Alabama Association of School Boards v. Siegelman (higher education funding litigation)

GRANTS AND CONTRACTS

- Responsible administrator for \$868,000 National Science Foundation grant for “Project Innovate” (Principal Investigator: Dr. Jay Matteson; Co-Principal Investigators: Professors Oleg Andric and Ira Rosenthal) (2015-18), to increase graduates in STEM disciplines, particularly underrepresented minorities and women, in response to demand for local, highly-skilled workforce needs in the power, aerospace, and manufacturing industries.
http://www.nsf.gov/awardsearch/showAward?AWD_ID=1501447
- Directed implementation of “Palm Beach Science Path”, three-year \$375,000 grant from the Quantum Foundation to address student success in STEM gatekeeper courses in Biology and Chemistry in Palm Beach County, FL, 2012-2014. <http://www.PBSciencePath.org>
- Awarded grant for development of natural resources law enforcement online course, minority law enforcement recruiting program, Alabama Department of Natural Resources, 2002-03, with Dr. Ralph Ioimo.
- Awarded grant for development of advanced online courses for hate crimes training for law enforcement, from Southern Poverty Law Center, 2002-2003.
- Awarded grant for development of online course for hate crimes training for law enforcement, from Southern Poverty Law Center, 2001-2002.
- Awarded Community Outreach Grant for “Renaissance Halfway House”, Auburn University Montgomery and State of Alabama Community Outreach appropriation, 2000-2001.
- “Expansion of Faculty Development Institute for Adjunct Faculty”, grant proposal submitted to Fund for Improvement of Post-Secondary Education (FIPSE), U.S. Department of Education (with Carolyn Rawl), 2001.
- Awarded Auburn University Montgomery Research Grant-in-Aid, “Voting Patterns in Unreported Decisions of the United States Courts of Appeals, 1996-97.
- Awarded Auburn University Montgomery Teaching Grant-in-Aid to implement addition of computer assisted legal research (with Dr. C. Suzanne Bailey), 1996-97 and renewed, 1997-98.
- “Computer Assisted Legal Instruction for Legal Assistants”, grant proposal submitted to Instructional Laboratory Improvement program, National Science Foundation, November 1996.

Community Service Experience:

CDBG Committee Member (2017-present), Current CDBG Chair Browns Valley Family Club (Parliamentarian, past Vice President, Room Parent Coordinator, Participate & Donate Chair, and Carnival Chair (2011-2019)) Treasurer of Meadowbrook Recreation Association. (2013 - 2015) Leadership Napa Valley, Graduate of Class 16. (2002 - 2003) Practicum project was to organize and implement a program to gather donations, assemble and distribute backpacks full of school supplies, toiletries and comfort items, categorized by age, to Napa County foster children. Director of Leadership Napa Valley. (July 2004 – August 2005) Community Resources for Children, Board Member and Chair (2004-2010), Community-At-Large Member of CRC Program Committee. (2010-2013) Napa County Bar Executive Committee Member. (2004 and 2005) Secretary of Napa County Women Lawyers. (2001 and 2002) Adult Advisor, Co-Chairperson, Treasurer, Adult Coordinator, and Outreach Coordinator for the Pacific Central District Young Religious Unitarian Universalists. Arranged 12 meetings a year and 28 conferences for hundreds of youth, ages 12 - 22. Returned as volunteer adult advisor and mentor to Young Adult Network. (1990 - 1994, 1999 - 2004) Senator Dianne Feinstein, San Francisco, CA. Intern - Constituent advocacy, media relations and legislative analysis. (Summer 1995) Voluntarily arranged and ran an Adopt a Family program which matched businesses and volunteers to 13 families to provide food, gift cards, requested presents and clothing to 13 families, and extra toys to many more (2013)

Education:

University of California at Santa Cruz, B.A., Legal Studies/ Politics, June 1996 University of California at Berkeley School of Law (Boalt Hall), J. D., May 1999

Other relevant experience or expertise:

I have worked with Napa's low income population for much of my professional life and with my volunteer work. I have visited many of their homes, held clinics in the homeless shelters, and spoken to low income families and individuals about their wishes and their needs. I believe that I have insight that would be useful to the work of this Board.

Additional Questions

What is your understanding of the role and responsibility of this board?

Review requests for funding for projects and organizations designed to assist low and moderate-income individuals and families in our community. Select programs for funding that will best serve these populations and our community, focusing on housing, fulfilling basic human needs (such as food, safety, etc.), avoiding blight and developing economic growth and opportunities

Have you ever attended a meeting of this board? If so, how many?

Yes, I've been attending almost every meeting for the last six years

What duties of this board are most interesting to you?

Determining which agencies in Napa fill the most vital needs and do so in the most efficient and effective manner possible

What activities of this board are least interesting to you?

I'm not looking forward to having to deny or limit funds to agencies that have worthwhile goals.

What programs or projects would you like to see improved or implemented?

I think there needs to be a place that is commonly known and readily available for people to go as a clearinghouse for information and referrals to relevant agencies. Too often, people delay or fail to seek help because they don't know where to start, and then get frustrated and angry as they are referred from one place to another and another.

How would you approach improving these project(s) or program(s)?

I would want to talk to other Board members to see what has been useful and what spaces may be available. I know that the 411 phone line is an important resource for this, but it seems under-utilized and I'm not sure how effective it has been. The schools have been given books with resources and referrals, but teachers are often overwhelmed by the listings and unsure how to utilize them. Perhaps a training or a letter encouraging referrals and trying to lessen their intimidation would be useful. I have had many teachers ask me personally, since they know my work background, if I know of anyone who can help a student or their family. When I show them how to use the guide, they are encouraged but still reluctant because it is unfamiliar.

Are you involved in any organizations or activities that may result in a conflict of interest if you are appointed to this board?

Not currently. I was an employee of Legal Aid of Napa Valley for 10 years, and then with Bay Area Legal Aid, but I have not worked with them for over six months and do not plan to do so in the future.

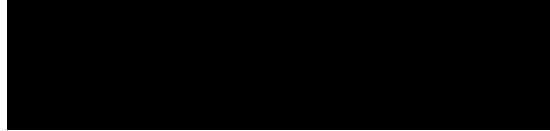
Please list two local references and their phone numbers:

[Redacted]

How did you learn of this vacancy?

Other

Virginia A. Young



EDUCATION

Northern California Mediation Center, 2004

Completed 40-hour training on the Essentials of Mediation and Divorce Mediation.

University of California at Berkeley School of Law (Boalt Hall), J. D., 1999

Activities: Newsletter Editor for the Berkeley Law Foundation. Boalt Hall Democrats. Module Buddy for first-year students. Bar-Bri Student Representative.

Awards: Prosser Award in *Advanced Criminal Procedure: Prosecution Perspectives*

University of California at Santa Cruz, B.A., Legal Studies/ Politics, 1996

Activities: Co-Chairperson 1993-1995, and Facilitator, 1995-1996, of Crown College Judicial Peer Review Board. In charge of all Judicial Board correspondence, facilitated hearings, and acted as liaison for charged students.

Thesis: The Legality and Politics of Same-Sex Marriage

EXPERIENCE

Napa Valley Unitarian Universalists, Napa, CA.

Director of Religious Education- Provide family ministry for parents and children. Supervise team of teachers, child care providers and volunteers for children's religious education program. Develop curriculum, policy implementation, and coordinate regional and social justice activities with other congregations. (2016 - Present)

Legal Aid of Napa Valley/Bay Area Legal Aid, Napa, CA.

Staff Attorney- Consult with and advise low-income and immigrant clients regarding their legal issues, including restraining orders, landlord-tenant issues, a wide variety of family law matters and various other legal dilemmas. Conduct advice clinics at homeless shelters, women's shelters and VOICES. Provide full legal representation of numerous high-priority restraining order and unlawful detainer cases. Performed numerous presentations to local agencies on our services and topics relating to domestic violence. Legal Aid of Napa Valley merged with Bay Area Legal Aid in December 2015. (March 2006- June 2016)

Self- Employed Attorney, Napa, CA.

Administered sexual harassment trainings and family law consultations. (September 2005 - February 2006)

Coombs & Dunlap, LLP, Napa, CA.

Attorney- Litigated and mediated family law matters for numerous clients. Guided clients and parties to resolution on various issues, including child custody and visitation schedules, child support, spousal support, property division, adoptions, guardianships and juvenile dependencies. Appointed by court in approximately a dozen cases to represent minors or fathers in juvenile dependency cases. (October 2000 – August 2005)

Marin County District Attorney, San Rafael, CA.

Legal Research Assistant - Researched and composed criminal motions on legal matters. (1999 - 2000)

Certified Legal Intern - Represented the People in preliminary hearings. Prepared pleadings in many felony cases, including topics relating to discovery, specific defenses, child abuse reporting, and suppression of evidence. (Summer 1998)

San Francisco County District Attorney, *Domestic Violence Unit*, San Francisco, CA.

Certified Legal Intern - Researched and composed criminal motions. Directly assisted victim/ witnesses in trial process. Assisted lawyers in handling cases and in court. (August 1998 - December 1998)

East Bay Community Law Center, *Boalt Hall HIV and Homeless Outreach Program*, Berkeley, CA.

Co-Director - Organized and arranged outreach visits to sites such as battered women's shelters and HIV clinics. Counseled clients on legal issues such as housing, employment discrimination, welfare benefits, and health care. Referred clients to attorneys or social service agencies as necessary. (Fall 1996 - Spring 1999)

Kelly Law Registry, San Francisco, CA.

Case Assistant - Temporary assignments at law firms throughout the Bay Area, including Wilson, Sonsini, Goodrich & Rosati in Palo Alto and Crosby, Heafey, Roach & May in Oakland. (March 2000 - September 2000)

Legal Assistance for Seniors, Oakland, CA.

Legal Intern - Processed all legal paperwork in grandparent adoption cases, provided direct and legal intervention in elderly abuse cases, prepared TROs, and performed research on Social Security laws. Accompanied clients to court and assisted counsel. (Fall 1997)

Industry Initiatives for Science and Math Education, Santa Clara, CA.

Data Collector - Traveled to high schools around the Bay Area to explain and administer math and science performance tests. (Fall 1999)

Senator Dianne Feinstein, San Francisco, CA.

Intern - Constituent advocacy, media relations and legislative analysis. (Summer 1995)

ADDITIONAL EXPERIENCE

- Member, California State Bar Association, SBN 206800.
- Napa County Bar Executive Committee Member. (2004 and 2005)
- Secretary of Napa County Women Lawyers. (2001 and 2002)
- Past Chair of Board of Directors of Community Resources for Children. (2004 – 2010)
- Community-At-Large Member of CRC Program Committee. (2010 - Present)
- Director of Leadership Napa Valley. (July 2004 – August 2005)
- Head Teacher in Religious Education program at Unitarian Universalist Fellowship of the North Bay. (2010 - Present)
- Graduate from Leadership Napa Valley program, Class 16. (2002 - 2003)
- Adult Advisor, Co-Chairperson, Treasurer, Adult Coordinator, and Outreach Coordinator for the Pacific Central District Young Religious Unitarian Universalists. Arranged 12 meetings a year and 28 conferences for hundreds of youth, ages 12 - 22. Returned as adult advisor and mentor to Young Adult Network. (1990 - 1994, 1999 - 2004)
- Traveled extensively in all fifty U.S. states and six continents. Much experience with handling different cultures and unfamiliar situations.
- Served as clerk at all elections in Santa Cruz County. (1993 - 1996)