



## **REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA**

**Tuesday, June 5, 2018**

**3:30 PM Afternoon Session**

**6:30 PM Evening Session**

### **City Hall Council Chambers**

*955 School Street  
Napa, CA 94559  
[www.cityofnapa.org](http://www.cityofnapa.org)*

### **CITY COUNCIL**

*Mayor Jill Techel*

*Vice Mayor Peter Mott*

*Councilmember Doris Gentry*

*Councilmember Jim Krider*

*Councilmember Scott Sedgley*

See last pages of agenda for information regarding meeting procedures  
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

**3:30 P.M. AFTERNOON SESSION****1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. SPECIAL PRESENTATIONS:****3.A. [1406-2018](#) Recognition of Girl Scouts From Troops 20050 and 20056**

**Recommendation:** Recognize Girl Scouts who earned the Gold Award.

**4. PUBLIC COMMENT:****5. CONSENT CALENDAR:****5.A. [1433-2018](#) Special City Council Meeting Minutes**

**Recommendation:** Approve the May 21, 2018 Special City Council Meeting Minutes.

**Attachments:** [ATCH 1 - Special Meeting Minutes DRAFT](#)

**5.B. [1427-2018](#) Regular City Council Meeting Minutes**

**Recommendation:** Approve the May 15, 2018 Regular City Council Meeting Minutes.

**Attachments:** [ATCH 1- Regular Meeting Minutes DRAFT](#)

**5.C. [1408-2018](#) Main Street Exchange - Pedestrian Bridge Replacement**

**Recommendation:** Adopt a resolution authorizing the Public Works Director to award and execute a construction contract with Valentine Corporation for the Main Street Exchange - Pedestrian Bridge Replacement in the bid amount of \$287,369, authorizing the Public Works Director to approve contract amendments and charges for project services up to a total amount not to exceed \$351,000, authorizing a budget appropriation in the amount of \$42,000, and determining that the actions authorized by this resolution are exempt from CEQA.

**Attachments:** [ATCH 1 - Resolution](#)

- 5.D. [1410-2018](#) **Amendment to Cooperative Joint Powers Agreement to Fund the Napa Countywide Stormwater Pollution Prevention Program**
- Recommendation:** Approve the First Amendment to the Cooperative Joint Powers Agreement with the Napa County Flood Control and Water Conservation District, the City of American Canyon, the City of St. Helena, the City of Calistoga, the Town of Yountville, and Napa County to extend the term of the agreement to June 30, 2021; authorize the Mayor to execute the amendment on behalf of the City; and determine that the actions authorized by this item are exempt from CEQA.
- Attachments:** [ATCH 1 - JPA Amendment](#)
- 5.E. [1411-2018](#) **Parking Restrictions Along East Side of State Route 121 (Silverado Trail)**
- Recommendation:** Adopt a resolution authorizing the request to the California Department of Transportation to allow parking restrictions along State Route 121, and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[ATCH 2 - Location Maps](#)
- 5.F. [1355-2018](#) **Calistoga Avenue Historic District Identification Signage Program**
- Recommendation:** Adopt a resolution directing the installation of Historic District signs within the Calistoga Avenue Historic District, and determining that the actions authorized by this Resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[Exhibit A - Historic District Signage Program](#)  
[Exhibit B - Location Map](#)  
[ATCH 2 - Estimate](#)
- 5.G. [1309-2018](#) **Downtown Business Promotions Tax Area - 2019 Annual Report and Budget**
- Recommendation:** Adopt a resolution approving the 2019 Annual Report and Budget for the Downtown Business Promotions Tax Area; authorizing the City Clerk to schedule a public hearing on June 19, 2018, to levy taxes in accordance with Napa Municipal Code Chapter 3.28; and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - 2017 Budget-Actuals Oxbow BPAA and DBPTA](#)  
[EX B - 2018 Budget for Oxbow BPAA and DBPTA](#)  
[EX C - 2019 Budget Est Oxbow BPAA and DBPTA](#)  
[EX D - 2019 Annual Report for the DBPTA](#)  
[EX E - Map 2019 of the DBPTA](#)

- 5.H. [1310-2018](#) **Oxbow Business Promotions Assessment Area - 2019 Annual Report and Budget**
- Recommendation:** Adopt a resolution approving the 2019 Annual Report and Budget for the Oxbow Business Promotions Assessment Area; authorizing the City Clerk to schedule a public hearing on June 19, 2018 to levy assessments in accordance with Napa Municipal Code Chapter 3.29; and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - 2017 Budget-Actuals Oxbow BPAA and DBPTA](#)  
[EX B - 2018 Budget for Oxbow BPAA and DBPTA](#)  
[EX C - 2019 Budget Estimate Oxbow BPAA and DBPTA](#)  
[EX D - 2019 Annual Report for the Oxbow BPAA](#)  
[EX E - Map 2019 Oxbow BPAA](#)
- 5.I. [1429-2018](#) **Statement of Investment Policy**
- Recommendation:** Adopt a Resolution to adopt the City's Statement of Investment Policy for FY 2018/19, and delegate authority to the City Treasurer to invest funds in accordance with the Statement of Investment Policy.
- Attachments:** [ATCH 1 - Investment Policy Resolution](#)  
[EX A - Investment Policy FY 2018-19](#)
- 6. ADMINISTRATIVE REPORTS:**
- 6.A. [1404-2018](#) **City of Napa FY 2018/19 Mid-Cycle Budget Update**
- Recommendation:** 1. Adopt a resolution approving and adopting amendments to the fiscal year 2018/19 Budget.  
2. Adopt a resolution approving amendments to the City-Wide Position Staffing Plan.
- Attachments:** [ATCH 1 - Resolution Budget](#)  
[EXH A - Budget Amendments](#)  
[EXH B - Decision Packages](#)  
[EXH C - CIP Adjustments](#)  
[ATCH 2 - Resolution Amending Staffing Plan](#)  
[EX A - Staffing Plan](#)  
[ATCH 3 - Mid Cycle Budget](#)
- 6.B. [1421-2018](#) **Junior Unit Initiative Program**
- Recommendation:** Adopt a resolution approving amendments to the Junior Unit Initiative Program and a budget adjustment for the Program.
- Attachments:** [ATCH 1 - Resolution](#)

**7. CONSENT HEARINGS:**

- 7.A. [1335-2018](#) **Citywide Landscape Maintenance Assessment District, Fiscal Year 2018-2019**
- Recommendation:** Adopt a resolution approving the Engineer's Report, confirming diagram and assessment, ordering levy of assessment for the Citywide Landscape Maintenance Assessment District for Fiscal Year 2018-2019, and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Citywide Engineer's Report 2018-19](#)
- 7.B. [1336-2018](#) **Napa Valley Corporate Park Landscape and Lighting Assessment District, Fiscal Year 2018-2019**
- Recommendation:** Adopt a resolution approving the Engineer's Report, confirming diagram and assessment, ordering levy of assessment for the Napa Valley Corporate Park Landscape and Lighting District for Fiscal Year 2018-19, and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - NVCP Engineer's Report](#)
- 7.C. [1385-2018](#) **Community Development Block Grant (CDBG) Program for the 2018-2019 Fiscal Year**
- Recommendation:** Receive the report on the Community Development Block Grant (CDBG) Fiscal Year 2018-2019 funding recommendations and provide direction on funding allocations.
- Attachments:** [ATCH 1 - Funding Recommendations](#)
- 7.D. [1391-2018](#) **Annual Report for the Downtown Napa Property and Business Improvement District (PBID) and Levy of Assessments**
- Recommendation:** Adopt a resolution approving the 2018/2019 Annual Report for the Downtown Napa Property and Business Improvement District (PBID), levying assessments in the PBID, and determining that the actions authorized by this Resolution are exempt from CEQA pursuant to CEQA Guidelines Section 15301, Existing Facilities (Minor Alterations of Existing Streets and Sidewalks).
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Excerpt from PBID Mgmt District Plan](#)  
[EX B - Downtown Napa PBID Chart](#)

**8. COMMENTS BY COUNCIL OR CITY MANAGER:**

**9. CLOSED SESSION:**

- 9.A. [1435-2018](#)
- CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Government Code Section 54956.9(d)(1)): Napa Superior Court Case No. 26-55542.
  - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6): City designated representatives: Mike Parness, Michael Barrett, Desiree Brun, Steve Brassfield, Zach Curren and Charles Sakai, Sloan Sakai Yeung & Wong. Employee organization: Napa City Firefighters Association (NCFA).

**CITY COUNCIL RECESS****6:30 P.M. EVENING SESSION****10. CALL TO ORDER:****10.A. Roll Call:****11. PLEDGE OF ALLEGIANCE:****12. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****13. REPORT ACTION TAKEN IN CLOSED SESSION:****14. PUBLIC COMMENT:****15. ADMINISTRATIVE REPORTS:**

- 15.A. [1339-2018](#) **Linda Vista Avenue Bridge Over Napa Creek Project Update**
- Recommendation:** Receive update from staff regarding Linda Vista Avenue Bridge Over Napa Creek (BR14PW02) and request direction from City Council on how to proceed.
- Attachments:** [ATCH 1 - Project Location Map](#)  
[ATCH 2 - Preferred Alignment \(Option 3\)](#)  
[ATCH 3 - Traffic Model Results](#)  
[ATCH 4 - Fire Maps](#)

**16. PUBLIC HEARINGS/APPEALS:****16.A. [1369-2018](#)****Medicinal and Adult-Use Cannabis Ordinance****Recommendation:**

Approved first reading and introduction of an Ordinance amending the Napa Municipal Code Section 17.52.275 to modify the distance separation standards for medicinal cannabis retailers and small cannabis manufacturers from youth oriented property and the visibility requirements of cannabis-related uses from a public street; and determining that the actions authorized by this Ordinance are exempt from CEQA.

**Attachments:**

[ATCH 1 - Draft Ordinance](#)

[ATCH 2 - Ordinance 2017-018 adopted in December 2017](#)

[ATCH 3 - Planning Commission Meeting Minutes Excerpt 05-03-18](#)

**17. COMMENTS BY COUNCIL OR CITY MANAGER:****18. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is June 19, 2018.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Thursday, May 31, 2018 at 5:00 p.m.

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Dorothy Roberts, City Clerk

**MEETING DATES:**

The City Council meets regularly on the first and third Tuesday of each month; additional meetings may be scheduled as needed.

**INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:**

Information and documents related to items on this agenda are available on the City's website at [www.cityofnapa.org](http://www.cityofnapa.org); you may also contact the City Clerk for information by email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org); by calling (707) 257-9503; or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

**CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:**

The City of Napa complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), contact the City Clerk at (707) 257-9503 or email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). For TTY/ Speech-to-Speech users, dial 7-1-1 for the California Relay Service, for text-to-speech, speech-to-speech, and Spanish-language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide advance notice of at least three business days prior to the meeting.

**TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:**

Esta agenda identifica los asuntos que serán considerados en una junta del poder legislativo. Todas las juntas del poder legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el poder legislativo. Si usted desea recibir una copia de esta agenda o información relacionada en español, por favor póngase en contacto con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a [Clerk@cityofnapa.org](mailto:Clerk@cityofnapa.org).

**CONDUCT OF CITY COUNCIL MEETINGS:**

Meetings are conducted in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19).

Members of the public may address the Council at designated times and are expected to conduct themselves with courtesy and respect. Speakers should direct comments to the Mayor and City Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified and comply with the City's Rules of Order. Speaking times are limited to no more than three minutes per person, with the exception of certain hearings and appeals, or at the discretion of the Mayor or City Council.

**PUBLIC COMMENT (INCLUDING CONSENT CALENDAR AND ADMINISTRATIVE REPORTS):**

The public may directly address the City Council on any subject within the Council's subject matter jurisdiction, including any matter that is not on the agenda. Speaking time is limited to no more than three (3) minutes per person, unless modified at the discretion of the Mayor or City Council.

If the matter is not on the agenda, or if the matter is on the Consent Calendar, or is an Administrative Report, submit a speaker card or request to speak during the Public Comment portion of the meeting.

Speaker cards are not required if the speaker otherwise makes a clear and timely request to address the Council, but do promote the efficient and orderly progress of the meeting. Information on Speaker Cards is subject to disclosure under the California Public Records Act.

**CONSENT CALENDAR:**

These items are considered routine and may be approved by a single vote. Only the Mayor or a majority of the City

Council may authorize public input after the consent calendar is introduced.

**ADMINISTRATIVE REPORTS**

Only the Mayor or a majority of the City Council may authorize public input after an administrative report item is introduced.

**CONSENT HEARINGS:**

These items are considered routine and may be approved by a single vote; however, any member of the public or City Council may remove an item for consideration during the public hearing portion of the agenda.

**PUBLIC HEARINGS/APPEALS**

During any public hearing or appeal, any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public hearing. All other speakers will be limited to 3 minutes.

**CLOSED SESSION**

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT:**

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 - 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 - 15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

**CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:**

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi-judicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-judicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.