



REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA

Tuesday, January 16, 2024

3:30 PM Afternoon Session

6:30 PM Evening Session

City Hall Council Chambers

*955 School Street
Napa, CA 94559
www.cityofnapa.org*

CITY COUNCIL OF THE CITY OF NAPA

Mayor Scott Sedgley

Vice Mayor Bernie Narvaez

Councilmember Liz Alessio

Councilmember Mary Luros

Councilmember Beth Painter

See last pages of agenda for information regarding meeting procedures
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

3:30 P.M. AFTERNOON SESSION**1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. PUBLIC COMMENT:**

***See page 7 for procedures to provide public comments to Council.**

4. CONSENT CALENDAR:**4.A. [482-2023](#) City Council Meeting Minutes**

Recommendation: Approve the minutes from the December 19, 2023 Regular Meeting of the City Council.

Attachments: [ATCH 1 - December 19, 2023 Draft Regular Meeting Minutes](#)

4.B. [439-2023](#) Generator Purchase for City Hall / Police Department / Fire Station #1 Complex

Recommendation: Adopt a resolution authorizing the Public Works Director to execute an agreement with Bay City Electric Works for the purchase of a generator for City facilities located at 955 School Street in the amount of \$191,580.00 (+ tax).

Attachments: [ATCH 1 - Resolution](#)
[ATCH 2 - Sourcewell Agmnt. for Kohler as Bluestar Distributor](#)

4.C. [468-2023](#) Salary Schedules for Full-Time and Part-Time Employees

Recommendation: Adopt a resolution documenting the salary schedules for Full-Time and Part-Time Employees.

Attachments: [ATCH 1 - Resolution](#)
[EX A - Salary Schedule for Full-Time Employees](#)
[EX B - Salary Schedule for Part-Time Employees](#)

4.D. [481-2023](#) Federal Advocacy and Grant Writing Services

Recommendation: Authorize the City Manager to enter into an agreement with Merchant McIntyre & Associates, LLC for an amount not to exceed \$144,000 for federal advocacy and grant writing technical assistance services through June 30, 2025.

4.E. [483-2023](#)**Food Delivery Services for North Napa Center****Recommendation:**

Authorize the City Manager to execute the following amendments for the provision of meal delivery services at North Napa Center:

1. Amendment No. 1 to Agreement No. C2023-156 with Foodshed Napa Valley, LLC increasing the amount by \$75,000 to \$150,000;
2. Amendment No. 1 to Agreement No. C2023-171 with Moss and Vine Events, LLC increasing the amount by \$75,000 to \$175,000; and
3. Amendment No. 1 to Agreement No. C2023-172 with TW Finch Enterprises, dba Filippi's Pizza Grotto, increasing the amount by \$75,000 to \$150,000.

5. ADMINISTRATIVE REPORTS:**5.A. [426-2023](#)****2024 Legislative Platform****Recommendation:**

1. Receive a report from Merchant McIntyre & Associates on federal government relations; and
2. Adopt a resolution approving the 2024 City of Napa Legislative and Regulatory Platform

Attachments:

[ATCH 1 - Resolution and 2024 Legislative Platform](#)

5.B. [433-2023](#)**Vision Zero Local Resolution of Support****Recommendation:**

Adopt a resolution supporting the Napa Valley Transportation Authority Vision Zero Plan and its goal of eliminating traffic collisions resulting in severe injuries or fatalities in Napa County by 2030.

Attachments:

[ATCH 1 - Resolution](#)

5.C. [461-2023](#)**Informational Briefing on Financial Analysis and Polling****Recommendation:**

Receive an informational presentation regarding revenue analysis and polling; and direct staff to conduct outreach and return to City Council in June 2024 with additional information for consideration of a local sales tax measure for the November 2024 municipal election.

Attachments:

[ATCH 1 - Presentation](#)

[ATCH 2 - Frequently Asked Questions](#)

6. CONSENT HEARINGS:**6.A. [201-2023](#)****Gate Fees for Materials Diversion Facility****Recommendation:**

Adopt a resolution establishing self-haul gate fees at the City's Materials Diversion Facility to become effective February 1, 2024, July 1, 2024, July 1, 2025, July 1, 2026, July 1, 2027, and July 1, 2028.

Attachments:

[ATCH 1 - Resolution](#)

[ATCH 2 - MDF Gate Fee Analysis](#)

7. COMMENTS BY COUNCIL OR CITY MANAGER:**8. CLOSED SESSION:****8.A. [005-2024](#)****CONFERENCE WITH REAL PROPERTY NEGOTIATORS****(Government Code Section 54956.8): City Negotiators:****Julie Lucido, Jessica Lowe, Michael Barrett, and Steve****Potter. Under Negotiation: price and terms of payment for the potential acquisition of each of the following properties, with a corresponding identification of the negotiating parties for each parcel.**

- **2023 Big Ranch Road (APN 038-170-008): Partial acquisition of approximate 4,704 square foot permanent easement, approximate 2,823 square foot temporary construction easement, and 240 square foot utility temporary construction easement; Property Owner: Todd J. Morse**
- **2033 Big Ranch Road (APN 038-170-007): Partial acquisition of approximate 2,203 square foot permanent easement, approximate 1,908 square foot temporary construction easement, and 575 square foot utility temporary construction easement; Property Owners: Michael Imfeld and Mayen Shueh**
- **2047 Big Ranch Road (APN 038-170-006): Partial acquisition of approximate 2,203 square foot permanent easement, approximate 1,908 square foot temporary construction easement, and 970 square foot utility temporary construction easement; Property Owner: Rosemary Hafeli**

8.B. [006-2024](#)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code Section 54956.8): City Negotiators: Julie Lucido, Jessica Lowe, Ian Heid, Michael Barrett, and Steve Potter. Under Negotiation: price and terms of payment for the potential acquisition of each of the following properties, with a corresponding identification of the property owner as the negotiating party for each parcel.

- 2415 Trower Avenue (APN 007-172-023): Partial acquisition of 1,650 square foot fee simple interest and 525 square foot temporary construction easement; Property Owner: Sabrina Wolfson
- 2427 Trower Avenue (APN 007-172-020): Partial acquisition of 1,650 square foot fee simple interest and 800 square foot temporary construction easement; Property Owner: Gabriel Gundling
- 2433 Trower Avenue (APN 007-172-019): Partial acquisition of 1,413 square foot fee simple interest and 341 square foot temporary construction easement; Property Owner: Gabriel Gundling
- 2437 Trower Avenue (APN 007-172-018): Partial acquisition of 1,635 square foot fee simple interest and 462 square foot temporary construction easement; Property Owner: Mary Ann Marof, Trustee of the Mary Ann Marof Living Trust 2006

CITY COUNCIL RECESS**6:30 P.M. EVENING SESSION****9. CALL TO ORDER:****9.A. Roll Call:****10. PLEDGE OF ALLEGIANCE:****11. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****12. PUBLIC COMMENT:**

*See page 7 for procedures to provide public comments to Council.

13. ADMINISTRATIVE REPORTS:

13.A. [473-2023](#)**Mountain Bike Use at Alston Park****Recommendation:**

Receive an update on the Change of Use Request brought forward by the Napa County Bicycle Coalition regarding expanded mountain bike use at Alston Park and provide direction to City Staff regarding the recommended process.

14. REPORT ACTION TAKEN IN CLOSED SESSION:**15. COMMENTS BY COUNCIL OR CITY MANAGER:****16. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is February 6, 2024.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Thursday, January 11, 2024 at 5:00 p.m.

Tiffany Carranza, City Clerk

**** Notice of Meeting Procedures ******ATTENDING THE MEETING IN PERSON**

Members of the public may participate in the City Council meeting by attending in-person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559.

PROVIDING SUPPLEMENTAL WRITTEN COMMENTS

Any member of the public may provide supplemental written comments to the City Council before or during the meeting, and those supplemental written comments will be made a part of the written record in accordance with the Council's Rules of Order and Procedures (R2016-6).

Supplemental written comments may be submitted to the City Clerk via email at clerk@cityofnapa.org, via mail to ATTN: City Clerk, 955 School Street, Napa, CA 94559, via fax at (707) 257-9534, or dropped off in person at the City Clerk's Office located at City Hall. If you are commenting on a particular item on the agenda, please identify the agenda item number and letter. Please be aware that any public comments received that do not specify a particular agenda item number will be entered into the record under the general public comment portion of the agenda.

VIEWING THE MEETING LIVE

All members of the public are invited to view the meeting live (a) in person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559, (b) on local cable TV Channel 28; or (c) live-streamed on the City of Napa's website at www.cityofnapa.org (see: <https://napacity.legistar.com/Calendar.aspx> ; and click on the "In Progress" button).

VIEWING ARCHIVED WEBCASTS OF PAST MEETINGS

Members of the public may access past City meetings at any time by going to <https://napacity.legistar.com/Calendar.aspx>; which includes an indexed listing of past meetings, including supporting documents, minutes, and video.

GENERAL PROCEDURES FOR CITY COUNCIL MEETINGS**MEETING DATES:**

The City Council meets regularly on the first and third Tuesday of each month; and additional meetings may be scheduled as needed.

INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:

Information and documents related to this meeting are available on the City's website at www.cityofnapa.org; or by contacting the City Clerk by email at clerk@cityofnapa.org, by calling (707) 257 9503, or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:

The City of Napa offers its public programs, services, and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. The City complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), or if you need any special assistance to participate in this meeting, contact the City Clerk at (707) 257 9503 or email at clerk@cityofnapa.org. For TTY/ Speech to Speech users, dial 7 1 1 for the California Relay Service, for text to speech, speech to speech, and Spanish language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide as much advance notice as feasible, at least 48-hours prior to the meeting.

TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:

Esta agenda identifica los asuntos que serán considerados para la acción de un cuerpo legislativo de la Ciudad en la fecha, hora y lugar que se muestran en la primera página. Todas las juntas del cuerpo legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el cuerpo legislativo.

Si solicita ayuda para traducir del inglés al español esta agenda o información relacionada, comuníquese con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a clerk@cityofnapa.org. Para una solicitud de asistencia, favor de avisar con al menos 48 horas de anticipación.

RULES OF ORDER FOR THE CONDUCT OF CITY COUNCIL MEETINGS:

The City Council conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016-6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order.

PROCEDURES TO DIRECTLY ADDRESS THE CITY COUNCIL:

Any member of the public may directly address the Council regarding any matter identified on the agenda. Regular meeting agendas will include an agenda item for "Public Comment". Each speaker is requested to submit a speaker card or request to speak before the item is called to be addressed by Council (for Public Comment, Consent Calendar, Administrative Reports, Consent Hearings, or Public Hearings). Speaker cards are used to promote efficient and orderly progress of the meeting; however, a card is not required if the speaker otherwise makes a clear and timely request to address the Council. Information on Speaker cards is subject to public disclosure under the California Public Records Act.

Speakers should direct comments to Mayor and Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified. For each item, speaking time is limited to no more than three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the Mayor or City Council to address special circumstances. The Mayor may modify (increase or decrease) any time requirements for any speaker, or change the order of the items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. This may include moving all or a portion of the Public Comment portion of the agenda to the end of the meeting (see Council Policy Resolution 19, R2016-6 section 6.1.4).

PUBLIC COMMENT:

During each regular meeting, the public may directly address the City Council on any matter within the Council's subject matter jurisdiction, including any matter that is not on the agenda. However, State law strictly limits the Council's authority to respond at the meeting to any matter that is not on the agenda.

CONSENT CALENDAR:

Items on the Consent Calendar are considered routine and may be approved by a single vote of the City Council.

ADMINISTRATIVE REPORTS:

Items on the Administrative Reports portion of the agenda will include a staff report and an opportunity for the public to address the City Council, but they do not require a formal public hearing prior to City Council taking the identified action.

CONSENT HEARINGS:

Items on the Consent Hearing portion of the agenda are considered routine and may be approved by a single vote of the City Council; however, any member of the public or City Council may remove an item for consideration during the Public Hearing portion of the agenda.

PUBLIC HEARINGS:

During any public hearing (which includes any appeal hearing), an opportunity will be provided for public testimony when any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public testimony. All other speakers will be limited to times established by the Mayor under the Procedures to Directly Address the City Council (above).

CLOSED SESSION:

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000-21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000-15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi adjudicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi adjudicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.