

**CITY OF NAPA CITY COUNCIL  
AGENDA REPORT**

APPT CALENDAR  
AGENDA ITEM 12.A.  
Date: October 02, 2012

To: Honorable Mayor and Members of City Council  
From: Dorothy Roberts, City Clerk  
Prepared by: Lisa Blackmon, Deputy City Clerk  
Subject: Interviews and Appointment to the Tree Advisory Commission

**ISSUE STATEMENT:**

Interview applicants and make an appointment to fill one term expiration on the Tree Advisory Commission.

**DISCUSSION:**

The City Clerk conducted a recruitment to fill one term expiration on the Tree Advisory Commission from August 24, 2012 through September 28, 2012. Announcements for this recruitment were published on the City's website, posted at City Hall, Human Resources, and the Parks and Recreation building, and sent to the Napa County Library, Napa Valley College, Napa Chamber of Commerce, Napa Valley Unified School District, and the Queen of the Valley. As a result of our recruitment efforts, two applications were received.

The Tree Advisory Commission consists of five members. A minimum of three members must be full-time residents and registered voters of the City of Napa. No more than two members may be residents of the County of Napa. When filling vacancies, Council should give first consideration to City of Napa residents over a non-city resident. There is one opening with a term effective October 2, 2012 and ending September 30, 2015.

Tree Advisory Commission members shall be specifically qualified by reason of training or experience in the fields of arboriculture, or horticulture, and urban planning. The Commission is responsible for approving or rejecting all applications for removal of city street trees that are 24 inches or larger in diameter, approves or rejects all appeals of decisions by the Community Resources Department concerning tree removals, making advisory recommendations to the City Council relating to trees, reviews city tree ordinances, and prepares annual reports of the Commission's actions, activities, and future activity recommendations.

**FINANCIAL IMPACTS:**

None

**CEQA:**

The City Clerk has determined that the recommended action described in this agenda report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

**DOCUMENTS ATTACHED:**

1. Attachment 1: Tree Advisory Commission Applications (1 opening):  
-Black, Michael (City resident)  
-Rogers, Paul (City resident/incumbent)
2. Attachment 2: Napa Municipal Code Chapter 2.80

**NOTIFICATION:**

Michael Black  
Paul Rogers

**RECOMMENDED ACTION:**

Staff recommends that the City Council move, second and approve each of the actions set forth below, in the form of the following motion. Move to:

Appoint one person to the Tree Advisory Commission, term effective October 2, 2012 and ending September 30, 2015.