

RESOLUTION R2018-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NAPA, STATE OF CALIFORNIA, APPOINTING STEVE
POTTER AS INTERIM CITY MANAGER EFFECTIVE JULY
28, 2018

WHEREAS, on June 29, 2018, City Manager Mike Parness informed Mayor and Councilmembers of his intention to retire, with his last day being July 27, 2018; and

WHEREAS, on July 6, 2018, the City Council met in closed session to discuss terms of appointment for an Interim City Manager; and

WHEREAS, following the closed session, the City Attorney publicly reported the unanimous action by City Council to appoint Steve Potter as Interim City Manager, and to authorize the Mayor to negotiate terms of employment with Mr. Potter, the terms of which are documented in this resolution; and

WHEREAS, City Charter Sections 75 and 85 authorize the City Council to appoint the City Manager; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby appoints Steve Potter to serve as City Manager effective July 28, 2018. The appointment is effective until terminated by the City Council, and it is anticipated that the appointment will be for an interim term ending August 6, 2019, with a reevaluation and finalization of the process for selection of the City Manager during the interim term. The City Manager shall exercise the duties and powers of the City Manager as set forth in the City Charter, and as directed by the City Council through ordinances, resolutions, and minute actions.
2. The City shall pay Mr. Potter at the maximum annual salary for the City Manager approved by Council resolution, which is currently set at \$229,566, in accordance with R2017-177.
3. The City shall compensate Mr. Potter in accordance with all other terms applicable to the City Manager as set forth in the "Executive Compensation and Terms of Employment Summary," most recently updated pursuant to

R2017-177, attached hereto as Exhibit "A," with one modification: as described in Section 8.2 (Retiree Medical Insurance Reimbursement), upon Mr. Potter's retirement, if he elects in writing not to receive the supplemental payment of retiree medical reimbursements set forth in R2017-177 section 8.1.5(a), the City will contribute the single party retiree monthly premium Kaiser health insurance rate, and the payment shall remain in effect for the life of the retiree only.

4. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.

5. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 17th day of July, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____
Dorothy Roberts
City Clerk

Approved as to form:

Michael W. Barrett
City Attorney