



## **REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA**

**Tuesday, March 4, 2025**

**3:30 PM Afternoon Session  
No Evening Session**

**City Hall Council Chambers**

*955 School Street  
Napa, CA 94559  
[www.cityofnapa.org](http://www.cityofnapa.org)*

### **CITY COUNCIL OF THE CITY OF NAPA**

***Mayor Scott Sedgley  
Vice Mayor Mary Luros  
Councilmember Chris DeNatale  
Councilmember Bernie Narvaez  
Councilmember Beth Painter***

See last pages of agenda for information regarding meeting procedures  
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

**3:30 P.M. AFTERNOON SESSION****1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. SPECIAL PRESENTATIONS:****3.A. [068-2025](#) Proclamation for Red Cross Month**

**Recommendation:** Proclaim March as Red Cross Month

**Attachments:** [ATCH 1 - Proclamation](#)

**3.B. [079-2025](#) Certificate of Recognition Honoring Kristofer Chun and the Napa Marine Corps League**

**Recommendation:** Present a Certification of Recognition in honor of Kristofer Chun and the Napa Marine Corps League.

**Attachments:** [ATCH 1 - Cert of Recognition](#)

**4. PUBLIC COMMENT:****5. CONSENT CALENDAR:****5.A. [048-2025](#) City Council Meeting Minutes**

**Recommendation:** Approve the minutes from the February 18, 2025 Regular Meeting of the City Council.

**Attachments:** [ATCH 1 - February 18, 2025 Draft Regular Meeting Minutes](#)

**5.B. [032-2025](#) Amended 2025 City Holiday Calendar**

**Recommendation:** Adopt a resolution establishing the amended 2025 Calendar for Regular and Special City Council Meetings and City Holidays by approving the addition of Juneteenth (June 19, 2025) as a recognized City Holiday.

**Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Proposed Amended 2025 Calendar](#)

- 5.C. [082-2025](#)      **Classification Specification for Water Distribution Supervisor in the Utilities Department**
- Recommendation:**      Adopt a resolution amending the City Classification Plan by Approving the Classification Specification Revisions for Water Distribution Supervisor in the Utilities Department.
- Attachments:**      [ATCH 1 - Resolution](#)  
[EX A - Proposed Classification Spec for Water Distribution Supervisor](#)
- 5.D. [493-2024](#)      **Emergency Repair of Browns Valley Creek at Tall Grass Drive Bridge**
- Recommendation:**      Determine there is a need to continue the emergency action to execute and implement a contract for the design, permitting, and construction to stabilize the creek bank and adjacent roadway for Browns Valley Creek at Tall Grass Drive, and determine that the actions authorized by this item are exempt from CEQA.
- 5.E. [053-2025](#)      **Emergency Declaration for 36-inch Asbestos Cement Water Transmission Main Replacement**
- Recommendation:**      Adopt a resolution (1) determining there is a need to continue the emergency action to execute and implement contracts for the construction to replace up to 11,000 linear feet of 36-inch asbestos cement transmission main; (2) approving a transfer in the amount of \$6,000,000 from water CIP reserve fund balance account 531-35102 to CIP project account 53160139-63WT25UTER as documented in Council budget amendment No. 05P09; and (3) determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:**      [ATCH1 - Resolution](#)  
[EX A - Council Budget Amendment Journal No. 05P09](#)  
[ATCH 2 - Staff report from 1-21-2025](#)
- 5.F. [020-2025](#)      **Capital Improvement Program - Update for Fiscal Year 2024/2025**
- Recommendation:**      Adopt a resolution amending the Capital Improvement Project Plan as documented in Council Budget Amendment No. 19P8.
- Attachments:**      [ATCH 1 - Resolution](#)  
[EX A - Budget Adjustment No. 19P8](#)  
[ATCH 2 - Obligations and Deobligations](#)

5.G. [013-2025](#)**Grant Agreement with the Law Enforcement Specialized Units (LESU) Program for Survivors of Domestic Violence Services****Recommendation:**

Adopt a resolution (1) accepting the Cal OES Law Enforcement Specialized Units (LESU) Program Grant Agreement in the amount of \$270,856 and authorizing Detective William Hernandez, on behalf of the City Manager and Chief of Police to execute the grant agreement on behalf of the City; (2) approving and authorizing revenue and expenditure budget increases of \$203,142 in the Police Department's Grants Special Revenue Fund with a local match from the City of Napa of \$67,714 from the Police Department's General Fund for the Cal OES Grant Program for calendar year 2025; (3) approving and authorizing the Chief of Police to execute an agreement funded by the LESU Grant in the amount not to exceed \$73,121 with Nurturing Empowerment Worth Safety (NEWS) to support Domestic Violence Counselor Services and Training; and (4) approving and authorizing the Chief of Police to execute a MOU with the Napa County District Attorney's Office Victim Services and Nurturing Empowerment Worth Safety (NEWS) acknowledging collaborative efforts to support domestic violence victims and their children.

**Attachments:**

[ATCH 1 - Resolution](#)

[EX A - Budget Amendment](#)

[ATCH 2 - Grant Subaward Certification of Assurance of Compliance](#)

[ATCH 3 - NEWS Agreement](#)

[ATCH 4 - NPD, Napa County DA & NEWS MOU](#)

[ATCH 5 - Notification of Application of Grant Acceptance](#)

5.H. [167-2024](#)**Fifth Amendment to City-County MOU for Napa County use of City's Materials Diversion Facility****Recommendation:**

Approve and authorize the Utilities Director to execute Amendment No. 5 to the Memorandum of Understanding (City Agreement No. 8782, County Agreement No. 6430) for continued Napa County use of the City's Materials Diversion Facility (MDF) through December 31, 2030, with an option for five mutually agreed one-year extensions.

**Attachments:**

[ATCH 1 - MOU Amendment No 5 City No 8782 County No 6430](#)

[ATCH 2 – Resolution R2024-005 for MDF Gate Fees 2024 to 2028](#)

[ATCH 3 – Staff Report 1-16-2024 - Proposed Public Self-haul MDF Gates](#)

[ATCH 4 – MDF Gate Fee Analysis](#)

[ATCH 5 - Resolution R2024-035 - Gate Fees Adjustment](#)

5.I. [064-2025](#)**Abatement Services Agreement****Recommendation:**

Approve and authorize the City Manager to execute an agreement with Sharjo, a limited liability company doing business as ServiceMaster Restoration for an amount not to exceed \$300,000 for the clean-up and abatement of homeless encampments, and other associated debris removal within the City of Napa; and determine that this action is exempt from CEQA.

**6. ADMINISTRATIVE REPORTS:****6.A. [037-2025](#) Streets Paving Program, Budget Adjustment FY25**

- Recommendation:** 1. Adopt a resolution (1) authorizing the Public Works Director to conduct in-house paving operations on behalf of the City, and (2) determining that the actions authorized by this resolution are exempt from CEQA; and
2. Adopt a resolution approving an Amendment to the RMRA and Gas Tax Funds and thereby increasing the current expenditure budget of the Streets Resurfacing Program by \$1,200,000, as documented in Budget Adjustment No. 2P09.

**Attachments:** [ATCH 1 - Resolution Paving Operations.docx](#)  
[ATCH 2 - Resolution approving BA No. 2P09](#)  
[EX A - Budget Amendment No. 2P09](#)

**6.B. [070-2025](#) Discuss Harvest Middle School Site Acquisition Process**

- Recommendation:** Direct the City Manager to enter negotiations with the Napa Valley Unified School District to acquire the Harvest Middle School site for future uses consistent with Council Focus Areas.

**7. COMMENTS BY COUNCIL OR CITY MANAGER:****8. CLOSED SESSION:**

- 8.A. [074-2025](#) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Pursuant to Government Code Section 54956.9(d)(1)  
Elia v. City of Napa, et al.  
Napa County Superior Court Case No. 22CV001127

**9. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is March 18, 2025.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Thursday, March 27, 2025 at 5:00 p.m.

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Tiffany Carranza, City Clerk

**\*\* Notice of Meeting Procedures \*\*****ATTENDING THE MEETING IN PERSON**

Members of the public may participate in the City Council meeting by attending in-person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559.

**PROVIDING SUPPLEMENTAL WRITTEN COMMENTS**

Any member of the public may provide supplemental written comments to the City Council before or during the meeting, and those supplemental written comments will be made a part of the written record in accordance with the Council's Rules of Order and Procedures (R2016-6).

Supplemental written comments may be submitted to the City Clerk via email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org), via mail to ATTN: City Clerk, 955 School Street, Napa, CA 94559, via fax at (707) 257-9534, or dropped off in person at the City Clerk's Office located at City Hall. If you are commenting on a particular item on the agenda, please identify the agenda item number and letter. Please be aware that any public comments received that do not specify a particular agenda item number will be entered into the record under the general public comment portion of the agenda.

**VIEWING THE MEETING LIVE**

All members of the public are invited to view the meeting live (a) in person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559, (b) on local cable TV Channel 28; or (c) live-streamed on the City of Napa's website at [www.cityofnapa.org](http://www.cityofnapa.org) (see: <https://napacity.legistar.com/Calendar.aspx> ; and click on the "In Progress" button).

**VIEWING ARCHIVED WEBCASTS OF PAST MEETINGS**

Members of the public may access past City meetings at any time by going to <https://napacity.legistar.com/Calendar.aspx>; which includes an indexed listing of past meetings, including supporting documents, minutes, and video.

**GENERAL PROCEDURES FOR CITY COUNCIL MEETINGS****MEETING DATES:**

The City Council meets regularly on the first and third Tuesday of each month; and additional meetings may be scheduled as needed.

**INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:**

Information and documents related to this meeting are available on the City's website at [www.cityofnapa.org](http://www.cityofnapa.org); or by contacting the City Clerk by email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org), by calling (707) 257 9503, or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

**CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:**

The City of Napa offers its public programs, services, and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. The City complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), or if you need any special assistance to participate in this meeting, contact the City Clerk at (707) 257 9503 or email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). For TTY/ Speech to Speech users, dial 7 1 1 for the California Relay Service, for text to speech, speech to speech, and Spanish language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide as much advance notice as feasible, at least 48-hours prior to the meeting.

**TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:**

Esta agenda identifica los asuntos que serán considerados para la acción de un cuerpo legislativo de la Ciudad en la fecha, hora y lugar que se muestran en la primera página. Todas las juntas del cuerpo legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el cuerpo legislativo.

Si solicita ayuda para traducir del inglés al español esta agenda o información relacionada, comuníquese con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). Para una solicitud de asistencia, favor de avisar con al menos 48 horas de anticipación.

**RULES OF ORDER FOR THE CONDUCT OF CITY COUNCIL MEETINGS:**

The City Council conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016-6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order.

**PROCEDURES TO DIRECTLY ADDRESS THE CITY COUNCIL:**

Any member of the public may directly address the Council regarding any matter identified on the agenda. Regular meeting agendas will include an agenda item for "Public Comment". Each speaker is requested to submit a speaker card or request to speak before the item is called to be addressed by Council (for Public Comment, Consent Calendar, Administrative Reports, Consent Hearings, or Public Hearings). Speaker cards are used to promote efficient and orderly progress of the meeting; however, a card is not required if the speaker otherwise makes a clear and timely request to address the Council. Information on Speaker cards is subject to public disclosure under the California Public Records Act.

Speakers should direct comments to Mayor and Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified. For each item, speaking time is limited to no more than three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the Mayor or City Council to address special circumstances. The Mayor may modify (increase or decrease) any time requirements for any speaker, or change the order of the items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. This may include moving all or a portion of the Public Comment portion of the agenda to the end of the meeting (see Council Policy Resolution 19, R2016-6 section 6.1.4).

**PUBLIC COMMENT:**

During each regular meeting, the public may directly address the City Council on any matter within the Council's subject matter jurisdiction, including any matter that is not on the agenda. However, State law strictly limits the Council's authority to respond at the meeting to any matter that is not on the agenda.

**CONSENT CALENDAR:**

Items on the Consent Calendar are considered routine and may be approved by a single vote of the City Council.

**ADMINISTRATIVE REPORTS:**

Items on the Administrative Reports portion of the agenda will include a staff report and an opportunity for the public to address the City Council, but they do not require a formal public hearing prior to City Council taking the identified action.

**CONSENT HEARINGS:**

Items on the Consent Hearing portion of the agenda are considered routine and may be approved by a single vote of the City Council; however, any member of the public or City Council may remove an item for consideration during the Public Hearing portion of the agenda.

**PUBLIC HEARINGS:**

During any public hearing (which includes any appeal hearing), an opportunity will be provided for public testimony when any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public testimony. All other speakers will be limited to times established by the Mayor under the Procedures to Directly Address the City Council (above).

**CLOSED SESSION:**

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT:**

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000-21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000-15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

**CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:**

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi adjudicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi adjudicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.