Decision Packages for Fiscal 2018/19 Budget

General Fund	FY 2018/19 Offsetting Revenues	FY 2018/19 DP or CIP Expenditures
City Clerk		(200)
DP-525 - Managed Print Services (see Finance)		(200)
City Manager		(600)
DP-525 - Managed Print Services (see Finance)		(600)
Finance	13,500	136,200
DP-341 - Microsoft Enterprise Agreement Renewal		43,000
Licensing prices for Microsoft have increased and additional funds are required to keep City		
computers updated.		
DP-458 - GIS Contract Services Database and Workflow Standardization		60,000
This request increases the amount of funds available annually for GIS contract services.		
DP-525 - Managed Print Services	13,500	33,200
This request repurposes Department budgets for copier toner to hire a contractor to manage		
printers throughout the City. No net impact to General Fund.		
City Attorney		(600)
DP-525 - Managed Print Services (see Finance)		(600)
Human Resources		(1,570)
DP-525 - Managed Print Services (see Finance)		(500)
DP-539 - Human Resources Manager	•	(58,150)
This request reclassifies a Management Analyst I/II position to Human Resources Manager, and		
moves some of the budget for the position to the Risk Fund (Worker's Compensation).		
DP-543 - Human Resources Coordinator		57,080
This request updates the title of Personnel Assistant to Human Resources Coordinator, and moves		
some of the budget for the position from the Risk Fund (Worker's Compensation).		
Community Development / Housing		(30,400)
DP-460 Public Art and Cultural Programs		(29,000)
This request will provide additional PT staff for the public art and cultural programs, which are		
moving to Parks & Recreation from CDD (Economic Development). Additional revenue of \$18,000 in		
the form of private donations is anticipated.		
DP-521 - Building Inspector, Limited Term		-
This request repurposes a portion of CDD's professional services budget to hire a limited-term		
Building Inspector.		
DP-525 - Managed Print Services (see Finance)		(1,400)
Police		(5,800)
DP-519 - Patrol Police Officer		-
This request adds one patrol police officer to backfill an officer that is currently working on a state-		
funded domestic violence grant.		
DP-525 - Managed Print Services (see Finance)		(5,800)
Fire		226,170
DP-520 - Firefighter Paramedic		228,670
This request adds two firefighter paramedics and reduces the Fire overtime budget by \$50,000.		
DP-525 - Managed Print Services (see Finance)		(2,500)

General Fund - Continued	FY 2018/19 Offsetting Revenues	FY 2018/19 DP or CIP Expenditures
Public Works	137,400	1,833,310
DP-525 - Managed Print Services (see Finance)		(3,900)
DP-535 - Development Engineering Junior Engineer	137,400	137,400
This request adds one Junior Engineer position. The position will be funded by developer revenue		
DP-548 - Administrative Secretary - Reclassification Request		21,730
This request reclassifies a Secretary postion to Administrative Secretary, and changes the budget		
allocations for the position between General Fund, MDF, Water, and Fleet.		
DP-552 - Utilities Department		(540)
This request moves Water and MDF from Public Works into the new Utilities Department. It		
additionally covers restructuring within Public Works to account for the change.		
DP-549 - Parks and Public Works Reorganization		1,678,620
This request moves Parks and Recreation divisions for Building and Facility Maintenance, Corp		
Parks & Recreation	18,000	(1,567,030)
DP-460 Public Art and Cultural Programs	18,000	66,350
This request will provide additional PT staff for the public art and cultural programs, which are		
moving to Parks & Recreation from CDD (Economic Development). The request also moves \$29,000		
budgeted for the Art Walk from CDD to Parks and Recreation. Additional revenue of \$18,000 in the		
form of private donations is anticipated.		
DP-525 - Managed Print Services (see Finance)	***************************************	(4,200)
DP-545 - Administrative Assistant		9,440
This request will reclassify one Secretary position to Administrative Assistant.	***************************************	
DP-550 - Urban Forestry Program		40,000
This request increases the amount of funds available annually for urban forestry services.		
DP-549 - Parks and Public Works Reorganization		(1,678,620)
This request moves Parks and Recreation divisions for Building and Facility Maintenance, Corp		
Reserve Contribution Adjustments		118,000
Operating Reserve (5% of Operating Expenditures)		29,000
Emergency Reserve (14% of Operating Expenditures)		83,000
Contingency Reserve (1% of Operating Expenditures)		6,000
General Fund - Proposed Decision Packages / CIP Update TOTAL	168,900	589,480

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	FY 2018/19	FY 2018/19 DP or
Non-Recurring General Fund	Offsetting	CIP Expenditures
Tron Resulting Scholar Fana	Revenues	
City Clerk		100,000
DP-536 - Inventory Records City Hall		100,000
This request will provide funds for a consultant to conduct an inventory of records at City Hall.		
Finance		550,000
DP-515 - ERP Implementation		500,000
This request is for additional funds for the upcoming new ERP implementation.		
DP-546 - Permit Data Transparency and Analytics		50,000
This request is for the set-up and implementation of a public permit data transparency site.		
Community Development / Housing		75,000
DP-522 - Planning Professional Services		75,000
This request provides additional funding for contract planning services.		
Police Department		75,000
DP-531 - Law RMS Upgrade/Replace RFP		75,000
This request is to issue an RFP for the upgrade or replacement of the Law RMS.		
Fire		8,000
DP-520 - Firefighter Paramedic		8,000
This request adds two firefighter paramedics; Non-Recurring portion is for radios and uniforms.		
Public Works	(137,400)	(137,400)
DP-535 - Development Engineering Junior Engineer	(137,400)	(137,400)
previously budgeted in the Non-Recurring General Fund will now be budgeted in the General Fund.		
Also reducing professional services expenditures in the Non-Recurring Fund that were previously		
funded by the developer revenue.		
Non-Recurring General Fund - Proposed Decision Packages / CIP Update TOTAL	(137,400)	670,600
delication of the contract of the contrac	(131,100)	3.0,000

Materials Diversion Fund	FY 2018/19 Offsetting Revenues	FY 2018/19 DP or CIP Expenditures
MDF Fund	576,000	547,510
DP-526 - Yard Trimming Transfer Cost Supplement	576,000	540,000
This request increases budgets to account for costs and revenue related to sending yard trimmings		
to an off-site compost facility.		
DP-548 - Administrative Secretary - Reclassification Request (see Public Works)		(11,710)
DP-552 - Utilities Department (see Public Works)		19,220
This request moves Water and MDF from Public Works into the new Utilities Department. It		
additionally covers restructuring within Public Works to account for the change.		

Materials Diversion Fund - Proposed Decision Packages / CIP Update TOTAL 576,000 547,510

Water Enterprise Fund	FY 2018/19 Offsetting	FY 2018/19 DP or CIP Expenditures
Trater Enterprise Fund	Revenues	
Water Fund	500,000	1,298,750
DP-458 - GIS Contract Services Database and Workflow Standardization		40,000
This request increases the amount of funds available annually for GIS contract services.		
DP-527 - Water Associate Engineer & Senior Aide for CIP Implementation		300,540
This request is for two new positions to work on water CIP projects.		
DP-528 - Water Limited Term Associate Engineer - Grant Funded		174,890
This request is for one limited term position to work on water CIP projects.		
DP-548 - Administrative Secretary - Reclassification Request (see Public Works)		(5,850
DP-552 - Utilities Department (see Public Works)		199,170
This request moves Water and MDF from Public Works into the new Utilities Department. It		
additionally covers restructuring within Public Works to account for the change.		
CIP Update		
Milliken Dam Road/Culvert/Catwalk Improvements (WS19PW01)		(85,000
C-Tank Exterior Coating (WT19PW01) - CIP budget was \$425,000, but budgeted in GL at \$500,000		(500,000
Distribution Sys Repair/Upgrade FY19 (WD19PW01)	275,000	275,000
Development Related Improvements (WD19PW02)		125,000
SCADA Improvements (WQ19PW06)	125,000	180,000
Hennessey Aeration System (WS19PW02)		250,000
Transmission System Repair and Upgrades (WT19PW03)	100,000	100,000
Alta Heights II Pressure Tank (WT19PW04)		245,000
Water Enterprise Fund - Proposed Decision Packages / CIP Update TOTAL	500,000	1,298,750

	FY 2018/19	FY 2018/19 DP or
Internal Service Funds	Offsetting	CIP Expenditures
internal dervide i anas	Revenues	
Fleet Fund	-	(64,590
DP-548 - Administrative Secretary - Reclassification Request (see Public Works)		390
DP-552 - Utilities Department (see Public Works)		(64,980
This request moves Water and MDF from Public Works into the new Utilities Department. It		
additionally covers restructuring within Public Works to account for the change.		
Risk Fund		(9,980
DP-539 - Human Resources Manager		69,190
This request reclassifies a Management Analyst I/II position to Human Resources Manager, and		
moves some of the budget for the position to the Risk Fund (Worker's Compensation).		
DP-542 - Safety Analyst		(22,090
This request reclassifies the Safety Officer position to Safety Analyst.		
DP-543 - Human Resources Coordinator		(57,080
This request updates the title of Personnel Assistant to Human Resources Coordinator, and moves		
some of the budget for the position from the Risk Fund (Worker's Compensation).		
Internal Service Fund - Proposed Decision Packages / CIP Update TOTAL	_	(74,5

Capital Project Fund	FY 2018/19 Offsetting Revenues	FY 2018/19 DP or CIP Expenditures
CIP - Current Projects and Reserves	(237,659)	2,853,973
DP-523 - Public Art Projects	150,000	150,000
This request will provide \$150,000 from the Public Art Fund to the CIP Fund for the Dwight Murray		
Plaza project (PK15RA01)		
DP-552 - Utilities Department		69,000
This request moves Water and MDF from Public Works into the new Utilities Department. It		
additionally covers restructuring within Public Works to account for the change.		
CIP Update - by project funding source		
General Fund CIP Reserve	1,540,588	3,081,176
General Fund Building Reserve (includes adjustments from R2017-110)	1,482,044	2,964,088
Developer Contribution	(200,000)	(200,000
Measure T	(935,000)	(935,000
Parking Fund	270,000	270,000
RMRA	1,338,912	1,338,912
State Gas Tax	(600,300)	(600,300
Street Improvement Fee	(3,493,903)	(3,493,903
Street Improvement - Underground Utility Impact Fees	250,000	250,000
TFCA	(40,000)	(40,000
Special Revenue Fund - Proposed Decision Packages / CIP Update TOTAL	(237,659)	2,853,973

	FY 2018/19	FY 2018/19 DP or
Special Revenue Funds	Offsetting Revenues	CIP Expenditures
Traffic Fund (Gas Tax)		(600,300
CIP Update		
Measure T Bike Lane Matching Costs (ST18PW05)		(600,300
Miscellaneous Concrete Projects (SW16PW01)		(25,000
Miscellaneous Traffic Signals (TS16PW01)		(25,000
Uncontrolled Crosswalk Improvement Program (ST19PW02)		50,000
Road Maintenance and Rehabilitation (RMRA) Fund		1,338,912
CIP Update		
Street Improvements - Butte Street Area (ST18PW12)		430,940
SB1 - Road Maintenance (ST19PW01)		907,972
Measure T Fund		(935,000
CIP Update		
Drainage Improvements (SD17PW02)		(100,000
Rejuvenation and Crack Seal (ST16PW03)		(500,000
Trower Avenue Rehabilitation (ST19PW06)		(2,709,541
Sidewalk Program Expansion (SW19PW01)		(1,500,000
Westwood Neighborhood Rehabilitation (ST19PW04)		2,579,484
Trancas Street Rehabilitation (ST19PW05)		1,295,057
Public Art Fund		150,000
DP-523 - Public Art Projects		150,000
This request will provide \$150,000 from the Public Art Fund to the CIP Fund for the Dwight Murray		
Plaza project (PK15RA01)		
CIP Update		-
First & Second Street Roundabouts (ST14PW02): \$350,000 was originally budgeted as capital		
outlay in the Public Art Fund; changing to transfer to CIP so related expenditures are included in		
the total project. Net zero effect on the Public Art Fund.		
Special Revenue Fund - Proposed Decision Packages / CIP Update TOTAL	_	(450,300