

RESOLUTION R2021-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, AMENDING THE CITY-WIDE POSITION STAFFING PLAN TO ADD ONE EQUIPMENT MECHANIC POSITION; AND APPROVING A BUDGET ADJUSTMENT OF \$53,370 FROM THE PUBLIC WORKS FLEET MANAGEMENT DIVISION REVENUE TO SALARIES AND BENEFITS, AS DOCUMENTED IN BUDGET ADJUSTMENT FORM NO. BE2102503

WHEREAS, the City Council regularly approves, by resolution, a Five-Year Budget Staffing Plan as a part of the budget review process, which documents the number of positions for each employment classification that the City Manager is authorized to fill with a City employee; and

WHEREAS, on June 18, 2019, the City Council adopted such a Five-Year Budget Staffing Plan ("Staffing Plan") as a part of the Operating and Capital Budget for FY 2019/20 and FY 2020/21, and the City Council has regularly approved subsequent resolutions that amended the Staffing Plan; and

WHEREAS, on June 16, 2020, City Council approved additional modifications to the previously approved Staffing plan, eliminating 1 position and designating 32 positions as unfunded in the FY 2020/21; and

WHEREAS, an Equipment Mechanic position within the Public Works Department was identified as one of the unfunded positions in the Staffing Plan; and

WHEREAS, the Public Works Department is experiencing a decline in the rate of on-time preventative maintenance and an increase in expenditures for vehicle and equipment repairs sent to private mechanic shops; and

WHEREAS, the Equipment Mechanic is an integral member of the Fleet Management Division Team assisting in a variety of tasks to reduce the downtime of vehicle and equipment which impacts all City Departments and helps to control the quality of such work; and

WHEREAS, revenue a City-wide cost allocation plan funds the Fleet Management Division of the Public Works Department and the result of the proposed change creates no net impact to the City's General Fund in FY2020/21; and

WHEREAS, the City Council finds that the modifications to the Staffing Plan set forth in this resolution are necessary in order to guarantee sufficient resources to provide essential services; and

ATTACHMENT 1

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct and establish the factual basis for the City Council's adoption of this Resolution.
2. The City Council hereby approves an amendment to the City-Wide Position Staffing Plan to add one Equipment Mechanic position to the Public Works Department; changing the status on the Staffing Plan from Unfunded to Funded.
3. The City Council hereby approves Budget Adjustment BE2102503, moving \$53,370 of available revenue to Salaries and Benefits in the General Fund, as set forth in Exhibit "A", attached hereto and incorporated herein by reference.
4. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 2nd day of February, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____

Tiffany Carranza
City Clerk

Approved as to form:

Michael W. Barrett
City Attorney