

**EXHIBIT E**



**Budget Adjustment Form**

<i>Finance Department Use Only</i>	
Set/Batch/BE ID#:	BE2102502
Proof Job #:	_____
Entered By:	_____
Date:	_____

Request Date: 2/2/2021 Fiscal Year: FY21  
 Requesting Department: Community Development - Housing  
 Adjustment Description: CDBG CARES 2 Funding  
 Requestor: Lark Ferrell  
 Department Head Approval: [Signature] Date: 1/20/2021  
 Finance Analyst Review: [Signature] Date: 1/19/2021  
 City Manager Approval (if required)\*: [Signature] Date: 1/21/2021

GL or JL Key	GL/JL Rev Object	Description of Adjustment	Increase / (Decrease)
23101	33111	CDBG CARES 2	30,000
CDBGCVAD2	33111	CDBG CARES 2	30,000
23111	33111	CDBG CARES 2	560,756
CDBGCVPS2	33111	CDBG CARES 2	560,756
23127	33111	CDBG CARES 2	150,000
CDBGCVED2	33111	CDBG CARES 2	150,000
<b>Total Revenue Adjustments:</b>			<b>1,481,512</b>

GL or JL Key	GL/JL Exp Object	Description of Adjustment	Increase / (Decrease)
23101	53201	CDBG CARES 2	30,000
CDBGCVAD2	53201	CDBG CARES 2	30,000
23111	55002	CDBG CARES 2	560,756
CDBGCVPS2	55002	CDBG CARES 2	560,756
23127	58608	CDBG CARES 2	150,000
CDBGCVED2	58608	CDBG CARES 2	150,000
<b>Total Expenditure Adjustments:</b>			<b>1,481,512</b>

<b>Net Adjustment:</b>	-
1,481,512	1,481,512
TOTAL DR	TOTAL CR

**Justification:** Allocates the 2nd allocation of CDBG CARES (CDBG-CV) funding for administration, public services for 7 subrecipients, rental assistance program(s), and economic development microenterprise program.

City Clerk Signature (if required)\*\*: \_\_\_\_\_ Date: \_\_\_\_\_

\* City Manager Approval required for transfers between departments within the same fund, any changes to salary/benefit budgets, or matching increases to revenue and expense budgets.  
 \*\* City Clerk Signature indicates that the requested Budget Adjustment was approved by Council.