

ORDINANCE O2025-\_\_

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, AMENDING NAPA MUNICIPAL CODE SECTION 2.08.090(A) REGARDING THE DESIGNATION OF APPOINTIVE OFFICERS IN THE CITY MANAGER'S OFFICE

WHEREAS, City Charter Section 75 authorizes the City Council to designate, by ordinance, "appointive officers" that may be appointed without following the civil service requirements of City Charter Section 76.1; and

WHEREAS, Napa Municipal Code Section 2.08.090 currently identifies six "appointive officer" positions in the City Manager's Office, which are: Assistant City Manager, Deputy City Manager, Risk Manager, Community Relations and Media Manger, and two Management Analysts I/II; and

WHEREAS, as a part of the City of Napa Budget, Fiscal Year 2024/25 Mid-Cycle Budget Amendments, the City Council approved an adjustment to staffing levels in the City Manager's Office to add a Management Fellow (Limited Term) position, which is currently being filled by an incumbent as an Office Assistant I; and

WHEREAS, there is a need to update the identification of "appointive officers" within the City Manager's Office in order better reflect the current staffing of the office; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meeting of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Napa as follows:

**SECTION 1: Amendment.** Napa Municipal Code Section 2.08.090(A) is hereby amended in its entirety to read as follows with subsections 2.08.090(B) through 2.08.090(E) remaining:

"2.08.090 Appointive officers.

A. Designation of Appointive Officers. The City Council hereby designates the following appointive officers pursuant to Section 75 of the Charter:

1. Assistant City Manager.
2. Deputy City Manager.
3. Risk Manager.
4. Community Relations and Media Manager.
5. Two (2) Management Analysts I/II.
6. Office Assistant I/II."

## ATTACHMENT 1

**SECTION 2: Severability.** If any section, sub-section, subdivision, paragraph, clause or phrase in this Ordinance, or any part thereof, is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections or portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, sub-section, subdivision, paragraph, sentence, clause or phrase of this Ordinance, irrespective of the fact that any one or more sections, sub-sections, subdivisions, paragraphs, sentences, clauses or phrases may be declared invalid or unconstitutional.

**SECTION 3: Effective Date.** This Ordinance shall become effective thirty (30) days following adoption.

City of Napa, a municipal corporation

MAYOR: \_\_\_\_\_

ATTEST: \_\_\_\_\_

CITY CLERK OF THE CITY OF NAPA

**ATTACHMENT 1**

STATE OF CALIFORNIA }  
COUNTY OF NAPA } SS:  
CITY OF NAPA }

I, Tiffany Carranza, City Clerk of the City of Napa, do hereby certify that the foregoing Ordinance had its first reading and was introduced during the public meeting of the City Council on the 1<sup>st</sup> day of April, 2025, and had its second reading and was adopted and passed during the public meeting of the City Council on the \_\_\_\_ day of \_\_\_\_\_, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_  
Tiffany Carranza  
City Clerk

Approved as to Form:

\_\_\_\_\_  
Christopher Diaz  
Interim City Attorney