

**WRITTEN DETERMINATION FOR SPECIALTY ITEMS
PURSUANT TO NAPA MUNICIPAL CODE SECTION 2.91.050**

V. Dolan Trucking Services

Per **NMC 2.91.050**, the City may enter into a contract for a "specialty item," provided that the City Manager makes a written determination of the following:

- 1. Project need which the City intends to satisfy through the contract for the specialty item. Please provide a functional description (or performance criteria) of the City's needs.**

The Public Works Department requires the use of larger capacity dump trucks, including 5-axle dump trucks and 4-axle Super Dump® trucks, to haul roadway paving materials to various job sites throughout the City as well as to haul debris and spoils from job sites and the City's Water Treatment Plant(s) for disposal purposes. The use of these larger capacity dump trucks makes hauling materials more efficient and cost effective.

- 2. The types of property or service which are available (or used by other similarly situated private or public agencies) to meet this need (or similar needs), and the contractors which are available to provide the property or service. Please provide documentation of the steps the City has taken to evaluate the types of property, service, and contractors potentially available to serve the City's needs.**

V. Dolan Trucking is the only trucking company in the local area that can readily provide the City the needed equipment upon request. Although the other trucking firms may have similar styles of trucks in their fleet, they are not local, thus may not be able to meet the scheduling needs of the City for the particular job size or equipment required. City staff issued an invitation for bids for trucking services on April 29, 2019. No bids were received by the bid opening date, despite the City performing standard solicitation processes. V. Dolan is considered a viable vendor based on their fleet of large capacity dump trucks, locality and past performance for the City.

- 3. Please provide the reasons why a similar property or service cannot meet the City's needs (including considerations of compatibility with other City property and services regarding maintenance, repair, training, quality, price, or similar considerations), or why the City's needs can only be met by one type of property or service (the specialty item).**

Based on the level of production and need for prompt responsiveness, as well due to the fact that V. Dolan Trucking's specialized equipment capacities and quantity is unique in the local area, the City considers this contractor a sole source vendor that is able to readily provide the maximum load efficiency for the various tasks the City requires in its day-to-day operations.

4. By entering into a contract for the specialty item from the proposed contractor, the City will meet the purpose and goals identified in NMC Section 2.91.010.

Based on City research, V. Dolan Trucking is the only trucking company in the local area that has a number of larger capacity Super Dump® trucks that can readily meet the needs of City operations, making them a sole source vendor. V. Dolan's Super Dump® trucks can haul approximately twenty-one tons of asphalt per load, while City trucks haul approximately fourteen tons per load. By hauling more grinding material off the job and hauling more asphalt material to the job site, it allows paving to be completed in a more efficient manner and reduces the carbon footprint by decreasing the number of roundtrips needed to complete the job.

The Water Division also utilizes trucking services to off-haul sludge by-product generated from the water treatment process. Other City operations in Streets, Water and Parks may also use trucking services provided under this agreement. The use of these larger capacity dump trucks makes hauling materials more efficient and cost effective for City operations.

5. The contract between the contractor and the city complies with the requirements of NMC Section 2.91.030(B).

The City Council's approval of these findings, and the Council's delegation of authority to the Public Works Director to execute the amendment to the contract identified herein, satisfies the requirements of NMC Section 2.91.030(B).