



# CITY OF NAPA

955 School Street  
Napa, CA 94559  
www.cityofnapa.org

## MEETING MINUTES - Final

### CITY COUNCIL OF THE CITY OF NAPA

*Mayor Scott Sedgley*  
*Vice Mayor Bernie Narvaez*  
*Councilmember Liz Alessio*  
*Councilmember Mary Luros*  
*Councilmember Beth Painter*

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Tuesday, August 6, 2024

3:30 PM

City Hall Council Chambers

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**3:30 PM Afternoon Session**  
**No Evening Session**

#### **3:30 P.M. AFTERNOON SESSION**

#### **1. CALL TO ORDER: 3:32 P.M.**

##### **1.A. Roll Call:**

**Present:** 5 - Councilmember Alessio, Councilmember Luros, Councilmember Painter, Vice Mayor Narvaez, and Mayor Sedgley

#### **2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:**

City Clerk Carranza announced the following supplemental documents:

Item 5.A. - Emails from Gordon Huether, Gerado Martin, Barbara Nemko, Michael Murray, Andrew MacLaggan, Lindsay Owen, Carlos Barragan and Maureen Trippe.

(Copies of all supplemental documents are on file in the City Clerk's department)

### 3. PUBLIC COMMENT:

Public Works Director Julie Lucido introduced newly hired Sr. Traffic Engineer Farid Javandel.

Maureen Trippe, Co-founder, Slow Down Napa - provided commends regarding the Neighborhood Traffic Calming Program. Asked Council to keep eye on temporary measures to address traffic calming. Would like to see funds spent to move forward with a plan.

Cheryl Meyerdirk - shared concerns regarding speeding at the intersection of Bryan Avenue and Kilburn Avenue and near Chelsea, Collier and Elm.

Russell Jones - shared concerns regarding speeding on Kilburn Avenue.

Lisa Massaro - shared concerns regarding speeding at Kilburn and Bryan Avenues.

Jim McNamara - shared concerns regarding speeding, condition of his neighborhood, and voiced frustrations that his concerns go unanswered.

Jim Hinton - provided comments regarding Visit Napa Valley. Suggested a TOT tax increase.

Janet Mlynar - provided comments regarding her historic home. She invited members of Council, and members of the public, to attend the a "Day of Remembrance" event she was hosting at 2pm on August 24th, the 10 year anniversary of the Napa Earthquake.

City Manager Potter shared that National Night Out was being held that evening from 4:00 P.M. to 7:00 P.M. at the Napa Valley College.

### 4. CONSENT CALENDAR:

#### Approval of the Consent Agenda

A motion was made by Councilmember Alessio, seconded by Councilmember Painter, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Alessio, Luros, Painter, Narvaez, and Sedgley

#### 4.A. [279-2024](#) City Council Meeting Minutes

Approved the minutes from the July 16, 2024 Regular Meetings of the City Council.

- 4.B.**     [196-2024](#)     Amendment to DocuSign Contract Lifecycle Management Master Services Agreement
- Authorized the City Clerk to execute Amendment No. 3 to City Agreement No. C2021-302 with DocuSign Inc. in the increased amount of \$10,000, for a total amount not to exceed \$228,712.35, to provide additional professional services related to the DocuSign CLM (Contract Lifecycle Management) product.
- 4.C.**     [273-2024](#)     Agenda and Meeting Management Software Subscription and Services
- Authorized the City Clerk to execute Amendment 2 to City Agreement number C2020-145 with Granicus, LLC in the increased amount of \$16,000.00, for a total Agreement amount not to exceed \$300,906.96 to provide additional analysis and training related to the agenda and meeting management of City of Napa public meetings.
- 4.D.**     [286-2024](#)     Treasurer’s Quarterly Investment Report on the City’s Investment Portfolio for the Quarter Ended June 30, 2024
- Received the Treasurer’s Quarterly Investment Report on the City’s investment portfolio for the period ending June 30, 2024.
- 4.E.**     [284-2024](#)     Monthly Budget and Investment Statement
- Received the Monthly Budget and Investment Statement as of May 31, 2024.
- 4.F.**     [274-2024](#)     Abatement Services Agreement
- Authorized the City Manager to negotiate and execute an agreement with Yerba Buena Engineering and Construction for an amount not to exceed \$200,000 for the clean-up and abatement of homeless encampments, and other associated trash debris within the City of Napa; and determine that this action is exempt from CEQA.
- 4.G.**     [276-2024](#)     Water Meter Equipment Replacement
- 1) Determined that the proposed amendment and new contract with Badger Meter, Inc. meets the requirements for a “specialty item” as set forth in Napa Municipal Code Section 2.91.050; and
- 2) Authorized the Utilities Director to negotiate and execute an amendment to the existing contract with Badger Meter, Inc. in the increased amount of \$130,000 for a total contract amount not to exceed \$350,000 for Fiscal Year 2024, for the purchase of water service meters and associated items for use in the municipal water distribution system; and
- 3) Authorized the Utilities Director to negotiate and execute a contract in an amount not to exceed \$400,000 with Badger Meter, Inc. for Fiscal Year 2025, for the purchase of water service meters and associated items for use in the municipal water distribution system; and
- 4) Determined that the actions authorized by this item are exempt from CEQA.

4.H. [283-2024](#) Water Quality Monitoring Laboratory Analyses

1) Determined that the proposed amendment and new contract with Vitisystems, Inc., dba Caltest Analytical Laboratory, meets the requirements for a “specialty item” as set forth in Napa Municipal Code Section 2.91.050; and

2) Authorized the Utilities Director to negotiate and execute an amendment to the existing contract with Vitisystems, Inc., dba Caltest Analytical Laboratory, in the increased amount of \$100,000 for a total contract amount not to exceed \$650,000 for Fiscal Year 2024 for water quality monitoring laboratory analyses; and

3) Authorized the Utilities Director to negotiate and execute a contract with Vitisystems, Inc., dba Caltest Analytical Laboratory, in an amount not to exceed \$600,000 for Fiscal Year 2025, for water quality monitoring laboratory analyses; and

4) Determined that the actions authorized by this item is exempt from CEQA.

5. COMMISSION INTERVIEWS AND APPOINTMENTS:

5.A. [253-2024](#) Planning Commission Membership

Mayor Sedgley opened the item and welcomed all applicants.

Mayor Sedgley reviewed the proposed interview process.

Interviews began with each applicant providing a brief, three minute, introduction and statement, in the following order:

1. Andrew MacLaggan
2. Alan "Chuck" Dell'Ario
3. Richard Tippitt
4. Eryn Ebach
5. Lindsay Owen
6. Alonso Corona

Council questions of individual applicants followed their opening statements.

Mayor Sedgley called for public comment.

Jim Hinton - provided comments regarding the role of a commissioner.

Bill Chadwick - Thanked Council for asking appropriate questions of each candidate during the interview process.

Following public comment, members of Council discussed whether or not to appoint the member for the unexpired remaining term, or fill the remaining term plus an additional. It was determined that the appointee would serve the unexpired remaining term plus an additional full term.

Each Councilmember voted, by paper ballot, to identify the preferred candidate to be appointed to the Commission.

City Clerk Carranza announced that the greatest number of votes were received by Lindsay Owen with three votes. She also announced the vote of each Councilmember for the candidates was as follows:

Mayor Sedgley: Andrew MacLaggan

Vice Mayor Narvaez: Alonso Corona

Councilmember Alessio: Lindsay Owen

Councilmember Luross: Lindsay Owen

Councilmember Painter: Lindsay Owen

A motion was made by Councilmember Painter, seconded by Councilmember Luros, to appoint Lindsay Owen to the Planning Commission for a term beginning immediately and ending on December 31, 2026. The motion carried by the following vote:

Aye: 5 - Alessio, Luros, Painter, Narvaez, and Sedgley

## 6. ADMINISTRATIVE REPORTS:

6.A. [271-2024](#) League of California Cities 2024 Voting Delegate and Alternate

Mayor Sedgley introduced the item.

There were no requests from members of the public to comment.

A motion was made by Vice Mayor Narvaez, seconded by Councilmember Alessio, to appoint Councilmember Luros as Voting Delegate and Councilmember Painter as Alternates to the General Assembly at the League of California Cities Annual Conference & Expo held October 16 - 18, 2024. The motion carried by the following vote:

Aye: 5 - Alessio, Luros, Painter, Narvaez, and Sedgley

## 7. COMMENTS BY COUNCIL OR CITY MANAGER:

Councilmember Painter acknowledged work done to address antisemitic flyers that had been distributed throughout multiple neighborhoods of the City. She asked that anyone who was impacted to please know that Council did not tolerate such behavior.

Vice Mayor Narvaez commended the Parks and Recreation Department for quickly removing graffiti on a children's play structure.

Mayor Sedgley shared that he was asked by the Napa County Animal Shelter if Council was interested in sharing a "Pet of the Week" at a future Council meeting to bring awareness to their adoption program. Council supported the request.

## 8. CLOSED SESSION:

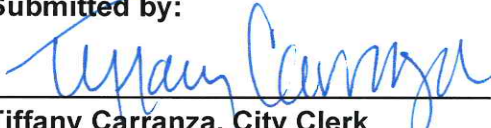
Interim City Attorney Wolfson announced the closed session items.

- 8.A. [291-2024](#) CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6):  
City designated representatives: Steve Potter, Heather Ruiz, MJ Tueros, Rajneil Prasad, Sabrina Wolfson and Zach Curren.  
Employee organization: Napa City Firefighters Association (NCFA).
- 8.B. [292-2024](#) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code section 54956.9):  
State Workers' Compensation Appeals Board, Case No. ADJ13266074.  
There were no requests from the public to comment.
- The meeting recessed to Closed Session at 5:18 P.M.
- The meeting adjourned at 5:45 P.M. There was no reportable action.

**9. ADJOURNMENT: 5:45 P.M.**

The next regularly scheduled meeting for the City Council of the City of Napa is August 20, 2024.

Submitted by:

  
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Tiffany Carranza, City Clerk