



# CITY OF NAPA

## ATTACHMENT 1

955 School Street  
Napa, California 94559  
[www.cityofnapa.org](http://www.cityofnapa.org)

## MEETING MINUTES - Draft

### HOUSING AUTHORITY

*Chairperson Jill Techel  
Board Member Liz Alessio  
Board Member Doris Gentry  
Board Member Mary Luros  
Board Member Scott Sedgley  
Board Member Carol Hamilton  
Board Member Johanna Moore*

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Tuesday, June 4, 2019

3:30 PM

City Hall Council Chambers

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#### 3:30 PM Afternoon Session

#### 3:30 P.M. AFTERNOON SESSION

##### 1. CALL TO ORDER: 3:30 P.M.

##### 1.A. Roll Call:

**Present** 7 - Board Member Hamilton, Board Member Moore, Board Member Alessio, Board Member Gentry, Board Member Luros, Board Member Sedgley, and Chairperson Techel

##### 2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

City Clerk Carranza announced the following supplemental item: Item

6.A.: PowerPoint Presentation by Staff.

##### 3. PUBLIC COMMENT: None.

##### 4. CONSENT CALENDAR:

#### Approval of the Consent Agenda

A motion was made by Board Member Moore, seconded by Board Member Hamilton, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** 7 - Board Member Hamilton, Board Member Moore, Board Member Alessio, Board Member Gentry, Board Member Luros, Board Member Sedgley, and Chairperson Techel

##### 4.A. [1891-2019](#) Board of Commissioners of the Housing Authority of the City of Napa (HACN) Meeting Minutes

Approved the May 7, 2019 Regular Meeting Minutes of the Housing Authority Board.

**4.B.**     [1851-2019](#)     Statement of Investment Policy

**Adopted Resolution HR2019-004 to adopt an update to the City's Statement of Investment Policy for FY 2019/20, and delegate authority to the City Treasurer to invest funds in accordance with the Statement of Investment Policy.**

Enactment No: HR2019-004

**4.C.**     [1863-2019](#)     Section 8 Revised Utility Allowance Schedule

**Adopted Resolution HR2019-005 approving the Revised Utility Allowance Schedule for the Section 8 Housing Choice Voucher Program effective July 1, 2019.**

Enactment No: HR2019-005

**4.D.**     [1864-2019](#)     Intergovernmental Housing Services Agreement with the City of American Canyon

**Adopted Resolution HR2019-006 authorizing the Deputy Director to execute the Intergovernmental Housing Services Agreement with the City of American Canyon.**

Enactment No: HR2019-006

**5. ADMINISTRATIVE REPORTS:****5.A.**     [1892-2019](#)     Housing Choice Voucher Program Administrative Plan

Housing Manager Lark Ferrell provided the staff report.

Board Member Gentry asked staff where residents could go to get on the waiting list. Ms. Ferrell responded that staff would publish an announcement once the list was opened, and that they would be encouraging applicants to apply on-line. Interested applicants without internet access could go to the Housing Authority Office located at 1115 Seminary Street.

Board Member Alessio thanked staff.

**A motion was made by Board Member Alessio, seconded by Board Member Hamilton, to adopt Resolution HR2019-007 approving amendments to the Section 8 Housing Choice Voucher Program Administrative Plan. The motion carried by the following vote:**

**Aye:**    7 -    Board Member Hamilton, Board Member Moore, Board Member Alessio, Board Member Gentry, Board Member Luros, Board Member Sedgley, and Chairperson Techel

Enactment No: HR2019-007

**6. PUBLIC HEARINGS/APPEALS:****6.A. [1852-2019](#)** Budget for FY 2019/20 and 2020/21

Housing Manager Lark Ferrell provided the report. She reviewed proposed major budget changes, to include new staffing positions and software upgrades, and she reviewed each of the housing funds in detail.

Mayor Techel called for public comment; there were no requests to speak.

A motion was made by Board Member Luros, seconded by Board Member Moore, to close the public testimony. The motion carried unanimously.

Mayor Techel brought the discussion back to the Board; there were no additional comments.

**A motion was made by Board Member Hamilton, seconded by Board Member Moore, to adopt Resolution HR2019-008 approving and adopting the Budget of the Housing Authority of the City of Napa for Fiscal Years 2019/20 and 2020/21. The motion carried by the following vote:**

**Aye:** 7 - Board Member Hamilton, Board Member Moore, Board Member Alessio, Board Member Gentry, Board Member Luros, Board Member Sedgley, and Chairperson Techel

Enactment No: HR2019-008

**7. COMMENTS BY BOARD MEMBERS OR EXECUTIVE DIRECTOR: None.****8. ADJOURNMENT: 3:46 P.M.**

**Submitted by:**

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**Tiffany Carranza, City Clerk**