



CITY of NAPA

REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA

May 21, 2013

3:30 PM Afternoon Session
6:30 PM Evening Session

City Hall Council Chambers
955 School Street

INFORMATION FOR CITY MEETINGS:

Information Available: Documents related to the City Council or the Board for the Housing Authority are available at www.cityofnapa.org; or email clerk@cityofnapa.org; or contact the Office of the City Clerk: 955 School Street, Napa, CA 94559/ telephone: (707) 257-9503. Any documents related to an agenda item provided to a majority of the City Council (Board) after distribution of the agenda packet are available for public inspection at the Office of the City Clerk or in a binder so labeled in the Council Chambers on the meeting date.

Public Comment: Speaker cards are available; it is requested but not required, to submit a card to the City Clerk before the meeting begins. Speakers will be limited to five minutes and will comply with the City's rules of order. If your comments pertain to a specific item on the agenda, reserve your comments until the item is before the City Council (Board). Time limits will be enforced by the Mayor to facilitate the fair and efficient conduct of the meeting.

Consent Calendar: Items are considered routine and may be approved by a single vote. Only the Mayor (Chair) or a majority of the City Council (Board) may authorize public input.

Consent Hearings: These routine items may be approved by a single vote; however, any member of the public or City Council (Board) may remove an item for consideration during the public hearing portion of the agenda.

Administrative Reports: Only the Mayor (Chair) or a majority of the governing body may authorize public input for these items.

Public Hearings/Appeals: Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public hearing. All other speakers will be limited to 5 minutes.

Meeting Dates: The City Council meets regularly on the first and third Tuesday of each month; however additional meetings may be scheduled as needed.

Governing Law: City Council (Board) conducts all meetings in accordance with the "Ralph M. Brown Act" (California Government Code Sections 54950, et seq.) and pursuant to the City's Rules of Order for City Council meetings (Policy Resolution 19).

CITY COUNCIL MEETING: AFTERNOON SESSION 3:30 P.M.

**COUNCILMEMBERS: Juliana Inman, Alfredo Pedroza, Scott Sedgley,
Vice Mayor Peter Mott, Mayor Jill Techel**

1. CALL TO ORDER:

1.A. Roll Call

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

[Click here to view informational material received before the meeting.](#)

[Click here to view informational material received during and after the meeting.](#)

3. PUBLIC COMMENT:

4. CONSENT CALENDAR:

4.A. [Approve the Regular Meeting Minutes](#)

Approve City Council Minutes Regular Meeting of May 7, 2013.

4.B. [Second Reading and Final Adoption Ordinance Designating Seventh Street as a One-Way Street](#)

Second Reading and final adoption of an Ordinance amending Section 10.24.010 of the Napa Municipal Code to designate Seventh Street as a one-way street

4.C. [Second Reading and Final Adoption Ordinance for Cottage Food Operations Zoning Amendment](#)

Second Reading and Final Adoption of an Ordinance to add a new subsection and make appropriate amendments to the Napa Municipal Code to define and create standards for cottage food operations.

4.D. [2013 Annual Report and Budget for the Napa Parking & Business Improvement Area 1, Zone 2; Schedule Public Hearing to Levy Taxes](#)

Adopt a resolution approving the 2013 Annual Report, Budget and Advisory Board for the Napa Parking & Business Improvement Area 1, Benefit Zone 2, and authorize the City Clerk to schedule a public hearing on June 4, 2013 to levy taxes in accordance with NMC Section 3.28.

4.E. [2013 Annual Report and Budget for the Oxbow Business Improvement Area; Schedule Public Hearing to Levy Assessments](#)

Adopt a Resolution approving the 2013 Annual Report, Budget and Advisory Board for the Oxbow Business Improvement Area and authorizing the City Clerk to schedule a public hearing on June 4, 2013 to levy assessments in the Oxbow Business Improvement Area in accordance with NMC Section 3.29.

4.F. [2013/14 Annual Report & Budget for Parking & Business Improvement Area 1, Benefit Zone 1 \(2005\); Schedule Public Hearing to Levy Assessments](#)

Adopt a resolution approving the FY 2013/14 Annual Report, Budget and

Advisory Board for the Napa Parking & Business Improvement Area 1, Benefit Zone 1 (2005), and authorize the City Clerk to schedule a public hearing on June 4, 2013 to levy assessments in the PBI 1 (2005) in accordance with Napa Municipal Code Chapter 3.30.

4.G. [Annual Audited Financial Statements and Auditor's Memorandum on Internal Control for the Fiscal Year ended June 30, 2012](#)

Accept and file the City of Napa Audited Financial Statements and Memorandum on Internal Control for the fiscal year ended June 30, 2012.

4.H. [Approve Accelerated Purchase of Scheduled Replacement Police Patrol Cars](#)

Adopt a resolution approving a purchase order with Courtesy Chevrolet for five 2013 Chevrolet Caprice 9C1 PPV patrol cars and authorizing a budget appropriation.

4.I. [Budget Appropriation for Evaluation Study of City Hall Consolidation Alternatives](#)

Adopt a resolution authorizing a budget appropriation in the amount of \$120,000 from the CIP Building Reserve Account to the General Fund non-recurring account (49320) for an evaluation study of City Hall consolidation alternatives.

5. ADMINISTRATIVE REPORTS:

5.A. [911 Memorial Garden Project Update](#)

Update on the progress of the 911 Memorial Garden Project.

5.B. [Fiscal Year 2012-2013 Third Quarter Report](#)

Adopt a Resolution Approving and Adopting Amendments to the Budget for the 2012-13 Fiscal Year.

5.C. [BottleRock Festival Update](#)

To update Council members with a preliminary review of the BottleRock Festival

5.D. [Budget Workshop - City of Napa FY 2013-14 and 2014-15 Proposed Budget](#)

Present the Fiscal Years 2013-14 and 2013-14 Proposed Budget for the City of Napa and receive input in preparation for the June 4, 2013 Public Hearing.

6. CONSENT HEARINGS:

6.A. [Napa Valley Corporate Park Landscape and Lighting Assessment District, Fiscal Year 2013-2014](#)

Conduct public hearing and adopt a resolution approving Engineer's Report and ordering annual levy of assessment for the Napa Valley Corporate Park Landscape and Lighting District, Fiscal Year 2013-2014.

6.B. Citywide Landscape Maintenance Assessment District, FY 2013-2014

Conduct public hearing and adopt a resolution approving Engineer's Report and ordering annual levy of assessment for the Citywide Landscape Maintenance District, FY 2013-2014.

7. PUBLIC HEARINGS/APPEALS:

8. COMMENTS BY COUNCIL OR CITY MANAGER:

9. CLOSED SESSION:

9.A. CONFERENCE WITH LABOR NEGOTIATIONS (Government Code Section 54957.6): City designated representatives: Mike Parness, Nancy Weiss, Michael Barrett, and Desiree Brun, and Charles Sakai of Renne, Sloan, Holtzman, and Sakai LLP. Employee organizations: Napa City Firefighters' Association.

9.B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Initiation of litigation in two cases, pursuant to Government Code Section 54956.9(d)(3).

9.C. Conference with Real Property Negotiators (Government Code Section 54956.8) Property 920 and 930 Third Street, APN 006-133-022, commonly known as the Borreo Building. City Negotiators: Mike Parness, Jennifer LaLiberte, Jeff Freitas, Michael Barrett, Negotiating Parties: City of Napa, Land Trust of Napa County, and Michael Holcomb. Under Negotiation: price and terms of payment.

5:00 P.M. to 6:30 P.M. CITY COUNCIL RECESS

CITY COUNCIL MEETING: EVENING SESSION 6:30 P.M.

**COUNCILMEMBERS: Juliana Inman, Alfredo Pedroza, Scott Sedgley,
Vice Mayor Peter Mott, Mayor Jill Techel**

10. CALL TO ORDER:

10.A. Roll Call

11. PLEDGE OF ALLEGIANCE:

12. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

[Click here to view informational material received before the meeting.](#)

[Click here to view informational material received during and after the meeting.](#)

13. REPORT ACTION TAKEN IN CLOSED SESSION:

14. PUBLIC COMMENT:

15. COMMISSION INTERVIEWS AND APPOINTMENTS:

15.A. Interviews and Appointments to the Parks and Recreation Advisory Commission

Interview applicants to fill two unexpired terms on the Parks and Recreation Advisory Commission.

16. COMMENTS BY COUNCIL OR CITY MANAGER:

17. ADJOURNMENT:

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING (S) WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT CITY HALL, 955 SCHOOL STREET, ON FRIDAY, MAY 17, 2013 BY 2:00 P.M.

Lisa Blackmon, Deputy City Clerk

MAYOR'S MESSAGE:

The City Council pledges to listen carefully to all sides of an issue, examine the rights of each individual, and consider the needs of our community before making a decision. Accordingly, the Council expects members of the audience to conduct themselves with courtesy and respect during the meeting. Thank you for your cooperation and for your public participation.

GENERAL INFORMATION:

Please turn off cell phones and pagers before entering the Council Chambers.

The City Council meets regularly on the first and third Tuesday of each month. The Council may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held in the Council Chambers, City Hall, 955 School Street.

NOTE: Additional written information is available for items on this agenda, and may be obtained or reviewed by visiting the City website at www.cityofnapa.org; e-mailing clerk@cityofnapa.org; or contacting the office of the City Clerk at 955 School Street, Napa, CA. 94559 by mail or in person or by telephone at (707) 257-9503.

CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:

Each City entity offers public programs, services, and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. Each City entity complies with all applicable requirements of the Americans with Disabilities Act and

California law, and does not discriminate against any person with a disability. Wheelchair access to the Council Chambers and speaker's microphone is available to all persons.

If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), or if you need any special assistance to participate in this meeting, please contact the City Clerk Department at 257-9503. For TTY/ Speech-to-Speech users, dial 7-1-1 for the California Relay Service, offering free text-to-speech, speech-to-speech, and Spanish-language services 24 hours a day, 7 days a week. You may also contact the City Clerk at clerk@cityofnapa.org for more information.

In making any request for assistance, advance notice to the City forty-eight hours prior to the meeting will enable the City to make reasonable arrangements.

Se les pide por favor que avise con 48 horas de anticipación cuando haga un pedido para asistencia. Esto les da suficiente tiempo antes de la junta para permitir que la ciudad tome medidas razonables.

CHALLENGING DECISIONS OF CITY ENTITIES:

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by any City Entity (including the City of Napa or the Housing Authority of the City of Napa) is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by any City Entity must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred.

If a person wishes to challenge the nature of the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Napa, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.