MEETING AGENDA
FOR THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF NAPA

Tuesday, April 2, 2019

3:30 PM Afternoon Session

City Hall Council Chambers

955 School Street
Napa, California 94559
www.cityofnapa.org

Board of Commissioners

Chairperson Jill Techel
Board Member Liz Alessio
Board Member Doris Gentry
Board Member Mary Luros
Board Member Scott Sedgley
Board Member Carol Hamilton
Board Member Johanna Moore

See last pages of agenda for information regarding meeting procedures
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

3:30 P.M. AFTERNOON SESSION

1. CALL TO ORDER:

1.A. Roll Call:

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

3. PUBLIC COMMENT:

4. CONSENT CALENDAR:

4.A. 1780-2019 **Section 8 Software Agreement**

Recommendation: Authorize the Executive Director to execute a five-year agreement with MRI Software LLC for software for the Section 8 Housing Choice Voucher Program.

Attachments: ATCH 1 - Resolution Happy-MRI Agreement

5. CONSENT HEARINGS:

5.A. 1726-2019 **2019-2020 Housing Choice Voucher Annual Plan**

Recommendation: Adopt a resolution approving the Section 8 Housing Choice Voucher Annual Plan for Fiscal Year 2019-2020 and authorizing the Executive Director to submit the Plan to U.S. Department of Housing and Urban Development (HUD) for approval.

Attachments: ATCH 1 - Resolution
EX A - Annual Plan

6. ADMINISTRATIVE REPORTS:

6.A. 1789-2019 **Collaborative Housing Services Provided throughout Napa County**

Recommendation: Receive report on regional housing activities, programs, and activities provided by the Housing Authority of the City of Napa throughout the County

7. COMMENTS BY BOARD MEMBERS OR EXECUTIVE DIRECTOR:

8. ADJOURNMENT:

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Thursday, March 28, 2019 at 5:00 p.m.

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Tiffany Carranza, City Clerk

The next regularly scheduled meeting for the Housing Authority of the City of Napa is May 7, 2019.

MEETING DATES:
The Housing Authority of the City of Napa ("Housing Authority") Board of Commissioners ("Board") meets regularly on the first Tuesday of each month; additional meetings may be scheduled as needed.

INFORMATION AVAILABLE FOR HOUSING AUTHORITY BOARD MEETINGS:
Information and documents related to items on this agenda are available on the City's website at www.cityofnapa.org; you may also contact the City Clerk for information by email at clerk@cityofnapa.org; by calling (707) 257-9503; or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the Board Members after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

HOUSING AUTHORITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:
The Housing Authority complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), contact the City Clerk at (707) 257-9503 or email at clerk@cityofnapa.org. For TTY/ Speech-to-Speech users, dial 7-1-1 for the California Relay Service, for text-to-speech, speech-to-speech, and Spanish-language services 24 hours a day, 7 days a week.

In making any request to the Housing Authority for assistance, please provide advance notice of at least three business days prior to the meeting.

TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:
Esta agenda identifica los asuntos que serán considerados en una junta del poder legislativo. Todas las juntas del poder legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el poder legislativo. Si usted desea recibir una copia de esta agenda o información relacionada en español, por favor póngase en contacto con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a Clerk@cityofnapa.org.

CONDUCT OF MEETINGS:
Meetings are conducted in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19).

Members of the public may address the Housing Authority Board at designated times and are expected to conduct themselves with courtesy and respect. Speakers should direct comments to the Chair and Board Members, not the audience. Speakers are expected to yield the floor when the time limit is identified and comply with the City's Rules of Order. Speaking times are limited to no more than three minutes per person, with the exception of certain hearings and appeals, or at the discretion of the Chair or Board.

PUBLIC COMMENT (INCLUDING CONSENT CALENDAR AND ADMINISTRATIVE REPORTS):
The public may directly address the Housing Authority Board on any subject within the Housing Authority's subject matter jurisdiction, including any matter that is not on the agenda. Speaking time is limited to no more than three (3) minutes per person, unless modified at the discretion of the Chair or Board.

If the matter is not on the agenda, or if the matter is on the Consent Calendar, or is an Administrative Report, submit a speaker card or request to speak during the Public Comment portion of the meeting.

Speaker cards are not required if the speaker otherwise makes a clear and timely request to address the HACN, but do promote the efficient and orderly progress of the meeting. Information on Speaker Cards is subject to disclosure under the California Public Records Act.

CONSENT CALENDAR:
Items are considered routine and may be approved by a single vote. Only the Chair or a majority of the Board Members may authorize public input after the consent calendar is introduced.

ADMINISTRATIVE REPORTS
Only the Chair or a majority of Board Members may authorize input for these items.

CONSENT HEARINGS:
These routine items may be approved by a single vote; however, any member of the public or Board Members may remove an item for consideration during the public hearing portion of the agenda.

PUBLIC HEARINGS/APPEALS
During any public hearing or appeal, any person may directly address the Board. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public hearing. All other speakers will be limited to 3 minutes.

CLOSED SESSION
The Board is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:
The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 - 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 - 15387). For each item that requires a CEQA determination by the Board, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that Authority staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

CHALLENGES TO DECISIONS MADE BY THE HOUSING AUTHORITY BOARD:
If a person wishes to file a legal challenge to any decision made by the Housing Authority Board, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi-adjudicative decision made by the Board is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by Board must be filed no later than the 90th day following the date on which such decision becomes final.