



## **REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA**

**Tuesday, July 16, 2019**

**3:30 PM Afternoon Session  
No Evening Session**

**City Hall Council Chambers**

*955 School Street  
Napa, CA 94559  
[www.cityofnapa.org](http://www.cityofnapa.org)*

### **CITY COUNCIL**

*Mayor Jill Techel  
Vice Mayor Scott Sedgley  
Councilmember Liz Alessio  
Councilmember Doris Gentry  
Councilmember Mary Luros*

See last pages of agenda for information regarding meeting procedures  
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

**3:30 P.M. AFTERNOON SESSION****1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. PUBLIC COMMENT:****4. CONSENT CALENDAR:****4.A. [1954-2019](#) City Council Meeting Minutes**

**Recommendation:** Approve the Meeting Minutes for the June 4, 2019 City Council Regular Meeting.

**Attachments:** [ATCH 1 - 6-4-19 Regular CC Meeting Minutes DRAFT](#)

**4.B. [1940-2019](#) Emergency Repair of Browns Valley Creek Damage to Browns Valley Road at Valley Glen Lane**

**Recommendation:** Adopt a resolution determining there is a need to continue the emergency action to execute and implement contracts for the design, permitting and construction of the creek bank and sidewalk repairs adjacent to Browns Valley Creek at Browns Valley Road and Valley Glen Lane; authorizing a budget appropriation in the amount of \$1,129,500 for the construction phase of the emergency repair of Browns Valley Creek damage to Browns Valley Road at Valley Glen Lane; and determining that the actions authorized by this resolution are exempt from CEQA.

**Attachments:** [ATCH 1 - Resolution](#)

**4.C. [1838-2019](#) Classification Specification and Salary Range for Housing Manager**

**Recommendation:** Adopt a resolution Amending the City Classification Plan by Adopting Classification Specification Revisions and New Salary Range for Housing Manager.

**Attachments:** [ATCH 1 - Resolution](#)  
[Ex A - Proposed Classification Spec Revision for Housing Manager](#)  
[Ex B - Housing Manager Salary Analysis](#)

**4.D. [1929-2019](#) Classification Specification for Rental Assistance Program Supervisor**

**Recommendation:** Adopt a resolution Amending the City Classification Plan by Adopting Classification Specification Revisions for Rental Assistance Program Supervisor.

**Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Rental Assistance Program Supervisor Classification Specification](#)

- 4.E. [1944-2019](#) **Classification Specification for Senior Development Project Coordinator**
- Recommendation:** Adopt a resolution Amending the City Classification Plan by Adopting the Updates to the Classification Specification Revisions for Senior Development Project Coordinator.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Senior Development Project Coordinator Classification Spec](#)
- 4.F. [1925-2019](#) **Procedures for Disability Retirement and Reinstatement from Retirement under the California Public Employees Retirement System (CalPERS)**
- Recommendation:** Adopt a resolution delegating authority to the City Manager regarding the processing of applications for disability retirement and reinstatement from retirement for City employees, under the California Public Employees Retirement System (CalPERS).
- Attachments:** [ATCH 1 - Resolution](#)
- 4.G. [1941-2019](#) **Police Department Program to Reduce the Sale of Alcoholic Beverages to Minors**
- Recommendation:** Adopt a resolution authorizing acceptance of a grant from the Department of Alcoholic Beverage Control, State of California, and authorizing a budget appropriation of \$50,000 for the Minor Decoy/Shoulder Tap Grant for the 2019-20 fiscal year.
- Attachments:** [ATCH 1 - Resolution](#)  
[ATCH 2 - Grant Agreement](#)
- 4.H. [1953-2019](#) **Public Safety Software and Systems Support Services Agreement**
- Recommendation:** Authorize the Finance Director to execute an amendment to agreement C2017 219 with Cloud 5 Solutions, LLC for Public Safety Software and Systems Support.
- Attachments:** [ATCH 1 - Amendment 1 to C2017 219](#)
- 4.I. [1880-2019](#) **Trucking Services Agreement for Hauling Materials**
- Recommendation:** (1) Determine that the proposed agreement with V. Dolan Trucking for trucking services to haul materials for City operations meets the requirements for acquisition of a specialty item, as set forth in Napa Municipal Code Section 2.91.050; and
- (2) Approve a multi-year agreement with V. Dolan Trucking for FY2020 and FY2021 for trucking services to haul materials for City operations in an amount not to exceed \$567,000 over the two-year term, and authorize the Public Works Director to execute the agreement on behalf of the City.
- Attachments:** [ATCH 1 - Multi-year Agreement with V. Dolan Trucking](#)  
[ATCH 2 - Written Determination Spec Items pursuant NMC Sec 2.91.050](#)

- 4.J. [1947-2019](#) **Acceptance of Right of Way for the Vine Trail**
- Recommendation:** Adopt a resolution authorizing acceptance of a Quit Claim Deed from the Napa Valley Transportation Authority for a portion of the Napa Valley Vine Trail, Solano Avenue, and Trower Avenue, and determining that the actions authorized by this resolution were adequately analyzed by a previous CEQA action.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A & B - Plat Map and Legal Description](#)
- 4.K. [1958-2019](#) **Purchase Mobile Generators for Water System**
- Recommendation:** Adopt a resolution authorizing the transfer of \$305,000 from the water fund emergency reserves for the purchase of mobile generators, authorizing the Utilities Director to sign contracts for the purchase of the generators in an amount up to \$305,000, and determining this action is exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)
- 5. ADMINISTRATIVE REPORTS:**
- 5.A. [1955-2019](#) **FY2018-19 Budget Adjustment for FEMA Public Assistance Grant**
- Recommendation:** Adopt a resolution approving an amendment to the Fiscal Year 2018/19 budget for FEMA Public Assistance grant funds received for the City's 2017 Wildfire Emergency Response.
- Attachments:** [ATCH 1 - Resolution](#)
- 5.B. [1930-2019](#) **Napa Art Walk 2019-2021**
- Recommendation:** Receive a report regarding the 2019-2021 Napa Art Walk and dedicate the 2019-2021 Napa Art Walk in memory of Harry Price.
- Attachments:** [ATCH 1 - Napa Art Walk 2019-2021](#)
- 5.C. [1965-2019](#) **Napa Valley Transportation Authority Board (NVTA) and Napa Valley Transportation Authority - Tax Agency Board (NVTA-TA) Memberships**
- Recommendation:** Appoint a member of City Council to serve as an Alternate Member on the Napa Valley Transportation Authority Board of Directors, and the Napa Valley Transportation Authority - Tax Agency Board.
- Attachments:** [ATCH 1 - Amendment No. 11 to the JPA for the NVTA](#)  
[ATCH 2 - NVTA-TA Bylaws](#)

**6. CONSENT HEARINGS:**

- 6.A. [1893-2019](#) Triennial Water Quality Report**
- Recommendation:** Receive the City's Triennial Water Quality Report pursuant to Health and Safety Code Section 116470, and determine this action is exempt from CEQA.
- Attachments:** [ATCH 1 -Triennial Water Quality Report](#)  
[ATCH 2 - Presentation Summarizing Triennial Water Quality Report](#)
- 6.B. [1956-2019](#) Napa Countywide Road Maintenance Act (Measure T) - Updated 5-Year Work Plan**
- Recommendation:** Adopt a resolution approving the updated five-year list of projects under the Measure T Program, and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Updated 5-Year Work Plan](#)  
[EX B - Updated 5-Year Plan Map](#)

**7. COMMISSION INTERVIEWS AND APPOINTMENTS:**

- 7.A. [1932-2019](#) Cultural Heritage Commission Membership**
- Recommendation:** Interview applicants and appoint two individuals to the Cultural Heritage Commission; with one being designated as a Preservation Professional, terms effective July 1, 2019 through June 30, 2021.
- Attachments:** [ATCH 1 - Applications](#)  
[ATCH 2 - Email from Applicant](#)

**8. COMMENTS BY COUNCIL OR CITY MANAGER:****9. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is August 6, 2019.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Thursday, July 11, 2019 at 5:00 p.m.

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Tiffany Carranza, City Clerk

**MEETING DATES:**

The City Council meets regularly on the first and third Tuesday of each month; additional meetings may be scheduled as needed.

**INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:**

Information and documents related to items on this agenda are available on the City's website at [www.cityofnapa.org](http://www.cityofnapa.org); you may also contact the City Clerk for information by email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org); by calling (707) 257-9503; or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

**CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:**

The City of Napa complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), contact the City Clerk at (707) 257-9503 or email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). For TTY/ Speech-to-Speech users, dial 7-1-1 for the California Relay Service, for text-to-speech, speech-to-speech, and Spanish-language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide advance notice of at least three business days prior to the meeting.

**TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:**

Esta agenda identifica los asuntos que serán considerados en una junta del poder legislativo. Todas las juntas del poder legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el poder legislativo. Si usted desea recibir una copia de esta agenda o información relacionada en español, por favor póngase en contacto con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a [Clerk@cityofnapa.org](mailto:Clerk@cityofnapa.org).

**CONDUCT OF CITY COUNCIL MEETINGS:**

Meetings are conducted in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19).

Members of the public may address the Council at designated times and are expected to conduct themselves with courtesy and respect. Speakers should direct comments to the Mayor and City Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified and comply with the City's Rules of Order. Speaking times are limited to no more than three minutes per person, with the exception of certain hearings and appeals, or at the discretion of the Mayor or City Council.

**PUBLIC COMMENT (INCLUDING CONSENT CALENDAR AND ADMINISTRATIVE REPORTS):**

The public may directly address the City Council on any subject within the Council's subject matter jurisdiction, including any matter that is not on the agenda. Speaking time is limited to no more than three (3) minutes per person, unless modified at the discretion of the Mayor or City Council.

If the matter is not on the agenda, or if the matter is on the Consent Calendar, or is an Administrative Report, submit a speaker card or request to speak during the Public Comment portion of the meeting.

Speaker cards are not required if the speaker otherwise makes a clear and timely request to address the Council, but do promote the efficient and orderly progress of the meeting. Information on Speaker Cards is subject to disclosure under the California Public Records Act.

**CONSENT CALENDAR:**

These items are considered routine and may be approved by a single vote. Only the Mayor or a majority of the City

Council may authorize public input after the consent calendar is introduced.

**ADMINISTRATIVE REPORTS**

Only the Mayor or a majority of the City Council may authorize public input after an administrative report item is introduced.

**CONSENT HEARINGS:**

These items are considered routine and may be approved by a single vote; however, any member of the public or City Council may remove an item for consideration during the public hearing portion of the agenda.

**PUBLIC HEARINGS/APPEALS**

During any public hearing or appeal, any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public hearing. All other speakers will be limited to 3 minutes.

**CLOSED SESSION**

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT:**

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 - 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 - 15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

**CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:**

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi-judicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-judicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.