



## **REGULAR MEETING AGENDA - Final FOR THE CITY COUNCIL OF THE CITY OF NAPA**

**Tuesday, April 4, 2017**

**3:30 PM Afternoon Session  
6:30 PM Evening Session**

### **City Hall Council Chambers**

*955 School Street  
Napa, CA 94559  
[www.cityofnapa.org](http://www.cityofnapa.org)*

### **CITY COUNCIL**

*Jill Techel, Mayor  
Juliana Inman, Vice Mayor  
Doris Gentry, Councilmember  
Peter Mott, Councilmember  
Scott Sedgley, Councilmember*

See last pages of agenda for information about City Council Meetings  
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

**3:30 P.M. AFTERNOON SESSION****1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. SPECIAL PRESENTATIONS:**

- 3.A. [782-2017](#) Napa Valley Arts & Culture Month**  
**Recommendation:** Proclaim April 2017 as Napa Valley Arts & Culture Month.  
**Attachments:** [ATCH 1 - Proclamation.docx](#)
- 3.B. [787-2017](#) Napa Art Walk 2015-2017 People's Choice Winner**  
**Recommendation:** Proclaim the art sculpture "Guermo en Inverno" by artist Jamie Burnes as the People's Choice for Napa Art Walk 2015-2017.  
**Attachments:** [ATCH 1 - Proclamation - People's Choice Award](#)  
[ATCH 2 - Sculpture Photograph](#)
- 3.C. [804-2017](#) Recognition of Jennifer La Liberte, Economic Development Manager**  
**Recommendation:** Proclaim the City Council's recognition of Jennifer La Liberte, Economic Development Manager, for her many positive contributions to the City, on the occasion of her retirement.  
**Attachments:** [ATCH 1 - Proclamation - Jennifer La Liberte Retirement](#)

**4. PUBLIC COMMENT:****5. CONSENT CALENDAR:**

- 5.A. [801-2017](#) City Council Meeting Minutes**  
**Recommendation:** Approve the March 21, 2017 Regular City Council Meeting Minutes.  
**Attachments:** [ATCH 1 - Meeting Minutes - 21 Mar 17](#)

- 5.B. [799-2017](#) **Rezoning of property located at 750 Third Street, north of Third Street and east of Soscol Avenue**
- Recommendation:** Approve the second reading and final passage, and adopt an ordinance amending the Zoning Map established under Napa Municipal Code Section 17.04.050 pertaining to the rezoning of property located at 750 Third Street from RT-5, Traditional Residential District, to MU-G, Gateway Mixed Use District.
- Attachments:** [ATCH 1 - Ordinance with Exs "A1" and "A2"](#)
- 5.C. [797-2017](#) **Craft Brewery Programs at Public Colleges**
- Recommendation:** Authorize Mayor Techel to send a Letter of Support for SB 228 (Dodd), to allow instructional craft brewery programs at public colleges
- Attachments:** [ATCH 1 - SB228](#)  
[ATCH 2 - Link to article](#)
- 5.D. [792-2017](#) **Records Retention Schedule for Housing Program Files**
- Recommendation:** Adopt a resolution authorizing an amendment to the Records Retention Schedule for Housing Program Files.
- Attachments:** [ATCH 1 - Resolution - Housing Records Management](#)  
[Ex A - Retention Schedule Amendment](#)
- 5.E. [776-2017](#) **Monthly Budget and Investment Statement**
- Recommendation:** Receive and file the Monthly Budget and Investment Statement for January 31, 2017
- Attachments:** [ATCH 1 Jan 2017 Budget and Investment Statement](#)
- 5.F. [806-2017](#) **Agreement for Banking Services**
- Recommendation:** Authorize the City Manager to execute a five (5) year agreement with U.S. National Bank Association to provide Banking Services.
- Attachments:** [ATCH 1 - RFP-Banking Services](#)  
[ATCH 2 - U.S. Bank Proposal](#)  
[ATCH 3 - Agreement for Bank Services](#)  
[ATCH 4 - Master Services Agreement](#)
- 5.G. [777-2017](#) **Joint Powers Agreement with Napa County for the Trancas Street Bridge**
- Recommendation:** Adopt a resolution approving a Joint Powers Agreement with Napa County for the design and construction of maintenance repairs at the Trancas Street Bridge over the Napa River in the amount of \$5,047, and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)  
[ATCH 2 - Joint Powers Agreement](#)

5.H. [781-2017](#)**FEMA Funding for Repairs of Damage from January 2017 Storms****Recommendation:**

(1) Designate the City Manager, the Finance Director, the Assistant to the City Manager, or the Public Works Administrative Services Manager to serve as the City's Authorized Designated Agent to implement funding requests submitted to, and funding received from, the Federal Emergency Management Agency ("FEMA") and the California Office of Emergency Services ("Cal OES"); and

(2) Authorize the City's Authorized Designated Agent to prepare and submit FEMA Form 90-49 (Request for Public Assistance) to request funding for the City's response to the damage incurred during the January 2017 Storms (FEMA 4301-DR-CA); and

(3) Determine that the actions authorized by this item are exempt from CEQA.

**Attachments:**[ATCH 1 - Request for Public Assistance](#)5.I. [791-2017](#)**Agreement for Senior Activity Center - Phase 1 Renovation Architectural and Engineering Design Services****Recommendation:**

Approve an agreement with Napa Design Partners, LLC, for Senior Activity Center - Phase 1 Renovation architectural and engineering design services in an amount not to exceed \$142,500 and authorize the Public Works Director to execute the agreement on behalf of the City and determine that the actions authorized by this item are exempt from CEQA.

**Attachments:**[ATCH 1 - Agreement Napa Senior Center](#)[ATCH 2 - Senior Center Site Plan](#)[ATCH 3 - Project Location Map](#)5.J. [817-2017](#)**Classification Specification for Economic Development Manager****Recommendation:**

Adopt a resolution amending the City Classification Plan by adopting the revised Classification Specification for the Economic Development Manager.

**Attachments:**[ATCH 1 - Resolution Revising Economic Development Manager](#)[Ex A - Economic Development Mgr. Class Spec](#)5.K. [794-2017](#)**Donation from Mr. Ed Barwick****Recommendation:**

Adopt a resolution authorizing acceptance of a donation in the amount of \$5,000 from Mr. Barwick, and authorizing an additional appropriation to the Police Department budget.

**Attachments:**[ATCH 1 - Resolution](#)

- 5.L. [803-2017](#) **California Office of Emergency Services Grant, Children Exposed to Domestic Violence in the amount of \$175,000**
- Recommendation:** Adopt a resolution authorizing acceptance of a Children Exposed to Domestic Violence Grant from the California Office of Emergency Services, and authorizing budget appropriation in the amount of \$175,000.
- Attachments:** [ATCH 1 - Resolution - Cal OES Grant](#)  
[ATCH 2 - Notification of Grant Application Approval](#)
- 5.M. [834-2017](#) **California State Lands Commission Lease Amendment for Main Street Boat Dock**
- Recommendation:** Adopt a resolution approving Lease Amendment PRC 7636.1 with the California State Lands Commission for the operations and management for commercial watercraft services and endorsement of a Sublease at Main Street Boat Dock and determining that the actions authorized by this resolution were adequately analyzed by a previous CEQA action.
- Attachments:** [ATCH 1 - Resolution](#)  
[ATCH 2 - Amendment of Lease](#)  
[ATCH 3 - Project Location Map](#)

## 6. ADMINISTRATIVE REPORTS:

- 6.A. [814-2017](#) **Community Statement of Immigration**
- Recommendation:** Proclaim the Community Statement of Immigration
- Attachments:** [ATCH 1 - Proclamation](#)
- 6.B. [786-2017](#) **Report on the Napa Art Walk Program**
- Recommendation:** Accept the Napa Art Walk Program update report, and provide direction to City staff for implementation.

## 7. COMMENTS BY COUNCIL OR CITY MANAGER:

## CITY COUNCIL RECESS

## 6:30 P.M. EVENING SESSION

## 8. Roll Call:

## 9. PLEDGE OF ALLEGIANCE:

## 10. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

**11. SPECIAL PRESENTATIONS:****11.A. [723-2017](#) National Child Abuse Prevention Month**

**Recommendation:** Proclaim April 2017 as National Child Abuse Prevention Month.

**Attachments:** [ATCH 1 - Proclamation - Child Abuse Prevention Month.doc](#)

**12. PUBLIC COMMENT:****13. ADMINISTRATIVE REPORTS:****13.A. [754-2017](#) Homeless System Redesign**

**Recommendation:** Receive report providing an update on the homeless system redesign and provide direction to staff regarding next steps.

**Attachments:** [ATCH 1 - Homeless System Report.pdf](#)

**14. COMMENTS BY COUNCIL OR CITY MANAGER:****15. ADJOURNMENT:**

The next regularly scheduled meeting of City of Napa City Council is April 18, 2017.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Friday, March 31, 2017 at 3:30 PM.

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Jonathan Sheldon, Deputy City Clerk

**MEETING DATES:**

The City Council meets regularly on the first and third Tuesday of each month; additional meetings may be scheduled as needed.

**INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:**

Information and documents related to items on this agenda are available on the City's website at [www.cityofnapa.org](http://www.cityofnapa.org); you may also contact the City Clerk for information by email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org); by calling (707) 257-9503; or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

**CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:**

The City of Napa complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), contact the City Clerk at (707) 257-9503 or email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). For TTY/ Speech-to-Speech users, dial 7-1-1 for the California Relay Service, for text-to-speech, speech-to-speech, and Spanish-language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide advance notice of at least three business days prior to the meeting.

**TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:**

Esta agenda identifica los asuntos que serán considerados en una junta del poder legislativo. Todas las juntas del poder legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el poder legislativo. Si usted desea recibir una copia de esta agenda o información relacionada en español, por favor póngase en contacto con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a [Clerk@cityofnapa.org](mailto:Clerk@cityofnapa.org).

**CONDUCT OF CITY COUNCIL MEETINGS:**

Meetings are conducted in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19).

Members of the public may address the Council at designated times and are expected to conduct themselves with courtesy and respect. Speakers should direct comments to the Mayor and City Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified and comply with the City's Rules of Order. Speaking times are limited to no more than three minutes per person, with the exception of certain hearings and appeals, or at the discretion of the Mayor or City Council.

**PUBLIC COMMENT (INCLUDING CONSENT CALENDAR AND ADMINISTRATIVE REPORTS):**

The public may directly address the City Council on any subject within the Council's subject matter jurisdiction, including any matter that is not on the agenda. Speaking time is limited to no more than three (3) minutes per person, unless modified at the discretion of the Mayor or City Council.

If the matter is not on the agenda, or if the matter is on the Consent Calendar, or is an Administrative Report, submit a speaker card or request to speak during the Public Comment portion of the meeting.

Speaker cards are not required if the speaker otherwise makes a clear and timely request to address the Council, but do promote the efficient and orderly progress of the meeting. Information on Speaker Cards is subject to disclosure under the California Public Records Act.

**CONSENT CALENDAR:**

These items are considered routine and may be approved by a single vote. Only the Mayor or a majority of the City Council may authorize public input after the consent calendar is introduced.

**ADMINISTRATIVE REPORTS**

Only the Mayor or a majority of the City Council may authorize public input after an administrative report item is introduced.

**CONSENT HEARINGS:**

These items are considered routine and may be approved by a single vote; however, any member of the public or City Council may remove an item for consideration during the public hearing portion of the agenda.

**PUBLIC HEARINGS/APEALS**

During any public hearing or appeal, any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public hearing. All other speakers will be limited to 3 minutes.

**CLOSED SESSION**

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT:**

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 - 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 - 15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

**CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:**

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi-adjudicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.