



## **REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA**

**Tuesday, January 16, 2018**

**3:30 PM Afternoon Session**

**6:30 PM Evening Session**

### **City Hall Council Chambers**

*955 School Street  
Napa, CA 94559  
[www.cityofnapa.org](http://www.cityofnapa.org)*

### **CITY COUNCIL**

***Mayor Jill Techel***

***Vice Mayor Peter Mott***

***Councilmember Doris Gentry***

***Councilmember Jim Krider***

***Councilmember Scott Sedgley***

See last pages of agenda for information regarding meeting procedures  
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

**3:30 P.M. AFTERNOON SESSION****1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. SPECIAL PRESENTATIONS:****3.A. [1248-2017](#) New City of Napa Website**

**Recommendation:** No action required.

**4. PUBLIC COMMENT:****5. CONSENT CALENDAR:****5.A. [1237-2017](#) City Council Meeting Minutes**

**Recommendation:** Approve the December 19, 2017 Regular City Council Meeting Minutes.

**Attachments:** [ATCH 1- Dec 19 Mtg Minutes](#)

**5.B. [1250-2017](#) Senior Advisory Commission Membership**

**Recommendation:** Approve the recommendation from the City Nomination Committee and reappoint Carolyn Hamilton and Betty Rhodes to the Senior Advisory Commission to serve as representatives of the senior community at large, for terms beginning immediately and ending September 30, 2019.

**Attachments:** [ATCH 1 - Applications](#)  
[ATCH 2- Draft Minutest](#)

**5.C. [1249-2017](#) Community Development Block Grant Citizens' Committee Membership**

**Recommendation:** Approve the recommendation from the City Nomination Committee and reappoint incumbents Karina O'Briain and Charles Mottern, and new member, Charles Koch, to the Community Development Block Grant Citizens' Committee for terms effective immediately and ending September 30, 2020.

**Attachments:** [ATCH 1 - Applications](#)  
[ATCH 2 - Draft Minutes](#)

**5.D. [1236-2017](#) Mayor and Council Compensation**

**Recommendation:** Approve the second reading and final passage, and adopt an ordinance amending Section 2.04.110 of the Napa Municipal Code relating to the compensation of the Mayor and Council.

**Attachments:** [ATCH 1 - Ordinance](#)

- 5.E. [1235-2017](#) **Designation of Appointive Officer Employees in the City Manager's Office**
- Recommendation:** Approve the second reading and final passage, and adopt an ordinance amending Napa Municipal Code Section 2.08.090 regarding the designation of appointive officer employees in the City Manager's Office.
- Attachments:** [ATCH 1 - Ordinance](#)
- 5.F. [1240-2017](#) **Annual Speed Limits Update**
- Recommendation:** Approve the second reading and final passage, and adopt an ordinance amending Napa Municipal Code Section 10.20.040 related to the establishment and enforcement of speed limits.
- Attachments:** [ATCH 1 - Ordinance](#)
- 5.G. [1242-2017](#) **Monthly Budget and Investment Statement**
- Recommendation:** Receive and file the Monthly Budget and Investment Statement as of November 30, 2017.
- Attachments:** [ATCH 1 - Nov 2017 Budget and Inv Statement](#)
- 5.H. [1229-2017](#) **Annual Report on Development Impact Fees for Fiscal Year 2017**
- Recommendation:** Approve the annual report on development impact fees for fiscal year 2017 and five-year findings on status of fees collected as of June 30, 2017, in accordance with Government Code Sections 66001 and 66006.
- Attachments:** [ATCH 1 - 2017 Dev Impact Fee Report Complete](#)
- 5.I. [1241-2017](#) **GIS Software Enterprise License Agreement**
- Recommendation:** Authorize the Finance Director to execute a three (3) year Enterprise License Agreement with ESRI for Small Municipal and County GIS (Geographical Information System) services for an amount not-to-exceed \$150,000.
- Attachments:** [ATCH 1 - ESRI License Agreement](#)
- 5.J. [1238-2017](#) **Acceptance of Donation from Ed Barwick**
- Recommendation:** Adopt a resolution authorizing acceptance of a donation from Ed Barwick and authorizing an additional appropriation to the FY2017-18 Police Department budget.
- Attachments:** [ATCH 1 - Resolution](#)
- 5.K. [1239-2017](#) **Local Housing Fund Professional Services**
- Recommendation:** Adopt a resolution authorizing a budget adjustment for Local Housing Fund Professional Contract Services.
- Attachments:** [ATCH 1 - Resolution](#)

- 5.L. [1189-2017](#) **Funding for Design and Construction of Temporary Parking Lot at 750 Third Street**
- Recommendation:** Adopt a resolution authorizing a budget adjustment to transfer funds in a total amount of \$417,519 from the Cinedome and Napa Sanitation District parking lot projects to fund the design and construction of a surface parking lot on city-owned property at 750 Third Street, amending the 2017/2018 Capital Improvement Plan Budget to include said project, and determining that the actions authorized by this resolution were adequately analyzed by a previous CEQA action.
- Attachments:** [ATCH 1 - Resolution](#)
- 5.M. [1246-2017](#) **Staffing Plan Amendments to Delete One Secretary Position, and to add one Management Analyst I Position in the Administrative Division of the Police Department.**
- Recommendation:** Adopt a resolution amending the Five-Year Budget Staffing Plan by deleting one Secretary position, and adding one Management Analyst I position in the Administrative Division of the Police Department.
- Attachments:** [ATCH 1 -Resolution](#)  
[EX A - Professional Staff Survey](#)
- 5.N. [1247-2017](#) **Relocation Assistance for the Incoming Assistant City Manager, Development Services.**
- Recommendation:** Adopt a Resolution approving relocation assistance for the incoming Assistant City Manager, Development Services.
- Attachments:** [ATCH 1 - Resolution](#)
- 6. ADMINISTRATIVE REPORTS:**
- 6.A. [1046-2017](#) **Cooperative Joint Powers Homeless Services Agreement with Napa County and Update on Homeless System Redesign**
- Recommendation:** Adopt a Resolution authorizing the City Manager to execute the Joint Powers Homeless Services Agreement with the County of Napa.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - CityCounty Homelessness System Agreement](#)

**7. PUBLIC HEARINGS/APPEALS:**

7.A. [1206-2017](#)**Napa Countywide Road Maintenance Act (Measure T) -  
Maintenance of Effort, 5-Year Work Plan, and Master  
Funding Agreement****Recommendation:**

- (1) Adopt a resolution approving Maintenance of Effort amount under Measure T Program.
- (2) Adopt a resolution approving five-year list of projects under Measure T Program; and determining that the actions authorized by this resolution are exempt from CEQA.
- (3) Authorize the City Manager to execute the Master Funding Agreement between Napa Valley Transportation Authority-Tax Agency and the City of Napa.

**Attachments:**

[ATCH 1 - Resolution MOE](#)  
[EX A - Maintenance of Effort](#)  
[ATCH 2 - Resolution Projects](#)  
[EX A - 5-Year Work Plan](#)  
[ATCH 3 w/EX A-F - Master Agreement](#)

**8. COMMENTS BY COUNCIL OR CITY MANAGER:****9. CLOSED SESSION:**9.A. [1251-2018](#)

**Conference with Real Property Negotiators (Government Code section 54956.8): Property: approximately four acre portion of APN 057-090-060 located 889 Devlin Road, American Canyon, CA; City Negotiators: Mike Parness, Jack LaRochelle, Phil Brun, Kevin Miller, Jeff Freitas, and Michael Barrett; Negotiating Parties: City of Napa, and Napa-Vallejo Waste Management Authority; Under Negotiation: price and terms of payment.**

**CITY COUNCIL RECESS****6:30 P.M. EVENING SESSION****10. CALL TO ORDER:****10.A. Roll Call:****11. PLEDGE OF ALLEGIANCE:****12. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****13. REPORT ACTION TAKEN IN CLOSED SESSION:****14. PUBLIC COMMENT:**

**15. PUBLIC HEARINGS/APPEALS:****15.A. [1198-2017](#)**

**The Bridgeview Apartments Project, a 16-unit expansion of an existing 41-unit apartment complex, including eleven affordable housing units, located at 151 Riverside Drive and 122 Brown Street**

**Recommendation:**

1. Adopt a Resolution adopting a Mitigated Negative Declaration for the Bridgeview Apartments Project located at 151 Riverside Drive and 122 Brown Street, including a General Plan Amendment, Rezoning, Design Review Permit, Affordable Housing Regulatory Agreement, and Density Bonus and Concessions;
2. Adopt a Resolution approving an amendment to the General Plan Land Use designation for property located at 151 Riverside Drive from "Traditional Residential Infill" (TRI-148) to "Multifamily Residential" (MFR-157);
3. Approve the first reading and introduction of an Ordinance approving an amendment to the Zoning Map established under Napa Municipal Code Section 17.04.050, rezoning property located at 151 Riverside Drive from RT-5, Traditional Residential District to RM, Multifamily Residential District; and determining that the actions authorized by this ordinance were adequately analyzed by previous CEQA action; and
4. Adopt a Resolution approving a Design Review Permit, Affordable Housing Regulatory Agreement, and Density Bonus and Concessions for the Bridgeview Apartment project at 122 Brown Street and 151 Riverside Drive.

**Attachments:**

[ATCH 1 - Draft Resolution CEQA](#)  
[ATCH 2 - Draft Resolution GP Amendment](#)  
[ATCH 3 - Draft Ordinance Zoning](#)  
[ATCH 4 - Draft Resolution Design Review](#)  
[ATCH 5 - Affordable Housing Regulatory Agreement](#)  
[ATCH 6 - Initial Study and MND](#)  
[ATCH 7 - PC Report Minutes and CC Minutes](#)  
[ATCH 8 - Project Plans](#)

**16. COMMENTS BY COUNCIL OR CITY MANAGER:****17. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is Tuesday, February 6, 2018.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Thursday, January 11, 2018 at 4:00 p.m.

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Dorothy Roberts, City Clerk

**MEETING DATES:**

The City Council meets regularly on the first and third Tuesday of each month; additional meetings may be scheduled as needed.

**INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:**

Information and documents related to items on this agenda are available on the City's website at [www.cityofnapa.org](http://www.cityofnapa.org); you may also contact the City Clerk for information by email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org); by calling (707) 257-9503; or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

**CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:**

The City of Napa complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), contact the City Clerk at (707) 257-9503 or email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). For TTY/ Speech-to-Speech users, dial 7-1-1 for the California Relay Service, for text-to-speech, speech-to-speech, and Spanish-language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide advance notice of at least three business days prior to the meeting.

**TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:**

Esta agenda identifica los asuntos que serán considerados en una junta del poder legislativo. Todas las juntas del poder legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el poder legislativo. Si usted desea recibir una copia de esta agenda o información relacionada en español, por favor póngase en contacto con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a [Clerk@cityofnapa.org](mailto:Clerk@cityofnapa.org).

**CONDUCT OF CITY COUNCIL MEETINGS:**

Meetings are conducted in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19).

Members of the public may address the Council at designated times and are expected to conduct themselves with courtesy and respect. Speakers should direct comments to the Mayor and City Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified and comply with the City's Rules of Order. Speaking times are limited to no more than three minutes per person, with the exception of certain hearings and appeals, or at the discretion of the Mayor or City Council.

**PUBLIC COMMENT (INCLUDING CONSENT CALENDAR AND ADMINISTRATIVE REPORTS):**

The public may directly address the City Council on any subject within the Council's subject matter jurisdiction, including any matter that is not on the agenda. Speaking time is limited to no more than three (3) minutes per person, unless modified at the discretion of the Mayor or City Council.

If the matter is not on the agenda, or if the matter is on the Consent Calendar, or is an Administrative Report, submit a speaker card or request to speak during the Public Comment portion of the meeting.

Speaker cards are not required if the speaker otherwise makes a clear and timely request to address the Council, but do promote the efficient and orderly progress of the meeting. Information on Speaker Cards is subject to disclosure under the California Public Records Act.

**CONSENT CALENDAR:**

These items are considered routine and may be approved by a single vote. Only the Mayor or a majority of the City

Council may authorize public input after the consent calendar is introduced.

**ADMINISTRATIVE REPORTS**

Only the Mayor or a majority of the City Council may authorize public input after an administrative report item is introduced.

**CONSENT HEARINGS:**

These items are considered routine and may be approved by a single vote; however, any member of the public or City Council may remove an item for consideration during the public hearing portion of the agenda.

**PUBLIC HEARINGS/APEALS**

During any public hearing or appeal, any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public hearing. All other speakers will be limited to 3 minutes.

**CLOSED SESSION**

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT:**

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 - 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 - 15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

**CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:**

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi-judicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-judicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.