



## **REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA**

**Tuesday, May 1, 2018**

**3:30 PM Afternoon Session**

**6:30 PM Evening Session**

### **City Hall Council Chambers**

*955 School Street  
Napa, CA 94559  
[www.cityofnapa.org](http://www.cityofnapa.org)*

### **CITY COUNCIL**

***Mayor Jill Techel***

***Vice Mayor Peter Mott***

***Councilmember Doris Gentry***

***Councilmember Jim Krider***

***Councilmember Scott Sedgley***

See last pages of agenda for information regarding meeting procedures  
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

**3:30 P.M. AFTERNOON SESSION****1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. SPECIAL PRESENTATIONS:**

- 3.A. [1366-2018](#) National Travel & Tourism Week, May 6 - 12, 2018**  
**Recommendation:** Proclaim May 6 - 12, 2018 as National Travel & Tourism Week.

**Attachments:** [ATCH 1 - Proclamation](#)

- 3.B. [1375-2018](#) Bike to Work Day and National Bike to Work Month**  
**Recommendation:** Proclaim May as Bike to Work Month and Bike to Work Day.

**Attachments:** [ATCH 1 - Proclamation](#)

**4. PUBLIC COMMENT:****5. CONSENT CALENDAR:**

- 5.A. [1376-2018](#) Regular City Council Meeting Minutes**  
**Recommendation:** Approve the April 17, 2018 Regular City Council Meeting Minutes.

**Attachments:** [ATCH 1 - Regular Meeting Minutes DRAFT](#)

- 5.B. [1382-2018](#) Special City Council Meeting Minutes**  
**Recommendation:** Approve the April 23, 2018 Special City Council Meeting Minutes.

**Attachments:** [ATCH 1 - Special Meeting Minutes DRAFT](#)

- 5.C. [1374-2018](#) Employee Healthcare Plan Design Changes for Fiscal Year 2018/19**  
**Recommendation:** Adopt a resolution authorizing the City Manager to execute amendments to agreements with employee healthcare providers to implement plan design changes for healthcare insurance services for the plan year beginning July 1, 2018.

**Attachments:** [ATCH 1 - Resolution](#)  
[EX A - "Proposed Alternative" Plan Changes Effective 7-1-18](#)

- 5.D. [1354-2018](#) **Urban and Regional Planning Consultant Services for the General Plan Update**
- Recommendation:** Adopt a resolution authorizing the City Manager to execute a Services Agreement with Dyett & Bhatia, Urban & Regional Planners in an amount not to exceed \$1,410,823 to provide consultant services for the General Plan Update.
- Attachments:** [ATCH 1 - Draft Resolution](#)  
[ATCH 2 - Agreement for Services](#)  
[Exhibit A - Scope and Schedule](#)  
[Exhibit B - Compensation Rates](#)
- 5.E. [1372-2018](#) **Water Supply Contract with Congress Valley Water District**
- Recommendation:** Approve the Second Amendment to the Water Supply Contract with the Congress Valley Water District (City Agreement No. 5387), authorize the Public Works Director to execute the Amendment on behalf of the City, and determine that the actions authorized by this item are exempt from CEQA.
- Attachments:** [ATCH 1 - Agreement No. 5387](#)  
[ATCH 2 - First Amendment to Agreement No. 5387](#)  
[ATCH 3 - Second Amendment to Agreement No. 5387](#)
- 5.F. [1373-2018](#) **Sale of Recycled Water Within City of Napa Water Service Area**
- Recommendation:** Approve Amendment No. 1 to the Agreement with Napa Sanitation District for Recycled Water Within City of Napa Water Service Area (City Agreement No. 7247), authorize the Public Works Director to execute the Amendment on behalf of the City, and determine that the actions authorized by this item were adequately analyzed by a previous CEQA action.
- Attachments:** [ATCH 1 - Agreement No. 7247 with NSD](#)  
[ATCH 2 - Amendment One to Agreement No. 7274](#)

## 6. ADMINISTRATIVE REPORTS:

- 6.A. [1381-2018](#) **Civic Center Project Management Services**
- Recommendation:** Approve Amendment No. 2 to Agreement C2017-213 with Arup North America for Change Management Plan implementation in the increased amount of \$429,875 for a total contract amount not to exceed \$2,266,215, and authorize the Public Works Director to execute the amendment on behalf of the City.
- Attachments:** [ATCH 1 - Amendment No. 2 to Agreement No. C2017 213](#)

**7. PUBLIC HEARINGS/APPEALS:****7.A. [1348-2018](#)****Update to City Fees and Charges for Services****Recommendation:**

1. Approve the first reading and introduction of an ordinance amending Napa Municipal Code Sections 3.04.040, 3.04.050, and 3.20.090, regarding the definitions of, and procedures for appealing, City taxes, assessments, fees, fines, and charges.
2. Adopt a resolution establishing policies and procedures for the establishment, implementation, and enforcement of City fees, fines, and charges, and amending Policy Resolution No. 16.
3. Adopt a resolution updating City fees and charges related to City services, products, or regulations, and updating fines for violations of City codes and regulations.

**Attachments:**

[ATCH 1 - Ordinance NMC Update](#)  
[ATCH 2 - Resolution Policy Update](#)  
[EX A - Policy Update](#)  
[ATCH 3 - Resolution 2018 Fee Update](#)  
[EX A - Fee Changes](#)  
[EX B - Changes to Fee Type Only](#)  
[ATCH 4 - Summary of Changes](#)

**8. COMMENTS BY COUNCIL OR CITY MANAGER:****CITY COUNCIL RECESS****6:30 P.M. EVENING SESSION****9. CALL TO ORDER:****9.A. Roll Call:****10. PLEDGE OF ALLEGIANCE:****11. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****12. SPECIAL PRESENTATIONS:****12.A. [1363-2018](#)****Mental Health Awareness Month****Recommendation:**

Proclaim May as Mental Health Awareness Month.

**Attachments:**

[ATCH 1 - Proclamation](#)

**13. PUBLIC COMMENT:**

**14. PUBLIC HEARINGS/APPEALS:****14.A. [1308-2018](#)****Cinedome Master Plan**

**Recommendation:** Receive a report and provide Staff direction on the draft Cinedome Master Plan.

**Attachments:** [ATCH 1 - Draft Cinedome Master Plan](#)

**14.B. [1323-2018](#)****Ramona West Annexation, an Annexation of Three Properties Totaling 4.2 Acres at 330 to 336 Silverado Trail**

**Recommendation:** Adopt a resolution requesting that the Local Agency Formation Commission initiate proceedings for the annexation of the three properties at 330 to 336 Silverado Trail; and determining that the actions authorized by this Resolution were adequately analyzed by a previous CEQA action.

**Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Location Map](#)

**15. COMMENTS BY COUNCIL OR CITY MANAGER:****16. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is May 15, 2018.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Friday, April 27, 2018 at 1:00 p.m.

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Dorothy Roberts, City Clerk

**MEETING DATES:**

The City Council meets regularly on the first and third Tuesday of each month; additional meetings may be scheduled as needed.

**INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:**

Information and documents related to items on this agenda are available on the City's website at [www.cityofnapa.org](http://www.cityofnapa.org); you may also contact the City Clerk for information by email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org); by calling (707) 257-9503; or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

**CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:**

The City of Napa complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), contact the City Clerk at (707) 257-9503 or email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). For TTY/ Speech-to-Speech users, dial 7-1-1 for the California Relay Service, for text-to-speech, speech-to-speech, and Spanish-language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide advance notice of at least three business days prior to the meeting.

**TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:**

Esta agenda identifica los asuntos que serán considerados en una junta del poder legislativo. Todas las juntas del poder legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el poder legislativo. Si usted desea recibir una copia de esta agenda o información relacionada en español, por favor póngase en contacto con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a [Clerk@cityofnapa.org](mailto:Clerk@cityofnapa.org).

**CONDUCT OF CITY COUNCIL MEETINGS:**

Meetings are conducted in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19).

Members of the public may address the Council at designated times and are expected to conduct themselves with courtesy and respect. Speakers should direct comments to the Mayor and City Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified and comply with the City's Rules of Order. Speaking times are limited to no more than three minutes per person, with the exception of certain hearings and appeals, or at the discretion of the Mayor or City Council.

**PUBLIC COMMENT (INCLUDING CONSENT CALENDAR AND ADMINISTRATIVE REPORTS):**

The public may directly address the City Council on any subject within the Council's subject matter jurisdiction, including any matter that is not on the agenda. Speaking time is limited to no more than three (3) minutes per person, unless modified at the discretion of the Mayor or City Council.

If the matter is not on the agenda, or if the matter is on the Consent Calendar, or is an Administrative Report, submit a speaker card or request to speak during the Public Comment portion of the meeting.

Speaker cards are not required if the speaker otherwise makes a clear and timely request to address the Council, but do promote the efficient and orderly progress of the meeting. Information on Speaker Cards is subject to disclosure under the California Public Records Act.

**CONSENT CALENDAR:**

These items are considered routine and may be approved by a single vote. Only the Mayor or a majority of the City

Council may authorize public input after the consent calendar is introduced.

**ADMINISTRATIVE REPORTS**

Only the Mayor or a majority of the City Council may authorize public input after an administrative report item is introduced.

**CONSENT HEARINGS:**

These items are considered routine and may be approved by a single vote; however, any member of the public or City Council may remove an item for consideration during the public hearing portion of the agenda.

**PUBLIC HEARINGS/APEALS**

During any public hearing or appeal, any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public hearing. All other speakers will be limited to 3 minutes.

**CLOSED SESSION**

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT:**

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 - 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 - 15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

**CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:**

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi-judicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-judicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.