



REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA

Tuesday, February 5, 2019

**3:30 PM Afternoon Session
No Evening Session**

City Hall Council Chambers

*955 School Street
Napa, CA 94559
www.cityofnapa.org*

CITY COUNCIL

***Mayor Jill Techel
Vice Mayor Scott Sedgley
Councilmember Liz Alessio
Councilmember Doris Gentry
Councilmember Mary Luros***

See last pages of agenda for information regarding meeting procedures
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

3:30 P.M. AFTERNOON SESSION**1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. PUBLIC COMMENT:****4. CONSENT CALENDAR:****4.A. [1724-2019](#) Napa Sanitation District Board Membership**

Recommendation: Appoint Peter Mott to the Napa Sanitation District Board for a four-year term beginning immediately and ending January 31, 2023.

Attachments: [ATCH 1 - Application](#)

4.B. [1669-2018](#) Tentative Agreement between the City of Napa and the Napa City Employees' Association

Recommendation: Approve and adopt the Tentative Agreement between the City of Napa and the Napa City Employees' Association (NCEA) for the term January 1, 2019 through June 30, 2021, and authorize the City Manager to finalize a successor Memorandum of Understanding.

Attachments: [ATCH 1 - NCEA TA Packet Executed](#)

4.C. [1694-2018](#) Temporary Extension of Overfilled Community Development Director Position

Recommendation: Adopt a resolution authorizing the City Manager to temporarily extend the term of an overfilled Community Development Director position during transitional services for complex projects, to allow former Community Development Director Rick Tooker to provide on-call advisory services to the City Manager, in return for limited compensation in the form of health and dental benefits.

Attachments: [ATCH 1 - Resolution](#)

4.D. [1717-2019](#) Fiscal Year 2017-18 Annual Tax Report for City of Napa Community Facilities District No. 2017-1 (Gasser Soscol Gateway)

Recommendation: Accept and file the Annual Tax Report for the City of Napa Community Facilities District No. 2017-1 (Gasser Soscol Gateway) for the fiscal year ended June 30, 2018.

Attachments: [ATCH 1 - Annual Tax Report](#)

- 4.E. [1712-2019](#) **Classification Specification for Police Officer**
- Recommendation:** Adopt a resolution adopting the revised classification specification for Police Officer
- Attachments:** [ATCH 1 - Resolution](#)
[EX A - Police Officer Classification Specification](#)
- 4.F. [1673-2018](#) **Grant Funding for Construction of Sustainable Transportation Infrastructure Improvements, in conjunction with the Manzanita Family Apartments Project at 2951 Soscol Avenue**
- Recommendation:** Adopt a resolution authorizing the Public Works Director to execute the Affordable Housing and Sustainable Communities Implementation, Indemnity and Cooperative Agreement with Satellite Affordable Housing Associates , to facilitate an application for grant funding from the California Strategic Growth Council and the Department of Housing and Community Development in an amount up to \$1,100,000 to reimburse the City's costs of constructing Sustainable Transportation Infrastructure Improvements (including rectangular rapid flashing beacons for streets with uncontrolled pedestrian crossings, a traffic signal at the intersection of Soscol Avenue and Old Soscol Way, and associated improvements).
- Attachments:** [ATCH 1 - Resolution](#)

5. ADMINISTRATIVE REPORTS:

- 5.A. [1709-2019](#) **Downtown Napa Business and Construction Update for 2018**
- Recommendation:** Receive a presentation highlighting 2018 business and construction activity in Downtown Napa.
- Attachments:** [ATCH 1 - DT Napa Business Activity Summary 2018](#)
[ATCH 2 - Private and Public Investment Summary 1996-2018](#)
- 5.B. [1710-2019](#) **Demolition of Vacant Structures at 1795 D Street and 2291 Streblow Drive**
- Recommendation:** Adopt a resolution declaring that the vacant structures located at 1795 D Street and 2291 Streblow Drive are surplus property, authorizing the Public Works Director to award and execute a construction contract with Sierra Excavating for the demolition of said structures in the bid amount of \$71,559, authorizing the Public Works Director to approve contract amendments and charges for project services up to a total amount not to exceed \$92,214, and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)

5.C. [1575-2018](#)**Redwood Grove, a 34-Unit Affordable Housing Project
Located at 2033 Redwood Road****Recommendation:**

Adopt a resolution approving a \$650,000 increase in the previously approved \$1,025,000 loan to Burbank Housing Development Corporation for the Redwood Grove Project (2033 Redwood Road) for a total loan from the City's Affordable Housing Impact Fee Fund of \$1,675,000; authorizing the associated budget adjustment; and determining that the actions authorized by this resolution are exempt from CEQA.

Attachments:

[ATCH 1 - Resolution](#)

6. CONSENT HEARINGS:**6.A. [1716-2019](#)****Class Specification and Salary Range for Community
Relations and Media Manager****Recommendation:**

(1) Approve the first reading and introduction of an ordinance Amending Napa Municipal Code Chapter 2.08.090 Regarding the Designation of Exempt Employees in the City Manager's Office; and (2) Adopt a resolution Adopting the Classification Specification and Salary Range for Community Relations and Media Manager, and Amending the Budget Staffing Plan for the City Manager's Office.

Attachments:

[ATCH 1 - Ordinance](#)

[ATCH 2 - Resolution](#)

[EX A - Community Relations and Media Manager - Classification Specific](#)

[EX B - Salary Survey for MA II - Community Relations](#)

7. COMMENTS BY COUNCIL OR CITY MANAGER:**8. CLOSED SESSION:****8.A. [1725-2019](#)**

**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED
LITIGATION (Government Code Section 54956.9(d)(4)):
Potential initiation of litigation in one case.**

9. REPORT ACTION TAKEN IN CLOSED SESSION:**10. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is February 19, 2019.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Friday, February 1, 2019 at 3:30 p.m.

Tiffany Carranza, City Clerk

MEETING DATES:

The City Council meets regularly on the first and third Tuesday of each month; additional meetings may be scheduled as needed.

INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:

Information and documents related to items on this agenda are available on the City's website at www.cityofnapa.org; you may also contact the City Clerk for information by email at clerk@cityofnapa.org; by calling (707) 257-9503; or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:

The City of Napa complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), contact the City Clerk at (707) 257-9503 or email at clerk@cityofnapa.org. For TTY/ Speech-to-Speech users, dial 7-1-1 for the California Relay Service, for text-to-speech, speech-to-speech, and Spanish-language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide advance notice of at least three business days prior to the meeting.

TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:

Esta agenda identifica los asuntos que serán considerados en una junta del poder legislativo. Todas las juntas del poder legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el poder legislativo. Si usted desea recibir una copia de esta agenda o información relacionada en español, por favor póngase en contacto con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a Clerk@cityofnapa.org.

CONDUCT OF CITY COUNCIL MEETINGS:

Meetings are conducted in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19).

Members of the public may address the Council at designated times and are expected to conduct themselves with courtesy and respect. Speakers should direct comments to the Mayor and City Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified and comply with the City's Rules of Order. Speaking times are limited to no more than three minutes per person, with the exception of certain hearings and appeals, or at the discretion of the Mayor or City Council.

PUBLIC COMMENT (INCLUDING CONSENT CALENDAR AND ADMINISTRATIVE REPORTS):

The public may directly address the City Council on any subject within the Council's subject matter jurisdiction, including any matter that is not on the agenda. Speaking time is limited to no more than three (3) minutes per person, unless modified at the discretion of the Mayor or City Council.

If the matter is not on the agenda, or if the matter is on the Consent Calendar, or is an Administrative Report, submit a speaker card or request to speak during the Public Comment portion of the meeting.

Speaker cards are not required if the speaker otherwise makes a clear and timely request to address the Council, but do promote the efficient and orderly progress of the meeting. Information on Speaker Cards is subject to disclosure under the California Public Records Act.

CONSENT CALENDAR:

These items are considered routine and may be approved by a single vote. Only the Mayor or a majority of the City

Council may authorize public input after the consent calendar is introduced.

ADMINISTRATIVE REPORTS

Only the Mayor or a majority of the City Council may authorize public input after an administrative report item is introduced.

CONSENT HEARINGS:

These items are considered routine and may be approved by a single vote; however, any member of the public or City Council may remove an item for consideration during the public hearing portion of the agenda.

PUBLIC HEARINGS/APPEALS

During any public hearing or appeal, any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public hearing. All other speakers will be limited to 3 minutes.

CLOSED SESSION

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 - 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 - 15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi-judicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-judicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.