



## **REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA**

**Tuesday, March 5, 2019**

**3:30 PM Afternoon Session**

**6:30 PM Evening Session**

### **City Hall Council Chambers**

*955 School Street  
Napa, CA 94559  
[www.cityofnapa.org](http://www.cityofnapa.org)*

### **CITY COUNCIL**

*Mayor Jill Techel  
Vice Mayor Scott Sedgley  
Councilmember Liz Alessio  
Councilmember Doris Gentry  
Councilmember Mary Luros*

See last pages of agenda for information regarding meeting procedures  
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

**3:30 P.M. AFTERNOON SESSION****1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. SPECIAL PRESENTATIONS:****3.A. [1757-2019](#) American Red Cross Month**

**Recommendation:** Proclaim March 2019 as American Red Cross Month.

**Attachments:** [ATCH 1 - Proclamation](#)

**3.B. [1751-2019](#) Certificate of Recognition Honoring Vivian Barrett**

**Recommendation:** Present a Certificate of Recognition to Harvest Middle School student, Vivian Barrett, to recognize her prompt action in reporting a collapsed and dangerous sidewalk on Browns Valley Road

**Attachments:** [ATCH 1 - Certificate of Recognition](#)

**4. PUBLIC COMMENT:****5. CONSENT CALENDAR:****5.A. [1759-2019](#) City Council Meeting Minutes**

**Recommendation:** Approve the December 18, 2018 Regular City Council Meeting Minutes.

**Attachments:** [ATCH 1 - Regular Meeting Minutes DRAFT](#)

**5.B. [1664-2018](#) Contract for Water Supply from State Water Project**

**Recommendation:** Authorize the Mayor to execute Amendment No. 16 to the Contract for Water Supply with Napa County Flood Control and Water Conservation District ("District") (City Agreement No. 1482; and District Agreement No. 1573); and determine that the potential environmental effects of the actions authorized by Amendment No. 16 were adequately analyzed by the Final Environmental Impact Report for the Water Supply Extension Project, certified by the California Department of Water Resources on November 13, 2018.

**Attachments:** [ATCH 1 - Amendment No. 16 to NCFWCWD Agreement No. 1573](#)  
[ATCH 2 - Resolution R2014-180](#)  
[ATCH 3 - Link to the Final EIR – Water Supply Contract Extension Project](#)

- 5.C. [1736-2019](#) **Classification Specification and Salary Range for Assistant City Manager.**
- Recommendation:** Adopt a resolution Amending the City Classification Plan and Budget Staffing Plan by Adopting the Classification Specification and Salary Range of Assistant City Manager and Abolishing the Classifications of Assistant City Manager, Development Services and Assistant City Manager Administrative Services.
- Attachments:** [ATCH 1 - Resolution](#)  
[EX A - Assistant City Manager](#)  
[EX B - Asst City Manager for Development Svcs - Abolish](#)  
[EX C - Asst City Manager for Admin Svcs - Abolish](#)
- 5.D. [1749-2019](#) **Consulting Financial Audit Services**
- Recommendation:** Approve an agreement with The Pun Group, LLP for financial audit services for five fiscal years, from fiscal year 2018-2019 through fiscal year 2022-2023, in an amount not to exceed \$426,731, and authorize the Finance Director to sign the agreement on behalf of the City.
- Attachments:** [ATCH 1 - Agreement for financial audit services](#)
- 6. ADMINISTRATIVE REPORTS:**
- 6.A. [1752-2019](#) **Metropolitan Transportation Commission Member Interest**
- Recommendation:** Identify name(s) of interested Councilmember(s) to be considered by the Napa County City Selection Committee as nominees to the Metropolitan Transportation Commission (MTC).
- Attachments:** [ATCH 1- History of MTC Appointments](#)  
[ATCH 2 - Gov Code Section](#)  
[ATCH 3 - Memorandum to the City Selection Committee](#)  
[ATCH 4 - Bay Area Transportation Working Group \(BATWG\) Letter](#)
- 6.B. [1760-2019](#) **Emergency Repair of Browns Valley Creek Damage to Browns Valley Road at Valley Glen Lane**
- Recommendation:** Adopt a resolution determining there is a need to continue the emergency action to execute and implement contracts for the design, permitting and construction of the creek bank and sidewalk repairs adjacent to Browns Valley Creek at Browns Valley Road and Valley Glen Lane, and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution](#)

**7. PUBLIC HEARINGS/APPEALS:**7.A. [1732-2019](#)**Golden Gate Village Townhomes Project - 17 Residential Units on 0.86 Acres at 2431 Imola Avenue****Recommendation:**

Adopt a resolution approving a two-year extension to a previously approved Design Review Permit, Variances (VA-1 and VA-2) and Tentative Subdivision Map for the Golden Gate Village Townhomes and determining that the actions authorized by this Resolution are exempt from the requirements of CEQA.

**Attachments:**[ATCH 1 - Draft Resolution](#)[ATCH 2 - Feb 7 PC Staff Report and Draft Min Excerpts](#)**8 COMMENTS BY COUNCIL OR CITY MANAGER:****9. CLOSED SESSION:**9.A. [1763-2019](#)

• CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(d)(1)): San Francisco Superior Court, Judicial Council Coordination Proceeding No. 4955.

9.B. [1764-2019](#)

• CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(2)): Significant exposure to litigation in one potential case.

**CITY COUNCIL RECESS****6:30 P.M. EVENING SESSION****10. CALL TO ORDER:**

10.A. Roll Call:

**11. PLEDGE OF ALLEGIANCE:****12. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****13. REPORT ACTION TAKEN IN CLOSED SESSION:****14. PUBLIC COMMENT:**

**15. ADMINISTRATIVE REPORTS:**

- 15.A. [1728-2019](#) **Civic Center Project to Develop Buildings for City Offices, Meeting Spaces, and Related Facilities for Public Safety, General Government Administration, Fire Station No. 1, and Public Parking**

**Recommendation:** (1) Provide direction regarding the process for evaluating project alternatives for the Civic Center Project; (2) Authorize the City Manager to approve Amendment No. 1 to Agreement No. C2018-331 with Jones Lang LaSalle in the increased amount of \$625,000 for a total Agreement amount of \$749,500; and (3) Authorize the City Manager to approve Amendment No. 1 to Agreement No. C2018-044 with Laura Blake Architect in the increased amount of \$125,000 for a total Agreement amount of \$250,000.

**Attachments:** [ATCH 1 - Facility Location Boundaries Map](#)  
[ATCH 2 - Amendment - Jones Lang LaSalle](#)  
[ATCH 3 - Amendment - Laura Blake Architect](#)

**16. COMMENTS BY COUNCIL OR CITY MANAGER:****17. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is March 19, 2019.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Thursday, February 28, 2019 at 5:00 p.m.

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Tiffany Carranza, City Clerk

**MEETING DATES:**

The City Council meets regularly on the first and third Tuesday of each month; additional meetings may be scheduled as needed.

**INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:**

Information and documents related to items on this agenda are available on the City's website at [www.cityofnapa.org](http://www.cityofnapa.org); you may also contact the City Clerk for information by email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org); by calling (707) 257-9503; or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

**CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:**

The City of Napa complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), contact the City Clerk at (707) 257-9503 or email at [clerk@cityofnapa.org](mailto:clerk@cityofnapa.org). For TTY/ Speech-to-Speech users, dial 7-1-1 for the California Relay Service, for text-to-speech, speech-to-speech, and Spanish-language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide advance notice of at least three business days prior to the meeting.

**TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:**

Esta agenda identifica los asuntos que serán considerados en una junta del poder legislativo. Todas las juntas del poder legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el poder legislativo. Si usted desea recibir una copia de esta agenda o información relacionada en español, por favor póngase en contacto con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a [Clerk@cityofnapa.org](mailto:Clerk@cityofnapa.org).

**CONDUCT OF CITY COUNCIL MEETINGS:**

Meetings are conducted in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19).

Members of the public may address the Council at designated times and are expected to conduct themselves with courtesy and respect. Speakers should direct comments to the Mayor and City Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified and comply with the City's Rules of Order. Speaking times are limited to no more than three minutes per person, with the exception of certain hearings and appeals, or at the discretion of the Mayor or City Council.

**PUBLIC COMMENT (INCLUDING CONSENT CALENDAR AND ADMINISTRATIVE REPORTS):**

The public may directly address the City Council on any subject within the Council's subject matter jurisdiction, including any matter that is not on the agenda. Speaking time is limited to no more than three (3) minutes per person, unless modified at the discretion of the Mayor or City Council.

If the matter is not on the agenda, or if the matter is on the Consent Calendar, or is an Administrative Report, submit a speaker card or request to speak during the Public Comment portion of the meeting.

Speaker cards are not required if the speaker otherwise makes a clear and timely request to address the Council, but do promote the efficient and orderly progress of the meeting. Information on Speaker Cards is subject to disclosure under the California Public Records Act.

**CONSENT CALENDAR:**

These items are considered routine and may be approved by a single vote. Only the Mayor or a majority of the City

Council may authorize public input after the consent calendar is introduced.

**ADMINISTRATIVE REPORTS**

Only the Mayor or a majority of the City Council may authorize public input after an administrative report item is introduced.

**CONSENT HEARINGS:**

These items are considered routine and may be approved by a single vote; however, any member of the public or City Council may remove an item for consideration during the public hearing portion of the agenda.

**PUBLIC HEARINGS/APPEALS**

During any public hearing or appeal, any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public hearing. All other speakers will be limited to 3 minutes.

**CLOSED SESSION**

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT:**

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 - 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 - 15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

**CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:**

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi-judicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-judicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.