



REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA

Tuesday, September 3, 2019

**3:30 PM Afternoon Session
No Evening Session**

City Hall Council Chambers

*955 School Street
Napa, CA 94559
www.cityofnapa.org*

CITY COUNCIL

*Mayor Jill Techel
Vice Mayor Scott Sedgley
Councilmember Liz Alessio
Councilmember Doris Gentry
Councilmember Mary Luros*

See last pages of agenda for information regarding meeting procedures
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

3:30 P.M. AFTERNOON SESSION**1. CALL TO ORDER:****1.A. Roll Call:****2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:****3. PUBLIC COMMENT:****4. CONSENT CALENDAR:****4.A. [2019-2019](#) City Council Meeting Minutes**

Recommendation: Approve the Meeting Minutes for the August 6, 2019 Regular City Council Meeting.

Attachments: [ATCH 1 - 8-6-19 Regular CC Meeting Minutes DRAFT](#)

4.B. [1962-2019](#) Emergency Repair of Browns Valley Creek Damage to Browns Valley Road at Valley Glen Lane

Recommendation: Determine there is a need to continue the emergency action to execute and implement contracts for the design, permitting and construction of the creek bank and sidewalk repairs adjacent to Browns Valley Creek at Browns Valley Road and Valley Glen Lane, and determine that the actions authorized by this item are exempt from CEQA.

4.C. [2007-2019](#) On-Call Environmental Consulting Services

Recommendation: Approve two-year agreements with three consulting firms: (1) Area West Environmental, Inc., (2) Dudek, and (3) Prunuske Chatham, Inc., for task-order based on-call environmental consultant services, each in an amount not to exceed \$250,000, and authorize the Public Works Director to execute the agreements on behalf of the City.

Attachments: [ATCH 1 - On-Call Agreement Template](#)

4.D. [2009-2019](#) Budget Staffing Plan for the Public Works Department

Recommendation: Adopt a resolution authorizing the City Manager to amend the Budget Staffing Plan to add one Engineering Assistant position and delete one Electrician III and approve a FY 2019/20 budget adjustment between the General Services Administration Account and the Public Works Department.

Attachments: [ATCH 1 - Resolution](#)

- 4.E. [1967-2019](#) **Public Safety Dispatching Services Provided to the American Canyon Fire Protection District**
- Recommendation:** Adopt a resolution authorizing the City Manager to execute a one-year contract amendment for Public Safety Dispatching Services between the City of Napa and the American Canyon Fire Protection District (ACFPD).
- Attachments:** [ATCH 1 - Resolution](#)
[ATCH 2 - Amendment 5 to Agreement C2013 298](#)
[ATCH 3 - C2013 298 with Amendments 1-4](#)
- 4.F. [1988-2019](#) **Response to the Napa County Grand Jury Report on Vacation Rentals**
- Recommendation:** Approve the City of Napa Response to the 2018-2019 Napa County Grand Jury Final Report entitled "Enforcing Short-term Vacation Rental Codes in Napa Valley," and direct the City Manager to submit the response on behalf of the City Council to the Presiding Judge of the Superior Court.
- Attachments:** [ATCH 1 - City Response to the Grand Jury Report - Vacation Rentals](#)
[ATCH 2 - Enforcing Short-Term Vacation Rental Codes in Napa Valley](#)

5. ADMINISTRATIVE REPORTS:

- 5.A. [2006-2019](#) **Third Street Parking Lot**
- Recommendation:** Adopt a resolution authorizing the Public Works Director to award and execute a construction contract with Ghilotti Bros., Inc. for the Third Street Parking Lot in the bid amount of \$852,914; authorizing the Public Works Director to approve contract amendments and charges for project services up to a total amount not to exceed \$1,029,875; authorizing a budget appropriation in the amount of \$308,575; and determining that the actions authorized by this resolution are exempt from CEQA.
- Attachments:** [ATCH 1 - Resolution.doc](#)
- 5.B. [1964-2019](#) **Napa Pipe Project Update**
- Recommendation:** Receive a status report regarding the Napa Pipe SB 235 Agreement and project.
- Attachments:** [ATCH 1 - Napa Pipe SB 235 Draft Proposal - City of Napa](#)
- 5.C. [1938-2019](#) **Sustainability Plan Progress Report**
- Recommendation:** Receive a Progress Report on the City's Sustainability Plan.
- Attachments:** [ATCH 1 - Sustainability Plan Progress Report dated 9.3.19](#)

6. COMMENTS BY COUNCIL OR CITY MANAGER:

7. ADJOURNMENT:

The next regularly scheduled meeting for the City Council of the City of Napa is September 17, 2019.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Friday, August 30, 2019 at 3:30 p.m.

Tiffany Carranza, City Clerk

MEETING DATES:

The City Council meets regularly on the first and third Tuesday of each month; additional meetings may be scheduled as needed.

INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:

Information and documents related to items on this agenda are available on the City's website at www.cityofnapa.org; you may also contact the City Clerk for information by email at clerk@cityofnapa.org; by calling (707) 257-9503; or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:

The City of Napa complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), contact the City Clerk at (707) 257-9503 or email at clerk@cityofnapa.org. For TTY/ Speech-to-Speech users, dial 7-1-1 for the California Relay Service, for text-to-speech, speech-to-speech, and Spanish-language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide advance notice of at least three business days prior to the meeting.

TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:

Esta agenda identifica los asuntos que serán considerados en una junta del poder legislativo. Todas las juntas del poder legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el poder legislativo. Si usted desea recibir una copia de esta agenda o información relacionada en español, por favor póngase en contacto con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a Clerk@cityofnapa.org.

CONDUCT OF CITY COUNCIL MEETINGS:

Meetings are conducted in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19).

Members of the public may address the Council at designated times and are expected to conduct themselves with courtesy and respect. Speakers should direct comments to the Mayor and City Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified and comply with the City's Rules of Order. Speaking times are limited to no more than three minutes per person, with the exception of certain hearings and appeals, or at the discretion of the Mayor or City Council.

PUBLIC COMMENT (INCLUDING CONSENT CALENDAR AND ADMINISTRATIVE REPORTS):

The public may directly address the City Council on any subject within the Council's subject matter jurisdiction, including any matter that is not on the agenda. Speaking time is limited to no more than three (3) minutes per person, unless modified at the discretion of the Mayor or City Council.

If the matter is not on the agenda, or if the matter is on the Consent Calendar, or is an Administrative Report, submit a speaker card or request to speak during the Public Comment portion of the meeting.

Speaker cards are not required if the speaker otherwise makes a clear and timely request to address the Council, but do promote the efficient and orderly progress of the meeting. Information on Speaker Cards is subject to disclosure under the California Public Records Act.

CONSENT CALENDAR:

These items are considered routine and may be approved by a single vote. Only the Mayor or a majority of the City

Council may authorize public input after the consent calendar is introduced.

ADMINISTRATIVE REPORTS

Only the Mayor or a majority of the City Council may authorize public input after an administrative report item is introduced.

CONSENT HEARINGS:

These items are considered routine and may be approved by a single vote; however, any member of the public or City Council may remove an item for consideration during the public hearing portion of the agenda.

PUBLIC HEARINGS/APPEALS

During any public hearing or appeal, any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public hearing. All other speakers will be limited to 3 minutes.

CLOSED SESSION

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 - 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 - 15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi-judicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-judicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.