



REGULAR MEETING AGENDA FOR THE CITY COUNCIL OF THE CITY OF NAPA

****See CORONAVIRUS (COVID-19) - Notice of Meeting Procedures, Page 6.****
The Council Chambers will be open to the public for in-person attendance. All persons in attendance will be required to wear a face mask.

Tuesday, March 1, 2022

3:30PM Afternoon Session

No Evening Session

City Hall Council Chambers

*955 School Street
Napa, CA 94559
www.cityofnapa.org*

CITY COUNCIL OF THE CITY OF NAPA

***Mayor Scott Sedgley
Vice Mayor Mary Luros
Councilmember Liz Alessio
Councilmember Bernie Narvaez
Councilmember Beth Painter***

See last pages of agenda for information regarding meeting procedures
Vea las últimas páginas de esta agenda para información sobre juntas del poder legislativo

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3:30 P.M. AFTERNOON SESSION

1. CALL TO ORDER:

1.A. Roll Call:

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

3. SPECIAL PRESENTATIONS:

3.A. [69-2022](#) American Red Cross Month

Recommendation: Proclaim March 2022 as American Red Cross Month.

Attachments: [ATCH 1 - Proclamation](#)

4. PUBLIC COMMENT:

***See page 6 for procedures to provide comments to Council.**

5. CONSENT CALENDAR:

5.A. [60-2022](#) Public Art Steering Committee Membership

Recommendation: Appoint Julie Eppich as Practicing Professional to the Public Art Steering Committee to fill the unexpired remaining term beginning immediately and ending June 30, 2026

Attachments: [ATCH 1 - Application](#)

5.B. [50-2022](#) Emergency Replacement of Oak Street Storm Drain

Recommendation: Determine there is a need to continue the emergency action to execute and implement construction contracts for the replacement of the Oak Street Storm Drain from Franklin Street to Brown Street, and determine that the actions authorized by this item are exempt from CEQA.

5.C. [59-2022](#)**Capital Improvement Program; FY 2021-2022 Mid-Year Budget Adjustments for Various Projects****Recommendation:**

Deobligate funds from completed projects and obligate necessary funding for new and active projects within the Capital Improvement Program (CIP) by taking the following actions:

(1) Adopt a resolution (1) deobligating \$46,170.21 of Capital Improvement Program CIP Facilities Reserve funds from Corp Yard Gate and Cameras (FC20PW02); (2) obligating \$80,000 of Capital Improvement Program CIP Facilities Reserve funds for Parking Facilities FCA and ADA Assessments (FC22PW06); (3) creating a new CIP project, Fire Station Access Control Replacement Project (FC22FD01), and obligating \$50,000 to the project; and thereby (4) increasing the current expenditure budget of the Capital Improvement Fund by \$83,829.79, as documented in Budget Adjustment No. BE2203501.

(2) Adopt a resolution (1) deobligating Capital Improvement Program Measure T funds from the following projects: \$135,000 from Trancas Street Rehab (ST19PW05), \$1,436,000 from Westwood Rehab Phase 2A (ST20PW05), \$767,000 from Trower Ave. Rehab Phase 2 (ST20PW06), \$1,306,000 from Soscol Ave. Rehab Central to La Homa (ST20PW08); and (2) obligating Capital Improvement Program Measure T funds for the following projects: \$30,000 for Main St. and Lincoln Ave. Rehab (ST20PW02), \$3,000,000 for Laurel Street Rehabilitation (ST20PW10), \$1,000,000 for Browns Valley Road/1st Street-Westview to 29 (ST22PW03), and \$250,000 for Freeway Driveway Rehabilitation (ST23PW02); and thereby (3) increasing the current expenditure budget of the Capital Improvement Fund by \$636,000, as documented in Budget Adjustment No. BE2203502.

Attachments:

[ATCH 1 - Resolution](#)
[EX A - Budget Adjustment BE2203501](#)
[ATCH 2 - Resolution](#)
[EX A - Budget Adjustment BE2203502](#)

5.D. [64-2022](#)**Bike Month Napa County - May 2022****Recommendation:**

Adopt a resolution authorizing the Public Works Director to approve a donation of \$1,000 to Napa County Bicycle Coalition in support of Bike Month in Napa County for May 2022.

Attachments:

[ATCH 1 - Resolution](#)

5.E. [37-2022](#)**North Bay Aqueduct Alternate Intake Project ("Water+")****Recommendation:**

Adopt a resolution supporting the proposed North Bay Aqueduct Alternate Intake Project (also known as "Water+") and determining the actions authorized by this Resolution will be subject to future CEQA analysis.

Attachments:

[ATCH 1 - Resolution](#)

- 5.F. [27-2022](#) **Utilities Department Classification & Compensation Study**
- Recommendation:** Adopt a resolution (1) Amending the City Classification Plan by Adopting the Classification Specifications and Salary Ranges for Administrative, Managerial, and Professional Positions in the Utilities Department; and (2) Amending the Budget Staffing Plan to add and delete positions in the Utilities Department to implement the amendment to the Classification Plan.
- Attachments:** [ATCH 1 - Resolution](#)
[EX A - Proposed Classification Specifications for Utilities Department](#)
[EX B - Salary Recommendations for Utilities Department](#)
[ATCH 2 - Utilities Dept Classification Review Report - Bryce Consulting](#)
- 5.G. [61-2022](#) **Heritage House and Valle Verde Project Loan Terms and Conditions**
- Recommendation:** Adopt a resolution amending R2020-025 to (1) extend the deadline for commencement of construction to March 1, 2024; and (2) authorize Heritage House Partners LP to use the City loan for development of both the Heritage House Apartments and the Valle Verde Apartments, and determining that the potential environmental effects of the actions authorized by this resolution were adequately analyzed by a previous CEQA action.
- Attachments:** [ATCH 1 - Resolution](#)
- 5.H. [44-2022](#) **State Grant to the City for the Law Enforcement Specialized Units Program**
- Recommendation:** Authorize the City Manager to execute all documents necessary to accept the Law Enforcement Specialized Units Program Grant to fund services provided to survivors of domestic violence and their children from the California Office of Emergency Services, in the amount of \$203,143 with a local match from the City of \$67,714; and approving a transfer of \$67,714 from the General Fund to the Non-Recurring General Fund and increases to the Non-Recurring General Fund revenue and expenditure budgets in the total amount of \$270,857, as documented in Budget Adjustment No. BE2202502.
- Attachments:** [ATCH 1 - Budget Adjustment No. BE2202502.pdf](#)
[ATCH 2 - Cal OES Notification of Application Approval.pdf](#)
- 6. ADMINISTRATIVE REPORTS:**
- 6.A. [447-2021](#) **Proclamation of Local Emergency to Respond to the Coronavirus (COVID-19)**
- Recommendation:** Continue the Proclamation of Local Emergency authorizing the City Manager to take actions necessary to respond to the Coronavirus (COVID-19); and ratify actions taken by the City Manager in implementation of the Proclamation of Local Emergency.

7. PUBLIC HEARINGS:**7.A. [48-2022](#)****Infrastructure Financing Plan for the City of Napa Enhanced Infrastructure Financing District****Recommendation:**

Adopt a resolution approving the Infrastructure Financing Plan for the City of Napa Enhanced Infrastructure Financing District, the formation of such District and the allocation of the City's Incremental Tax Revenue generated in such District.

Attachments:

[ATCH 1 - Resolution](#)

[EX A - Infrastructure Financing Plan - Napa EIFD](#)

[Appendix A - Napa EIFD Boundary Map](#)

[Appendix B - Legal Description](#)

[Appendix C - Tax Increment Analysis - Napa EIFD](#)

[Appendix D - Fiscal Impact Analysis - Napa EIFD](#)

8. COMMENTS BY COUNCIL OR CITY MANAGER:**9. ADJOURNMENT:**

The next regularly scheduled meeting for the City Council of the City of Napa is March 8, 2022.

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at City Hall, 955 School Street, on Thursday, February 24, 2022.

Tiffany Carranza, City Clerk

**** CORONAVIRUS (COVID-19) - Notice of Meeting Procedures ******ATTENDING THE MEETING IN PERSON**

Members of the public may participate in the City Council meeting by attending in-person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559. All persons in attendance will be required to wear a face mask regardless of vaccination status.

PROVIDING SUPPLEMENTAL WRITTEN COMMENTS

Any member of the public may provide supplemental written comments to the City Council before or during the meeting, and those supplemental written comments will be made a part of the written record in accordance with the Council's Rules of Order and Procedures (R2016-6).

Supplemental written comments may be submitted to the City Clerk via email at clerk@cityofnapa.org, via mail to ATTN: City Clerk, 955 School Street, Napa, CA 94559, via fax at (707) 257-9534, or dropped off in person at the City Clerk's Office located at City Hall. If you are commenting on a particular item on the agenda, please identify the agenda item number and letter. Please be aware that any public comments received that do not specify a particular agenda item number will be entered into the record under the general public comment portion of the agenda.

VIEWING THE MEETING LIVE

All members of the public are invited to view the meeting live (a) in person at the City Hall Council Chambers located at 955 School Street, Napa, CA 94559, (b) on local cable TV Channel 28; or (c) live-streamed on the City of Napa's website at www.cityofnapa.org (see: <https://napacity.legistar.com/Calendar.aspx> ; and click on the "In Progress" button).

VIEWING ARCHIVED WEBCASTS OF PAST MEETINGS

Members of the public may access past City meetings at any time by going to <https://napacity.legistar.com/Calendar.aspx>; which includes an indexed listing of past meetings, including supporting documents, minutes, and video.

The City of Napa thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

GENERAL PROCEDURES FOR CITY COUNCIL MEETINGS**MEETING DATES:**

The City Council meets regularly on the first and third Tuesday of each month; and additional meetings may be scheduled as needed.

INFORMATION AVAILABLE FOR CITY COUNCIL MEETINGS:

Information and documents related to this meeting are available on the City's website at www.cityofnapa.org; or by contacting the City Clerk by email at clerk@cityofnapa.org, by calling (707) 257 9503, or in person at 955 School Street, Napa. Any documents related to an agenda item that are provided to a majority of the City Council after distribution of the agenda packet are reported by the City Clerk at the meeting under "Supplemental Reports and Communications," and are available for public inspection.

**CITY POLICY TO FACILITATE ACCESS TO PUBLIC MEETINGS:**

The City of Napa offers its public programs, services, and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. The City complies with all applicable requirements of the Americans with Disabilities Act and California law, and does not discriminate against any person with a disability. If any person has a disability and requires information or materials in an appropriate alternative format (or any other reasonable accommodation), or if you need any special assistance to participate in this meeting, contact the City Clerk at (707) 257 9503 or email at clerk@cityofnapa.org. For TTY/ Speech to Speech users, dial 7 1 1 for the California Relay Service, for text to speech, speech to speech, and Spanish language services 24 hours a day, 7 days a week.

In making any request to the City for assistance, please provide as much advance notice as feasible, at least 48-hours prior to the meeting.

TRADUCCIONES EN ESPAÑOL / SPANISH-LANGUAGE TRANSLATIONS:

Esta agenda identifica los asuntos que serán considerados para la acción de un cuerpo legislativo de la Ciudad en la fecha, hora y lugar que se muestran en la primera página. Todas las juntas del cuerpo legislativo están abiertas al público, y se invita a los miembros del público a asistir y dirigirse directamente ante el cuerpo legislativo.

Si solicita ayuda para traducir del inglés al español esta agenda o información relacionada, comuníquese con la Secretaria de la Ciudad al 707-257-9503 o por correo electrónico a clerk@cityofnapa.org. Para una solicitud de asistencia, favor de avisar con al menos 48 horas de anticipación.

RULES OF ORDER FOR THE CONDUCT OF CITY COUNCIL MEETINGS:

The City Council conducts its meetings in accordance with the requirements of state law (the "Ralph M. Brown Act," California Government Code Sections 54950, et seq.) and the City's Rules of Order (Council Policy Resolution 19, R2016-6). Members of the public are expected to conduct themselves with courtesy and respect and comply with the Rules of Order.

PROCEDURES TO DIRECTLY ADDRESS THE CITY COUNCIL:

Any member of the public may directly address the Council regarding: (a) any matter identified on the agenda; or (b) during the Public Comment portion of the meeting for any matter within the Council's subject matter jurisdiction that is not identified on the agenda. Each speaker is requested to submit a speaker card or request to speak before the item is called to be addressed by Council (for Public Comment, Consent Calendar, Administrative Reports, Consent Hearings, or Public Hearings). Speaker cards are used to promote efficient and orderly progress of the meeting; however, a card is not required if the speaker otherwise makes a clear and timely request to address the Council. Information on Speaker cards is subject to public disclosure under the California Public Records Act.

Speakers should direct comments to Mayor and Councilmembers, not the audience. Speakers are expected to yield the floor when the time limit is identified. For each item, speaking time is limited to no more than three minutes per person, unless otherwise specified for hearings and appeals, or at the discretion of the Mayor or City Council to address special circumstances. The Mayor may modify (increase or decrease) any time requirements for

any speaker, or change the order of the items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. This may include moving all or a portion of the Public Comment portion of the agenda to the end of the meeting (see Council Policy Resolution 19, R2016-6 section 6.1.4).

PUBLIC COMMENT:

The public may directly address the City Council on any matter within the Council's subject matter jurisdiction, including any matter that is not on the agenda. However, State law strictly limits the Council's authority to respond at the meeting to any matter that is not on the agenda.

CONSENT CALENDAR:

Items on the Consent Calendar are considered routine and may be approved by a single vote of the City Council.

ADMINISTRATIVE REPORTS:

Items on the Administrative Reports portion of the agenda do not require a public hearing prior to City Council taking the identified action.

CONSENT HEARINGS:

Items on the Consent Hearing portion of the agenda are considered routine and may be approved by a single vote of the City Council; however, any member of the public or City Council may remove an item for consideration during the Public Hearing portion of the agenda.

PUBLIC HEARINGS:

During any public hearing (which includes any appeal hearing), an opportunity will be provided for public testimony when any person may directly address the City Council. Applicants (or appellants) are allowed 10 minutes to present testimony at the beginning of the public hearing, and if needed, 5 minutes to present rebuttal at the end of the public testimony. All other speakers will be limited to times established by the Mayor under the Procedures to Directly Address the City Council (above).

CLOSED SESSION:

The City Council is authorized to meet in closed session, without attendance by the public, on limited confidential topics such as pending litigation, real property negotiations, or personnel or labor matters.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decision. (See, California Public Resources Code Sections 21000 21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000 15387). For each item that requires a CEQA determination by City Council, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this Agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this Agenda.

CHALLENGES TO DECISIONS MADE BY THE CITY COUNCIL:

If a person wishes to file a legal challenge to any decision made by the City Council, you may be limited to raising only those issues which you or someone else raised during the meeting, or in a written communication received by the City Clerk prior to or during the meeting. In addition, a legal challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies. The time limit to commence any legal challenge may be subject to strict timing requirements, and failure to comply with applicable timing requirements may result in a legal challenge being barred. Any lawsuit or legal challenge to any quasi adjudicative decision made by the City Council is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi adjudicative decision made by City Council must be filed no later than the 90th day following the date on which such decision becomes final.