

**** CORONAVIRUS (COVID-19) - Notice of Meeting Procedures ****

City Council of the City of Napa

February 8, 2022 Regular Meetings

ZOOM LINK: <https://us02web.zoom.us/j/83900393380>

TELECONFERENCE MEETING

In order to slow the spread of the Coronavirus (COVID-19) pandemic, the City will conduct this meeting as a teleconference in compliance with California Government Code Section 54953(e), and members of the City Council and City staff will participate in this meeting telephonically or electronically. The City Council Chambers will be closed to the public, and members of the public may participate in the meeting by viewing or listening to the meeting live, and providing comments, as described below. If you have any questions regarding how to participate in the meeting, please contact the City Clerk's Department at (707) 257-9503; or clerk@cityofnapa.org.

VIEWING OR LISTENING TO THE MEETING LIVE

All members of the public are invited to view or listen to the meeting live on:

- (a) local cable TV Channel 28; or
- (b) live-streamed on the City of Napa's website at www.cityofnapa.org (see: <https://napacity.legistar.com/Calendar.aspx>; and click on the "In Progress" button); or
- (c) live-streamed on Zoom at <https://us02web.zoom.us/j/83900393380> (to log into Zoom, you may be prompted for your name and email address, which will be visible online); or
- (d) for audio only, call **669-900-6833**; and when prompted, enter meeting ID# **839 0039 3380**.

PROCEDURES TO PROVIDE COMMENTS TO THE CITY COUNCIL

Any member of the public may directly address the Council regarding (a) any matter identified on the agenda; or (b) during the Public Comment portion of the meeting for any matter within the Council's subject matter jurisdiction that is not identified on the agenda.

The Mayor may modify (increase or decrease) any time requirement for any speaker, or change the order of items on the agenda, in accordance with the Rules of Order in order to facilitate the efficient and fair conduct of the meeting. (see Council Policy Resolution 19, R2016-6 section 6.1.4).

PROVIDING COMMENTS ELECTRONICALLY VIA ZOOM

If you are viewing the meeting live via Zoom (<https://us02web.zoom.us/j/83900393380>) you may provide comments to the City Council as follows:

- (1) When the Mayor calls for the item on which you wish to speak, raise your hand by clicking on the 'raise hand' feature in Zoom.
- (2) City staff will notify each speaker (using the name or email address in Zoom) when it is their turn to provide comments to the Council.

Additional instruction for how to participate in a Zoom webinar meeting are available here: <https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting-> . Please note that the chat and Q&A functions will be disabled for this meeting, and the only way to provide comments in Zoom will be to use the 'raise hand' feature as described above.

PROVIDING COMMENTS VIA TELEPHONE

Any member of the public may provide a comment to the City Council via telephone by:

- (a) dial **669-900-6833**;
- (b) when prompted, enter meeting ID# **839 0039 3380**; and
- (c) click *9 to raise your hand for the item you wish to comment on.

Speakers will be notified shortly before they are called to speak.

PROVIDING SUPPLEMENTAL WRITTEN COMMENTS

Any member of the public may provide supplemental written comments to the City Council before or during the meeting, and those supplemental written comments will be made a part of the written record in accordance with the Council's Rules of Order and Procedures (R2016-6).

Supplemental written comments may be submitted to the City Clerk via email at clerk@cityofnapa.org, via mail to ATTN: City Clerk, 955 School Street, Napa, CA 94559, via fax at (707) 257-9534, or dropped off in person at the City Clerk's Office located at City Hall. If you are commenting on a particular item on the agenda, please identify the agenda item number and letter. Please be aware that any public comments received that do not specify a particular agenda item number will be entered into the record under the general public comment portion of the agenda

VIEWING ARCHIVED WEBCASTS OF PAST MEETINGS

Members of the public may access past City meetings at any time by going to <https://napacity.legistar.com/Calendar.aspx>; which includes an indexed listing of past meetings, including supporting documents, minutes, and video.

The City of Napa thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.