

SUPPLEMENTAL REPORTS & COMMUNICATIONS I
Office of the City Clerk

City Council of the City of Napa
Regular Meeting
March 15, 2022

FOR THE CITY COUNCIL OF THE CITY OF NAPA:

AFTERNOON SESSION:

3. SPECIAL PRESENTATION

3.B. Recognizing Local Healthcare Institutions for their Contributions during COVID-19

- Revised final proclamation from City Staff.

5. CONSENT CALENDAR:

5.B. 2021 Display the Ukrainian Flag in Solidarity with Ukraine

- Video message from two Ukrainian Students in their senior year at Minerva University in San Francisco, Victoria Stepanenko and Anastasiya Tokar, submitted by Debra Alter Starr on March 15, 2022.

6. ADMINISTRATIVE REPORTS:

6.B. 2021 Housing Element Annual Progress Report

- PowerPoint Presentation from City Staff.

6.C. Downtown Signage Program

- PowerPoint Presentation from City Staff.

6.D. Fire Department Spotlight

- PowerPoint Presentation from City Staff.

CITY OF NAPA
PROCLAMATION

Recognizing Local Healthcare Institutions’ Response to COVID-19
March 15, 2022

WHEREAS, healthcare officials – to include all levels of staffing at each hospital, every healthcare center and pharmacy and every emergency medical response team in our community – have proven during the COVID 19-health pandemic to be frontline heroes for all of the Napa Valley; and

WHEREAS, the responsibility, dedication and fortitude of these devoted individuals to continue administering services in the face of danger and uncertainty serves as an absolute inspiration to all; and

WHEREAS, Napans are fortunate to have top quality healthcare providers serving our region, including the Providence Queen of the Valley Medical Center, OLE Health, Kaiser Permanente, Adventist Health St. Helena and St. Helena Hospital Foundation, as well as independent doctors, paramedics and clinics; and

WHEREAS, the Providence Queen of the Valley Medical Center is the only Level Three trauma center in our region offering twenty-four hour emergency care and since the beginning of the COVID pandemic has treated almost 950 individuals through its emergency services, has additionally provided care for over 530 patients admitted for hospital stays due to COVID, and has provided support to the community through PPE donations, vaccination clinics, and partnership with Public Health; and

WHEREAS, OLE Health was critical to meeting the community’s needs for COVID testing and mass vaccination clinics that ultimately helped thousands of Napans get vaccinated, particularly among underserved populations; and

WHEREAS, Kaiser Permanente’s Napa Medical Offices provided vaccination and testing, and leveraged the resources of their larger Northern California network to assist local Napa members; and

WHEREAS, Adventist Health St. Helena and St. Helena Foundation operated the only fully Mobile Health Program in the County and provided hundreds of free COVID tests and more than 47,000 vaccination doses to date, at the most convenient locations, to maximize opportunities for Napa residents and community members county-wide; and

WHEREAS, healthcare professionals at all levels continuously served through extreme exhaustion and a critically short-staffed workforce and the pledge healthcare officials have taken to provide quality care and ensure patient safety is and always has been critical to the welfare of our entire City. Napans are privileged to have access to the tireless, quality healthcare they provide.

NOW, THEREFORE, BE IT RESOLVED, that I, Scott Sedgley, Mayor of the City of Napa, along with the City Council, do hereby recognize the contributions of our local healthcare institutions and express sincere gratitude to the healthcare officials and employees who have worked tirelessly during the pandemic, answering the call to serve our community, and putting the needs of others ahead of their own. Their sacrifices do not go unnoticed and will not be forgotten.

Dated: March 15, 2022

SCOTT SEDGLEY, MAYOR
CITY OF NAPA

**City Council Meeting
3/15/2022
Supplemental I - 6.B.
From: City Staff**



Housing Element Annual Progress Report

March 15, 2022

Housing Projects & Permits

- Table A
 - Housing Projects
- Table A2
 - Affordability & Status
- Table B
 - Permit Summary

Table A										
Housing Development Applications Submitted										
Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes							
2	3	4	5							
Unit Category (SFA, SFD, 2 to 4.5+ ADU, MH)	Tenure R=Renter O=Owner	Date Application Submitted	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total Units

Table A2									
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units									
Unit Types		Affordability by Household Incomes - Completed Entitlement							
2	3	4							
Unit Category (SFA, SFD, 2 to 4.5+ ADU, MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total Units

Table B							
Regional Housing Needs Allocation Progress							
Permitted Units Issued by Affordability							
1	2						
RHNA Allocation by Income Level	2015	2016	2017	2018	2019	2020	2021
185	-	-	-	53	-	30	13
106	-	6	1	15	16	27	10
141	-	-	-	-	11	18	24
403	99	135	37	523	92	44	125
835	99	143	38	591	160	139	211

Permitted Housing Units

2015 to 2023

	Very Low	Low	Moderate	Above Moderate	ADUs	Total
2015				96	3	99
2016		6	2	132	3	143
2017		1		20	17	38
2018	53	15		479	44	591
2019		27	41	92	34	160
2020	30	45	20	44	45	139
2021	13	34	39	125	60	211
2022						
2023						
Total	96	128	102	1,055	206*	1,381
RHNA	96/185	128/106	102/141	1,055/403	n/a	1,381/835

* ADUs are now included in the appropriate income category



Housing Element Implementation

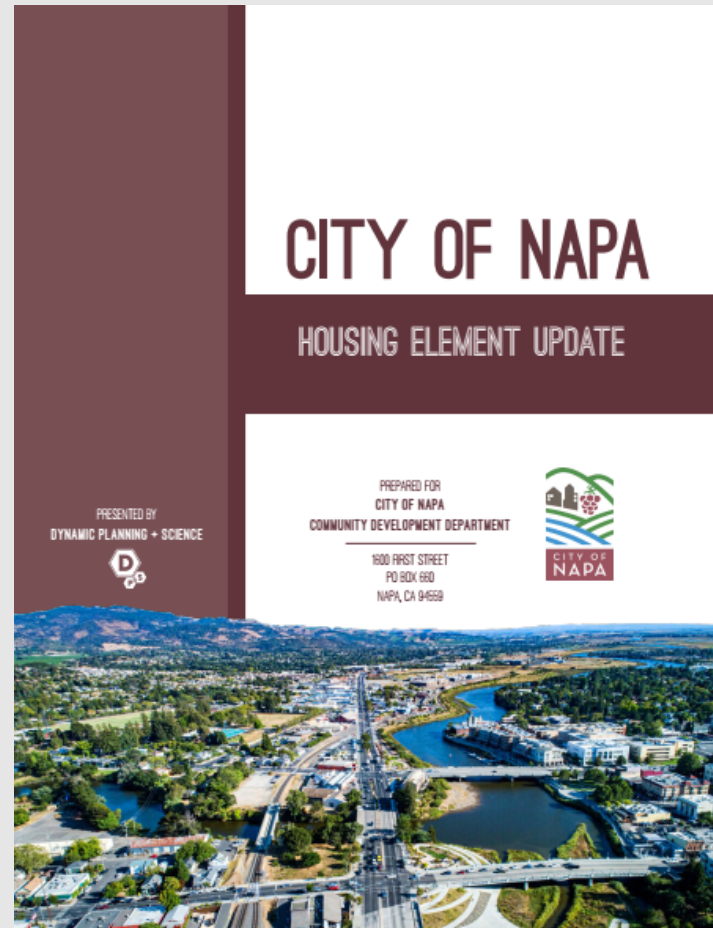
2021 Accomplishments

- Continued General Plan Update
- 2 deed-restricted ADU thru Junior Unit Initiative
- Initiated Housing Element Update
- Completed Redwood Grove 34 Units
- Completed Charter Oaks Renovations
- Continued assistance programs



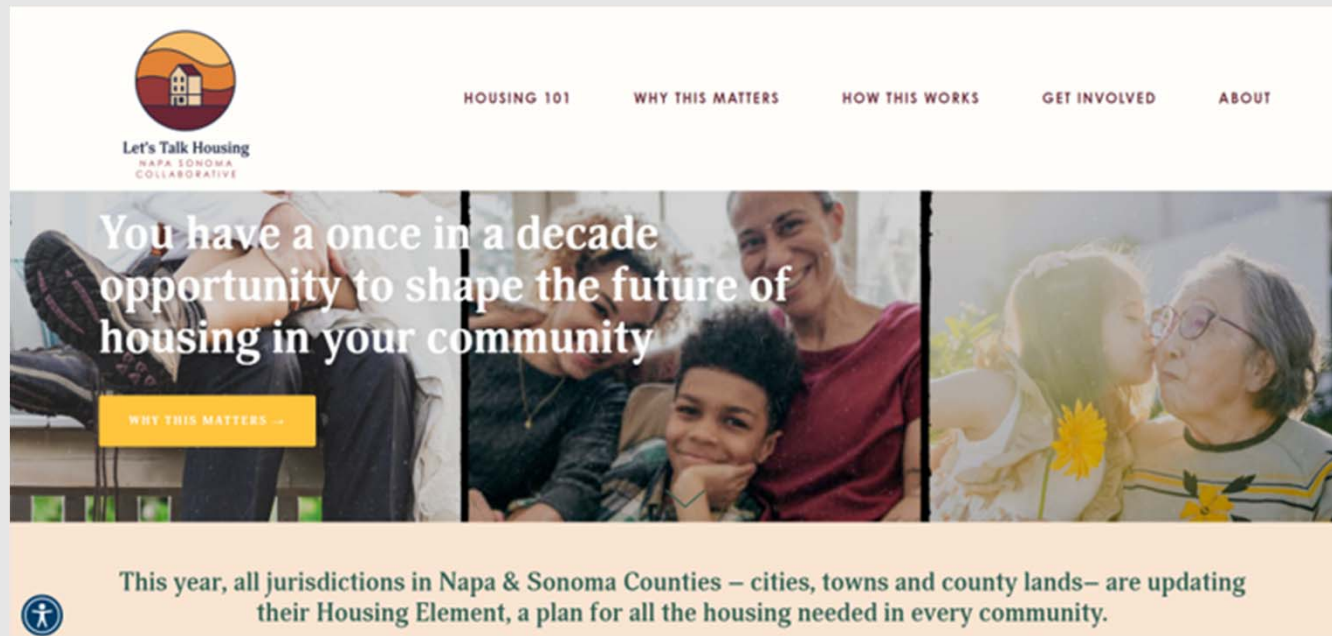
Coming Year

- Housing Element Update
 - Staff Kickoff in February
 - Public Launch in Spring
 - Certification January 2023



Housing Element Update

- Napa-Sonoma Subregional Housing Collaborative
 - Technical Assistance & Website Resources
 - Fair Housing Analysis
 - Equity Working Group



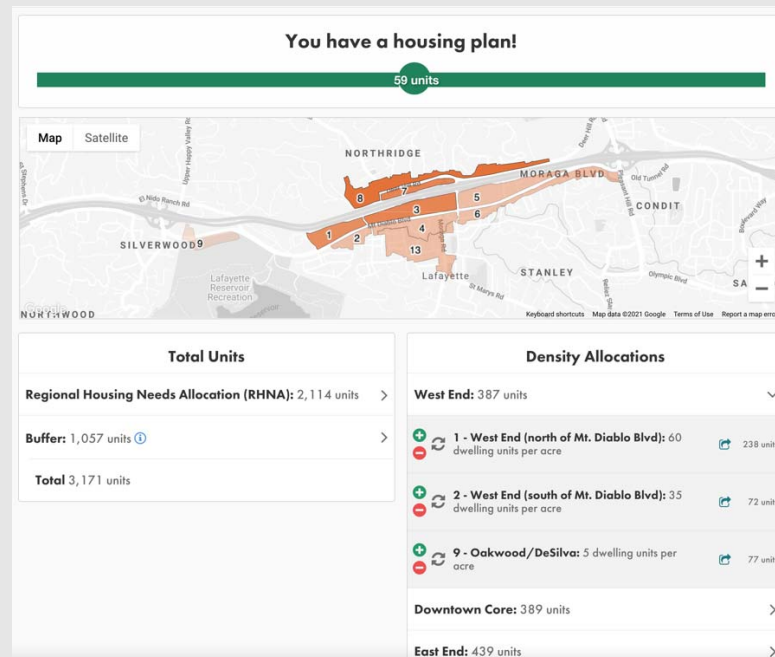
The screenshot shows the homepage of the 'Let's Talk Housing' website. At the top left is a circular logo with a house icon and the text 'Let's Talk Housing NAPA SONOMA COLLABORATIVE'. To the right of the logo is a navigation menu with five items: 'HOUSING 101', 'WHY THIS MATTERS', 'HOW THIS WORKS', 'GET INVOLVED', and 'ABOUT'. Below the navigation menu is a large banner image featuring three photos of diverse people. Overlaid on the banner is the text 'You have a once in a decade opportunity to shape the future of housing in your community'. Below this text is a yellow button that says 'WHY THIS MATTERS ...'. At the bottom of the banner is a light orange bar with the text: 'This year, all jurisdictions in Napa & Sonoma Counties – cities, towns and county lands– are updating their Housing Element, a plan for all the housing needed in every community.' In the bottom left corner of the banner is a small circular icon of a person walking.



Housing Element Update

- Simulation-Based Outreach Tool
- Online or In Person
- Interactive
- Site Specific

BalancingAct.



Action

Receive the 2021 Housing Element Annual Progress Report and direct Staff to file with HCD and OPR



The background of the slide is a photograph of a historic street in Napa. It shows a row of brick buildings, including a prominent circular building with a white dome. The street is lined with trees and flowers, and the scene is captured in a warm, golden light.

City Council Meeting Downtown Signage Program

March 15, 2022

Signage is Important



- Directs and orients users to main destinations
- Guides visitors to improve traffic flow
- Supports circulation of all users like pedestrians, cyclist, drivers
- Unifies the City and promotes brand

State of Our Downtown Signage

- Signage +20 years old
- Patched over font, incorrect information, deteriorating signs
- Lack district gateways (Downtown, Riverfront, Oxbow)



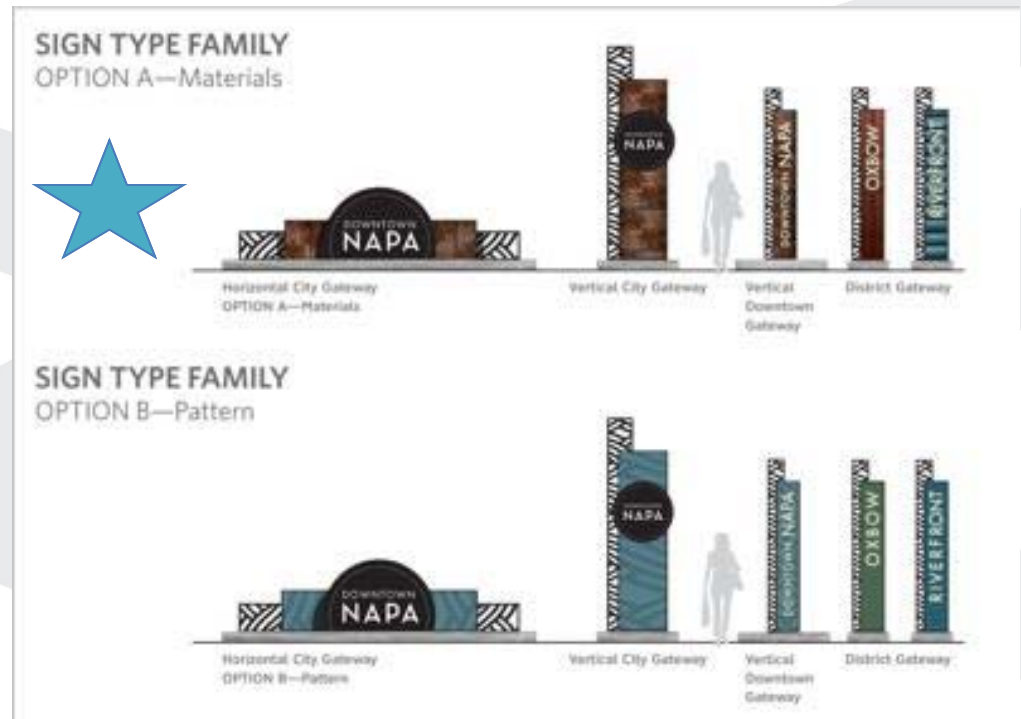
2018 Upgrade Sign Designs

- 2018 City Staff initiated new designs in keeping with modern best practices and placemaking standards
- Design contract to Hunt Design to create an updated design for “family of sign types”:
 - Vehicular Directional signage;
 - City Gateway signage;
 - City Building and Downtown Park ID signage;
 - Parking Directional (surface lot and garage identification signage);
 - District Gateway signage; and
 - Pedestrian Information and Directional signage.



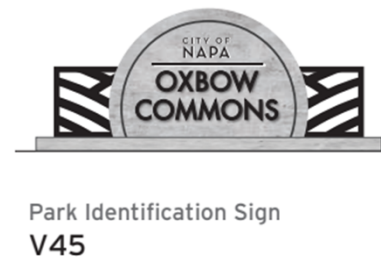
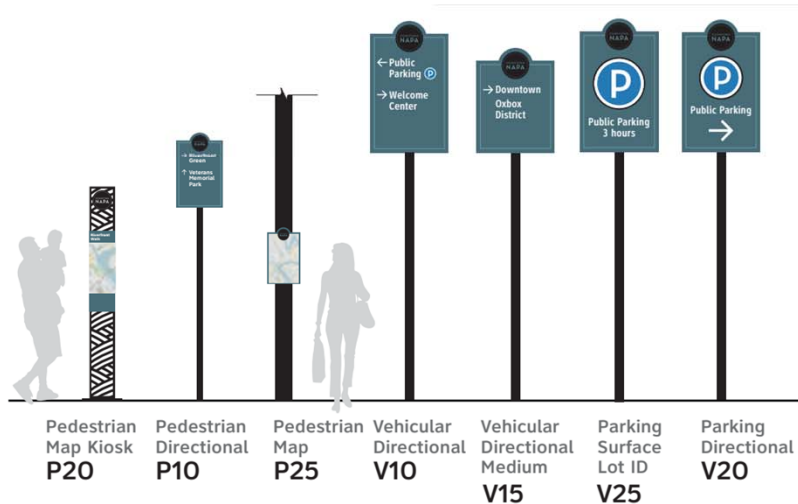
2019 Options Presented to Council

- On August 20, 2019, Council was presented with two design options, of which, Option A was the desired design and material direction.
 - Reclaimed wood
 - Painted signs with protective coating
 - Nod to the history and nature of Napa



Complete Sign Package

112 Total Signs



PBID Funding

- Following 2019 Council meeting, there was no funding streams identified
- In May 2021, City Staff approached the Napa Downtown Association (NDA) and the Property Business Improvement District (PBID)
- Well Design Premium Signage, a local firm specializing in wayfinding signage, selected
- Team: Well Design, Hunt Design, NDA/PBID, City Staff (ED, Parking, PW, Building)



Installation Goals

- Fabricate and Install as quickly as possible to keep cohesion and lifecycle
- Total Cost of PBID signs (omit City Building and signs outside of PBID zone): \$450k
- Phase 1: \$125k (started)
- Phase 2: \$325k (2022-2023)
- Estimate \$50-100K for the remainder



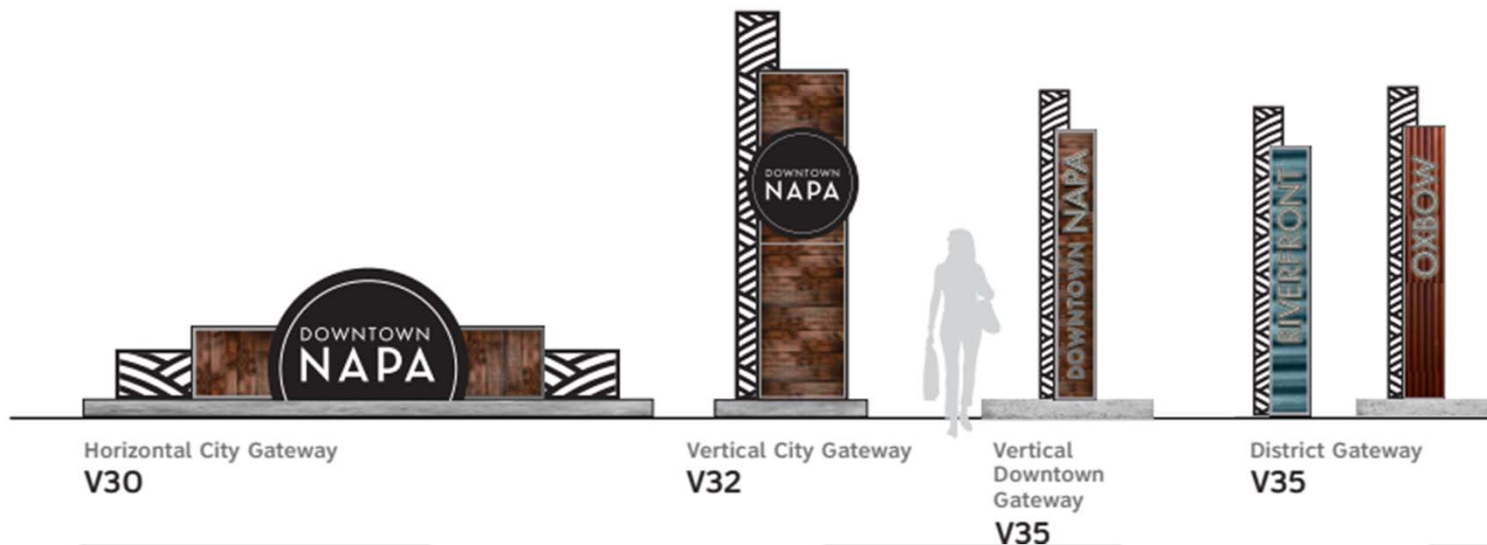
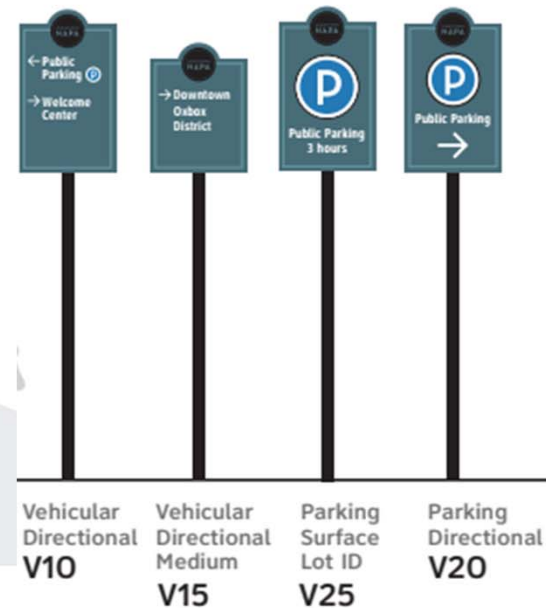
Current Agreement with NDA to use PBID Funds

- Agreement C2022-004
 - Repainting existing signposts.
 - Replacement of existing signs with new signs.
 - Installation of 5 new gateway signs
 - Provide City with shop drawings, engineering specifications, site surveys, and any other documentation required by City staff.
 - \$125k Cap

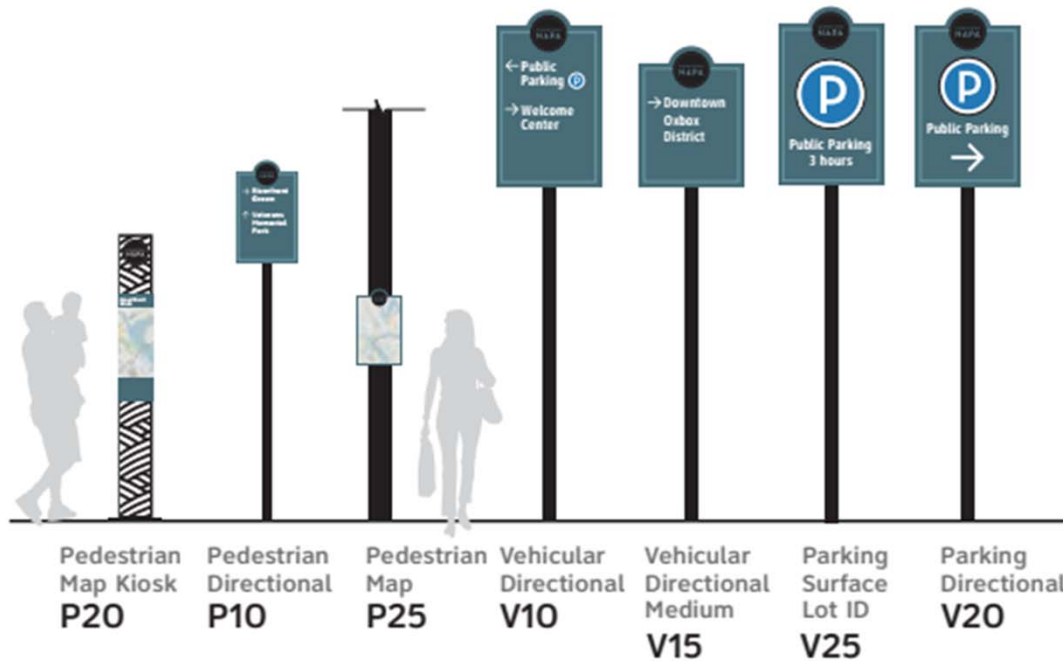


Phase 1 of Sign Installations

- 5 new gateway signs
- Replacement of existing:
 - Vehicular directional signs.
 - Parking Surface ID signs
 - Parking Directional signs
- Team is meeting and fabrication is starting
- Installation begins in April



Phase 2 Sign Installations



- Park Identification signs.
- Pedestrian directional.
- Pedestrian map and map kiosk.
- New vehicular directional signage.
- New parking directional and surface lot ID signs.
- City Building ID



Schedule

- Phase 1: started and replacement signs to go up in April
- Phase 2: PBID has some remaining funding to start paying for this phase
- Alternative funding source will have to be found for:
 - City building ID signs.
 - Signs not within the PBID boundary.
 - Any signs negotiated in the amendment to agreement C2022-004.



Staff Recommendation

- Adopt a resolution approving the Downtown Signage Program; authorizing the City Manager to negotiate and execute an amendment to agreement C2022-004 with the Napa Downtown Merchants and Professionals Association for the installation of additional signs within the PBID boundary in the total amount of up to \$450,000; and determining that the actions authorized by this resolution are exempt from CEQA.



City of Napa Monthly Spotlight





FIRE ADMINISTRATION

Staffing: Fire Chief,
Management Analyst II,
Administrative Secretary, Office
Assistant and (1) PT Aide
Highlight: (2) Bilingual (Spanish)

Functions:

- Budget
- Personnel Management
- Purchasing, Logistics

FIRE PREVENTION

Staffing: Fire Marshal, Secretary, (4) Inspectors, (1) PT Inspector (One Inspector III Position Frozen). Highlight: 3 Bilingual (Spanish)

Functions:

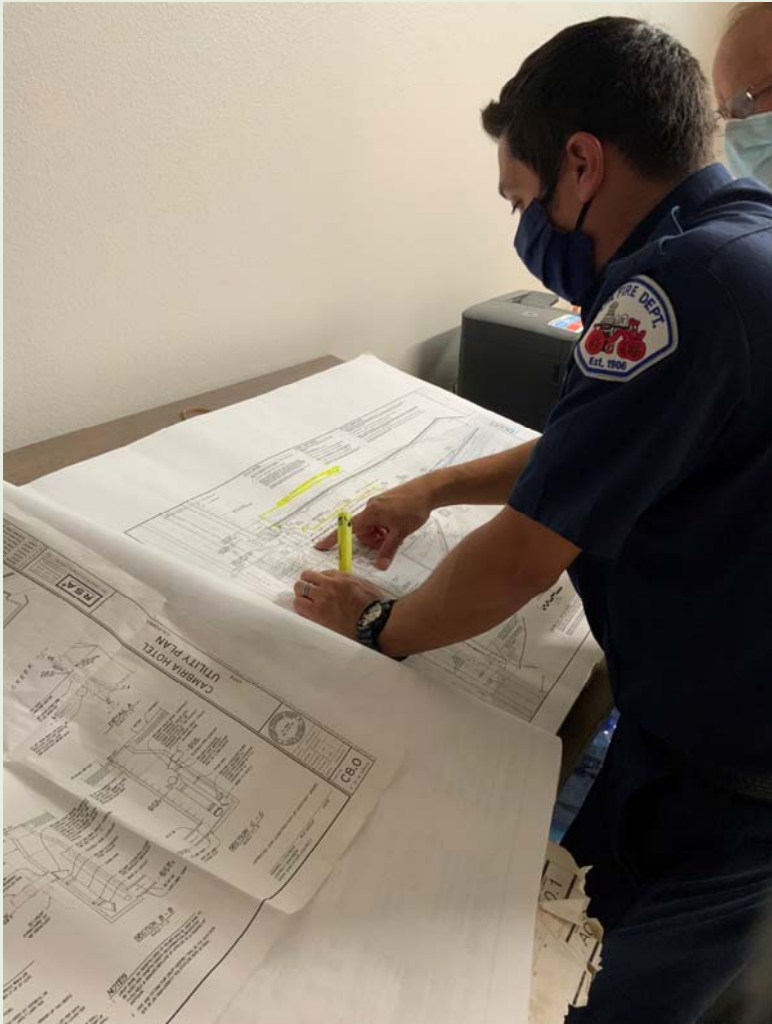
- New Development Approval Process
- Construction Inspection
- Tenant Improvement & Occupancy Change Plan Review & Inspection
- Ongoing Fire & Life Safety Inspections
- Weed Abatement & Fuels Mitigation
- Public Education & Outreach

Highlights:

- Revamped Public Website for Ease of Access
- Complete Records Management System Overhaul, including Tablet-based Inspections.
- 100% Completion of State Mandated Inspections
- False alarms reduced from 646 (2019) to 311 (2021)



FIRE PREVENTION



1,710

Total Annual Fire & Life Safety
Inspections for 2021

Construction Inspections

Underground Fire Service Mains.....	26
Fire Sprinkler Systems.....	461
Alternate Fire-Extinguisher Systems.....	10
Fire Alarm Systems.....	153
Fire Access, Misc.....	33
Fire Final Inspections.....	330

Total - 1,013

Project Review

Building Plans Reviewed.....	783
Fire Sprinkler Systems.....	212
Alternate Fire-Extinguisher Systems.....	21
Fire Alarm Systems.....	71
Inter-Department Reviews.....	194
Express Counter Reviews/Solar/Misc.....	895

Total - 2,176

Annual Fire & Life
Safety Inspections

41.2%
Increase Over 2020

Construction Inspections

56.8%
Increase Over 2020

Project Review

97.2%
Increase Over
2020

2021 Totals

- **2,176 Project Reviews**
- **3,052 Inspections**

Some NFD highlights:



- Re-located Fire Admin Office
- 2 Academies, 8 New hires, 8 Promotions, 11 Appointments (Specialty Teams)
- 2nd Busiest Year on record (10,199 emergency incidents)
- 8 Wildfire Deployments to CA & OR & a COVID Surge Deployment to LA
- Secured multiple grants and donations for the purchase of firefighting and rescue equipment
- Management of City Emergency Plans & Procedures, including EOC.
- Update to the City Hazard Mitigation Plan
- Improvements to HR, Budgeting, Facilities & Fleet Processes, as well as internal FD processes & software

Fires.....	255
Hazardous Condition.....	218
EMS/Rescue.....	6,602
Rupture/Explosion.....	4
Service Calls.....	1,091
Good Intent.....	1,473
False Call.....	547
Miscellaneous.....	9

2021 RESPONSE OVERVIEW

- 10,199 Total Calls
- 12,230 Total Unit Responses
- Increase in all call types
- 64.7% Were Medical
- 9% Homeless-related

5.2%

Increase in Call Volume
From 2020 to 2021

33.4%

Increase in Call Volume
Over the Past Decade

Fire Operations



OPERATIONS



- 5 Stations
- 18 personnel daily on 7 units
 - 1 Battalion Chief Unit
 - 1 Aerial Ladder Truck
 - 4 Fire Engines
 - 1 Squad
- Reserve Fleet
 - 2 Fire Engines
 - 1 Wildland Engine
 - 1 Squads
 - 1 OES Provided Fire Engine

SPECIAL OPERATIONS TEAMS



- 5 Special Operations Teams:
 - Hazardous Materials Team
 - Fire Investigations Team
 - Technical Rescue Team
 - Water Rescue Team
 - SWAT Medic Team

SPECIAL OPERATIONS TEAMS



- N.I.H.I.T- Napa Interagency Hazardous Incident Team
- Napa County & American Canyon Fire
- Napa City - 3 Members
- 96 Hours Annual Training per Member
- All Major Hazardous Materials Incidents

SPECIAL OPERATIONS TEAMS



- Water Rescue Team
- Coordinate w/ Coast Guard
- 9 Members
- 24 Hours Annual Training per Member
- City Waterway Responses (also provide mutual aid)



SPECIAL OPERATIONS TEAMS

- Napa Interagency Rescue Team – N.I.R.T
- Napa County & American Canyon Fire
- Napa City - 9 Members
- 48 Hours Annual Training per Member
- Rope Rescue, Structural Collapse, Confined Space Rescue, Trench Rescue

SPECIAL OPERATIONS TEAMS



- Tactical Paramedic Team
- Train w/ Napa Police Dept. SWAT Team
- 2 Members
- 192 Hours Annual Training per Member
- Deploy with NPD SWAT Team
- Primary Function- SWAT Team Member Medical Care

SPECIAL OPERATIONS TEAMS



- Fire Investigation Team
- Coordinate with Napa Police and District Attorney
- 6 Members
- 24 Hours Annual Training per Member
- Primary Function- Investigate suspected Arson Fires
- Recent increase in arson fires and successful prosecutions



Mutual Aid

- Mutual Aid: Major Disasters, Fires, Floods, Earthquakes, Hazardous Materials Incidents, Technical Rescues, Pandemic Support
- 2021 Wildland Fire Mutual Aid Deployments
 - Bootleg Fire, Or
 - Monument Fire, Ca
 - Airola Fire, Ca
 - Dixie Fire, Ca
 - Alisal Fire, Ca
 - Caldor, Ca
 - Huntington Hospital Surge, Ca
 - Local Pre-Position Events
- Total of 74 days deployed out of county- up to 3 Engines and 2 Overhead Personnel

Other Programs & Considerations





OTHER DEPARTMENT PROGRAMS

- Designated Infection Control Officer
- Honor Guard
- Health & Wellness Program
- Apparatus Specialist Team
- Peer Support Team
- Social Media Team
- Pre-Incident Plan Team
- Recruitment Team
- Employee Recognition Team
- Fire Explorer Team

FUTURE Considerations

- Increasing Service Demand
- More Community Risk Reduction Planning & Education
- Increased Wildfire Risk
- Service Cost Inflation, Funding
- Recruitment Challenges
- Diversity Recruitment
- Succession Planning

Thank you! We are grateful for the opportunity to serve.

