

SUPPLEMENTAL REPORTS & COMMUNICATIONS I
Office of the City Clerk

City Council of the City of Napa
Regular Meeting

October 6, 2020

FOR THE CITY COUNCIL OF THE CITY OF NAPA:

AFTERNOON SESSION:

5. ADMINISTRATIVE REPORTS:

5.A. Sidewalk Cost Share Program.

- PowerPoint Presentation by City Staff.

5.C. COVID-19 Recovery Team Update.

- PowerPoint Presentation by City Staff.

****EMAIL OR HANDWRITTEN COMMENTS WILL BE READ INTO THE RECORD BY CITY STAFF
DURING THE MEETING.***

Update of Concrete Repair Cost Share Program

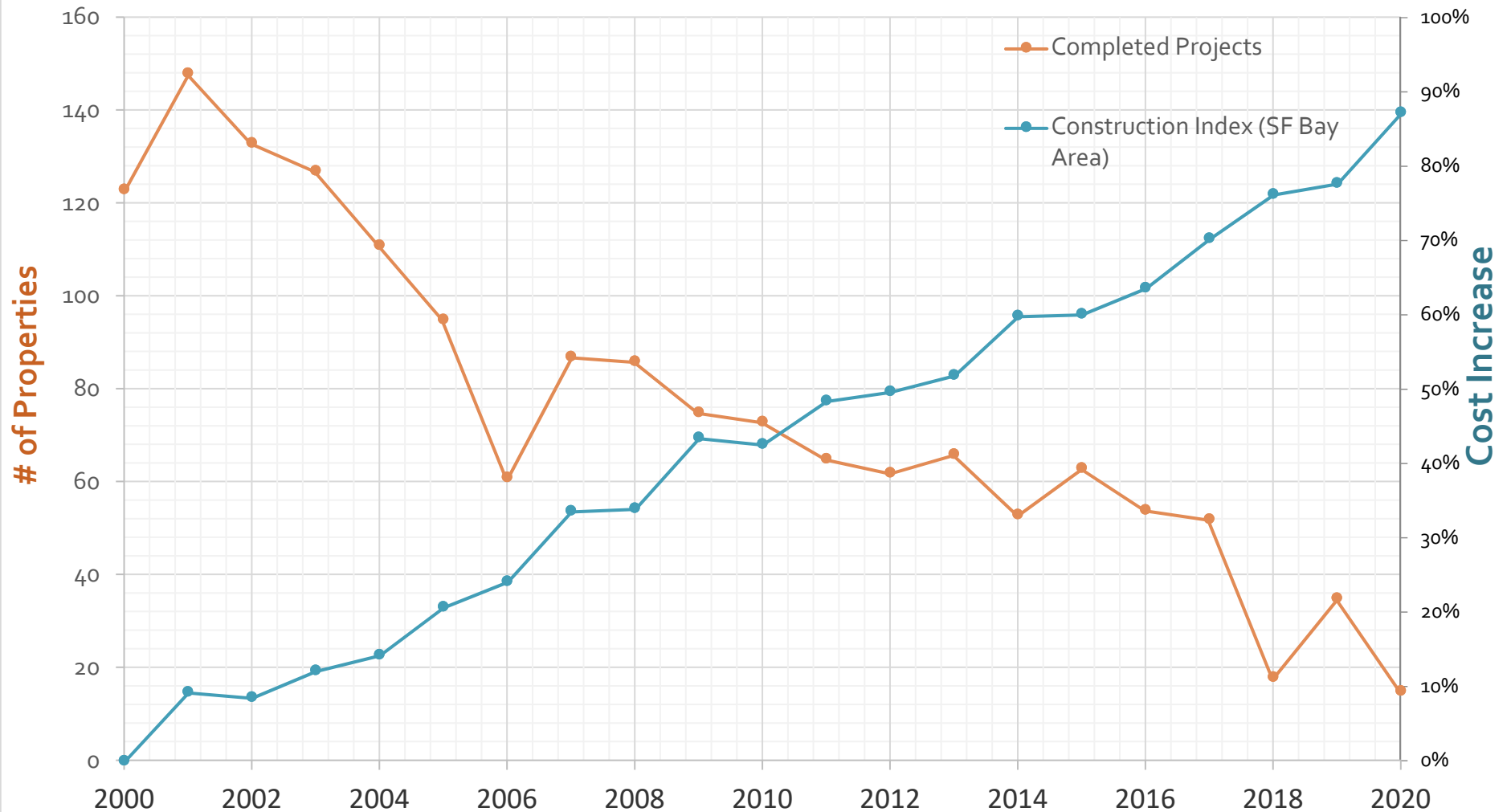




Concrete Repair Program Background

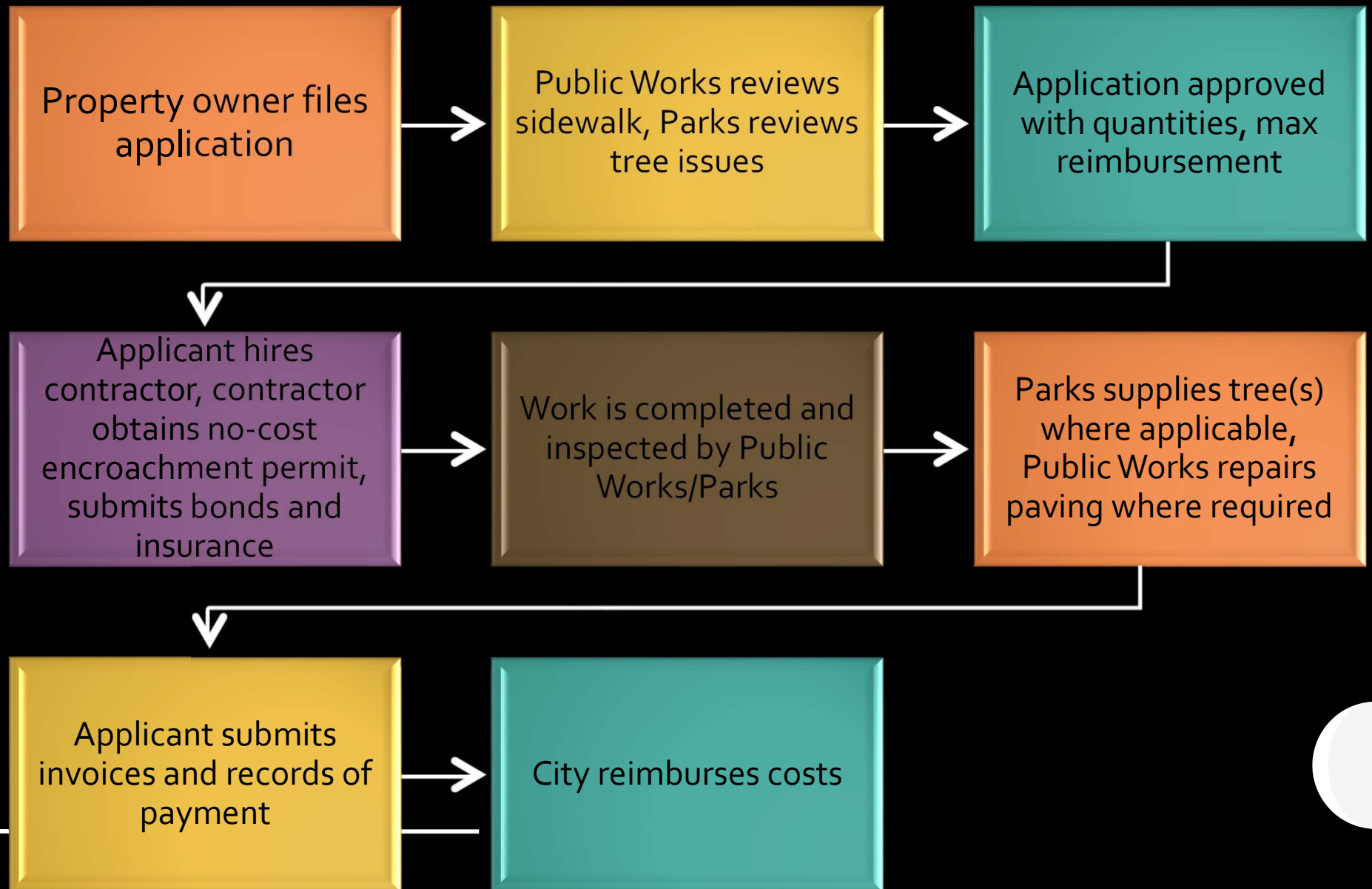
- Approved 1990, \$100,000 annual appropriation
- Cost share set at up to 50% for concrete work and 100% reimbursement for work on street trees
- No substantial changes to program over the years
- 1994: \$3/sf reimbursement and set to terminate by 2004 (and property owners then pay 100%)
- \$4/sf reimbursement level since at least 1999/2000

Cost of Construction & Cost Share Projects



Max reimbursement constant at \$4 per square foot over last 20+ years

How the Process Works:



General Program Reimbursement ***(with proposed changes)***



Updates unit costs substantially

General concrete repair - up to ~~50%~~
60%

ADA Ramps-up to 100%

Trees removal and root pruning-up
to 100%

\$5,000 per non-residential parcel
per year

Program total up to \$150,000 per
year

Effective January 1, 2021

REIMBURSEMENT RATES	Previous	New 2021
Sidewalk (4" concrete thickness)	Up to \$4.00/SF	Up to \$9.00/SF
Driveway Approach (6" concrete thickness)	Up to \$4.00/SF	Up to \$11.25/SF
Curb and Gutter	Up to \$10.00/LF	Up to \$24.00/SF
Concrete Removal (planter strip area only)	Up to \$1.50/SF	Up to \$2.40/SF

Summary of Changes

Update of item costs for concrete to current market

Allows Public Works Director and City Manager to develop and update program through Administrative Regulation

Allows update for costs annually up to Construction Cost Index for SF Bay Area

Sidewalk construction reimbursement increased to up to 60%

Effective January 1, 2021





JEFFERSON STREET 2019



MONROE STREET 2019



Recommended Action

Adopt a resolution authorizing the City Manager and Public Works Director to establish administrative regulations to implement the City's Sidewalk Cost Share Program, and determining that the actions authorized by this resolution are exempt from CEQA.

COVID-19 Recovery Team

Council Meeting:
October 6, 2020

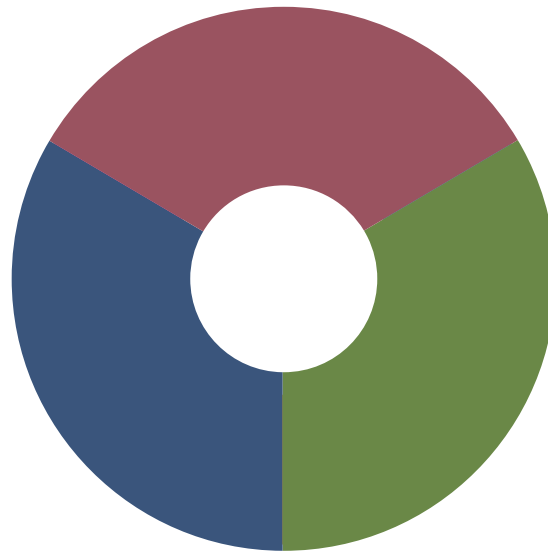


What is the Recovery Team?

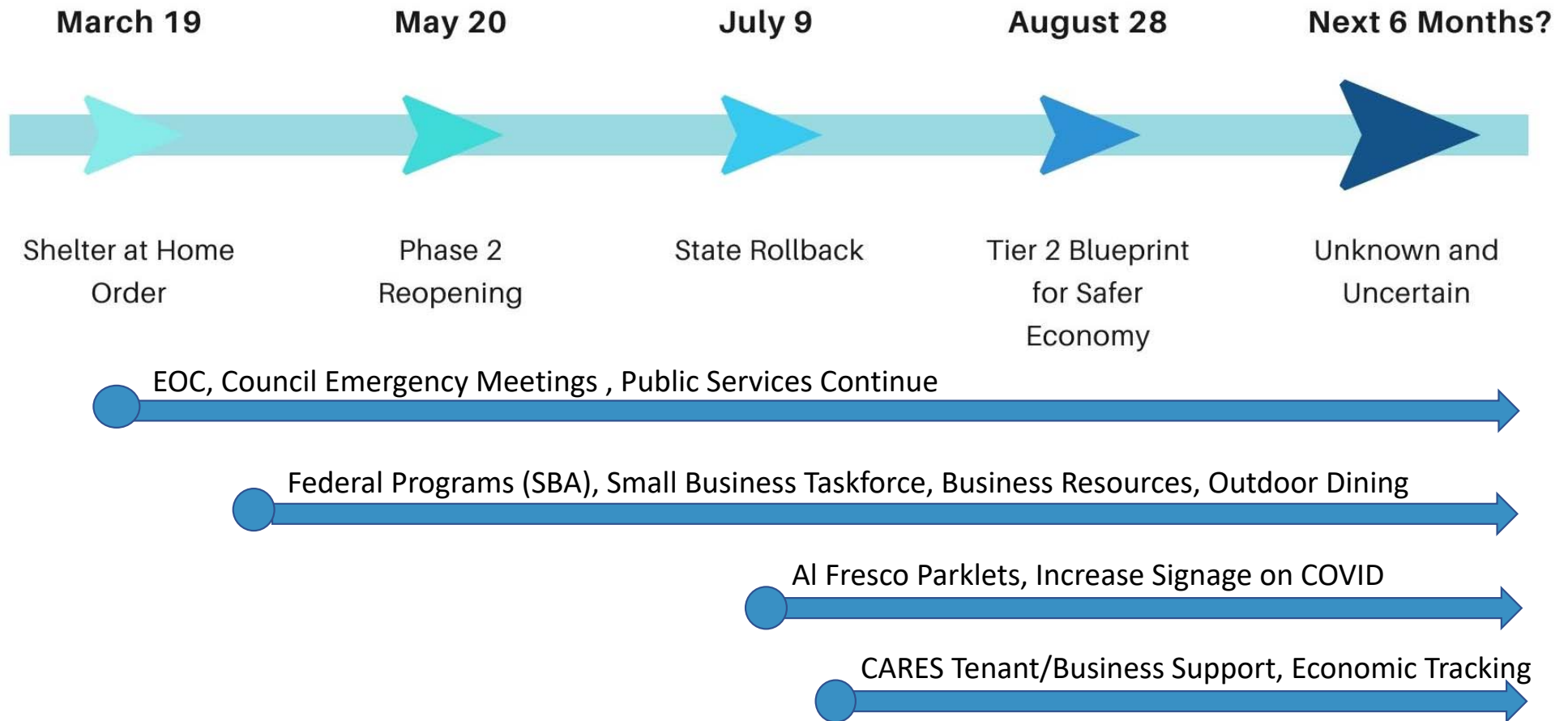
Inter-departmental group formed at the direction of the City Manager in response to COVID-19 Pandemic

Members:

- **Ali Koenig**, Project Manager, Parks and Recreation
- **Bret Prebula**, Finance Director, Finance Department
- **Erin Morris**, Planning Manager, Community Development
- **Julie Lucido**, Public Works Director, Public Works
- **Liz Habkirk**, Deputy City Manager, City Manager's Office
- **Neal Harrison**, Economic Development Coordinator, Community Development
- **Steve Brassfield**, Fire Chief, Fire Department



COVID Timeline & Response



Focus Areas



Budget and Cost
Recovery



Organizational and
Process Efficiencies



Partnerships



Workforce
Infrastructure



Workforce Support

Budget and Cost Recovery Initiatives

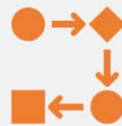


**Communicate Cost Recovery
Benefits**



**Improve Customer Service
through Department Efficiency
Goals**

Organizational and Process Efficiencies Initiatives



**E-Signature and Streamline
Contract Review and Approval
Process**



**Improved Online Services for
Community & Businesses**



**Streamline Development
Review Process**

Partnerships Initiatives



**Outreach Series Engaging
Businesses and Community**



**Partnerships to Improve City
Services**



Business Attraction Strategy

Workforce Support Initiatives



**Celebrate Workforce
Adaptation and Transition**



**Flexible Workforce and
Successful Work From Home
Norms**

Questions and Discussion

