

**SUPPLEMENTAL REPORTS & COMMUNICATIONS I**  
**Office of the City Clerk**

**City Council of the City of Napa**  
**Regular Meeting**

**January 5, 2021**

**FOR THE CITY COUNCIL OF THE CITY OF NAPA:**

**AFTERNOON SESSION:**

**5. ADMINISTRATIVE REPORTS:**

**5.A. Status of Watersheds After the Hennessey and Glass Files.**

- PowerPoint Presentation from City Staff.

**5.B. Proclamation of Local Emergency to Respond to the Coronavirus (COVID-19).**

- PowerPoint Presentation from City Staff.

**6. CONSENT HEARINGS:**

**6.A. Classification Plan and Salary for Legal Analyst in the City Attorney's Office.**

- Memorandum from Human Resources Department regarding clarification to Section 2 of the Resolution.

***\*EMAIL OR HANDWRITTEN COMMENTS WILL BE READ INTO THE RECORD BY CITY STAFF  
DURING THE MEETING.***

**City Council Meeting  
1/5/2021**

**Supplemental I - 5.A.  
From: City Staff**



# **Municipal Reservoir Watersheds after the Hennessey and Glass Fires**

**City Council  
January 5, 2021**

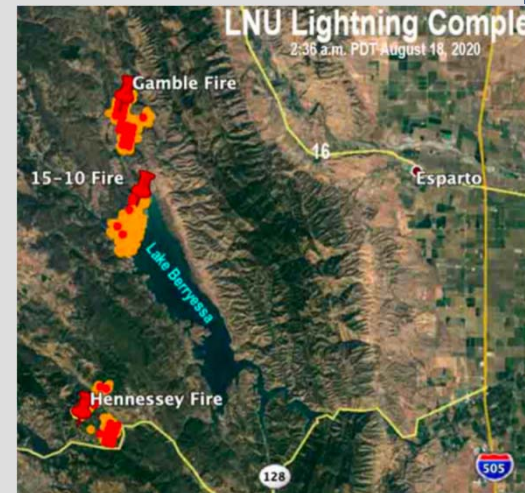
**Joy Eldredge, Deputy  
Utilities Director**



# Overview of Watersheds

## Lake Hennessey Watershed - 32,800 Acres

- ☐ 9,000 acre sub-basin
- ☐ 5,720 acres burned
  - ☐ 36% of fire low, very low burn 3,200 acres
  - ☐ 28% of fire moderate burn 2,520 acres
- ☐ 31,000 AF storage reservoir



## Milliken Reservoir Watershed - 6,000 acres

- ☐ 800 acres burned
  - ☐ 13% very low to moderate severity
- ☐ 1,400 AF storage reservoir



# LNU Hennessey and Glass Fires

- ❑ **LNU Complex Hennessey Fire started August 16, 2020**
  - ❑ **Burned 305,920 acres**
- ❑ **Glass Fire started September 27, 2020**
  - ❑ **Burned 67,500 acres**

Watershed Emergency Response Team Evaluation  
**LNU LIGHTNING COMPLEX  
HENNESSEY FIRE**



CA-LNU-013407  
October 8, 2020



Watershed Emergency Response Team Evaluation  
**GLASS FIRE**



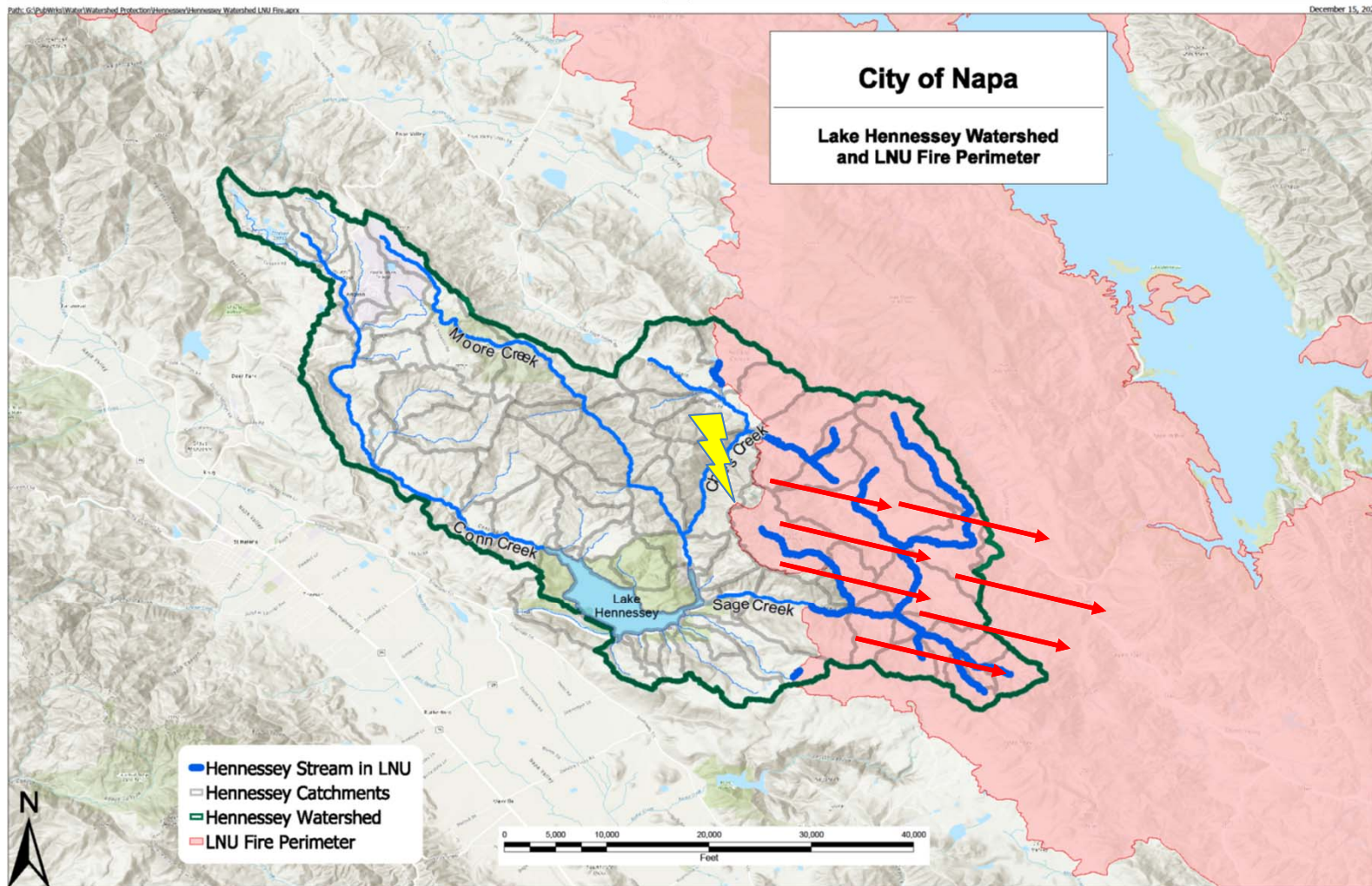
CA-LNU-015947  
November 6, 2020





# Hennessey LNU Complex Fire

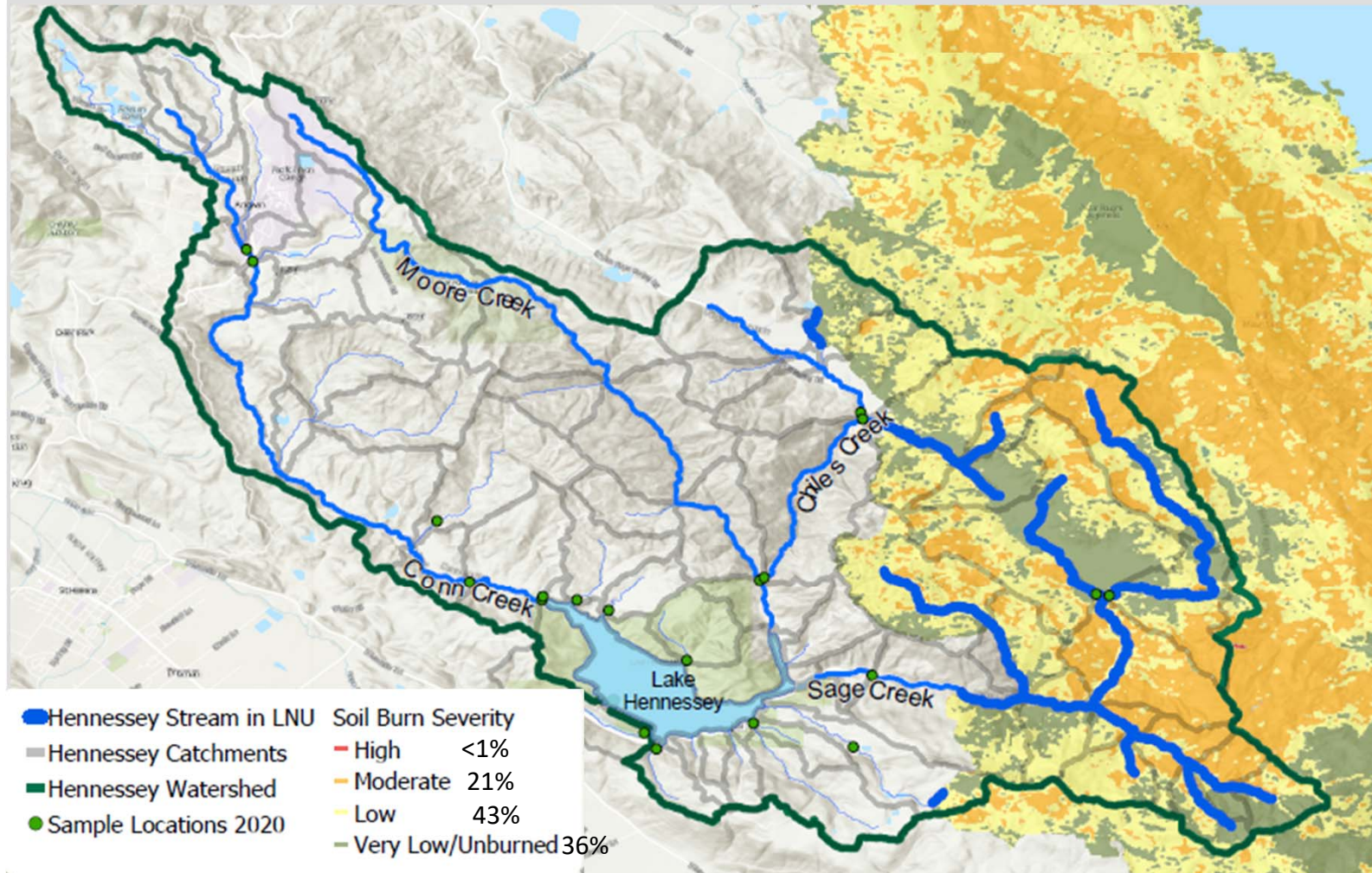
## Hennessey Watershed



**Sage Creek is the smallest of our 3 tributaries**

# Hennessey LNU Complex Fire

## Hennessey Watershed Soil Burn Severity

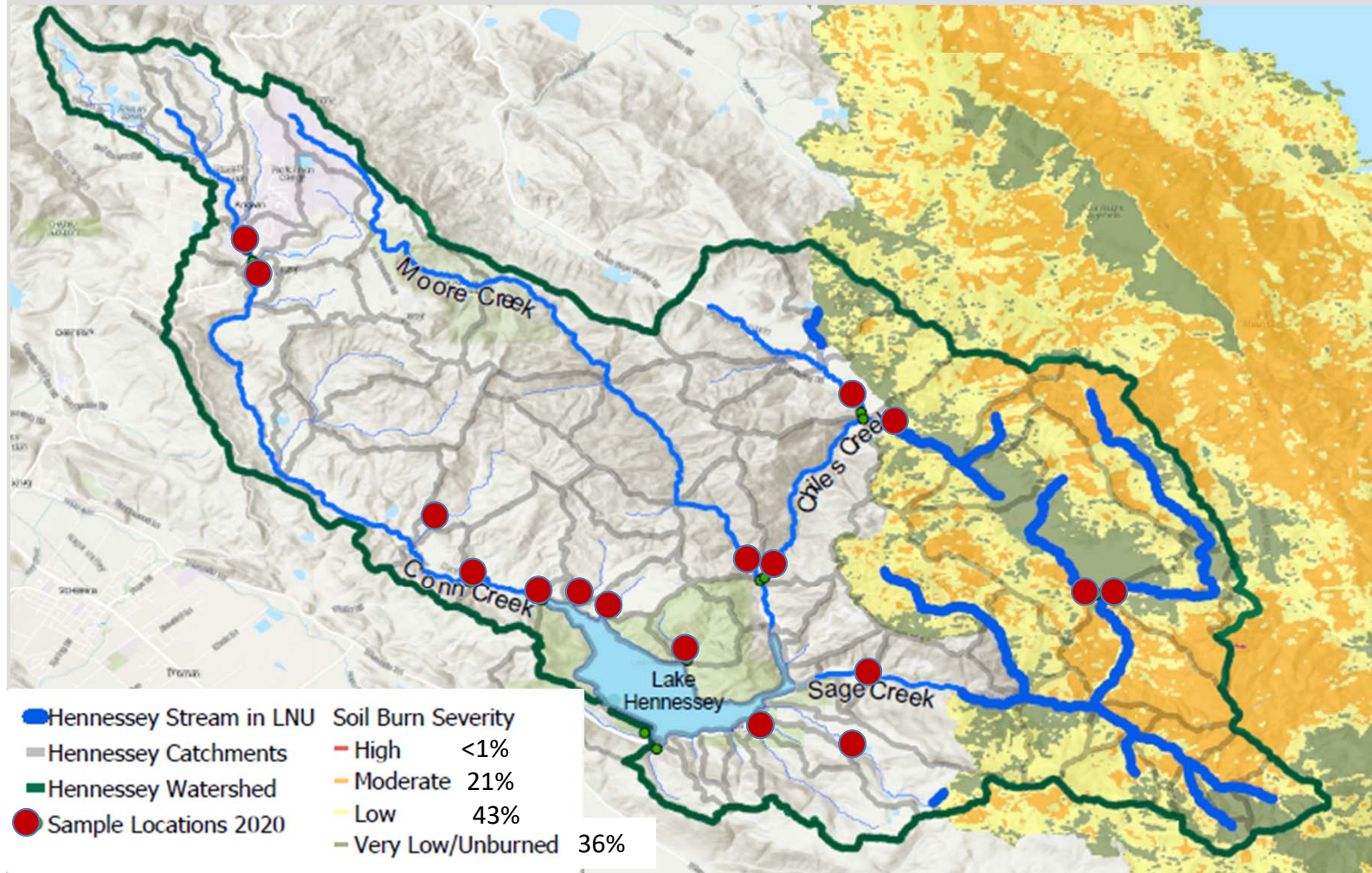


**Sage Creek drainage area very low to moderate burn severity**



# Hennessey LNU Complex Fire

## Hennessey Watershed Sample Sites

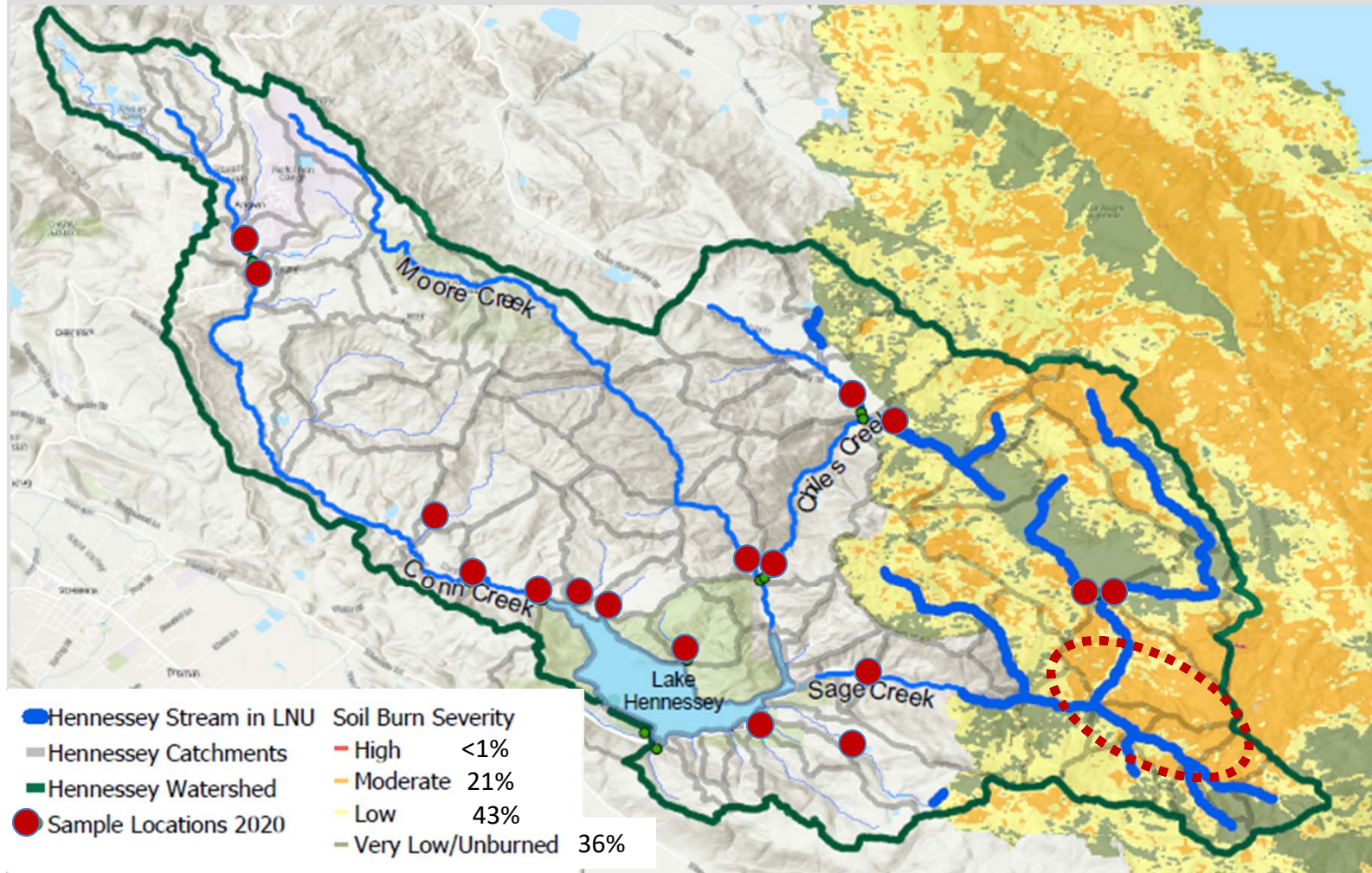


**Burn Severity largely corresponds to surface erosion potential**



# Hennessey LNU Complex Fire

## Hennessey Watershed

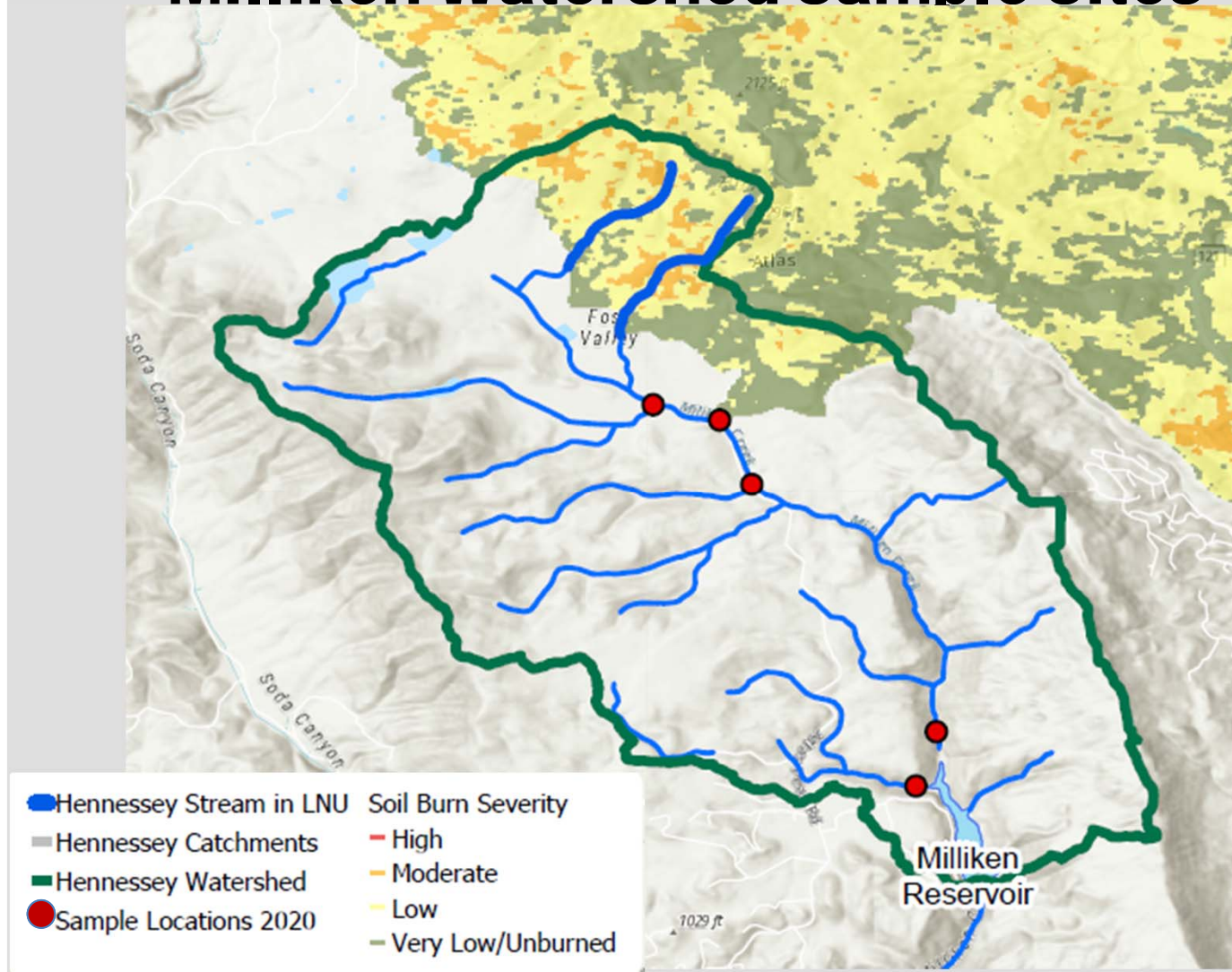


Hennessey water quality monitoring

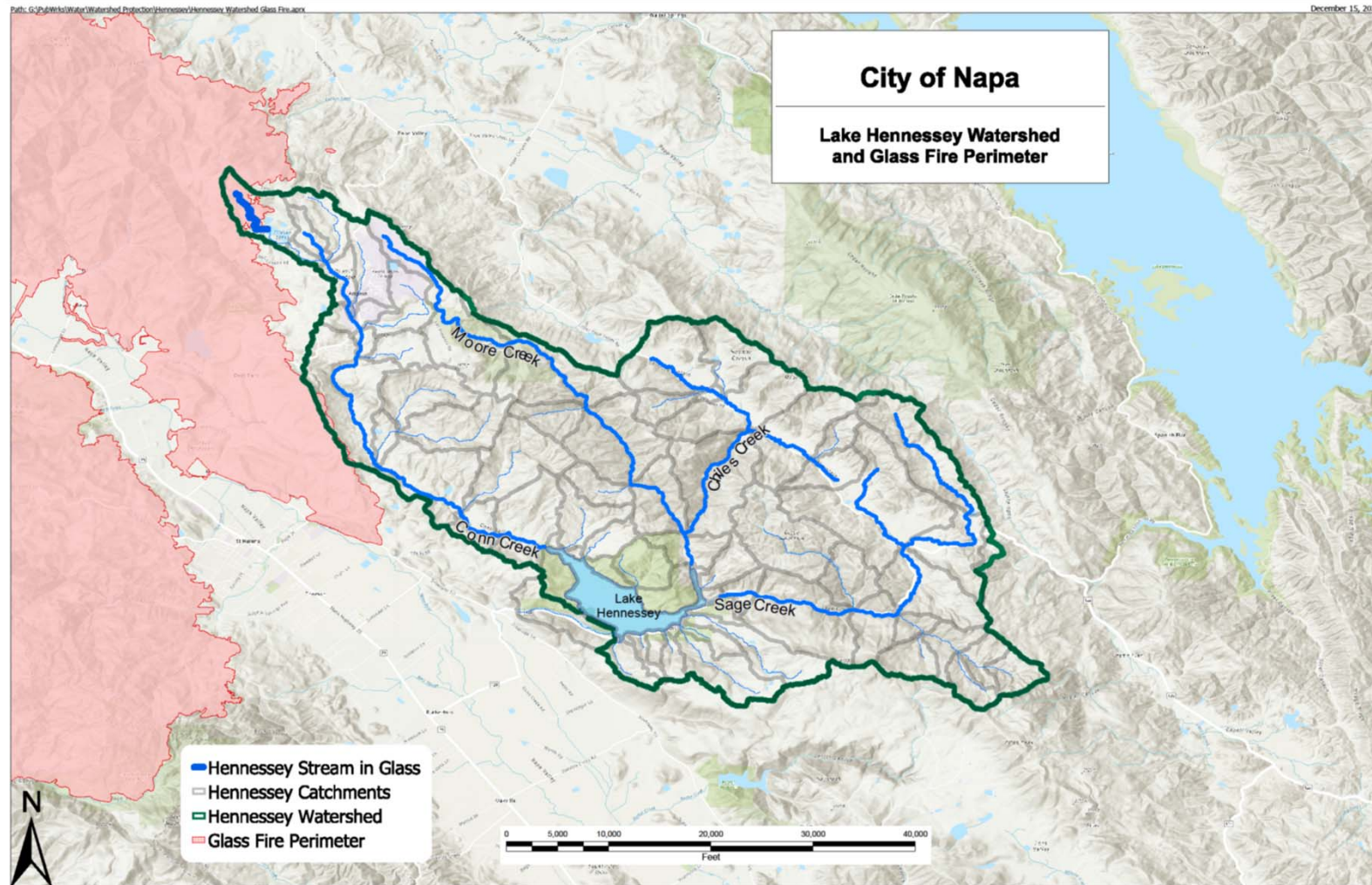


# Hennessey LNU Complex Fire

## Milliken Watershed Sample Sites



# Glass Fire Hennessey Watershed



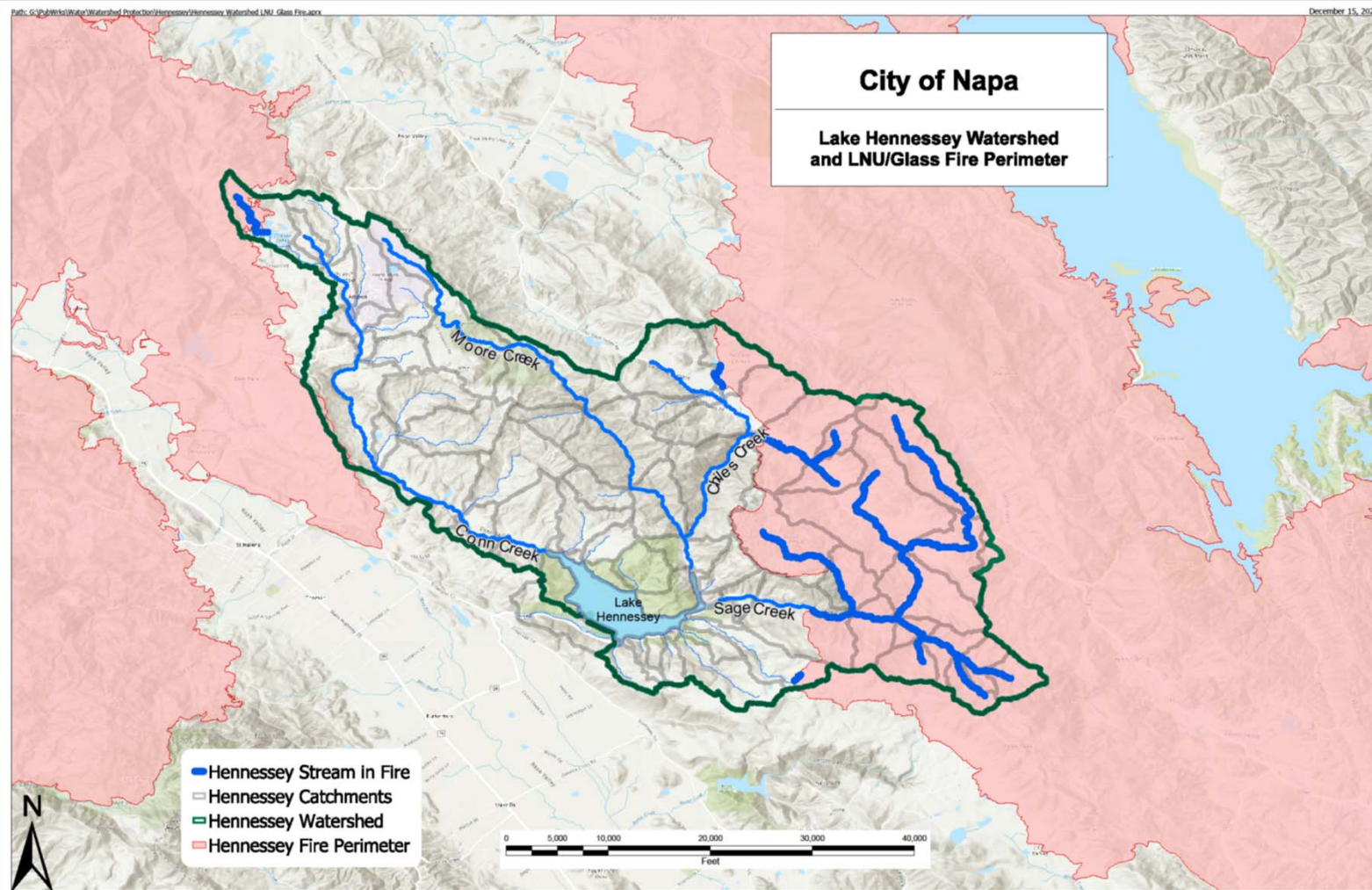
**Threatened, but spared Conn Creek our largest tributary**





# Hennessey LNU and Glass Fires

## Hennessey Watershed



**Surrounded our watershed, but largely unaffected major drainage areas**

# Baseline Watershed Monitoring Data

## ☐ Sample Analyses

☐ Jan 29, 2020

☐ Feb 25, 2020

## ☐ Parameters Tested

PARAMETER
Hardness, total
Calcium
Alkalinity, Total (as CaCO <sub>3</sub> )
Hydroxide (as CaCO <sub>3</sub> )
Carbonate (as CaCO <sub>3</sub> )
Bicarbonate (as CaCO <sub>3</sub> )
Sulfate
Chloride
pH (field)
Specific Conductance
TDS
TSS
VSS
CBOD
Turbidity

PARAMETER
Ammonium
Dissolved Oxygen (field)
Water Temperature (field)
Air Temperature (field)
ortho Phosphate as PO <sub>4</sub>
Nitrate + Nitrite as N
Total Kjeldahl Nitrogen
Soluble Kjeldahl Nitrogen
Ammonia
DOC (Dissolved Organic Carbon)
TOC (Total Organic Carbon)
Total Phosphorus as P
Dissolved Phosphorus as P
11 Regulated Synthetic Organic Chemicals (SOC)
Regulated Volatile Organic Chemicals (VOC)
83 Organic Chemicals





## **Next Steps**

- ☐ **Facility hardening and defensible space**
- ☐ **Continue winter monitoring throughout watersheds**
- ☐ **Build data trends**
- ☐ **5-10 year trend will show recovery or lasting effects**
  - ☐ **Sediment transport**
  - ☐ **Increased total organic carbon (TOC)**
- ☐ **Rain and reservoir recharge**
  - ☐ **Gentle, consistent rains**
  - ☐ **Soak surface, spur regrowth of vegetation**
  - ☐ **Allow natural settling and filtration before reaching reservoir**



**Questions or Comments?**

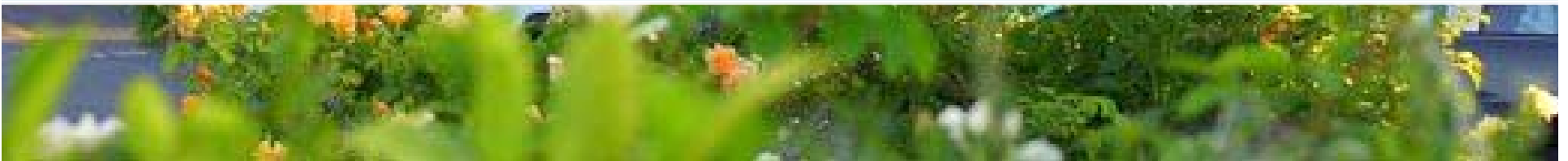






# **City of Napa COVID-19 Relief: CARES Act Grant Program**

January 5, 2020



# SMALL BUSINESS RELIEF

- 21 Businesses received a total of **\$96,700** in small business relief funds.
- 17 small business relief grants at **\$5,100**.
- 4 small business relief grants at **\$2,5000**.

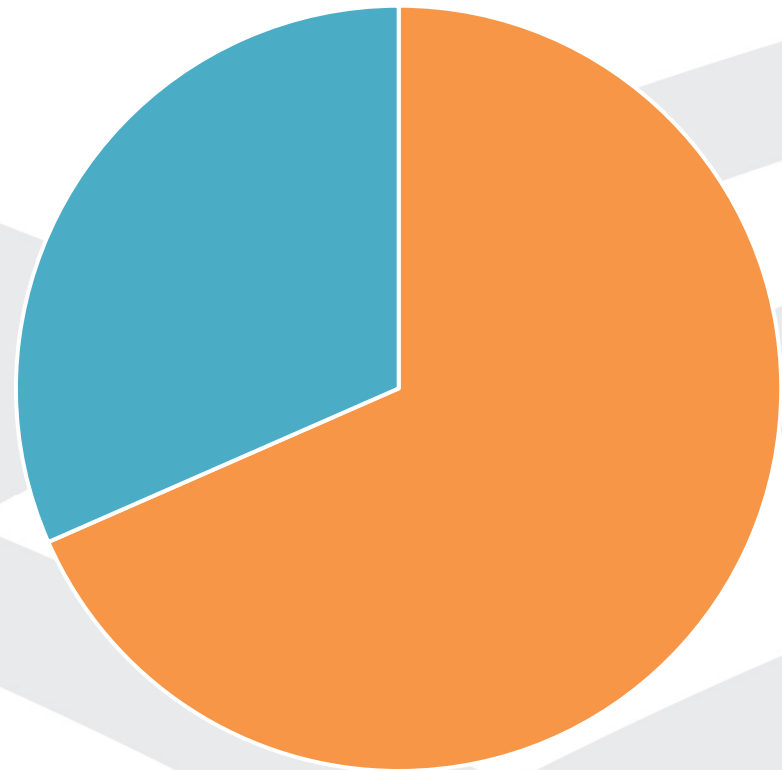




# SMALL BUSINESS RELIEF

- Over **60%** of businesses receiving grants are female-owned.

Gender of Business Owner

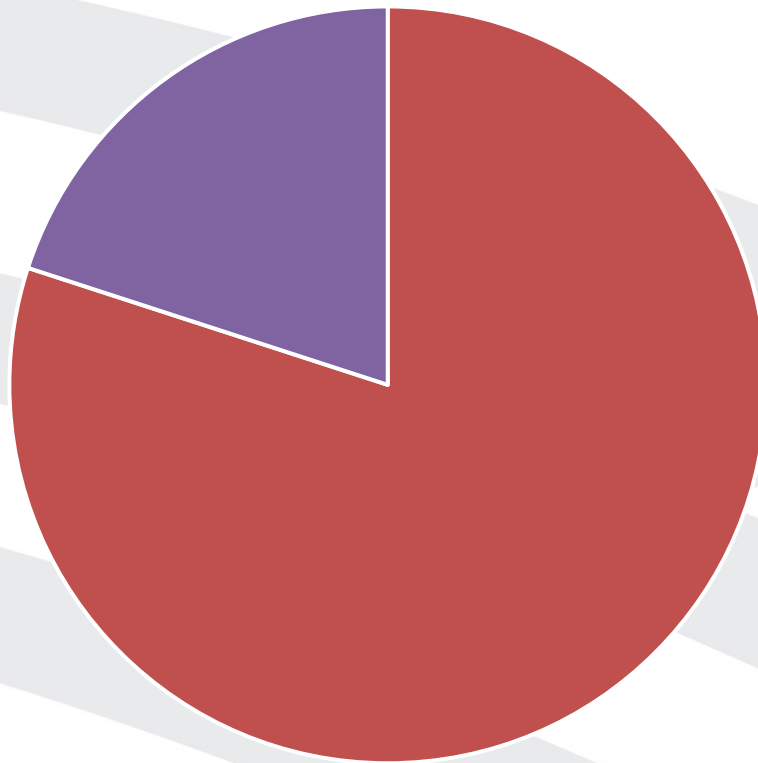


Female Male



# SMALL BUSINESS RELIEF

## Income Level of Business Owner



- Median - Very Low
- Moderate or Higher

- Over **70%** of businesses receiving grants are operating at Median to Very Low Income levels.



# TENANT PROTECTION & RENTAL SUPPORT

459 Low-  
Income Napa  
Households  
assisted.



This led to  
aid for a  
total of  
1,494  
people.



Households  
were eligible  
for up to  
\$1,500 of  
monthly  
assistance.



Majority of  
households  
worked in  
agriculture  
or  
hospitality.



Designed by Vecteezy





# TENANT PROTECTION & RENTAL SUPPORT



- **CARES Act** funding was leveraged with other funding sources to provide a total of **\$4M** in tenant protection/Rental Support.

**End of Presentation**





**City Council Meeting  
1/5/2021  
Supplemental - 6.A.  
From: City Staff**

## **M E M O**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**  
**FROM: MJ TUEROS, ACTING HUMAN RESOURCES DIRECTOR**  
**DATE: JANUARY 5, 2021**  
**TITLE: ITEM 6.A - CLASSIFICATION PLAN AND SALARY FOR LEGAL ANALYST IN THE CITY ATTORNEY'S OFFICE**

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Staff recommends a minor clarification to the resolution approving the classification specification and salary range for Legal Analyst, as described below:

As published in the staff report, Resolution Section 2 was based on the salary schedule in effect for “Range 5160” that was in effect through December 31, 2020 (when the staff report and resolution were drafted), and it provided:

“The City Council hereby approves: (a) the classification specification for Legal Analyst (as set forth on Exhibit “A,” attached hereto and incorporated herein by reference), and (b) the Legal Analyst salary range of: Range 5160, Top Step \$108,097.”

The current salary schedule for Range 5160 was updated effective January 1, 2021 from \$89,468 - \$108,097 to \$92,152 - \$111,340.

Therefore, staff recommends a clarification to Resolution Section 2 to provide:

“The City Council hereby approves: (a) the classification specification for Legal Analyst (as set forth on Exhibit “A,” attached hereto and incorporated herein by reference), and (b) the Legal Analyst salary range of: Range 5160, \$92,152 - \$111,340.”

**ATTACHMENT 1: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, APPROVING THE CLASSIFICATION SPECIFICATION AND SALARY RANGE FOR LEGAL ANALYST; AND AMENDING THE BUDGET STAFFING PLAN BY DELETING ONE LEGAL SECRETARY AND ADDING ONE LEGAL ANALYST TO THE CITY ATTORNEY'S OFFICE.**



**RESOLUTION R2021-XX**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, APPROVING THE CLASSIFICATION SPECIFICATION AND SALARY RANGE FOR LEGAL ANALYST; AND AMENDING THE BUDGET STAFFING PLAN BY DELETING ONE LEGAL SECRETARY AND ADDING ONE LEGAL ANALYST TO THE CITY ATTORNEY'S OFFICE.

WHEREAS, a classification and salary study was conducted to evaluate the administrative needs of the City Attorney's Office; and

WHEREAS, the research conducted by the Human Resources Department demonstrated that the Legal Analyst classification will support the administrative and professional needs of the City Attorney's Office; and

WHEREAS, a new classification specification and salary range for Legal Analyst within the City Attorney's Office is warranted, to replace the classification of Legal Secretary within the FY 2020/2021 Budget Staffing Plan; and

WHEREAS, the duties and responsibilities of the classification specification and salary of Legal Analyst reflect the needs of the City Attorney's Office and internal equity; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.

2. The City Council hereby approves: (a) the classification specification for Legal Analyst (as set forth on Exhibit "A," attached hereto and incorporated herein by reference), and (b) the Legal Analyst salary range of: Range 5160, Top Step ~~\$108,097~~111,340).

3. The City Council hereby amends the budget staffing plan within the City Attorney's Office by deleting one Legal Secretary position, and adding one Legal Analyst.

4. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 5th day of January, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_

Tiffany Carranza  
City Clerk

Approved as to for:

\_\_\_\_\_  
Michael W. Barrett  
City Attorney